

10.	One (1) Asst. Attorney at P7,800.00 p.a.	New	P3,900.00
11.	Three (3) Asst. Attorneys at P7,800.00 p.a. ea.	New	11,700.00
12.	One (1) Legal Researcher at P6,600.00 p.a.	19	3,300.00
13.	One (1) Legal Researcher at P6,600.00 p.a.	New	3,300.00
14.	One (1) Aide at P7,800.00 p.a.	48	3,900.00
15.	One (1) Legal Aide at P7,200.00 p.a.	44	3,600.00
16.	Four (4) Stenographers at P3,600.00 p.a. each	New	7,200.00
17.	Four (4) Clerk-Typists at P3,600.00 p.a. each	New	7,200.00
18.	One (1) Laborer-Messenger at P2,400.00 p.a.	New	1,200.00

MISCELLANEOUS DIVISION

19.	One (1) Chief of Division at P13,800.00 p.a.	24	6,900.00
20.	One (1) Senior Attorney at P11,600.00 p.a.	New	5,800.00
21.	Three (3) Senior Attorneys at P9,600.00 p.a. each	New	14,400.00
22.	Four (4) Asst. Attorneys at P7,800.00 p.a. each	New	15,600.00
23.	Three (3) Legal Researchers at P7,800.00 p.a. each	New	11,700.00
24.	Two (2) Legal Assistants at P7,800.00 p.a. each	New	7,800.00
25.	Four (4) Stenographers at P3,600.00 p.a. each	New	7,200.00
26.	Four (4) Clerk-Typists at P3,600.00 p.a. each	New	7,200.00
27.	One (1) Laborer-Helper at P2,400.00 p.a.	New	1,200.00

ADMINISTRATIVE DIVISION

28.	One (1) Administrative Officer at P13,800.00 p.a.	New	6,900.00
29.	One (1) Administrative Asst. at P10,800.00 p.a.	New	5,400.00
30.	One (1) Records & Docket Asst. at P6,600.00 p.a.	New	3,300.00
31.	One (1) Property & Accounting Officer at P7,800.00 p.a.	New	3,900.00
32.	One (1) Librarian at P6,600.00 p.a.	New	3,300.00
33.	Two (2) Senior Clerks at P7,200.00 p.a. each	New	7,200.00
34.	Three (3) Stenographers at P3,600.00 p.a. each	New	5,400.00
35.	One (1) Clerk-Typist at P4,800.00 p.a.	98	2,400.00
36.	Five (5) Clerk-Typists at P3,600.00 p.a. each	New	9,000.00
37.	Two (2) Bindery Helpers at P3,120.00 p.a. each	New	3,120.00
38.	Two (2) Laborer-Helpers at P2,400.00 p.a. each	New	2,400.00

TOTAL FOR SALARIES & WAGES - - - - - P228,620.00

39.	Life & Retirement Premiums	P 18,692.80
40.	Supplies & Materials	6,000.00
41.	Travel & Transportation:	

Transportation Allowance of Dept. Head at P200 a month (6 mos.)	P1,200.00	
Transportation Allowance of Asst. Dept. Head at P160 a month	960.00	
Travel & Transp. of Personnel	<u>2,000.00</u>	4,160.00
42. Purchase of Books & Subscription of Law Journals		10,000.00
43. Purchase of Equipment		10,000.00

Other services such as printing & binding repair and maintenance of equipment, communication and meal allowances of personnel:

Printing & Binding	P1,500.00	
Repair & Maintenance of Equipment ..	2,000.00	
Communications	3,000.00	
Meal Allowances of Personnel	<u>5,000.00</u>	11,500.00

TOTAL FOR CONTINGENT EXPENSES - - - - - P60,352.80

RECAPITULATION

I. TOTAL FOR SALARIES & WAGES	P228,620.00
II. TOTAL FOR CONTINGENT EXPENSES	60,352.80
GRAND TOTAL - - - - -	P288,972.80 VVVVVVVVVV

SEC. 5. All civil cases affecting the City of Manila, pending in the Office of the City Fiscal as of the time this Ordinance takes effect, shall continue to be handled by the said Office until final termination of said cases.

