

AN ORDINANCE APPROPRIATING FUNDS FOR THE NECESSARY EXPENSES
OF THE GOVERNMENT OF THE CITY OF MANILA FOR THE FISCAL
YEAR FROM JULY 1, 1964, TO JUNE 30, 1965.

Be it ordained by the Municipal Board of the City of
Manila that:

SECTION 1. The sum of SEVENTEEN HUNDRED THIRTY
THOUSAND FIVE HUNDRED NINETY NINE DOLLARS
AND 00/100 (P73,345.99), or so much thereof as may be
necessary, is hereby appropriated out of any funds existing
in the City Treasury and otherwise appropriated to meet the
expenses of the Government of the City of Manila for the
Fiscal Year from July 1, 1964 to June 30, 1965, in the
various departments, bureaus, or offices, subject to the
limitation and in the manner herein provided.

OFFICE OF THE MAYOR
CITY OF MANILA

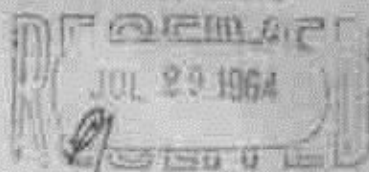


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RECAPITULATION

DEPARTMENT OF OFFICE

1. Office of the Municipal Board	P 3,400,313.40
2. Office of the Mayor	775,654.40
3. Office of the Vice-Mayor	52,521.20
4. Better Business Bureau	75,134.00
5. Manila Visitor's Bureau	175,484.50
6. Placement Bureau	87,622.40
7. Office of Complaints, Investigation & Public Assistance ..	215,353.00
8. Social Welfare Bureau	1,105,373.00
9. Manila City Library	335,345.25
10. Manila Zoological & Botanical Garden	253,922.00
11. Meat Inspection Board	1,413,405.00
12. Department of Engineering & Public Works	3,451,623.70
13. Manila Police Department	12,585,330.00
14. Office of the City Fiscal	901,311.00
15. City Courts of Manila	707,310.00
16. Manila Health Department	5,185,583.35
17. Office of the City Auditor	414,060.00
18. Office of the Sheriff	271,200.00
19. Court of First Instance	54,335.50
20. Manila Fire Department	3,410,612.35
21. Department of Finance	2,893,947.50
22. Department of Assessment	327,442.40
23. Department of Public Services	5,801,156.50
24. Division of City Schools	27,016,230.00
25. Board of Tax Appeals	13,400.00
26. Debt Payments	596,800.25
27. Miscellaneous Expenditures	3,217,500.00
28. Special Public Improvement Fund	2,000,000.00
TOTAL PROPOSED ANNUAL APPROPRIATION	P 72,346,898.00
THE MAYOR	
TOTAL RECEIPTS INCOME CERTIFIED BY CITY TREASURER	P 70,335,024.00
FOR FISCAL YEAR 1931 APPROPRIATION	72,346,898.00
UNRECONCILED BALANCE	P 8,018.10

OFFICE OF THE MUNICIPAL BOARD

SALARIES AND WAGES

ITEM NO.	REL.	DESIGNATION	QUANTIFICATION
Proposed Ord. 4816			
1	1	20 Members of the Municipal Board at \$10,000.00 per annum each	\$200,000.00

OFFICE OF THE PRESIDING OFFICER

2	3	1 Secretary to the Presiding Officer	5,400.00
3	4	1 Confidential Assistant	5,400.00
4	5	1 Legal Assistant	5,100.00
5	6	1 Confidential Secretary	4,300.00
6	7	2 Confidential Investigators at \$2400 p.a. ea.	4,800.00
7	8	1 Confidential Investigator	3,120.00
8 Res. 708 8-a		1 Confidential Utilityman	2,760.00
9 Res. 708 8-b		1 Laborer	2,760.00
10 R. 708 '63 8-c		1 Laborer	2,760.00
11 R. 708 '63 8-d		2 Laborers at \$2760 p.a. ea.	5,520.00
12 R. 708 '63 8-e		1 Confidential Utilityman	2,760.00
13 R. 708 '63 8-f		1 Confidential Utilityman	2,760.00
14 R. 708 '63 8-g		2 Laborers at \$2760 p.a. ea.	5,520.00
15 R. 96 '64		1 Legal Assistant	2,760.00
16 R. 96 '64		2 Typists at \$2760 p.a. ea.	5,520.00
17 R. 96 '64		2 Confidential Utilityman at \$2760 p.a. ea.	5,520.00
18 R. 83 '148 '64		1 Confidential Aide	2,940.00
19 R. 83 '148 '64		1 Legal Assistant	3,960.00
20	New	1 Technical Assistant	4,800.00
21	New	1 Private Secretary	4,800.00
22	New	2 Pages at \$2400 p.a. ea.	4,800.00

I. OFFICE OF THE COUNCILORS

23	9	20 Confidential Assistants at \$4800 p.a. ea.	96,000.00
24	10	20 Confidential Assistants at \$4200 p.a. ea.	84,000.00
25	11	40 Laborers at \$2400 p.a. ea.	96,000.00
26	12	40 Special Laborers at \$2400 p.a. ea.	96,000.00
27	13	20 Laborers at \$2580 p.a. ea.	51,600.00
28	14	20 Confidential Investigators at \$2400 p.a. ea.	48,000.00
29	15	20 Confidential Secretaries at \$2800 p.a. ea.	56,000.00
30	16	20 Confidential Utilitymen at \$2400 p.a. ea.	48,000.00
31 R. 83 & 148 '64		20 Confidential Aides at \$2940 p.a. ea.	58,800.00
32 R. 83 '148 '64		20 Legal Assistants at \$3960 p.a. ea.	79,200.00
33	New	20 Technical Assistants at \$4800 p.a. ea.	96,000.00
34	New	20 Private Secretaries at \$4800 p.a. ea.	96,000.00

A. DIVISION OF FISCAL AND BUDGETARY SERVICES

35	33	1 Chief of Division (On detail with Committee on Appropriations)	8,400.00
36 R. 128 '64		1 Board-Mayor Liaison Officer	7,200.00
37 Ord. 4935		1 Performance Officer	7,200.00
38 Ord. 4863		1 Special Assistant	3,960.00
39 Ord. 4929		1 Confidential Assistant	3,960.00
40 Ord. 4929		1 Special Laborer	2,400.00
41 Ord. 4929		1 Helper	2,400.00
42 Ord. 4934		1 Typist	2,400.00
43 Ord. 4934		1 Clerk-Stenographer	2,400.00

(1) Assigned to Office of the President Pro-Tempore

44 R. 198 '64		1 Confidential Assistant to the Pres.-Pro-Tempore	7,200.00
45	192	1 Legal Assistant	5,400.00
46	46	1 Laborer	2,760.00
47	47	1 Laborer	2,760.00
48	102	1 Laborer	2,760.00

49 R. 245 '64	1	Special Assistant	\$ 4,800.00
50 Ord. 4934	1	Clerk-Stenographer	2,400.00
51 Ord. 4934	1	Typist	2,400.00
52 Rev	1	Special Assistant	4,800.00

(2) Assigned to the Office of the Minority Floor Leader (Chairman, Committee on Rules)

53 R. 20	1	Confidential Assistant	3,960.00
54 R. 107 1/2 22	2	Supervising Clerk	4,800.00
55 R. 117 1/2 23	1	Senior Clerk	4,500.00
56 R. 245 '64	1	Special Assistant	4,800.00
57 Ord. 4934	1	Clerk-Stenographer	2,400.00
58 Ord. 4934	1	Typist	2,400.00
59 26	1	Laborer	2,940.00
60 67	1	Laborer	2,760.00
61 68	1	Laborer	3,120.00
62 Rev	1	Special Assistant	4,800.00

(3) Assigned to the Office of the Assistant Minority Floor Leader

63 R. 245 '64	1	Special Assistant	4,800.00
64 Ord. 4934	1	Typist	2,400.00

(4) Assigned to the Office of the Minority Floor Leader

65 83	1	Confidential Assistant	6,600.00
66 Rev	1	Special Assistant	4,800.00

(5) Assigned to the Office of the Assistant Minority Floor Leader

67 38	1	Laborer	2,580.00
68 43	1	Laborer	2,580.00

(6) Assigned to the Office of the Chairman, Committee on Appropriations

69 103	1	Senior Legal Assistant	5,100.00
70 21	1	Senior Assistant	5,100.00
71 34	1	Senior Clerk	4,800.00
72 35	1	Junior Clerk	4,500.00
73 39	1	Stenographer	3,960.00
74 31	1	Clerk-Typist	3,120.00
75 R. 245 '64	1	Special Assistant	4,800.00
76 Ord. 4934	1	Clerk-Stenographer	2,400.00
77 Ord. 4934	1	Typist	2,400.00

(7) Assigned to the Office of the Chairman, Committee on Rules

78 109	1	Senior Legal Assistant	5,100.00
79 42	1	Laborer	2,580.00
80 R. 245 '64	1	Special Assistant	4,800.00
81 Ord. 4934	1	Clerk-Stenographer	2,400.00
82 Ord. 4934	1	Typist	2,400.00

(8) Assigned to the Office of the Chairman, Committee on House and Senate

83 R. 245 '64	1	Special Assistant	4,800.00
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Item No.	Proposed Ord.	No.	Designation	Compensation
<u>(9) Assigned to the Office of the Chairman, Committee on Associations</u>				
83	Ord. 4934	1	Clerk-Stenographer	P 2,400.00
84	Ord. 4934	1	Typist	2,400.00
<u>(10) Assigned to the Office of the Chairman, Committee on Engineering & Public Works</u>				
85	R. 245 '64	1	Senior Legal Assistant	5,100.00
86	Ord. 4934	1	Engineering Assistant	4,500.00
87	R. 245 '64	1	Special Assistant	4,800.00
88	Ord. 4934	1	Assistant	4,800.00
89	Ord. 4934	1	Clerk-Stenographer	2,400.00
90	Ord. 4934	1	Typist	2,400.00
<u>(11) Assigned to the Office of the Chairman, Committee on Labor</u>				
91	R. 245 '64	1	Legal Officer	6,000.00
92	R. 245 '64	1	Senior Legal Assistant	6,000.00
93	R. 245 '64	2	Legal Researchers at \$4500 p.m. ea.	8,400.00
94	R. 245 '64	1	Special Assistant	4,800.00
95	R. 245 '64	1	Laborer	2,760.00
96	R. 245 '64	1	Laborer	3,120.00
97	Ord. 4934	1	Clerk-Stenographer	2,400.00
98	Ord. 4934	1	Typist	2,400.00
<u>(12) Assigned to the Office of the Chairman, Committee on Health and Public Welfare</u>				
99	R. 245 '64	1	Special Assistant	4,800.00
100	Ord. 4934	1	Clerk-Stenographer	2,400.00
101	Ord. 4934	1	Typist	2,400.00
<u>(13) Assigned to the Office of the Chairman, Committee on Education</u>				
102	R. 245 '64	1	Senior Clerk	3,960.00
103	Ord. 4934	1	Clerk-Stenographer	2,400.00
104	Ord. 4934	1	Typist	2,400.00
<u>(14) Assigned to the Office of the Chairman, Committee on Markets</u>				
105	R. 245 '64	1	Special Assistant	4,800.00
106	Ord. 4934	1	Clerk-Stenographer	2,400.00
107	Ord. 4934	1	Typist	2,400.00
<u>(15) Assigned to the Office of the Chairman, Committee on Fire, Landed Relations, Instruments and Housing Projects</u>				
108	Ord. 4934	1	Clerk-Stenographer	2,400.00
<u>(16) Assigned to the Office of the Chairman, Committee on Labor and Public Services</u>				
109	R. 245 '64	1	Special Assistant	4,800.00
110	Ord. 4934	1	Clerk-Stenographer	2,400.00
111	Ord. 4934	1	Typist	2,400.00

1301 RD.
 Passed - Oct. 4, 1916

RD.

DESIGNATION

COMPENSATION

II. OFFICE OF THE SECRETARY

112	2	1	Secretary of the Municipal Board	16,000.00
113	R. 137 1/2	1	Asst. Secretary on Public Affairs	7,200.00
114	R. 90 1/2	1	Confidential Assistant & Liaison Officer	8,400.00
115	72	1	Clerical Aide	2,580.00
116	76	1	Laborer	2,400.00
117	78	1	Clerk-Stenographer	2,760.00
118	164	1	Laborer	2,760.00
119	154	1	Laborer	2,400.00
120	71	1	Laborer	2,760.00
121	69	1	Laborer	2,400.00
122	61	1	Laborer	2,760.00
123	62	1	Laborer	2,940.00
124	58	1	Laborer	2,580.00
125	57	1	Laborer	2,400.00
126	53	1	Laborer	2,500.00
127	34	1	Laborer	2,400.00
128	33	1	Laborer	2,360.00
129	12	1	Laborer	2,760.00
	24	1	Laborer	2,400.00

III. OFFICE OF PERSONNEL AND ADMINISTRATIVE SERVICES

130	79	1	Asst. Secretary & Administrative Officer	12,000.00
131	81	1	Laborer-In-Charge	3,120.00
132	82	1	Laborer	2,760.00
133	84	1	History Keeper	2,360.00
134	Ord. 4979	1	Special Laborer	2,400.00
135	Ord. 4929	1	Laborer	2,400.00
136	32	1	Laborer	2,760.00
137	R. 40 1/2	1	Clerk	3,300.00

(1) Session Hall

138	121 1/2	1	Chief Custodian (Sgt.-In-Charge & Personnel-In-Charge)	4,800.00
139	207	1	Page	3,480.00
140	208	1	Page	3,720.00
141	209	1	Page	3,480.00
142	210	1	Page	3,480.00
143	211	1	Page	3,480.00
144	212	1	Page	3,480.00
145	213	1	Laborer	3,300.00
146	214	1	Public Address System Technician	3,480.00
147	215	1	Page	3,480.00
148	216	1	Page	3,480.00
149	217	1	Page	3,480.00
150	218	1	Page	3,480.00
151	219	2	Pages at \$2400 p.o. ea.	4,800.00

