



Republic of the Philippines  
CITY COUNCIL  
City of Manila

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REGULAR SESSION NO. 134

12<sup>TH</sup> CITY COUNCIL

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Begun and held in the City Council on Tuesday,  
the ninth day of November, Two Thousand Twenty-Three

**ORDINANCE NO. 9050**

**AN ORDINANCE ABOLISHING SIX (6) VACANT POSITIONS IN THE MANILA CITY LIBRARY BY WAY OF SCRAP-AND-BUILD TO GIVE WAY TO THREE (3) LIBRARIAN I POSITIONS**

PRINCIPAL AUTHORS:

**HON. LUIS C. UY**

and

**HON. JOEL "JTV" VILLANUEVA**  
Acting Majority Floor Leader



## EXPLANATORY NOTE

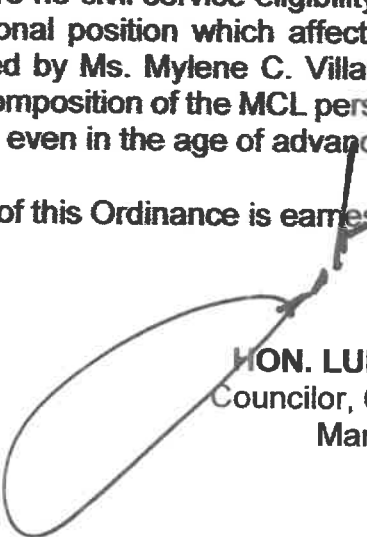
Section 325 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that, "In cases of abolition of existing positions in the career service, such abolition or creation shall be made in accordance with pertinent provisions of the code and the Civil Service Law, Rules and Regulations."

Furthermore, Section 76 of the same act provides that, "Every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission (CSC).

The Manila City Library (MCL) was organized on October 28, 1946 through Ordinance No. 2982. It provides residents of the City of Manila free and equitable access to library services. The goal of the MCL is to make Manileños more resilient, knowledgeable, connected with a wide range of information, and successful.

At present, sixty-five percent (65%) of the plantilla of the MCL consists mostly of utility workers and book binders which require no civil service eligibility. This set-up has resulted to very few technical and professional position which affect the quality of its services. The Manila City Library, as headed by Ms. Mylene C. Villarueva, Officer-In-Charge, seeks to implement change to the composition of the MCL personnel, taking into account the importance of its library services even in the age of advance technologies.

In view of the foregoing, the approval of this Ordinance is earnestly sought.



HON. LUIS C. UY  
Councilor, 6<sup>th</sup> District  
Manila

Be it ordained by the City Council of Manila, in session assembled, THAT:

**SECTION 1. Declaration of Policy.** – It is hereby declared the policy of the City Government of Manila to faithfully observe the overriding goal of improving the delivery of vital services in terms of quality, scope, speed, accountability and affordability.

The city and its instrumentalities must promote focused use of limited resources on core functions and programs, while simultaneously cutting and scaling-down, phasing-out or abolishing non-core tasks.

**SEC. 2. Updated Organizational Structure.** – The proposed updated organizational structure of the Manila City Library (MCL) is hereby ratified and attached hereto as “Annex A.”

**SEC. 3. Re-Organizing Certain Divisions and Sections.** – To better streamline the operations and functions of the MCL, the existing divisions are hereby re-organized and replaced in the following manners:

<b>EXISTING DIVISIONS</b>
Administrative Division
Processing Division
Reference Division
Branch Library Services Division

<b>PROPOSED DIVISIONS</b>
Administrative Services Division
Readers’ Services Division
Technical Services Division
Library Extension and District Libraries Services Division

**SEC. 4. Abolished Plantilla Positions.** – The following positions are hereby abolished in the Manila City Library:

<b>ITEM NO.</b>	<b>POSITION TITLE</b>	<b>SALARY GRADE</b>
33	Security Guard I	3
72	Administrative Aide IV	4
54	Administrative Aide I	1
95	Administrative Aide IV	4
126	Administrative Aide I	1
109	Administrative Aide II	2

**SEC. 5. New Plantilla Positions.** – The following new plantilla items are hereby created in the Manila City Library:

<b>ITEM NO.</b>	<b>POSITION TITLE</b>	<b>SALARY GRADE</b>
108	Librarian I	11-1
119	Librarian I	11-1
130	Librarian I	11-1

**SEC. 6. Qualifications, Powers, and Duties/Responsibilities.** – The qualifications, powers, duties, and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code, Civil Service Law and other relevant laws.



**SEC. 7. – Appointment.** – The employment and appointment of the individuals for the herein subject positions shall be in accord with the prescribed qualification standards and guidelines set forth by the Civil Service Commission (CSC), and other relevant agencies.

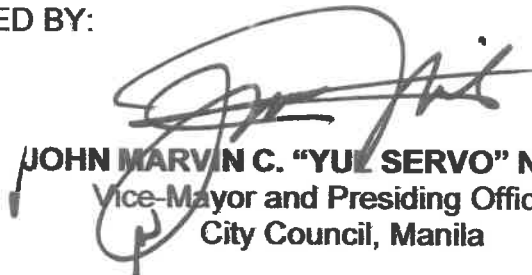
**SEC. 8. Appropriations.** – The amount necessary for the creation of three (3) new plantilla positions shall be derived from the available savings generated from the six (6) abolished vacant items in the 2023 Executive Budget. Thereafter, the herein subject new positions shall be automatically funded through the succeeding Annual City Budget as part of the Plantilla Personnel of the Manila City Library (MCL).

**SEC. 9. Repealing Clause.** – Any provision of ordinances, executive orders, issuances or rules and regulations inconsistent with the provisions of this Ordinance is hereby repealed, amended or modified accordingly.

**SEC. 10. Effectivity Clause.** – This Ordinance shall take effect upon its approval.

This Ordinance was finally enacted by the City Council of Manila on May 16, 2024.

PRESIDED BY:


  
**JOHN MARVIN C. "YUL SERVO" NIETO**  
Vice-Mayor and Presiding Officer  
City Council, Manila

ATTESTED:

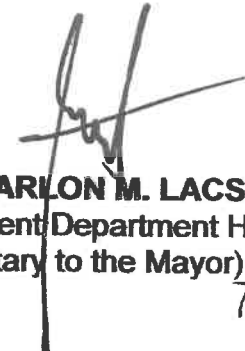
  
**LUSH R. GEMPIS, JR.**  
City Government Department Head III  
(Secretary to the City Council)

JUN 20 2024

APPROVED BY HER HONOR, THE MAYOR, ON \_\_\_\_\_

  
**MARIA SHEILAH "Honey" H. LACUNA-PANGAN, MD, FPDS**  
Mayor  
City of Manila

ATTESTED:

  
**ATTY. MARLON M. LACSON**  
City Government Department Head III  
(Secretary to the Mayor)

JMG/RRB: acf/jok/cpt/hpr/avs