

AN ORDINANCE CREATING THE DIVISION OF COORDINATION AND CONTROL UNDER THE OFFICE OF THE MAYOR; PRESCRIBING THE POWERS AND DUTIES OF THE CHIEF OF THE DIVISION; PROVIDING FOR THE POSITIONS AND COMPENSATIONS OF ITS PERSONNEL; AND APPROPRIATING FUNDS NEEDED THEREFOR.

Be it ordained by the Municipal Board of the City of Manila, that:

SECTION 1. There is hereby created a Division of Coordination and Control under the Office of the Mayor, City of Manila.

SEC. 2. There shall be a Chief of the Division who shall have the following powers and duties:

1. He shall conduct, upon direction of the Mayor, such investigations as may be necessary relating to petitions, complaints and claims of the city residents concerning all classes of municipal matters, whether administrative or executive;
2. He shall assist the Mayor in the preparation of the annual budget; and
3. He shall examine, upon direction of the Mayor, the books, records and papers of all offices, agents and employees of the City Government.

PROVIDED, That said Chief of the Division of Coordination and Control shall have no police authority.

SEC. 3. In order to carry out the purposes of this Ordinance, the amount of ₱17,010.00, or so much thereof as may be necessary, is hereby appropriated out of any funds in the City Treasury not otherwise appropriated to be made available for the salaries of the following positions, which are hereby provided for the aforesaid Division of Coordination and Control:

1. Chief of Division at ₱6,000.00 per annum
(from January 2 to June 30, 1952) ₱ 3,000.00
2. One Chief Investigator at ₱4,800.00 per annum
(from April 16 to June 30, 1952) . 1,000.00
3. Two confidential assistants at ₱3,600.00 per annum
(from April 16 to June 30, 1952) 1,500.00
4. Two confidential assistants at ₱2,940.00 per annum
(from March 1 to June 30, 1952) 1,960.00
5. Four confidential assistants at ₱2,940.00 per annum
(from April 16 to June 30, 1952) 2,450.00
6. One investigator at ₱2,400.00 per annum
(from March 1 to June 30, 1952) 800.00

7. Three investigators at P2,400 per annum (from April 16 to June 30, 1952)	P 1,500.00
8. Six investigators at P2,160.00 per annum (from April 16 to June 30, 1952)	2,700.00
9. One confidential secretary at P2,400 per annum (from March 1 to June 30, 1952)	800.00
10. One clerk-stenographer at P1,800.00 per annum (from April 16 to June 30, 1952)	375.00
11. One office-helper at P1,800.00 per annum (from March 1 to June 30, 1952)	600.00
12. One messenger at P1,560.00 per annum (from April 16 to June 30, 1952)	325.00
Total -----P17,010.00	

SEC. 4. Any ordinance or resolution, or part thereof in conflict with the provisions of this Ordinance, is hereby repealed.

SEC. 5. This Ordinance shall take effect upon its approval, except that the appointees to the positions mentioned in Section 3 hereof shall be entitled to their pay, effective upon entrance to duty.

Enacted, May 30, 1952.

Approved, *June 2, 1952*

APPROVED:

Arsenio H. Lacson
ARSENIO H. LACSON
Mayor, City of Manila

Vicente G. Cruz
VICENTE G. CRUZ
President, Municipal Board

ATTESTED:

Jesus Marcos Roces
JESUS MARCOS ROCES
Secretary to the Mayor

Angel M. San Jose
ANGEL M. SAN JOSE, M.D.
Secretary, Municipal Board