A. GENERAL AFFAIRS DIVISION

152	35	1	Asst. Administrative Officer & Chief of Division	10,800.00
153	36	1	Asst. Chief of Division (In charge of Legal Matters)	6,000.00
154	37	1	Action Clerk	3,300.00
155	38	1	Action Clerk	3,360.00
156	39	1	Clerk-Stenographer	3,480.00
157	40	1	Clerk	2,760.00
158	41	1	Legal Assistant	2,760.00
159	42	1	Clerk	3,120.00
160	43	1	Laborer	3,120.00

ITEM NO.	NO.	DESIGNATION	COMPENSATION
Proposed - Ord. 4816			
160	94	1 Laborer	
161	55	1 Clerk	P 3,120.00
162	149	1 Clerical Aide	3,720.00
			2,940.00

(1) Accounting & Disbursing Section

163	97	1 Chief of Section	6,600.00
164	98	1 Assistant Chief of Section	4,500.00
165	99	1 Clerk	2,500.00
166	100	1 Clerk	2,760.00
167	101	1 Laborer	2,580.00
168	103	1 Laborer	2,940.00
169	104	1 Laborer	2,400.00
170	106	1 Laborer	2,400.00
171	70	1 Laborer	2,400.00
172	133	1 Clerk	2,760.00

(2) Agenda and Briefing Section

173	107	1 Chief of Section	3,720.00
174	108	2 Clerks at \$2760 p.a. ea.	5,520.00
175	108	1 Senior Clerk Briefer	2,940.00
176	109	1 Clerk	2,760.00
177	112	1 Laborer	2,940.00
178	114	1 Clerical Aide	2,760.00
179	175	1 Clerk	2,400.00

(a) Receiving & Routing Unit

180	115	1 Supervisor (Clerical)	4,200.00
181	116	1 Clerical Aide	2,400.00
182	118	1 Clerk	2,400.00

(b) Manuscripting Unit

183	121	1 Room Technician	5,400.00
184	122	1 Assistant Room Technician	3,300.00
185	123	1 Laborer	3,120.00
186	206	1 Proof & Agenda Reader	6,000.00

(3) Correspondence & Mailing Section

187	125	1 Chief of Section	6,000.00
188	126	1 Senior Clerk	4,200.00
189	128	1 Clerical Aide	3,480.00
190	129	1 Special Laborer	2,760.00

(4) Records Section

191	131	1 Chief of Section	6,000.00
192	132	1 Asst. Chief of Section	4,500.00
193	134	1 Clerk	2,940.00
194	135	1 Records Clerk	3,120.00
195	136	1 Laborer	2,940.00
196	137	1 Clerical Aide	3,480.00
197	138	1 Special Laborer	2,940.00
198	140	1 Clerical Aide	2,760.00
199	142	1 Laborer	3,300.00
200	143	1 Laborer	3,120.00
201	127	1 Senior Clerk	3,960.00
202	105	1 Laborer	2,580.00
203	164	1 Clerk	2,400.00
204	217	1 Clerical Aide	3,480.00
205	64	1 Laborer	2,760.00
206	New	1 Assistant Bookbinder	2,760.00

Form No. 101
 Approved - Ord. 4816

No.

Designation

Compensation

B. PERSONNEL AND PROMOTION DIVISION

207	R. v. d. 144	1	Chief of Division	P 8,400.00
208	145	1	Senior Clerk	4,500.00

(1) Personnel Service Section

209	147	1	Supervising Clerk	4,500.00
210	148	1	Clerk	2,760.00
211	149	1	Clerical Aide	2,760.00
212	150	1	Laborer	2,760.00
213	51	1	Clerk	3,960.00
214	37	1	Typist	2,760.00
215	117	1	Clerk	2,760.00

(2) Property Section

216	152	1	Chief of Section	6,000.00
217	154	2	Clerks at P2240 p.a. ea.	5,800.00
218	155	1	Laborer-Janitor	3,300.00
219	156	1	Laborer	2,760.00
220	158	1	Laborer	3,120.00
221	111	1	Bookbinder	3,720.00
222	66	1	Laborer	2,580.00

C. JOURNAL AND CLERICAL DIVISION

223	159	1	Senior Administrative Assistant and Chief of Division	10,800.00
224	161	1	Senior Clerk (English)	3,960.00
225	163	1	Senior Clerk (English)	3,720.00
226	164	1	Senior Clerk (Filipino)	3,720.00
227	173	1	Clerk-Stenographer	3,480.00
228	177	1	Clerk-Typist	3,480.00
229	178	1	Clerk	3,120.00
230	179	1	Laborer	2,160.00

(1) Journal and Clerical Stenographers Section

231	165	1	Supervising Stenographer	5,400.00
232	171	1	Stenographer	5,100.00
233	169	1	Jr. Stenographer	4,200.00
234	165	1	Clerk-Stenographer	3,960.00
235	172	1	Clerk-Stenographer	3,720.00
236	174	1	Stenographer (Filipino)	3,720.00
237	175	1	Stenographer (Filipino)	3,720.00
238	176	1	Stenographer (Filipino)	3,720.00

(2) Library Section

239	162	1	Chief of Section	6,000.00
240	153	1	Assistant Chief of Section	3,960.00
241	110	1	Laborer	2,340.00
242	129	1	Clerk	3,120.00

(3) Legislative Reference & Information Section

243	73	1	Public Relations Officer	6,600.00
244	60	1	Clerk-Stenographer	3,480.00
245	175	1	Clerk	2,400.00
246	Rev	1	Reference Librarian	4,800.00
247	Rev	2	Laborers at P2400 p.a. ea.	4,800.00

ITEM NO.	NO.	DESIGNATION	COMPENSATION
Approved - Ord. 4816			
<u>B. LEGAL DIVISION</u>			
237	185 ✓	1 Chief of Division	\$9,000.00
249	9, 13 187	Assistant Chief of Division	6,000.00
<u>(1) Legal Staff Section</u>			
250	190 ✓	1 Senior Legal Assistant	4,500.00
251	191 ✓	1 Legal Assistant	4,200.00
<u>(2) Bills Section (Ord.-Gen. Drafting)</u>			
252	199 ✓	1 Legal Assistant	4,200.00
253	200 ✓	1 Legal Assistant	4,500.00
254	202 ✓	1 Clerk-Typist	3,960.00
255	203 ✓	1 Clerical Aide	3,120.00
256	204	2 Laborer	2,580.00
<u>(3) Research, Reports, Statistics and Technical Section</u>			
257	94 ✓	1 Chief of Section	7,200.00
258	40 ✓	1 Technical Researcher	3,120.00
259	19 ✓	1 Technical Researcher	3,480.00
260	45 ✓	1 Laborer	2,580.00
261	59 ✓	1 Assistant	4,800.00
262	139 ✓	1 Laborer	3,120.00
263	105 ✓	1 Laborer	3,120.00
264	44 ✓	1 Laborer	2,760.00
265	52 ✓	1 Laborer	2,580.00
266	77	1 Special laborer	2,760.00
<u>(4) Division Section on Police Comm.</u>			
267	179 ✓	1 Chief of Section	6,000.00
268	8, 175 184 ✓	1 Clerk	2,400.00
269	56 ✓	1 Clerk-Stenographer	3,300.00
270	133	1 Typist	2,400.00
TOTAL FOR SALARIES AND WAGES			\$2,133,620.00



CONTINUOUS EXPENSES AND SPECIAL PURPOSES

271	219	Life and retirement insurance premiums	P	24,180.00
272	220	Unaid contribution during emergency occupation 11th installment		195.00
273	222	Consentable gasoline allowance for the twenty (20) Councilors at P1900 p.m. on.		38,400.00
274	Rev	Consentable gasoline allowance for the Secretary at P1900 p.m.		1,920.00
275	223	Consentable gasoline allowance for the Assistant Secretary and Administrative Officer at P190 p.m.		1,800.00
276	224	Representation expenses of the twenty (20) Councilors at P1000 p.m. at.		120,000.00
277	227	Representation expenses of the Confidential Assistant & Minion Officer at P150 p. month		1,800.00
278	228	Traveling expenses and meal allowance		15,000.00
279	229	Communications		9,600.00
280	230	Consumption of supplies and materials		20,000.00
281	232	Printing, binding reports, documents and publications		2,500.00
282	233	Maintenance and repair of equipment		2,500.00
283	235	Other services, including publications in the newspapers and in the Official Gazette of ordinances and other advertisement		30,000.00
284	237	Subscription of newspapers and periodicals (the newspapers to be subscribed shall be determined by the Councilor themselves) for the Office of the twenty (20) Councilors at P300 p.m. on.		6,000.00
285	238	Uniform of Personnel of the Region Hall		1,000.00

TOTAL FOR CONTINUOUS EXPENSES & SPECIAL PURPOSES - - - - P274,875.00
 VVVVVVVVV

RECAPITULATION

I.	TOTAL FOR SALARIES AND WAGES - - - - -	P2,133,620.00
II.	TOTAL FOR CONTINUOUS EXPENSES & SPECIAL PURPOSES	<u>274,875.00</u>
	TOTAL APPROPRIATION FOR THE OFFICE OF THE MUNICIPAL BOARD - - - - -	P2,408,515.00 VVVVVVVVVV



OFFICE OF THE MAYOR

GENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES

Pursuant to the provisions of Section 9 of Republic Act No. 107, otherwise known as the City Charter, the Mayor shall be the Chief Executive of the City, and as such, shall have immediate control over the executive functions of the different departments subject to the supervision of the Executive Secretary. Under Section 11 of the same Act, he is likewise charged with the following duties:

1. To comply with and enforce and give the necessary orders for the faithful enforcement and execution of the laws and ordinances in effect within the jurisdiction of the City.
2. To safeguard all the land, buildings, records, moneys, credits, and other property and rights of the city, and, subject to the provisions of the City Charter, have control of all its property.
3. To see that all taxes and other revenues of the city are collected, and applied in accordance with appropriations to the payment of the municipal expenses.
4. To cause to be instituted judicial proceeding to recover property and funds of the city wherever found, and otherwise to protect the interest of the city, and to cause to be defended all suits against the city.
5. To see that the executive officers and employees of the city properly discharge their respective duties. The Mayor, may, in the interest of the service and with the approval of the Secretary of the Interior first had, transfer officer and employees not appointed by the President of the Philippines from one section, division or service to another section, division or service within the same department, without changing the compensation they receive.
6. To examine and inspect the books, records and papers of all officers, agents, and employees of the city whenever occasions arise, and at least once in each year.
7. To give such information and recommend such measures to the Board as he shall deem advantageous to the City.
8. To attend, if he wishes to do so, the session of the Board and participate in its discussions, but not to vote.
9. To represent the city, in all its business matters, and sign on its behalf all its bonds, contracts, and obligations made in accordance with laws or ordinances.
10. To submit to the Municipal Board before the fifteenth day of April of each year a budget of receipt and expenditures of the city.
11. To grant and refuse municipal licenses or permits of all classes and to revoke the same for violation of the conditions upon which they were granted, or if acts prohibited by law or municipal ordinances are being committed under the protection of such licenses or in the premises in which the business for which the same have been granted is carried on, or for any other good reason of general interest.

12. To receive, hear, and decide on his say first proper the position, complaints, and claims of the residents concerning all classes of municipal matters of an administrative and executive character.

13. To determine the time, manner, and place of payment of salaries and wages of the officers and employees of the city.

14. To receive, with the concurrence of the Director of Public Schools, deserving poor pupils from the payment of school fees or any part thereof.

15. To take such emergency measures as may be necessary to avoid fire, floods, and the effects of storms and other public calamities.

16. To perform such other duties and exercise such executive powers as may be prescribed by law or ordinance.

17. To perform such other duties under the provisions of Republic Act No. 2464, otherwise known as the Local Autonomy Act and such other duties provided for under special laws.

APPROPRIATION, LIABILITIES & RESERVE OF APPROPRIATION & OBLIGATION

For executive direction, control, supervision, general administration, legal services, staff services, technical services, special services, handling investigation of complaints, placement and public assistance, P773,654.40 (General Fund).