SEC. 6. Items 12, 19, 24, 38, 44, 48, 94, 98 and 105 of Ordinance No. 6427 and hereby repealed without prejudice to the security of tenure of the incumbents thereof, and the amount of THIRTY EIGHT THOUSAND SEVEN HUNDRED PESOS (P38,700.00) covering the appropriations for said items corresponding to the period from January 1, 1968 to June 30, 1968, is hereby reverted to the general funds of the City of Manila.

SEC. 7. The amount of P288,972.80, or so much thereof as may be necessary, is hereby appropriated out of the unappropriated fund existing in the City Treasury to be made available to cover the salaries and wages of the positions herein created, as well as the contingent expenses (life & retirement premiums; supplies and materials; etc.) for the Office of the City Legal Officer, for the period from January 1, 1968 to June 30, 1968.

SEC. 8. This Ordinance shall take effect January 1, 1968.

Enacted by the Municipal Board of the City of Manila at its regular session today, January 18, 1968.

Approved by His Honor, the Mayor on *January 22, 1968.*

APPROVED:

Antonio J. Villegas
ANTONIO J. VILLEGAS
Mayor
City of Manila

F. Reyes Cabigao
F. REYES CABIGAO
Vice-Mayor and
Presiding Officer, Municipal Board

ATTESTED:

Serafin P. Manalo
SERAFIN P. MANALO
Secretary to the Mayor

Manuel A. Robles
MANUEL A. ROBLES
Secretary, Municipal Board

GPM/jmg

AN ORDINANCE AUTHORIZING THE CREATION OF THE OFFICE OF THE CITY LEGAL OFFICER OF MANILA, PRESCRIBING THE POWERS AND DUTIES THEREOF, PROVIDING FOR THE POSITIONS AND COMPENSATION OF ITS PERSONNEL; AND APPROPRIATING FUNDS NEEDED THEREFOR.

Be it ordained by the Municipal Board of the City of Manila, that:

SECTION 1. Pursuant to Section 19 of Republic Act No. 5185 otherwise known as the Decentralization Act of 1967, there is hereby created an Office of the City Legal Officer of Manila to assume and discharge the functions hitherto performed by the City Fiscal in his capacity as legal adviser and legal officer for civil cases involving the interests of the City of Manila.

SEC. 2. There shall be in the Office of the City Legal Officer one chief of office to be known as the City Legal Officer with the rank of City Department Head and one assistant chief of office to be known as the First Assistant City Legal Officer with the rank of Assistant Department Head, who shall discharge their duties under the supervision of the Mayor.

SEC. 3. To promote the efficient performance of the functions and duties of the Office, the City Legal Officer shall organize the Office into three divisions, as follows:

(a) TRIAL DIVISION which shall have charge of all civil cases involving the interests of the City brought before any court or administrative body;

(b) MISCELLANEOUS DIVISION which shall render legal opinions, draw ordinances, contracts, bonds, leases, and other documents involving any interest of the City; and

(c) ADMINISTRATIVE DIVISION which shall take charge of the administrative, personnel, records, and budgetary requirements of the Office.

SEC. 4. The City Legal Officer, the First Assistant City Legal Officer and their assistants as hereunder provided shall receive compensation as follows:

OFFICE OF THE CITY LEGAL OFFICER

<u>Designation and Rate of Compensation</u>	<u>Item No. under Ord. 6427</u>	<u>Amt. Authorize Jan.-June 1968</u>
1. City Legal Officer at P16,000.00 p.a.	New	P8,000.00
2. 1st Asst. City Legal Officer at P14,000.00 p.a.	New	7,000.00
3. Administrative Assistant at P8,400.00 p.a.	New	4,200.00
4. Clerk-Stenographer at P7,800.00 p.a.	94	3,900.00
5. Utilityman at P5,400.00 p.a.	105	2,700.00

TRIAL DIVISION

6. Chief of Division at P13,800.00 p.a.	12	6,900.00
7. Senior Attorney at P11,600.00 p.a.	New	5,800.00
8. One (1) Senior Attorney at P10,200.00 p.a.	38	5,100.00
9. Two (2) Senior Attorneys at P9,600.00 p.a. ea.	New	9,600.00