



Republic of the Philippines
OFFICE OF THE MAYOR
City of Manila

EXECUTIVE ORDER NO. 11
Series of 2022

**CREATION OF THE STATEMENT OF ASSETS, LIABILITIES,
AND NET WORTH (SALN) REVIEW AND COMPLIANCE
COMMITTEE OF THE CITY GOVERNMENT OF MANILA**

WHEREAS, under Section 455 paragraph (b)(2)(iii) of Republic Act (R.A.) No. 7160, otherwise known as the Local Government Code of 1991, the Mayor of the City of Manila has the power to issue such executive orders for the faithful and appropriate enforcement and execution of laws and ordinances;

WHEREAS, under Section 8 of R.A. No. 6713, otherwise known as the Code of Conduct and Ethical Standards for Public Officials and Employees, all public officials and employees are obliged to accomplish and submit declarations under oath of their assets, liabilities, net worth and financial and business interests including those of their spouses and of unmarried children under eighteen (18) years of age living in their households;

WHEREAS, Civil Service Commission Memorandum Resolution No. 1300455 promulgated last 04 March 2013, required all government offices/agencies to have a Statement of Assets, Liabilities, Net Worth (SALN) Review and Compliance Committee;

THEREFORE, I, **MARIA SHEILAH "HONEY" H. LACUNA-PANGAN, MD, FPDS**, Mayor of the City of Manila, by virtue of the powers vested in me by the 1987 Philippine Constitution, the Local Government Code of 1991, and existing laws, hereby order the creation of the Statement of Assets, Liabilities, and Net Worth (SALN) Review and Compliance Committee as follows:

Section 1. Composition:

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| Chairperson | - | Mr. Bernardito C. Ang City Administrator |
| Vice-Chairperson | - | Atty. Veronica N. Lladoc City Legal Officer |
| Members | - | Atty. Mary Grace R. Chua, CPA City Budget Officer |
| | - | Ms. Ma. Jazmin M. Talegon Assistant City Treasurer |
| | | Mr. Jonathan R. Galorio Officer-In-Charge Office of the City Accountant |

Section 2. Duties and Responsibilities - The SALN Review and Compliance Committee shall have the following functions, duties, and responsibilities:

- a. To require the chief administrative officers and/or officers-in-charge of every department, office, and bureau to receive and evaluate the accomplished SALNs of all employees under their offices and mandate submission of SALNs to this Committee not later than the 30th of April of every year with the further duty of ensuring that the disclosures made under the SALNs are complete and accurate;
- b. To retain a copy and make an annual compilation and record of all SALNs submitted by all city hall employees;
- c. To formulate guidelines on the procedure to be followed on public requests for copies of SALNs of any city hall employee pursuant to the policy of transparency in governance of the City of Manila;
- d. To submit the SALN of the City Mayor, Vice-Mayor, and all *Sanggunian Panglungsod* Members to the Deputy Ombudsman for Luzon, and for all other city hall employees, to the Civil Service Commission;
- e. To ensure that all original required number of copies of SALNs of city hall employees are submitted on or before the 30th of June of every year to the appropriate repository agency through its Secretariat;
- f. To submit a final report of compliance with its above duties to the Mayor of the City of Manila not later than the 15th of July of every year;

Section 3. In case of incomplete submission of the SALNs of all employees under them, the SALN Review and Compliance Committee shall require the chief administrative officers and/or officers-in-charge in every department, office, and bureau to attach an explanation as to why certain employees failed to submit their SALNs or submitted SALNs with incomplete declarations, and state what steps were taken to rectify the inadequacy.


Section 4. The SALN Review and Compliance Committee shall require every department, office, and bureau to constitute their respective Local Review and Compliance Committee, to be composed of one (1) chairman, preferably the assistant department/office/bureau head, and two (2) members who are regular employees therein to ensure faithful compliance with this Executive Order.



Section 5. All prior inconsistent orders, issuances, or directives are considered repealed or modified accordingly.

Section 6. This Order consists of only three (3) pages and shall take effect immediately upon issuance.

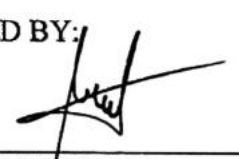
Section 7. A copy of this Executive Order shall be furnished the Office of the President, Malacañang Palace, pursuant to paragraph (b) (xii), Section 455 of the Local Government Code of 1991.

Done this 19th of July 2022, in the City of Manila, Philippines.



MARIA SHEILAH "HONEY" H. LACUNA-PANGAN MD, FPDS
Mayor of the City of Manila  

ATTESTED BY:



ATTY. MARION M. LACSON
Secretary to the Mayor

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