I. Personal Services including life and retirement insurance premiums	P613,984.40
II. Maintenance and other operational expenses including purchase of in-service training supplies and equipment, discretionary fund, traveling expenses including automobile allowances, meal allowances of employees, supplies and materials, communications, repairs and maintenance of equipment, printing and binding, other services, representation expenses, gasoline allowance (Honor. Technical Advisor to the Mayor) local and international participation on government activities, repair and maintenance of vehicles, repair and maintenance of fixed assets, honorarium for resource speakers . . .	159,670.00
TOTAL APPROPRIATION AVAILABLE - - - - -	P773,654.40

GENERAL APPROPRIATION AND OBLIGATIONS BY OBJECT

1. Salaries and wages	578,800.00
2. Insurance and retirement premiums	35,184.40
3. In-service training supplies and equipment	15,000.00
4. Discretionary Fund	134,000.00
5. Traveling expenses including automobile allowances	10,800.00
6. Meal allowances of employees-fiscal and management staff for overtime service	10,000.00

7. Meal allowances of Employees-legal, Administrative Records Division for Overtime Services	P 10,000.00
8. Supplies and Materials	19,000.00
9. Communications	8,700.00
10. Repairs and Maintenance of Equipment	5,000.00
11. Printing and Binding	3,000.00
12. Other services	11,250.00
13. Representation expenses:	
a. His Honor, the Mayor	P18,000.00
b. Executive & Technical Advisor	3,000.00
c. Secretary to the Mayor	3,000.00
14. Gasoline allowance (Executive & Technical Advisor to the Mayor)	24,000.00
15. Local and International Participation on Government Activities	1,820.00
16. Repair and maintenance of vehicles	10,000.00
17. Repair and maintenance of fixed assets	6,000.00
18. Allowances for resource speakers	5,000.00
TOTAL - - - - -	P773,651.10

OFFICE OF THE MAYOR

SALARY SCHEDULE

TITLE NO.		POSITION DESIGNATION	NO.	AMOUNT
APPROVED - MAR. 1916				
1	1	City Mayor	1	\$25,000.00
2	13	Secretary to the Mayor	1	12,000.00
3	12	Executive & Technical Advisor to the Mayor	1	12,000.00
4	39 & 103	Asst. Secretary to the Mayor at \$11,600 p.a. each	2	23,200.00
5	0-4018	Senior Legal & Technical Assistant	1	11,600.00
6	0-4019	Technical Asst. on Legislative Matters	1	10,000.00
7	0-4020	City Development Officer	1	9,000.00
8	199	Records Management Officer	1	9,000.00
9	44, 62, 107, 69	Chiefs of Division at \$8,400 p.a. each	5	42,000.00
10	0-4029	Asst. Chiefs of Division at \$7,800 p.a. ea.	2	15,600.00
11	15 & 63	Administrative Officer	1	8,400.00
12	16	Asst. Chief of Division	1	5,400.00
13	70	Performance Officer	1	7,200.00
14	0-4035	Confidential Liaison Officer	1	7,200.00
15	14	Technical Asst. on Engineering & Architectural Matters	1	7,200.00
16	0-4039	Technical Management Consultant	1	7,200.00
17	160	Technical Asst. on Public Health, Hygiene & Sanitation	1	6,600.00
18	162	Legal & Technical Asst. on Protective Services	1	6,600.00
19	0-4049	Confidential & Technical Asst. on Trade, Commerce & Industry	1	6,600.00
20	164	Technical Asst. on Ship Clearance & Hoisting Matters	1	6,600.00
21	164	Confidential & Technical Asst. on Legislative & Public Affairs	1	6,600.00
22	104	Senior Assistant	1	5,700.00
23	105	Senior Assistant	1	5,700.00
24	162	Legal Management & Planning Officer	1	6,000.00
25	57	Accounting Officer	1	6,000.00
26	58	Accountant	1	4,200.00
27	67	Senior Research Attorney	1	6,000.00
28	0-4059	Supervising Management Analyst	1	6,000.00
29	0-4060	Supervising Classification Analyst	1	6,000.00
30	46 & 64	Legal Officers at \$5,400 p.a. ea.	2	10,800.00
31	66	Legal Officer	1	4,200.00
32	168	Senior Legal Assistant	1	6,000.00
33	0-4069	Legal Assistants at \$3,600 p.a. ea.	2	7,200.00
34	101	Legal Assistant	1	3,120.00
35	40	Administrative Assistant	1	6,600.00
36	15 & 41	Administrative Assistants at \$3,100 p.a. ea.	2	10,200.00
37	47	Administrative Assistant	1	4,800.00
38	93	Administrative Assistant	1	5,100.00
39	0-4079	Senior Budget Analysts at \$4,200 p.a. ea.	2	8,400.00
40	0-4080	Budget Analysts at \$4,200 p.a. ea.	3	12,600.00
41	111 & 116	Budget Analysts at \$3,300 p.a. ea.	3	9,900.00
42	115	Budget Clerks at \$3,300 p.a. ea.	2	6,600.00
43	101	Senior Management Analyst	1	5,100.00
44	0-4089	Management Analyst	1	4,800.00
45	0-4090	Supervising Statistician	1	5,400.00
46	0-4091	Senior Statistician	1	4,200.00
47	0-4092	Senior Classification Analyst	1	4,200.00
48	0-4093	Classification Analysts at \$3,720 p.a. ea.	2	7,440.00
49	127	Training Coordinator	1	4,800.00
50	0-4099	Training Assistant	1	3,720.00

By designation

OFFICE OF THE MAYORBIANCI, MICHAEL

51	82 & 88	Supervising Records Clerks at \$5100 p.a. ea.	2	\$10,200.00
52	79	Supervising Records Clerk	1	3,720.00
53	48	Senior Clerk	1	5,100.00
54	122	Senior Clerk	1	4,500.00
55	51	Senior Clerk	1	4,500.00
56	128	Senior Clerk	1	4,200.00
57	52, 123, 0-4809	Senior Clerks at \$3720 p.a. ea.	3	11,160.00
58	83	Senior Records Clerk	1	3,720.00
59	74	Senior Clerk	1	3,300.00
60	85	Clerk	1	3,300.00
61	71	Clerk	1	2,940.00
62	42	Stenographic Reporter	1	4,200.00
63	59	Property Clerk	1	3,060.00
64	0-4809	Accounting Clerk	1	2,400.00
65	0-4809	Statistical Clerk	1	2,400.00
66	61	Clerks at \$3720 p.a. ea.	2	7,440.00
67	72	Clerk	1	4,200.00
68	34	Clerk	1	3,300.00
69	34	Clerk	1	3,300.00
70	117	Clerk	1	2,940.00
71	43	Clerk	1	2,718.00
72	33 & 65	Clerks at \$2460 p.a. ea.	2	4,920.00
73	55	Clerk	1	2,940.00
74	84	Clerk	1	2,940.00
75	106 & 118	Clerks at \$2400 p.a. ea.	10	24,000.00
76	4	Confidential Secretary	1	3,720.00
77	22	Confidential Assistant	1	4,200.00
78	3	Confidential Assistant	1	3,720.00
79	23	Confidential Assistant	1	3,600.00
80	29	Confidential Assistant	1	3,300.00
81	5	Confidential Utilityman	1	3,120.00
82	146	Confidential Agents at \$2760 p.a. ea.	2	5,520.00
83	110	Artist Illustrator	1	2,400.00
84	0-4839	Labor-Field Workers at \$2400 p.a. ea.	2	4,800.00
85	56	Stenograph Operator	1	2,580.00
86	WFO-11	Utilityman	1	1,600.00

TOTAL FOR SALARIES AND WAGES ----- \$578,800.00

OFFICE OF THE VICE-MAYOR

GENERAL OBJECTIVES AND WORK PROGRAM

The main activities under this project are:

1. To perform the duties of the Mayor, in the event of sickness, absence or other temporary incapacity of the Mayor, or in the event of a definite vacancy in the position of the Mayor, until such time when the Office shall be filled, in accordance with law.
2. To preside over the session of the Municipal Board.
3. To perform such other duties as may be assigned to him by the Mayor or prescribed by law or ordinance.
4. To exercise supervision and control over the personnel assigned with the Office of the Presiding Officer of the Municipal Board.

APPROPRIATION LANGUAGE AND SUMMARY OF APPROPRIATIONS & OBLIGATIONS

For the execution, direction, control and supervision of the functions and activities of the Office of the Vice-Mayor and Presiding Officer of the Municipal Board - ₱52,531.20

I. Personnel Services, including life and retirement insurance premiums	₱35,531.20
II. Maintenance and other operational expenses including traveling expenses, automobile allowance, supplies and materials, communications, repair and maintenance of equipment, representation expenses, subscription to newspapers and periodicals of the Presiding Officer	17,000.00
TOTAL APPROPRIATION AVAILABLE	<u>₱52,531.20</u>

PERMANENT APPROPRIATIONS AND OBLIGATIONS BY OBJECTS

1. Salaries and Wages	₱33,920.00
2. Insurance and Retirement Premiums	2,011.20
3. Traveling Expenses including Automobile Allowance	1,800.00
4. Supplies and Materials	1,000.00
5. Communications	1,100.00
6. Repair and Maintenance of Equipment	600.00
7. Representation Expenses	12,000.00
8. Subscription to Newspapers and Periodicals of the Presiding Officer	500.00
TOTAL OBLIGATIONS	<u>₱52,531.20</u>

SALARY SCHEDULEITEM NO.
PROPOSED - FEB. 1914POSITION DESIGNATIONNO.AMOUNT

1	6	Vice-Mayor	1	\$13,000.00
2	7	Private Secretary to the Vice-Mayor	1	4,800.00
3	8	Confidential Assistant	1	5,400.00
4	9	Confidential Secretary	1	4,800.00
5	10	Action Clerk	1	3,120.00
6	11	Confidential Utilityman	1	2,400.00

TOTAL FOR SALARIES AND WAGES ..

\$ 33,520.00

CITY BUSINESS BUREAUGENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES:

Under direction of the Mayor:

- (1) Perform such duties which will insure dependable business services and standards on which the buying public can rely;
- (2) Supervise over the functions of the Permit Division;
- (3) Process municipal licenses and permits of all classes.

APPROPRIATION LANGUAGE & SUMMARY OF APPROPRIATIONS & OBLIGATIONS

For the promotion of better business including the issuance of permits and licenses - \$75,134.00

- I. Personal services, including life and retirement insurance premiums \$67,984.00
- II. Maintenance and other operational expenses including supplies and materials, communications, repair of equipment and other services 7,150.00
- TOTAL APPROPRIATIONS AVAILABLE \$75,134.00

PRINCIPAL APPROPRIATIONS AND OBLIGATIONS BY COMMITTEE

1. Salaries and Wages \$64,080.00
2. Insurance and retirement premiums 3,964.00
3. Supplies and Materials 5,000.00
4. Communications 400.00
5. Repair of Equipment 500.00
6. Other Services 1,230.00
- TOTAL OBLIGATIONS \$75,134.00

SALARY SCHEDULE

ITEM NO.	POSITION DESCRIPTION	NO.	AMOUNT
100 - 1000, 1016			
100	Director (Secretary to the Mayor)	1	
2	Private Secretary	1	\$ 4,500.00
90	Assistant Director	1	5,400.00
10	Confidential Assistant	1	5,400.00
20	Confidential Agent	1	5,100.00
0-4819	Legal & Technical Asst. on Fiscal Matters	1	6,600.00
91	Assistant Chief, Permits Division	1	6,600.00
92	Supervising Clerk	1	7,300.00
96	Supervising Clerks at \$5100 p.a. each	2	10,200.00
97	Clerk	1	3,750.00
98	Clerk	1	4,300.00
	TOTAL FOR SALARIES AND WAGES		<u>\$64,080.00</u>

GENERAL OBJECTIVES AND WORK PROGRAM

Under direction of the Mayor, perform the following functions:

1. Undertake the management and operation of the following offices:
 - a) Manila Visitor's Bureau
 - b) Cultural Affairs Office
 - c) Public Information Service
2. Supervise the Manila Zoological and Botanical Gardens and the Manila City Libraries;
3. Promote Filipinism and Filipino culture;
4. Organize glee clubs and rondalla not only in schools and other agencies of the City Government but also in different districts of the City;
5. Handle all tourist affairs of the City and entertaining foreign guests and dignitaries of the City of Manila;
6. Promote and coordinate cultural activities with civic, professional, educational and cultural organization in the City of Manila;
7. Inform and assist the public in giving information involving transactions with the City of Manila;
8. Perform other special assignments.



APPROPRIATION LANGUAGE AND SUMMARY OF APPROPRIATIONS & ALLOCATIONS

For the promotion of Filipinoism and Filipino Culture, entertainment of foreign guests and dignitaries to the City of Manila, and dissemination of information to the public P178,484.80

I. Personal Services, including life and retirement insurance premiums 83,754.80

II. Maintenance and other operational expenses including purchase of supplies and materials, communications, other services, representation expenses, printing of information brochures, promotional work, traveling expenses and automobile allowances, repair of equipment, projects and sound system, rental of theatres, and entertainment of foreign guests 94,730.00

TOTAL APPROPRIATION AVAILABLE P178,484.80
VVVVVVVVVV



(21)

MANKA VISITORS' BUREAU

PROGRAM APPROPRIATION AND OBLIGATIONS BY QUARTER

1. Salaries and Wages	P 79,160.00
2. Insurance and retirement premiums	4,594.80
3. Supplies and materials	9,500.00
4. Communications	400.00
5. Other Services	1,320.00
6. Representation expenses	11,050.00
7. Printing of information brochures	5,000.00
8. Promotional work	5,000.00
9. Traveling expenses including automobile allowances	2,400.00
10. Repair of equipment	2,000.00
11. Projects and sound system	5,000.00
12. Rental of Theatres	3,060.00
13. Entertainment of foreign visitors	<u>50,000.00</u>
TOTAL OBLIGATIONS - - - - -	P170,484.80
	vvvvvvvvv



MANILA VISITORS' BUREAU

SALARY SCHEDULE

ITEM NUMBER

<u>Item</u>	<u>Grade</u>	<u>Position Designation</u>	<u>No.</u>	<u>Amount</u>
1	- Hw	Director	1	\$11,600.00
2	- 19	Technical Assistant	2	6,600.00
3	- C-4815	Appointment Secretary	2	7,200.00
4	- 21	Confidential Assistant	1	4,200.00
5	- C-4809(25)	Protocol Officer	1	6,000.00
6	- 132	Technical Assistant	1	5,400.00
7	- 169	Confidential Secretary	1	4,800.00
8	- C-4809(18-1)	Coordinator	1	4,200.00
9	- 170	Confidential Utilityman	1	3,120.00
10	- 171	Clerk-Stenographer	1	3,120.00

(a) Cultural Affairs Office

11	- 1	Cultural Affairs Officer	1	9,000.00
12	- 2	Asst. Cultural Affairs Officer	1	7,200.00
13	- 3	Clerk-typist	1	2,400.00
14	- 4	Messenger	1	2,160.00
15	- 5	Driver	1	2,160.00

GRAND TOTAL FOR SALARIES AND WAGES ----- \$77,160.00
 WWWWVVVV



PLACEMENT BUREAU

GENERAL OBJECTIVES, FUNCTIONS & ACTIVITIES

Under direction of the Mayor, perform the following functions:

- 1) Recruitment and selection of personnel;
- 2) Execution of such duties as may be required in connection with examinations, appointments, promotions and other personnel matters;
- 3) Development and formulation of performance standard and evaluation;
- 4) Action on personnel transactions;
- 5) Development and administration of a comprehensive personnel program for the City Executive.
- 6) Other special assignments.



PLACEMENT BUREAU

APPROPRIATION LAUNDRAGE AND COMPARISON OF APPROPRIATIONS

For personnel administration in the City of Manila,
including placement and selection, P87,622.40.

