



Republic of the Philippines
OFFICE OF THE MAYOR
City of Manila
EXECUTIVE ORDER NO. 25
Series of 2022

**RECONSTITUTION OF THE COMMITTEE ON
PATRIMONIAL PROPERTIES**

WHEREAS, under *Section 455 paragraph (b)(3) of Republic Act (R.A.) No. 7160*, otherwise known as the *Local Government Code of 1991*, the undersigned Mayor of the City of Manila has the duty to adopt adequate measures to safeguard and conserve land, mineral, marine, forest, and other resources of the city; provide efficient and effective property and supply management in the city; and protect the funds, credits, rights and other properties of the city;

WHEREAS, pursuant to *Section 375 (d) of the Local Government Code of 1991*, it is mandated that every officer primarily accountable for government property shall keep a complete record of all properties under his/her charge and render his/her accounts therefor semi-annually to the city mayor;

WHEREAS, on 25 June 2019, the Commission on Audit (COA) issued *Circular No. 2019-003* stating the guidelines to implement *COA Circular No. 2017-003 dated 25 October 2017*, amending *Section 197 Title VI – Miscellaneous Provisions and Administrative Instructions of COA Circular No. 92-386 dated 20 October 1992*, and prescribing additional guidelines thereon;

WHEREAS, the Mayor of the City of Manila, in view of her policy to safeguard the assets of the City for the benefit of every Manileño, vowed to maximize the use and potential of each patrimonial property so that their proceeds may be utilized for the benefit of her constituents;

THEREFORE, I, **MARIA SHEILAH “HONEY” H. LACUNA-PANGAN, MD, FPDS**, Mayor of the City of Manila, by virtue of the powers vested in me by the 1987 Philippine Constitution, the Local Government Code of 1991, and existing laws, hereby order the creation of the Committee on Patrimonial Properties as follows:

Section 1. Composition. The Committee on Patrimonial Properties shall be composed of the following:

Chairman	-	City Administrator
Vice Chairman	-	City Legal Officer
Members:	-	Officer-in-Charge, Department of Assessment
	-	Officer-in-Charge, City General Services Office
	-	City Planning and Development Officer

Section 2. Functions. The Committee on Patrimonial Properties shall have the following functions:

1. Submit to the Mayor of the City of Manila an inventory of all patrimonial properties of the City not later than the 15th day of September 2022, and every last Monday of January and August of every year thereafter;

2. Conduct an in-depth study of all patrimonial properties of the City for the maximum utilization of the same;
3. Assess and determine the present market value of the City's patrimonial properties with authority to hire experts, if necessary, subject to auditing rules;
4. Identify patrimonial properties being leased out by the City and determine the reasonableness of the amount of lease being charged thereon, taking into consideration the assessed value and location of the property/ies, and submit a recommendation relative thereto as to the rate of rental that should be imposed by the City with corresponding authority to recommend early termination of the lease agreements or their renegotiation, whenever feasible;
5. Study the advisability of disposing certain properties by selling or leasing the same to private individuals or corporations thru public bidding or negotiations, or recommend to the Asset Management Committee a possible joint venture project or to the Committee on Awards the terms and conditions of the proposed sale; provided, that, the technical working group of the Committee on Awards shall determine areas, valuations, and other matters necessary to the validity of said lease or sale, as the case may be, pursuant to existing regulations;
6. Recommend policies on the management and operation of patrimonial properties that are presently leased to private individuals and corporations.


Section 3. *Secretariat.* The Patrimonial Property & Records Division of the City General Services Office shall serve as the Secretariat of the Committee on Patrimonial Properties for administrative and staff support.

Section 4. All prior inconsistent orders, issuances, or directives are considered repealed or modified accordingly.

Section 5. This Order consists of only two (2) pages and shall take effect immediately upon issuance.


Section 6. A copy of this Executive Order shall be furnished the Office of the President, Malacañang Palace, pursuant to paragraph (b)(xii), Section 455 of the Local Government Code of 1991.

Done this 12TH of AUGUST 2022, in the City of Manila, Philippines.



MARIA SHEILAH "HONEY" H. LACUNA-PANGAN MD, FPDS
Mayor of the City of Manila

ATTESTED BY:



ATTY. MARLON M. LACSON
Secretary to the Mayor