



**Republic of the Philippines  
CITY COUNCIL  
City of Manila**

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REGULAR SESSION NO. 54

12<sup>TH</sup> CITY COUNCIL

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**Begun and held in the City Council on Tuesday,  
the thirtieth day of May, Two Thousand Twenty-Three**

**ORDINANCE NO. 8966**

**AN ORDINANCE** PRESCRIBING A STANDARDIZED ALLOWANCE SCHEDULE TO  
BE GRANTED FOR THE PERFORMANCE OF ELECTION-RELATED ASSIGNMENTS

PRINCIPAL AUTHORS:

**HON. SALVADOR PHILIP H. LACUNA**

and

**HON. ERNESTO C. ISIP, JR.**  
Majority Floor Leader



## **EXPLANATORY NOTE**

The City Treasurer's Office (CTO) is among the governmental agencies deputized by the Commission on Elections (COMELEC) to perform election-related duties and responsibilities during the conduct of the National and Local Elections and other similar political exercises.

These election-related duties and responsibilities are essentially not among the regular and permanent functions pertaining to normal treasury operations of revenue collections, public funds management and disbursements.

Officials and personnel who perform and carry out election-related assignments entail the rendition of work, different from and in addition to their regular workload and may be entitled to the grant of allowances and other similar forms of honoraria.

Sec. 458 [a] (1) {viii} of the Local Government Code empowers the City Council to determine the positions and the salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from city funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the city government.



**HON. SALVADOR PHILIP H. LACUNA**  
Councilor, Sixth District  
Manila

Be it ordained by the City Council of Manila, in session assembled, THAT:

**SECTION 1. Prescription of Allowances.** - There is hereby prescribed a Standardized Allowance Schedule to be granted to officials and personnel performing election-related duties and responsibilities. The amount of Hourly Allowance shall be based on the particular organizational designation, the nature of work performed and the level of responsibility involved in the electoral undertaking.

**SEC. 2. Designation of Assignment.** - In recognition of the authority as a duly deputized official of the Commission on Elections (COMELEC), the Treasurer shall designate the officials and employees who will perform a definite election-related assignment. Given the limited number of organic personnel, the Treasurer may augment the necessary manpower complement from other offices in the city government.

**SEC. 3. Emolument Schedule.** -The prescribed Hourly Allowance Schedule shall be as follows:

Level	Position/Designation	Amount per Hour
1	Central Committee Officers District Executive Officers	PhP. 925.44
2	Polling Precinct Supervisors Senior Technical Staff	PhP. 562.61
3	Administrative Support Personnel	PhP. 442.05
4	Security and other Manpower	PhP. 227.61

**SEC. 4. Implementing Office.** - The City Treasurer is hereby authorized to issue the necessary guidelines or Office Orders for the effective implementation of this Ordinance;

**SEC. 5. Source of Fund.** - Funding Source for the allowance shall come from a specific expenditure account in the Executive Budget and all payments therefrom shall be covered by duly approved disbursements vouchers and subject to the usual accounting and auditing rules and regulations.

The amounts of Allowance herein prescribed shall automatically be proportionately adjusted based on the corresponding increases to the prevailing rates in the applicable Salary Tranche of the Salary Standardization Law of 2019 (R.A. No. 11466) and subsequent amendments thereto.

**SEC. 6. Separability Clause.** – If any provision of this Ordinance is declared invalid, the provisions not affected thereby shall remain in full force and effect.

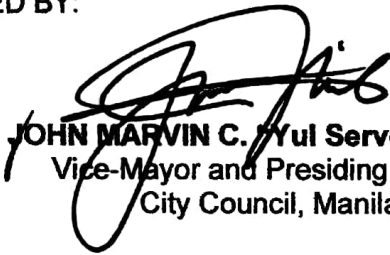
**SEC. 7. Repealing Clause.** – All ordinances, resolutions, executive orders, rules and regulations, other issuances or parts thereof found to be inconsistent with the provisions of this Ordinance are hereby revoked, repealed, modified or amended accordingly.

**SEC. 8. Effectivity Clause.** – This Ordinance shall take effect upon its approval.

This Ordinance was finally enacted by the City Council of Manila on May 30, 2023.



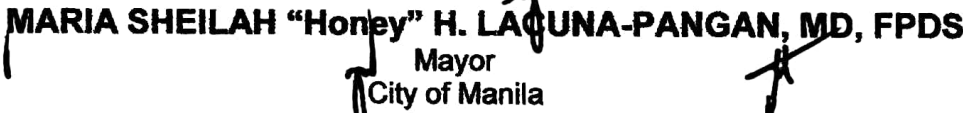
PRESIDED BY:

  
**JOHN MARVIN C. "Yul Servo" NIETO**  
Vice-Mayor and Presiding Officer  
City Council, Manila

ATTESTED:

  
**LUCH R. GEMPIS, JR.**  
City Government Department Head III  
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON AUG 15 2023.

  
**MARIA SHEILAH "Honey" H. LACUNA-PANGAN, MD, FPDS**  
Mayor  
City of Manila

ATTESTED:

  
**ATTY. MARLON M. LACSON**  
City Government Department Head III  
(Secretary to the Mayor)

RRB: jhb/rmd/kjm/agv/jrp