- I. Personnel services, including life and
retirement insurance premiums P82,222.40
- II. Maintenance and other operational expenses
including purchases of supplies and materials,
communications, repair and maintenance of
equipment and other services 5,400.00
- TOTAL APPROPRIATION AVAILABLE P87,622.40



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PLACEMENT BUREAU

PROGRAM APPROPRIATION AND OBLIGATION BY OBJECTS

1. Salaries and Wages	\$76,940.00
2. Insurance and retirement premiums	5,282.40
3. Supplies and Materials	2,000.00
4. Communications	400.00
5. Repair and Maintenance of equipment	500.00
6. Other services	<u>2,500.00</u>

TOTAL OBLIGATIONS * * *

\$ 87,622.40



PLACEMENT BUREAU

SALARY SCHEDULE

1944-1945

<u>Amount</u>	<u>- Dec. 1946</u>	<u>Position Designation</u>	<u>No.</u>	<u>Amount</u>
1	- 847	Director	1	\$11,600.00
2	- 119	Chief, Personnel Division	1	8,400.00
3	- 120	Senior Medical Officer	1	8,400.00
4	- 0-2009(2)	Administrative Assistant	2	6,000.00
5	- 113	Senior Analyst	1	5,100.00
6	- 228-0, E-31	Personnel Assistant	1	4,800.00
7	- 30	Public Relations Officer	1	4,200.00
8	- 0-2009(112)	Management Analyst	1	4,800.00
9	- 49	Senior Clerk	1	3,720.00
10	- 50	Senior Clerk	1	3,720.00
11	- 121	Personnel Technician	1	3,120.00
12	- 82	Clerk	1	3,960.00
13	- 124	Clerk	1	2,940.00
14	- 109	Clerk - extra at \$2400 p.a. each	1	2,940.00
TOTAL FOR SALARIES AND WAGES -----				\$76,840.00
				vvvvvvvv



OFFICE OF COMPLAINTS
INVESTIGATION AND PUBLIC ASSISTANCE

GENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES:

Under directions of the Mayor, perform the following functions:

- (1) Immediate administrative supervision over the
 - (a) Office of Complaints and Investigation
 - (b) Public Assistance
- (2) Investigation of petitions, complaints and claims of City residents concerning municipal matters.
- (3) Examination of books, records and papers of offices, agents, and employees of the City Government.
- (4) Securing of confidential information and detection of subversive activities and of violations of laws and ordinances.
- (5) Investigation of administrative complaints involving employees and officials of the City Government.
- (6) Preliminary investigation of administrative charges against erring member of the Manila Police Department and prosecution of cases against them before the Municipal Board.
- (7) On the spot inspection of City Departments.
- (8) Legal Research on municipal matters.
- (9) Other special assignments.

APPROPRIATION LANGUAGE AND COMPARISON OF APPROPRIATION

For investigation of administrative complaints, petitions, complaints and claims of city residents and public assistance P215,250.00

I. Personal services, including life and retirement insurance premiums P130,570.00

II. Maintenance and other operational expenses including purchase of supplies and materials, communications, repair and maintenance of equipment and other services P 34,680.00

TOTAL APPROPRIATION AVAILABLE P215,250.00



PROGRAM APPROPRIATION AND OBLIGATIONS BY OBJECTS

1. Salaries and wages	P172,380.00
2. Insurance and retirement premiums	8,190.00
3. Traveling Expenses including Automobile Allowance	10,200.00
4. Meal Allowance of Employees - Office of Complaints, Investigation and Public Assistance	8,680.00
5. Supplies and Materials	3,000.00
6. Communications	1,400.00
7. Repair of Equipment	2,000.00
8. Other services	5,000.00
⑨ Representation expenses	2,400.00
10. Repair and Operation of Vehicles	2,000.00
TOTAL OBLIGATIONS	<u>P215,250.00</u>



OFFICE OF COMPLAINTS
INVESTIGATION AND PUBLIC ASSISTANCE

SALARY SCHEDULE

<u>ITEM NO.</u>		<u>POSITION DESIGNATION</u>	<u>NO.</u>	<u>AMOUNT</u>
Proposed - Ord. 4816				
1	129	Chief of Office	1	\$ 11,600.00
2	130	Assistant Chief of Office	1	10,000.00
3	166	Technical Assistant	1	4,200.00
4	131	Legal Officer	1	6,600.00
5	137	Legal Officer	1	6,000.00
6	136	Senior Legal Assistant	1	5,100.00
7	68	Senior Legal Assistant	1	6,000.00
8	133	Legal Assistant	1	4,800.00
9	134; 138; 139 & 140	Legal Assistants at \$4200 p.a. each	4	16,800.00
10	135	Legal Assistant	1	4,500.00
11	155; 0-4809 261-1-3	Legal Assistants at \$3720 p.a. each	4	14,880.00
12	144	Senior Assistant	1	5,100.00
13	148	Legal Assistant	1	3,600.00
14	149	Legal Assistant	1	2,580.00
15	152 & 31	Senior Clerks at \$3720 p.a. each	2	7,440.00
16	153	Senior Clerk	1	3,960.00
17	150	Accountant	1	3,960.00
18	154	Clerk-Stenographers at \$2580 p.a. each	2	5,160.00
19	141	Confidential Agent	1	2,580.00
20	143-R-630-63	Confidential Agent	1	4,200.00
21	145	Confidential Agent	1	2,940.00
22	25 & 28	Confidential Agents at \$2760 p.a. each	2	5,520.00
23	26; 147(1-2) & 27	Confidential Agents at \$2400 p.a. each	4	9,600.00
24	26	Confidential Agent	1	3,720.00
25	26	Confidential Agent	1	3,120.00
26	167	Confidential Agent	1	2,760.00
27	17	Confidential Assistant	1	5,400.00
28	142	Confidential Assistant	1	2,160.00
29	24	Confidential Assistant	1	2,400.00
30	156(2)	Complaints Investigator	1	2,940.00
31	32	Complaints Investigator	1	2,760.00
TOTAL FOR SALARIES AND WAGES				<u>\$172,380.00</u>



SOCIAL WELFARE BUREAU

GENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES

The Social Welfare Bureau is an agency under the direct supervision and control of the Mayor. The objectives of this agency include the following:

1. To work towards a more efficient and integrated social welfare program in the City of Manila.
2. To formulate and establish programs for the care, protection, training and rehabilitation of any individual, child, family, or special groups in need of social services.
3. To formulate programs on group work and community sources for the prevention and control of juvenile delinquency.
4. To develop and set standards to insure effective implementation and operation of such programs and to formulate policies, rules and regulations designed to fulfill their requirements.
5. To provide casework services in schools.
6. To provide public assistance services, and to help in the relocation and rehabilitation of slum dwellers and squatters.

The above objectives, functions and activities are to be carried out through four (4) operational projects: namely, (1) General Administration, (2) Direction and Supervision of Social Services, (3) Direction and Supervision of Institutional Programs, and (4) Group Work Services and Recreation.



SOCIAL WELFARE BUREAU

APPROPRIATIONS LANGUAGE AND SUMMARY OF APPROPRIATIONS & OBLIGATIONS

For the administration, operation and improvement of social welfare, including general administration, social services, institutional programs, group work services and recreation, the total amount of One Million One Hundred Ninety Five Thousand Eight Hundred Ninety Nine Pesos and Sixty Centavos (P1,195,879.60) is respectfully requested.

I. Personal Services, including life and retirement premiums	P 761,484.00
II. Maintenance and other operational expenses, including discretionary and representation expense, travel and transportation expense, supplies and materials, communications, illumination and power service, water consumption, repair of equipment, repair of fixed property, gasoline allowance, uniform allowance, maintenance of the Mental Hygiene Clinic, food and maintenance (Boy's Town Haven, and Girls' Home), other services, disaster fund and vocational projects	257,275.00
III. Special Social Services	177,120.00
TOTAL APPROPRIATION AVAILABLE	<u>P 1,195,879.60</u>



SPECIAL WELFARE BUREAU

PROGRAM APPROPRIATIONS AND OBLIGATIONS BY OBJECTS

1. Salaries and Wages	725,990.00
2. Life and Retirement Insurance Premiums	33,494.60
3. Discretionary and Representation Expenses	1,800.00
4. Travel and Transportation Expenses	8,850.00
5. Supplies and Materials	13,170.00
6. Communications	860.00
7. Illumination and Power Service	50,005.00
8. Water Consumption	1,630.00
9. Repair of Equipment	600.00
10. Repair of Fixed Property	7,300.00
11. Gasoline Allowance	600.00
12. Uniform Allowance	2,000.00
13. Maintenance of the Mental Hygiene Clinic	4,000.00
14. Food and Maintenance of Boys' Town & Girls' Home ...	123,600.00
15. Other Services	100.00
16. Disaster Fund	17,120.00
17. Vocational Projects	5,640.00
18. Hire of emergency laborers at P6.00 p.d.	20,000.00

Special Social Services

Maintenance of bona fide city insane patients in Psychopathic Hospital, including wages of ward attendants not more than six (6) in number	81,000.00
Calamity fund and burial of indigents or paupers -	2,120.00
Maintenance of delinquent boys and girls in Philippine Training School	70,000.00
Salaries of two (2) Nurses assigned to the Gota de Leche in connection with the distribution of milk, at P24.00 p.m. each	4,800.00
Salaries of eight (8) Nurses assigned to the Manila Children's Hospital for the care of the City Indigent sick babies at P24.00 p.m. each	19,200.00

TOTAL P 1,195,879.60



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SOCIAL WELFARE BUREAU

SALARY SCHEDULE

<u>ITEM NO.</u> <u>PROPOSED - ORD. 4416</u>		<u>POSITION DESIGNATION</u>	<u>NO.</u>	<u>AMOUNT</u>
1	3(DPS)	Director	1	\$ 11,600.00
2	1(YNC)	Executive Secretary (Chief of Div.)	1	8,100.00
3	438 (DPS)	Director of Recreation (Chief of Div.)	1	7,500.00
4	210 (MWD)	Chief of Social Worker (Chief of Div.)	1	6,600.00
5	15(YNC)	Director, Boys' Town	1	5,400.00
6	10(YNC)	Community Service Coordinator	1	5,100.00
7	2(YNC)	Administrative Assistant	1	5,100.00
8	439 (DPS)	Assistant Director of Recreation	1	4,980.00
9	16(YNC)	Assistant Director, Boys' Town	1	4,800.00
10	441 (DPS)	Supervising Clerk	1	4,800.00
11	211 (MWD)	Assistant Chief Social Worker	1	4,500.00
12	442 (DPS)	Program Supervisor	1	4,500.00
13	443 (DPS)	Senior Recreation Supervisor	1	4,500.00
14	444 (DPS)	Social Arts Supervisor	1	4,200.00
15	445 (DPS)	Aquatic Sports Supervisor	1	4,200.00
16	34(YNC)	Directress, Girls' Home	1	3,960.00
17	50(YNC)			
18	& 212 (MWD)	Supervising Social Workers at \$3900 p.a. ea.	2	7,920.00
19	213 (MWD)	Supervising Social Worker	1	3,300.00
20	214 (MWD)	Supervising Social Workers at \$2940 p.a. ea.	2	5,880.00
21	6 & 8 (YNC)	Social Workers at \$3120 p.a. each	2	6,240.00
22	335 (MWD)	Social Worker	1	3,060.00
23	12-44 (YNC)	Juvenile Case Workers at \$2940 p.a. each	3	8,820.00
24	337 (MWD)	Social Workers at \$2760 p.a. each	61	168,360.00
25	0-4850 24 (YNC)			
26	215-219, 221 (MWD)	Social Workers at \$2580 p.a. each	7	18,060.00
27	7, 11, 25, 26 & 37 (YNC)			
28	222-230 & 338 (MWD); 99 (MWD)	Social Workers at \$2400 p.a. each	26	62,400.00
29	447 (DPS)	District Recreation Supervisors at \$3600 p.a. each	3	10,800.00
30	458 (DPS)	Recreation Assistant	1	3,480.00
31	459 (DPS)	Recreation Assistant	1	2,760.00
32	453 (DPS)	Special Arts Assistant	1	2,580.00
33	459 (DPS)	Recreation Assistants at \$2700 p.a. each	2	5,400.00
34	460 (DPS)	Recreation Assistant	1	2,550.00
35	462 (DPS)	Recreation Assistants at \$2400 p.a. each	5	12,000.00
36	463 (DPS)	Recreation Assistant	1	2,400.00
37	447 (DPS)	Music Instructor	1	2,400.00
38	478 (DPS)	Swimming Instructors at \$2400 p.a. each	3	7,200.00
39	456 (DPS)	Clerk-Messenger	1	2,580.00
40	479 (DPS)	Playground Instructors at \$2400 p.a. each	2	4,800.00
41	480-481 (DPS)	Playground Instructors at \$2280 p.a. each	32	72,960.00
42	482-492 (DPS)	Playground Caretakers at \$2160 p.a. each	49	105,840.00
43	482 (DPS)	Playground Caretaker Foreman	1	2,400.00
44	470 (DPS)	Caretaker-Watchmen at \$2280 p.a. each	3	6,840.00
45	464-466 (DPS)	Lifeguards at \$2160 p.a. each	7	15,120.00
46	467-468 (DPS)	Card & Locker Checker at \$2160 p.a. each	3	6,480.00
47	29 (YNC)	Jr. Agriculturist	1	2,520.00
48	157 (M.O.)	House Steward	1	2,460.00
49	78 (M.O.)	House Stewards at \$2400 p.a. each	2	4,800.00
50	30 (YNC)			
51	70-71 (MWD)	Instructors at \$2400 p.a. each	3	7,200.00
52	35 (YNC)	Cottage Mothers at \$2160 p.a. each	2	4,320.00
53	23 (YNC)	Assistant Junior Agriculturist	1	2,160.00
54	3 (YNC)	Budget Clerk	1	3,720.00
55	187 (DPS)	Swimming Pool Watchman	1	2,160.00

SOCIAL WELFARE BUREAU

SALARY SCHEDULE

51	4 (YHC)	Accounting Clerk	1	3,720.00
52	448 (DEPW)	Clerk Stenographer	1	2,880.00
53	451 (DEPW)	Clerk	1	2,580.00
54	450 (DEPW)	Payroll Clerk	1	2,520.00
55	18 (YHC)	Clerk	1	2,460.00
56	17 & 36 (YHC)	Property Clerks at \$2460 p.a. each	2	4,920.00
57	493 (DEPW)	Artist Illustrator	1	2,280.00
58	31 (YHC)	Carpenter Foreman	1	2,580.00
59	494 (DEPW)	Kinograph Operator	1	2,160.00
60	495 (DEPW)	Office Helper	1	2,160.00
61	21-22 (YHC)	Animal Caretakers at \$2160 p.a. each	2	4,320.00
62	28, 29 & 39 (YHC)	Cooks at \$2160 p.a. each	3	6,480.00
63	27 (YHC)	Lavatoryman	1	2,160.00
64	38 (YHC)	Housekeeper	1	2,160.00
65	19 (YHC)	Driver	1	2,160.00
66	32-33 (YHC)	Guards at \$2160 p.a. each	3	6,480.00
67	9 & 40 (YHC)	Laborers at \$2160 p.a. each	2	4,320.00

TOTAL FOR SALARIES AND WAGES

\$ 725,990.00

GENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES:

The Manila City Library, pursuant to Ordinance No. 2982, is charged with the operation of public library system in the City of Manila. It has for its objectives the maintenance of a main library which includes book lending, reference and reading room services, and the establishment and maintenance of branches in the different districts to promote the educational and cultural welfare of the residents of Manila, specifically, it is charged with the following functions:

- (1) Preservation of all books, magazines and all other library materials and equipment belonging to the City Library.
- (2) Distribution of reading facilities to the different branches of the City Library, and, so far as practicable, extension of these facilities by recommending the opening of such additional branches as the needs and increasing advancement of the masses demand.
- (3) Supervision over the use by the public of the library reading facilities of the City Library.
- (4) Acquisition of library reading facilities by purchase, donation or gift of additional books and other library materials to meet the needs and purpose of the City Library.
- (5) Adoption of a system of classifying, cataloguing, filing, indexing, labeling, and preparation for use of the public of all library reading facilities in consonance with modern methods of library science.
- (6) Procurement and collection of books, periodicals, papers, documents, and manuscripts relating to the history of the City of Manila. Such materials shall be properly preserved as a historical collection devoted exclusively to that purpose.

In line with the functions and objectives set forth, the Manila City Library had expended its services from its prewar four (4) libraries to the present eighteen (18) libraries and reading centers. However, this step is only considered a prime mover towards the attainment of one of its specific goals; that is, to establish a branch library in every municipal district in Manila, and if possible, a branch library for every 10,000 residents which is the accepted ideal ratio of public library establishment to population.

APPROPRIATION LANGUAGE & SUMMARY OF APPROPRIATIONS & OBLIGATIONS

For library administration, including general administration and staff services, main library services, and branch library services, the sum of ₱536,946.25, from the General Fund.

I. For Personal Services, including life and retirement insurance premiums	P 445,076.25
II. For maintenance and other operating expenses such as representation expenses of Superintendent, travel and transportation, supplies and materials, purchase of semi-expendable books, water consumption, printing and binding, freight and delivery service, repair of equipment, rentals of buildings and grounds, illumination, communications, other services, and subscription to periodicals and magazines.....	77,470.00
III. For the purchase of other equipment	13,800.00
TOTAL APPROPRIATION AVAILABLE	P 536,346.25

PROGRAM APPROPRIATIONS AND OBLIGATIONS BY OBJECTS

1. Salaries and wages	P 421,076.25
2. Endowment, life and retirement insurance premiums	24,000.00
3. Representation expenses of Superintendent ...	2,700.00
4. Travel and Transportation	1,200.00
5. Supplies and Materials	6,000.00
6. Purchase of semi-expendable books	20,000.00
7. Water Consumption	180.00
8. Freight, express and delivery service	400.00
9. Printing and binding	1,000.00
10. Repair of equipment	2,000.00
11. Rentals of buildings and grounds	21,240.00
12. Repair and maintenance of fixed property	500.00
13. Illumination and power service	1,800.00
14. Communications	5,000.00
15. Other services	450.00
16. Subscriptions to periodicals and magazines...	15,000.00
17. Purchase of other equipment	13,800.00
TOTAL OBLIGATIONS	P 536,346.25



SALARY SCHEDULE

<u>ITEM NO.</u>		<u>POSITION DESIGNATION</u>	<u>NO.</u>	<u>AMOUNT</u>
1	1	Superintendent	1	P 9,000.00
2	2	Assistant Superintendent	1	7,500.00
3	3	Administrative & Legal Officer	1	7,500.00
4	Res. 73	Budget & Accounting Officer	1	4,800.00
5	14	Library Processing Officer	1	4,800.00
6	15	Supervising Cataloguer	1	4,200.00
7	16	Supervising Binder	1	3,720.00
8	4	Supervising Clerk	1	3,840.00
9	5 & 6	Supervising Clerks at P3720 p.a. each	2	7,440.00
10	8	Administrative Clerks at P3120 p.a. each	2	6,240.00
11	7	Administrative Clerk	1	2,760.00
12	9 & 10	Administrative Clerks at P2700 p.a. each	2	5,400.00
13	11	Statistical Clerk	1	2,760.00
14	16	Cataloguers at P2400 p.a. each	3	7,200.00
15	20	Bookbinders at P2400 p.a. each	3	7,200.00
16	21	Bookbinders (Laborers) at P2400 p.a. each	3	7,200.00
17	22	Reference Librarian	1	4,200.00
18	23	Circulation Librarian	1	4,080.00
19	28	Branch Librarians at P3960 p.a. each	3	11,880.00
20	29	Branch Librarians at P3900 p.a. each	3	11,700.00
21	31-a & 31	Branch Librarians at P3900 p.a. each	3	11,700.00
22	30	Branch Librarians at P3960 p.a. each	6	23,760.00
23	32 & 36	Library Assistants at P2380 p.a. each	3	7,140.00
24	24, 33, 34, & 35	Library Assistants at P2460 p.a. each	13	31,980.00
25	17, 25, & 38	Clerks at P2400 p.a. each	11	26,400.00
26	12	Clerk	1	2,580.00
27	12	Clerk	1	2,580.00
28	12	Clerk	1	2,580.00
29	18, 39, & 40	Clerical Aides at P2400 p.a. each	10	24,000.00
30	13, 21, 26, 27, 41, 42, & 43	Laborers at P2160 p.a. each	38	82,080.00
31	77 (H.O.)	Laborer	1	2,400.00
32	35 (H.O.)	Laborer	1	2,760.00
33	120 (H.O.)	Laborer	1	2,940.00
34	44, 45, & 46	Janitors at P2100 p.a. each	19	41,040.00
35	47	Watchman at P5.95 p.d. or P2171.75 p.a. ea.	15	32,575.25
36	48	Laborer at P2000 p.a.	1	2,400.00

TOTAL FOR SALARIES AND WAGES P 424,076.25

SALARY SCHEDULE

BUDGET YEAR 1965

ITEM NO.	POSITION DESIGNATION	NO.	AMOUNT
Proposed - Ord. 4816			
1	1 Veterinary Director	1	P 9,000.00
2	2 Administrative Officer	1	7,200.00
<u>ADMINISTRATIVE & MAINTENANCE DIVISION</u>			
3	3 Clerk II	1	2,760.00
4	4 Photographer at P7.00 per day	1	2,555.00
5	5 Driver II at P6.70 per day	1	2,445.00
6	6 Illustrator	1	2,580.00
7	7 Timekeeper at P7.50 per day	1	2,737.50
<u>Accounting & Property Section</u>			
8	8 Procurement Officer	1	4,200.00
9	9 Accounting Clerk II	1	3,300.00
<u>Security Section</u>			
10	10 Chief Guard	1	3,720.00
11	11 Three (3) Senior Guards at P8.00 p. day	3	8,760.00
12	12 Guard II - Nine (9) Senior Guards at P7.50 per day each	9	24,937.50
<u>Maintenance & Improvement Section</u>			
13	12 General Maintenance Foreman at P8.75	1	3,193.75
14	13 Mechanical Equipment Operator at P7.50 p. day	1	2,737.50
15	14 Carpenter at P7.50 per day	1	2,737.50
16	15 Mason at P7.00 per day each	2	5,110.00
17	16 Painter at P7.00 per day	1	2,555.00
18	17 Welder at P7.00 per day	1	2,555.00
19	18 Plumber at P6.50 per day	1	2,372.50
20	19 Head Ticket Seller at P8.50 per day	1	3,102.50
21	20 Ticket Seller at P8.00 per day	2	5,820.00
22	21 Gatekeeper at P7.00 per day	2	5,110.00
<u>Zoological Garden</u>			
23	22 General Curator	1	5,400.00
24	23 Supervising Animal Caretaker at P9.00 p. day	1	3,285.00
25	24, 25, 26 Fifteen (15) Animal Caretakers at P8.00 per day each	15	43,800.00
<u>Veterinary & Laboratory Services</u>			
-	New Veterinarian	1	4,200.00
26	27 Senior Veterinarian	1	5,400.00
27	28 Veterinarian	1	4,500.00
28	29 Laboratory Technician at P7.25 per day	1	2,646.25
29	30 Taxidermist	1	2,580.00
<u>BOTANICAL GARDEN</u>			
30	31 Senior Botanist	1	5,100.00
31	32 Horticulturist at P8.00 per day	1	2,920.00
32	33 Gardener (Park Maintenance) at P7.00 per day each	4	10,220.00

MISCELLANEOUS SECTION

33	110-40 Laborer	1	P	2,400.00
34	102-40 Laborer	1		2,400.00
35	75-40 Laborer	1		2,940.00
36	76-40 Laborer	1		2,940.00
37	95-40 Laborer	1		2,940.00
38	157-40 Laborer	1		2,460.00
39	37-40 Laborer	1		2,400.00

TOTAL FOR SALARIES AND WAGES ----- P218,040.00
VVVVVVVVVV

II. CONTINGENT EXPENSES

40	Life and Retirement Insurance Premiums	10,202.90
41	Gasoline and Maintenance of Vehicles	2,500.00
42	Repair and Maintenance of Equipment & Facilities	2,500.00
43	Electricity and Power	4,060.00
44	Water Consumption	11,000.00
45	Telephone and communication charges	1,000.00
46	Meal allowance of personnel and other services	4,600.00
47	Field trips for the acquisition of native Flora & Fauna Chargeable against the Revolving Fund Ord. 4135 as amended	P10,000.00
48	Supplies, Materials and Medicines and Disinfectants, chargeable against the Revolving Fund Ord. 4135 as amended	12,000.00
49	Rent-Is of light and Heavy Equipments, chargeable against the Revolving Fund Ord. 4135, as amended	2,000.00
50	Freight and Insurance Service, chargeable against the Revolving Fund, Ord. 4135 as amended	10,000.00
51	Acquisition of tools and equipment, chargeable against the Revolving Fund, Ord. 4135 as amended	10,000.00

TOTAL FOR CONTINGENT EXPENSES ----- P 35,862.90
VVVVVVVVVV

RECAPITULATION

I. TOTAL FOR SALARIES AND WAGES P218,040.00

II. TOTAL FOR CONTINGENT EXPENSES 35,862.90

GRAND TOTAL APPROPRIATION FOR THE MANILA

SOLOGICAL AND BOTANICAL GARDEN ----- P253,902.90
VVVVVVVVVV



I. SALARY SCHEDULE

ITEM NO.
PROPOSED - 1980 - 1981

POSITION DESIGNATION

NO.

AMOUNT

1	1	Chairman	5	1	14,000.00
2	2 & 4	Members at \$12,000 p.a. each		2	36,000.00
3	3	Chief Legal & Executive Officer		1	8,400.00

ADMINISTRATIVE SECTION

4	5	Accounting Officer II (Administrative Officer by designation)	18	1	7,200.00
5	6	Administrative Assistant II		1	5,100.00
6	7	Senior Legal Assistant		1	4,920.00
7	8	Administrative Assistant II		1	5,400.00
8	9	Legal Assistant		2	4,200.00
9	11	Senior Clerk		1	3,720.00
10	12	Dentist		1	4,200.00
11	13	Action Clerk		1	3,450.00
12	14	Clerk I		1	2,580.00
13	15	Clerical Aide		1	2,400.00
14	16	Clerical Aide		1	2,400.00
15	17	Confidential Agents at \$2400 p.a. each		2	4,800.00
16	18	Clerk I		1	2,400.00
17	20	Micrograph Operator at \$6.00 p.d.		1	2,196.00
18	21	Hut & Livestock Inspector		1	2,400.00
19	22	Laborers at \$21.60 p.a. each		2	4,320.00

Records Section

20	24	Clerk I at \$2240 p.a. each	5	2	5,880.00
21	25	Clerk I		1	2,580.00
22	26	Clerk-Typist		1	2,400.00
23	27	Laborer at \$6.00 p.d.		1	2,196.00

Accounts & Budget Section

24	28	Budget Officer	6	1	5,100.00
25	30	Accounting Clerk		1	3,720.00
26	31	Clerk I		1	2,760.00
27	32	Senior Accounting Clerk		1	3,720.00
28	33	Clerk II		1	3,120.00
29	34	Clerk I		1	2,760.00

Property Section

30	35	Senior Property Clerk	4	1	3,840.00
31	36	Property Clerk		1	3,120.00
32	37	Clerk I		1	2,400.00
33	38	Laborer at \$6.00 p.d.		1	2,196.00

Clinic Section

34	39	Pharmacist	✓	1	3,480.00
35	Res. 16	Physician		1	5,400.00

Security Section

36	40	Security Officer	51	1	4,500.00
37	41	Senior Guards at \$8.00 p.d. each		3	8,708.00
38	42	Guards II at \$7.00 p.d. each		18	46,116.00
39	43	Guards II at \$7.00 p.d. each		9	23,058.00

Motor Pool & Transportation Section

40	44	Senior Mechanical Engineer	1	5,400.00
41	45	Mechanic Foreman at \$8.00 p.d. each	2	5,856.00
42	46	Automotive Mechanic at \$7.00 p.d. each	2	5,110.00
43	47	Automotive Electrician	1	2,555.00
44	48	Mechanic Helper	1	2,196.00
45	49	Storkeeper	1	2,555.00
46	50	Postmen	1	2,196.00
47	51	Tireman	1	2,196.00
48	52	Machinist-Lather	1	2,562.00
49	53	Motor Pool Dispatcher	1	3,285.00
50	54	Motor Pool Dispatcher	1	3,102.50
51	55 & 56	Drivers at \$8.00 p.d. each	26	75,920.00
52	57	Tinmith Welder	1	2,555.00
53	58	Auto Painter	1	2,555.00
54	59	Greaseman	1	2,196.00
55	60	Mechanic Helpers at \$6.00 p.d. each	4	8,784.00
56	61	Gas Station Attendant	1	2,562.00
57	62	Laborers at \$6.00 p.d. each	5	10,980.00
58	63	Laborer	1	2,379.00
59	64	Branch Collection Supervisor	1	4,800.00
60	65	Senior Slaughterhouse Collector	1	3,720.00
61	66	Slaughterhouse Collectors at \$3120 p.a. each	3	9,260.00
62	67	Slaughterhouse Collector	1	2,760.00
63	68	Slaughterhouse Collector	1	2,760.00
64	69	Clerk I	1	2,580.00
65	70	Slaughterhouse Collector	1	2,760.00
66	71	Laborer	1	2,196.00
67	72	Checkers at \$7.00 p.d. each	2	5,110.00
68	73	Checker	1	2,562.00
69	74	Clerk I	1	2,580.00
70	75	Laborers at \$7.00 p.d. each	3	7,686.00
71	76	Laborers at \$6.00 p.d. each	2	4,392.00
72	77	Supervising Veterinarian	1	6,600.00
73	78	Senior Veterinarian	1	5,400.00
74	79	Poundkeeper	1	2,580.00
75	80	Laborer	1	2,400.00
76	81	Investigator	1	3,120.00
77	82	Investigator	1	3,480.00
78	83	Clerk I	1	2,580.00
79	84	Senior Animal Vaccinator	1	2,740.00
80	85	Animal Vaccinators at \$7.00 p.d. each	4	10,248.00
81	86	Animal Vaccinators at \$7.00 p.d. each	4	10,248.00
82	87	Dog Catchers at \$7.00 p.d. each	9	23,058.00
83	88	Garde II at \$7.00 p.d. each	2	5,124.00
84	89	Laborers at \$6.50 p.d. each	7	16,663.00

Field Meat & Livestock Inspection Service

85	90	Supervising Veterinarian	1	6,600.00
86	91	Senior Veterinarian	1	5,400.00
87	92	Veterinarian	1	4,200.00
88	93	Veterinarian	1	4,200.00
89	94	Senior Meat & Livestock Inspector	1	3,720.00
90	95	Senior Meat & Livestock Inspector	1	3,720.00
91	96	Meat & Livestock Inspectors at \$3120 pa ea.	2	6,240.00
92	97	Meat & Livestock Inspectors at \$3120 pa ea.	4	12,480.00
93	98	Investigator	1	2,760.00
94	99	Meat & Livestock Inspectors at \$2100 p.a. ea.	6	14,400.00
95	100	Clerk I	1	3,120.00
96	101	Meat & Livestock Inspectors at \$2760 pa ea.	3	8,280.00
97	102	Meat & Livestock Inspectors at \$2400 pa ea.	2	4,800.00
98		Clerk-Typist	1	2,400.00

Fish Inspection Service

99	102	Supervising Veterinarian	1	6,600.00
100	103	Senior Veterinarian	1	5,400.00
101	104	Fish Technologist	1	4,200.00
102	105	Fish Inspector	1	2,760.00
103	106 & 107	Fish Inspectors at \$2760 p.a. each	3	8,280.00
104	106 & 107	Fish Inspectors at \$2400 p.a. each	6	14,400.00
105	108	Clerk-Typist	1	2,400.00
106	109	Laborer	1	2,580.00

Milk Inspection Service

107	110	Supervising Veterinarian	1	6,600.00
108	111	Senior Veterinarian	1	5,400.00
109	112	Milk Technologist	1	4,200.00
110	113	Veterinarian	1	4,300.00
111	115	Milk Inspectors at \$2400 p.a. each	8	19,200.00
112	116	Clerk-Typist	1	2,400.00

Slaughterhouse & Stockyard Section

113	117	Supervising Veterinarian	1	6,600.00
114	118	Senior Veterinarian	1	5,400.00
115	119	Veterinarians at \$4200 p.a. each	2	8,400.00
116	120	Senior Meat & Livestock Inspector	1	3,960.00
117	121	Senior Meat & Livestock Inspector	1	3,720.00
118	122	Meat & Livestock Inspectors at \$3480 pa. ea.	3	10,440.00
119	122	Meat & Livestock Inspector	1	3,300.00
120	123	Meat & Livestock Inspectors at \$2760 pa. ea.	4	11,040.00
121	123	Clerk I	1	2,760.00
122	124	Meat & Livestock Inspectors at \$2400 pa. ea.	5	12,000.00
123	125	Meat & Livestock Inspectors at \$2400 pa. ea.	2	4,800.00
124	126	Meat & Livestock Inspector	1	2,400.00
125	126	Meat & Livestock Inspector	1	2,400.00
126	127	Clerk-Typist	1	2,400.00
127	128	Labor Foreman	1	2,760.00
128	129	Laborers at \$6.50 p.d. each	4	9,516.00

Slaughterhouse Operations Sections

129	130	Senior Mechanical Engineer	1	6,600.00
130	131	Electrical Engineer	1	5,400.00
131	132	Clerk I	1	2,400.00
132	133	Clerk I	1	2,400.00
133	134	Labor Foreman	1	2,760.00
134	135	General Foreman	1	3,650.00
135	136	Labor Foreman II at \$9.00 p.d. each	2	6,570.00
136	137	Labor Foreman I at \$8.00 p.d. each	7	20,496.00
137	138	Carpenters at \$7.50 p.d. each	2	5,475.00
138	139	Mason	1	2,737.50
139	140	Painters at \$7.50 p.d. each	2	5,475.00
140	141	Plumbers at \$7.50 p.d. each	2	5,475.00
141	142	Laborers at \$7.00 p.d. each	19	125,538.00
142	143	Laborer	1	2,562.00
143	144	Laborer	1	2,580.00
144	145	Laborers at \$7.00 p.d. each	29	74,298.00

Plant Operations & Equipment Maintenance Section

145	146	Jr. Electrical Engineer	1	4,200.00
146	147	Jr. Mechanical Engineers at \$4200 p.a. each	2	8,400.00
147	148	Draftsman	1	3,120.00
148	150	Motor Electrician	1	2,920.00
149	151	Master Electrician	1	2,555.00
150	152	Sr. Refrigeration Mechanic	1	2,920.00

151	Rev	Sr. Refrigeration Mechanic	1	\$	2,928.00
152		Refrigeration Mechanics at \$7.00 p.d. ea.	3		7,686.00
153		Jr. Mechanical Engineer	1		3,294.00
154		Jr. Mechanical Engineers at \$6.00 p.d. ea.	2		5,856.00
155		Machine Operators at \$6.00 p.d. ea.	26		57,102.00
156		Machine Operator	1		2,196.00
157		Supervising Veterinarian	1		6,600.00
158		Research Chemist	1		4,200.00
159		Bacteriologist	1		4,200.00
160		Pathologist	1		4,200.00
161		Laboratory Technicians at \$24.00 p.d. ea.	2		4,800.00
162		Laboratory Aides at \$6.00 p.d. ea.	2		4,380.00
163		Statistical Clerk	1		2,400.00
164	Res. 16	Machine Operators at \$6.00 p.d. ea.	3		6,588.00
165	Res. 16	Guards II at \$7.00 p.d. ea.	3		7,686.00
166	Res. 16	Drivers at \$9.00 p.d. ea.	4		11,692.00
167	21	Labor Foreman	1		3,120.00
168	21	Laborer	1		2,580.00
169	114	Laborer	1		2,400.00
170	70	Laborer	1		2,280.00
171	78	Laborer at \$6.50 p.d.	1		2,379.00
172	Res. 16	Laborers at \$6.00 p.d. each	3		6,588.00
173	51	1 Fireman at \$6.00 p.d.	1		2,136.00

TOTAL FOR SALARIES AND WAGES - - - - - \$1,268,515.00



II. CONTINGENT EXPENSES AND SPECIAL PURPOSES

174.	Government share on life and retirement premiums	P	39,884.00
175.	Traveling expenses		2,000.00
176.	Gasoline allowance for Chairman		1,920.00
177.	Purchase of official receipts and printed forms		25,350.00
178.	Supplies and materials		12,500.00
179.	Purchase of books, magazines, pamphlets, periodicals etc.		1,000.00
180.	Materials and equipment for cleaning slaughterhouse		5,000.00
181.	Illumination and power		40,000.00
182.	Communication		1,400.00
183.	Other services and meal allowance of personnel		5,000.00
184.	Representation allowance for the Chairman at \$200/mo.		2,400.00
185.	Premiums on insurance of motor vehicles		18,500.00
186.	Hire of twenty (20) casual laborers at \$6.00 p.d. - (chargeable to Revolving Fund, Res. 126-S.1950) \$40,000.00		
187.	Purchase of gas and oil -ditto-		50,000.00
188.	Fuel for steam boiler -ditto-		40,000.00
189.	Water service -ditto-		75,000.00
189.	Purchase of lathe, shaping, machine, drill press & other equipment for machine shop, motor pool, etc. -ditto-		50,000.00
190.	Construction of deep well and all accessories -ditto-		70,000.00
191.	Maintenance and repair of vehicles -ditto-		20,000.00
192.	Maintenance and repair of fixed assets and equipment -ditto-		40,000.00
193.	Meal allowance of personnel -ditto-		20,000.00

TOTAL FOR CONTINGENT EXPENSES AND SPECIAL PURPOSES - - - -	P144,954.00 vvvvvvvvvv
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RECAPITULATION

I.	TOTAL FOR SALARIES AND WAGES	P1,268,515.00
II.	TOTAL FOR CONTINGENT EXPENSES AND SPECIAL PURPOSES . . .	144,954.00
	GRAND TOTAL FOR MEAT INSPECTION BOARD - - - - -	P1,413,469.00 vvvvvvvvvv



DEPARTMENT OF ENGINEERING AND PUBLIC WORKS

GENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES:

The Department of Engineering and Public Works, pursuant to the provisions of Section 21, Article IV, Section 31 and 32, Article VI, Republic Act 409, as amended, has the following objectives:

1. Maintenance of streets and their appurtenances, public plazas, parks, bridges, playground and recreational areas and the drainage system of the city and public buildings owned by the City of Manila.
2. Construction, improvement, repair and maintenance of highways, drainage facilities and public buildings, playgrounds and parks.
3. Establishment of City monuments and survey of all city properties.
4. Enforcement of laws and ordinances governing construction, improvement and repair of private buildings, numbering of houses, installation and operation of machineries, erection of signboards and posters and construction of sidewalks.
5. Enforcement of the provision of zoning ordinances.

To achieve the objectives set forth hereto with high level of efficiency and effectiveness, particularly in the construction, improvement, repair and maintenance of roads, drainage facilities and bridges, this Office recommended the creation of thirty-five (35) new laborers, chargeable against projects in which engaged, this enable our maintenance crew to concentrate on maintenance work throughout. The provision of six (6) new Structural Engineers is recommended in view of the intensified program in the enforcement of building laws, ordinances and other regulations and building construction.

Intensification of work on surveys for acquisition of right-of-ways to accelerate implementation of public works projects involving expropriation of private properties, launched a systematic program of termite control for the protection of city owned buildings from early deterioration. Increase quality and number of tools and equipment with concomitant increase in field personnel to cope with the great volume of work handled by the Department.



DEPARTMENT OF ENGINEERING AND PUBLIC WORKS

APPROPRIATION LANGUAGE AND SUMMARY OF APPROPRIATION AND OBLIGATIONS

For engineering and public works which includes general administration and staff services; enforcement of building laws, ordinances and other regulations; construction, repair and maintenance of public buildings; maintenance and repair of roads; field survey; flood control, drainage and bridges; maintenance of parks, places and monuments, the total amount of P5,451,662.70, P4,862,551.80 of which will come from the general fund and P582,110.90 from counterpart fund, (Section 21, Article IV and Section 31 & 32, Article VI of Republic Act 409, as amended).

I. Personnel services, including life and retirement premiums - - - - -	P5,100,793.80
II. Maintenance and other operation expenses including traveling expenses, supplies and materials, water consumption, freight and delivery, repair of equipment, illumination and power service, communications, purchase of equipment, counterpart expenses, sprinkling of city streets, oil sprinkling of streets, maintenance of public hydrants, maintenance of street signs, maintenance and repair of city bridges, maintenance and repair of municipal buildings - - - - -	350,868.90
TOTAL OBLIGATIONS - - - - -	P5,451,662.70 VVVVVVVVVV



DEPARTMENT OF ENGINEERING AND PUBLIC WORKS

PROGRAM APPROPRIATIONS AND OBLIGATIONS BY OBJECT

1.	Salaries and wages	P4,973,597.60
2.	Insurance contribution on endowment	
	life and retirement	127,196.20
3.	Traveling expenses	7,656.00
4.	Supplies and materials	100,000.00
5.	Water consumption	1,500.00
6.	Freight and Delivery	50,000.00
7.	Repair of equipment	2,300.00
8.	Illumination and power services	45,000.00
9.	Communication	3,940.00
10.	Purchase of equipment	
11.	Counterpart expenses	89,472.90
12.	Sprinkling of city streets	4,000.00
13.	Oil, street sprinkling	6,000.00
14.	Maintenance of public hydrants	3,000.00
15.	Maintenance of street signs	2,000.00
16.	Maintenance and repair of city bridges	4,000.00
17.	Maintenance and repair of municipal buildings	15,000.00
18.	Water drawn from public hydrants	17,000.00

TOTAL OBLIGATIONS ----- P 5,453,662.70



SALARY SCHEDULE

DEPARTMENT OF ENGINEERING AND PUBLIC WORKS

ITEM NO. PROPOSED - ORD. 2816	POSITION DESIGNATION	NO.	AMOUNT
1	City Engineer	1	P12,000.00
2	Assistant City Engineer	1	11,600.00
3	Technical Assistant on Civil Defense	1	9,000.00
4	Technical Assistant on Parks Development and Beautification	1	7,200.00
5	Staff Civil Engineers at P10,200.00 p.a. each	3	30,600.00
6	Administrative Officer	1	9,000.00
7	Accounting Officer	1	8,400.00
8	Personnel Officer (Division Chief)	1	8,400.00
9	Administrative Assistant (Sr. Stenog.)	1	7,000.00
10	Budget Officer	1	6,000.00
11	Property Officer	1	5,400.00
12	Records Officer	1	5,100.00
13	City Architect (Chief of Division)	1	7,800.00
14	Senior Supervising Civil Engineer	1	9,600.00
15	Supervising Civil Engineers at P8,400.00 p.a. each	3	25,200.00
16	Supervising Civil Engineers at P7,800.00 p.a. each	4	31,200.00
17	Senior Civil Engineers at P6,600.00 p.a.	3	19,800.00
18	Senior Civil Engineer	1	7,200.00
19	Senior Civil Engineer	1	6,300.00
20	Senior Civil Engineer	1	5,400.00
21	Senior Civil Engineers at P5,700.00 p.a.	3	17,100.00
22	Civil Engineer	1	5,400.00
23	Civil Engineer	1	5,100.00
24	Civil Engineer	1	4,980.00
25	Civil Engineers at P4800 p.a. each (Item 110 - projects)	5	12,000.00
26	Senior Civil Engineer	1	5,400.00
27	Civil Engineers at P4500 p.a. each	4	18,000.00
28	Civil Engineers at P4200 p.a. each (Item 102 - projects)	2	4,200.00
29	Civil Engineer	1	3,960.00
30	Civil Engineer (Bldg. Insp.)	1	3,600.00
31	Senior Structural Engineer	1	6,600.00
32	Supervising Industrial Safety Engineer	1	6,000.00
33	Senior Industrial Safety Engineer	1	6,000.00
34	Safety Engineer (Research Engineer)	1	4,200.00
35	Senior Structural Engineer	1	5,400.00
36	Structural Engineer	1	4,800.00
37	Structural Engineer	1	3,960.00
38	Senior Architect	1	5,280.00
39	Senior Architect (Architect)	1	4,800.00
40	Senior Architect (Architect)	1	4,500.00
41	Architects at P4560 p.a. each	3	project
42	Architect	1	3,840.00
43	Landscape Architect (Landscape Planner)	1	3,720.00
44	Junior Civil Engineers at P3720 p.a.	4	14,880.00
45	Civil Engineer	1	4,200.00
46	Junior Civil Engineers at P3720 p.a.	1	project
47	Junior Mechanical Engineer at P4200 p.a.	1	project
48	Junior Electrical Engineer at P4200 p.a.	1	project
49	Junior Electrical Engineer	1	3,600.00
50	Junior Electrical Engineer	1	3,480.00
51	Civil Engineering Aide at P2580 p.a.	1	project

52	139	Senior Gas Analyst	1	\$4,800.00
53	140	Gas Analyst	1	2,760.00
54	417	Supervisor of Parks	1	4,800.00
55	301	Incharge of Trenches	1	4,500.00
56	117	Supervising Building Inspector	1	5,100.00
57	146	Supervising Sidewalk Inspector	1	4,200.00
58	186	Surveyor	1	4,200.00
59	42	Asst. Property Officer	1	4,200.00
60	187	Supervising Computer	1	3,720.00
61	188	Supervising Draftsman at \$3300 p.a. ea.	2	6,600.00
62	60	Supervising Payroll Clerk	1	5,100.00
63	61 & 106	Supervising Clerk II at \$4800 p.a. ea.	2	9,600.00
64	15 & 16	Supervising Clerk II at \$3960 p.a. ea.	2	7,920.00
65	33	Asst. Records Officer	1	3,720.00
66	52	Accountant (Sr. Bookkeeper)	1	3,600.00
67	51	Sr. Accounting Clerk	1	3,720.00
68	53	Audit Clerk	1	3,720.00
69	62	Senior Clerk	1	3,480.00
70	43	Budget Clerk (Sr. Clerk)	1	2,580.00
71	6	Budget Clerk (Stenographer)	1	2,400.00
72	54	Bookkeeper	1	2,880.00
73	5	Bookkeepers at \$2580 p.a. each	2	5,160.00
74	57	Bookkeeper	1	2,580.00
75	56(1)	Bookkeeper	1	2,760.00
76	141	Senior Clerk	1	3,960.00
77	13	Senior Clerk (Stenographer)	1	3,300.00
78	34	Senior Clerk	1	3,480.00
79	210	Supervising Clerk II	1	4,200.00
80	192 & 384	Senior Clerks at \$2760 p.a. each	2	5,520.00
81	127 & 419	Senior Clerks at \$2760 p.a. each	2	5,520.00
82	81	Statistician	1	3,480.00
83	82	Statistical Clerks at \$2400 p.a. each	2	4,800.00
84	44; 56(2) & 64(1)	Property Clerks at \$2580 p.a. each	3	7,740.00
85	283	Property Clerk	1	2,400.00
86	123	Sr. Stenographer	1	3,720.00
87	193	Stenographer	1	2,760.00
88	160	Stenographer (Steno-Typist)	1	2,700.00
89	266 & 304	Stenographers at \$2400 p.a. each	2	4,800.00
90	7	Sr. Payroll Clerk I	1	2,760.00
91	421	Steno-Typist	1	2,460.00
92	142	Clerk Typist	1	2,700.00
93	83	Clerk Typist	1	2,580.00
94	131	Clerk Custodian	1	2,400.00
95	63	Payroll Clerk	1	2,760.00
96	363(1)	Payroll Clerk	1	2,580.00
97	65; 66; 70; 69(2)	Payroll Clerks at \$2580 p.a. each	4	10,320.00
98	363(2)	Clerk II	1	2,760.00
99	211	Clerk	1	2,760.00
100	202	Clerk	1	2,400.00
101	36	Clerk	1	2,760.00
102	454; 35; 8; 68(3); 64(2); 104; 19; 92; 130; 161; 267; 305; 422; 455; 69(1); 357;			
103	143 & 204	Clerks at \$2400 p.a. each	18	43,200.00
104	100 & 457	Typists at \$2400 p.a. each	2	4,800.00
105	162	Supplier Checker at \$2400 p.a.	1	projects
106	197	Computer	1	2,400.00
107	198 & 199	Computers at \$2280 p.a. each	4	9,120.00
108	198, Res. 141 '64	Surveyor	1	3,120.00
109	77	Subdivision Inspector	1	3,960.00
110	157	Concrete & Steel Inspector	1	3,660.00

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110	118	Building Appraiser (Appraising Insp.)	1	\$5,960.00
111	120	Sr. Building Inspectors at \$3180 p.a.	3	9,540.00
112	120	Sr. Building Inspectors at \$3480 p.a.	2	6,960.00
113	122	Building Construction Foreman	1	3,480.00
114	121	Building Inspector	1	3,180.00
115	124	Building Inspector	1	3,120.00
116	125	Building Inspectors at \$2880 p.a. each	7	20,160.00
117	126	Building Inspector	1	2,580.00
118	104	Project Inspectors at \$2760 p.a. each	4	11,040.00
119	132	Signboard Inspectors at \$2400 p.a. each	2	4,800.00
120	148 & 149	Sidewalk Const. Inspectors at \$2400 p.a.	3	7,200.00
121	150	Sidewalk Const. Inspector	1	2,340.00
122	78	Plan Custodian	1	3,120.00
123	129	Plan Custodian	1	2,580.00
124	97-b	Senior Draftsman	1	3,480.00
125	79	Senior Draftsman	1	3,300.00
126	189	Senior Draftsman at \$2880 p.a. each	2	5,760.00
127	Now	Draftsman at \$3240 p.a. each	3	projects
128	80-a & 449	Draftsman at \$3120 p.a. each	2	6,240.00
129	107	Draftsman at \$2580 p.a. each	10	projects
130	80 & 200	Draftsman at \$2400 p.a. each	8	19,200.00
131	201	Sketchman	1	2,400.00
132	88	Head Surveyman	1	3,300.00
133	190	Surveyman at \$2760 p.a. each	2	5,520.00
134	89-a & 191	Surveyman at \$2400 p.a. each	7	16,800.00
135	85	Chainman at	1	2,400.00
136	94 & 95(2)	Survey Aides at \$2400 p.a. each	2	4,800.00
137	446	Construction Foreman	1	4,080.00
138	471	Maint. Foreman (Playground F'man)	1	2,940.00
139	452, 473 & 474	Maint. Foreman at \$2580 p.a. each	5	12,900.00
140	476	Maint. Foreman (Playground F'man)	1	2,280.00
141	469	Swimming Pool Foreman	1	2,160.00
142	420	Maint. Foreman (Sr. Timekeeper)	1	2,760.00
143	158	Master Carpenter	1	2,760.00
144	497 & 498	Carpenters at \$2280 p.a. each	2	4,560.00
145	159	Storekeeper	1	2,760.00
146	268	Storekeeper	1	2,400.00
147	128	Laborer	1	2,760.00
148	144, 39, 205(13)	Laborers at \$2160 p.a. each	5	10,800.00
149	496	Janitor Messenger	1	2,400.00
150	133	Messengers at \$2160 p.a. each	2	4,320.00
151	212	Gen. Road Maint. Foreman at \$1.50/hr.	1	4,380.00
152	269	Gen. Road Maint. Foreman at \$1.45/hr.	1	4,234.00
153	291	Road Maint. Foreman at \$1.80/hr.	1	5,256.00
154	223	Road Maint. Foreman at \$1.40/hr.	1	4,088.00
155	218, 221, 228, 229, 230, 231, 232, 233, 275 & 282	Road Maint. Foreman at \$1.20/hr. each	23	80,592.00
156	280	Gen. Road Maint. Foreman at \$1.40/hr.	1	4,088.00
157	234 & 225	Road Maint. Foreman at \$1.20/hr. each	2	7,008.00
158	219, 222, 272, 274 & 279	Road Maint. Foreman at \$1.10/hr. each	22	70,664.00
159	273	Gen. Road Maint. Foreman at \$1.50/hr.	1	3,870.00
160	224	Road Maint. Foreman at \$1.05/hr. each	2	6,132.00
161	226, 227 & 281	Road Maint. Foreman at \$0.95/hr. each	41	113,734.00
162	283	Road Maint. Foreman at \$0.90/hr.	7	18,396.00
163	252	Road Maint. Foreman at \$0.85/hr. each	2	4,964.00
164	256 & 261	Road Maint. Foreman at \$0.80/hr. each	11	25,696.00
165	213	Gen. Road Const. Foreman at \$2.50/hr.	1	5,200.00
166	214	Road Const. Foreman at \$1.50/hr.	1	3,120.00
167	216, 217, 270 & 271	Road Const. Foreman at \$1.30/hr. each	14	37,856.00
168	216(5)	Road Const. Foreman at \$1.50/hr.	1	3,120.00
169	302	Road Const. Foreman at \$1.30/hr. each	7	projects
170	277	Road Const. Foreman at \$1.20/hr. each	4	9,984.00
170-a	472 & 475	Maint. Foreman (Playground F'man) at \$2820 p.a. each	2	5,640.00

171	278	Road Const. Foreman III at \$1.59/hr.	1	\$3,120.00
172	108	Building Const. Foreman at \$2.00/hr.	1	projects
173	109	Building Const. Foreman at \$1.50/hr.	1	projects
174	163	Building Const. Foreman at \$1.20/hr. ea.	2	projects
175	360	Architectural Draftsman at \$1.25/hr. ea.	3	7,800.00
176	341	Landscape Planner at \$1.05/hr.	1	2,184.00
177	174	Draftsman at \$1.05/hr.	1	projects
178	87	Sketchman at \$1.12/hr.	1	2,329.60
179	87(2)	Supervising Draftsman	1	2,940.00
180	338	Sketchman at \$1.075/hr.	1	2,236.00
181	89	Surveyman at \$1.05/hr.	3	6,552.00
182	89	Project Supervisor at \$1.50/hr.	1	3,120.00
183	89	Surveyman at \$1.15/hr.	1	2,392.00
184	89	Surveyman	1	2,940.00
185	194 & 195	Instrumentman at \$1.10/hr. each	2	4,576.00
186	90 & 91	Instrumentman at \$0.95/hr. each	4	7,904.00
187	196	Instrumentman at \$0.80/hr. each	2	3,328.00
188	95(1,3,4,5)	Notmen at \$0.84/hr. each	4	6,988.80
189	93 & 205	Chainmen at \$0.84/hr. each	24	41,932.80
190	93(2)	Survey Aide at \$1.20/hr.	1	2,496.00
191	147	Sr. Sidewalk Inspector at \$1.60/hr.	1	3,328.00
192	151 & 152	Sidewalk Checkers at \$1.10/hr. each	7	16,016.00
193	151	Sidewalk Checker at \$1.20/hr.	1	2,496.00
194	New	Sidewalk Checkers at \$1.05/hr. each	3	projects
195	17	Supervising Checker at \$1.60/hr. (7-days)	1	4,672.00
196	21	Senior Checker at \$1.55/hr.	1	3,224.00
197	45	Senior Checker at \$1.20/hr. (Head Material Checker)	1	2,496.00
198	350	Head Checker at \$1.20/hr.	1	2,496.00
199	349	Head Checker at \$1.10/hr.	1	2,288.00
200	67 & 364	Checkers at \$1.20/hr. each	2	4,992.00
201	67(1)	Checker at \$1.50/hr.	1	3,120.00
202	27	Checker at \$1.30/hr.	1	2,704.00
203	366(3)	Checker	1	2,400.00
204	22-26; & 37	Checkers at \$1.15/hr. each	11	26,312.00
205	8; 59; 20; 68(1 & 4)	Checkers at \$1.20/hr. each	10	24,960.00
206	68(2)	Head Checker at \$1.50/hr.	1	3,120.00
207	18	Checker at \$1.30/hr.	1	2,704.00
208	44	Checker at \$0.90/hr.	1	1,872.00
209	296	Checker at \$0.85/hr.	1	1,768.00
210	285	Material Checker at \$1.40/hr. each	3	8,736.00
211	9	Material Checkers at \$1.20/hr. each	2	4,992.00
212	236 & 240	Material Checkers at \$1.10/hr. each	6	13,728.00
213	46	Supplies Checker at \$1.20/hr.	1	2,496.00
214	38	Checker at \$1.20/hr.	1	2,496.00
215	153	Material Checker at \$1.20/hr.	1	2,496.00
216	244	Material Checker at \$1.05/hr.	1	2,184.00
217	New	Material Checker at \$1.05/hr. each	4	projects
218	168	Material Checker at \$1.00/hr.	1	projects
219	168	Material Checker at \$1.20/hr.	1	projects
220	351	Lowland Checkers at \$0.90/hr. each	2	3,744.00
221	352	Lowland Checker at \$0.80/hr. each	2	3,328.00
222	173	Delivery Checker at \$0.80/hr.	1	projects
223	215	Equipment Dispatcher at \$1.55/hr.	1	3,224.00
224	322	Equipment Dispatcher at \$1.20/hr.	1	2,496.00
225	313	Gatekeeper at \$1.10/hr.	1	2,288.00
226	428	Storekeeper at \$1.10/hr. (7-days)	1	3,212.00
227	365	Office Equip. Mch. at \$1.20/hr.	1	2,496.00
228	433	Lawn Mower Mch. at \$1.00/hr. (7-days)	1	2,920.00
229	48	Minigraph Opt. at \$1.10/hr.	1	2,288.00
230	430	Tractor Opt. at \$1.00/hr. (7-days)	4	11,680.00
231	276	Sr. Timekeeper at \$1.25/hr.	1	2,600.00
232	320	Sr. Timekeeper at \$1.225/hr.	1	2,548.00
233	220	Sr. Timekeeper at \$1.10/hr.	1	2,288.00
234	175	Sr. Timekeeper at \$1.05/hr.	1	projects
235	172	Timekeepers at \$1.00/hr. each	3	projects

236	284(2) & 288	Toolkeeper at \$1.10/hr. each	6	\$13,728.00
237	284(1) & 288	Toolkeeper at \$1.25/hr. each	2	5,200.00
238	245 & 287	Toolkeeper at \$1.05/hr. each	4	8,736.00
239	431	Toolkeeper at \$1.00/hr. (7-days)	1	2,920.00
240	247, 289 & 375	Toolkeepers at \$1.00/hr. each	15	31,200.00
241	246	Toolkeeper at \$1.10/hr. each	5	11,440.00
242	326 & 328	Toolkeeper at \$0.95/hr. each	2	3,952.00
243	327	Toolkeeper at \$0.90/hr.	1	1,872.00
244	250	Toolkeeper at \$0.85/hr.	1	1,768.00
245	258, 300 & 329	Toolkeeper at \$0.80/hr. each	3	4,992.00
246	321	Carpenter-Foreman at \$1.20/hr.	1	2,496.00
247	337	Senior Carpenter at \$1.10/hr.	1	2,288.00
248	166	Master Carpenters at \$1.10/hr. each	4	projects
249	176	Cabinet Carpenters at \$1.00/hr. each	3	projects
250	235, 286 & 340	Carpenters at \$1.05/hr each	25	54,600.00
251	434	Carpenter at \$1.00/hr. (7-days)	1	2,920.00
252	170	Carpenters at \$1.00/hr. each	3	projects
253	182	Carpenters at \$0.90/hr.	1	projects
254	499	Carpenters at \$0.75/hr. each (7-days)	7	15,330.00
255	180	Sign Painter at \$1.00/hr.	1	projects
256	346	Painters at \$1.00/hr. each	5	10,400.00
257	181	Painters at \$0.90/hr. each	2	projects
258	339	Painter at \$0.95/hr.	1	1,976.00
259	167	Painter at \$0.95/hr. each	2	projects
260	165	Master Masons at \$1.10/hr. each	1	projects
261	342	Masons at \$1.05/hr. each	17	37,128.00
262	293	Masons at \$1.00/hr.	1	2,080.00
263	248	Mason at \$1.10/hr.	1	2,288.00
264	343	Mason at \$0.95/hr.	1	1,976.00
265	184	Masons at \$0.90/hr. each	2	projects
266	164	Master Plumber at \$1.10/hr.	1	projects
267	336	Plumber at \$1.155/hr.	1	2,402.40
268	429	Plumber at \$1.10/hr. (7-days)	1	3,212.00
269	171	Plumber at \$1.00/hr. each	5	projects
270	183 & 179	Plumbers at \$0.90/hr. each	4	projects
271	344	Blacksmith at \$1.05/hr.	1	2,184.00
272	500	Blacksmith at \$0.75/hr. (7-days)	1	2,190.00
273	345	Metal Workers at \$1.025/hr. each	3	6,396.00
274	306	Gen. Sewer Maint. Supvr. at \$1.55/hr.	1	3,224.00
275	307 & 308	Sewer Maint. Foreman at \$1.30/hr. ea.	3	8,112.00
276	310-a	Sewer Maint. Foreman at \$1.25/hr. each	2	5,200.00
277	309	Sewer Maint. Foreman at \$1.20/hr.	1	2,496.00
278	312(2;3)	Sewer Maint. Foreman at \$1.10/hr. each	2	4,576.00
279	310; 311; 312(1;4)	Sewer Maint. Foreman at \$1.05/hr. each	12	26,208.00
280	316	Sewer Const. Foreman at \$1.20/hr.	1	2,496.00
281	318	Sewer Const. Foreman at \$1.155/hr. each	3	7,207.20
282	317	Sewer Const. Foreman at \$1.10/hr.	1	2,288.00
283	319	Sewer Const. Foreman at \$1.05/hr.	1	2,184.00
284	325	Sewer Rod Foreman at \$1.55/hr.	1	3,224.00
285	328	Sewer Rod Foreman at \$1.05/hr. each	5	10,920.00
286	331	Sewer Rod Operators at \$0.825/hr. each	29	49,764.00
287	331	Sewer Rod Operators at \$1.10/hr.	1	2,288.00
288	333	Sewermen at \$0.775/hr. each	64	103,168.00
289	335	Shop Foreman at \$1.10/hr. each	2	4,576.00
290	323	Bridge Maint. Foreman at \$1.20/hr.	1	2,496.00
291	334	Bridges Const. Foreman at \$1.15/hr.	1	2,392.00
292	330	Bridgeman at \$0.90/hr. each	5	9,360.00
293	423	Gen. Maint. Foreman at \$2.00/hr. (7-da.)	1	5,840.00
294	424	Maint. Foreman at \$1.20/hr. each "	2	7,008.00
295	425 to 427	Maint. Foreman at \$1.05/hr. each "	9	27,594.00
296	432	Tree Trimmers at \$1.00/hr. each "	5	14,600.00
297	29	Labor Foreman (Leadman) at \$1.10/hr.	1	2,288.00
298	10 & 96	Laborer Messengers at \$1.05/hr. each	2	4,368.00
299	11; 28 & 40	Laborer Messengers at \$1.00/hr. each	3	6,240.00
300	347	Janitor Messenger at \$1.00/hr.	1	2,080.00

301	New	Laborer Messenger at P.95/hr	1	projects
302	254	Messenger at P.80/hr	1	1,664.00
303	242	Laborer (Watchman) at P1.05/hr	1	2,184.00
304	31	Laborer at P1.00/hr	1	2,080.00
305	31-a	Laborer at P1.10/hr	1	2,288.00
306	169;177;178	Laborer (Watchman) at P.95/hr each	4	projects
307	314 & 315	Laborer (Watchman) at P.95/hr each	6	11,856.00
308	435	Laborer (Watchman) (Parks) at P.95/hr (7-d)	5	13,870.00
309	436 & 437	Laborers at P.90/hr each (7-days)	78	204,984.00
310	249;294;260			
	253 & 253-a	Laborers at P.93/hr each	45	87,048.00
311	30 & 332	Laborers at P.90/hr each	5	9,360.00
312	259	Laborers at P.80/hr each	37	63,568.00
313	New	Laborers at P.75/hr each	35	projects
314	241	Camineros (Watchman) at P1.05/hr each	2	6,132.00
315	243 & 290	Camineros (Watchman) at P1.02/hr each	13	38,719.20
316	243	Foreman at P1.02/hr	1	2,121.60
317	292	Camineros (Watchman) at P1.00/hr each	2	5,840.00
318	255;299 & 257	Camineros at P.80/hr each	675	1,576,800.00
319	299	Batteryman at P1.15/hr	1	2,392.00
320	255	Road Maint. Foreman at P1.05/hr	1	3,066.00
321	250	Foreman at P1.15/hr	1	2,392.00
322	250;251;297			
	298 & 394	Asphalt Workers at P.85/hr each	129	228,072.00
323	303	Asphalt Workers at P.85/hr each	35	projects
324	298	Gardener (Caminero) at P.80/hr	1	2,336.00
325	86	Senior Traffic Counter at P1.33/hr	1	2,766.00
326	358	Traffic Counters at P.85/hr each	5	8,840.00
327	359	Traffic Counters at P.80/hr each	2	3,328.00
328	255	Camineros at P1.05/hr each	7	21,462.00
328-a	NEW	Civil Engineer	1	6,000.00
Total - - - 1,948				P4,480,950.60

COUNTERPART FUND

329	353	Supervising Civil Engineer	1	7,200.00
330	367	Senior Civil Engineer	1	7,800.00
331	397	Senior Civil Engineer	1	6,600.00
332	382	Senior Civil Engineer	1	6,300.00
333	361	Senior Civil Engineer	1	5,400.00
334	369	Civil Engineer	1	6,000.00
335	383	Civil Engineer	1	5,400.00
336	360	Civil Engineer	1	5,400.00
337	362 & 398	Civil Engineers at P4200 p.a. each	2	8,400.00
338	399	Gen. Const. Foreman	1	4,200.00
339	385	Gen. Const. Foreman at P2.50/hr	1	5,200.00
340	500	Gen. Sewer Maint. Supervisor at P1.50/hr	1	3,120.00
341	401	Sewer Maint. Foreman at P1.20/hr each	2	4,992.00
342	401	Sewer Maint. Foreman at P1.40/hr	1	2,912.00
343	405	Sewer Maint. Foreman at P1.00/hr each	3	6,240.00
344	411	Sewer Maint. Foreman I at P.80/hr	1	1,664.00
345	403	Sewer Rod Foreman II at P1.00/hr each	13	27,040.00
346	408	Sewer Rod Foreman I at P.95/hr each	3	5,928.00
347	408	Sewer Rod Foreman I at P1.10/hr	1	2,288.00
348	409	Sewer Rod Foreman I at P.90/hr	1	1,872.00
349	370 & 372	Road Const. Foreman at P1.40/hr each	5	14,560.00
350	386	Road Const. Foreman at P1.35/hr	1	2,808.00
351	388	Road Const. Foreman at P1.20/hr	1	2,496.00
352	390 & 389	Road Const. Foreman at P1.15/hr each	2	4,784.00
353	371 & 391	Road Const. Foreman at P1.10/hr each	2	4,576.00
354	402	Carpenter Foreman at P1.20/hr	1	2,496.00
355	404	Senior Carpenter at P1.075/hr	1	2,236.00
356	387	Equipment Dispatcher at P1.30/hr	1	2,704.00

357	374	Checker at \$1.40/hr	1	\$ 2,912.00
358	392	Checker at \$1.10/hr	1	2,288.00
359	380	Material Checker at \$.85/hr	1	1,768.00
360	373 & 407	Masons at \$1.05/hr each	6	13,104.00
361	381	Toolkeeper at \$.85/hr	1	1,768.00
362	415	Laborer	1	2,400.00
363	393 & 406	Laborer (Watchman) (7-days) at \$.95/hr	5	13,870.00
364	378	Laborer at \$.80/hr each	3	4,992.00
365	413	Foreman	1	2,400.00
366	412	Laborers at \$.75/hr each	11	17,160.00
367	376; 379 & 396	Asphalt Workers at \$.85/hr each	58	102,544.00
368	377 & 395	Asphalt Workers at \$.80/hr each	24	39,936.00
369	410	Sewermen at \$.80/hr each	59	98,176.00
370	414	Sewermen at \$.75/hr each	17	26,520.00
371	Res. 165'64-377-a	Toolkeeper at \$1.05/hr	1	2,184.00

Total	242	\$ 492,638.00
GRAND TOTAL - - - - -		<u>\$ 4,973,597.60</u>
		XXXXXXXXXX



LAND TRANSPORTATION DIVISION

ITEM NO.
PROPOSED - ORD. 4816

POSITION DESIGNATION

RATE OF WAGE NO.

1	1	Superintendent	\$9,000.00 pa.	1
2	2	Mechanical Engineer	4,800.00 pa.	1
3	4	Supervising Clerk II	3,960.00 pa.	1
4	13	Senior Clerk (Mat'l. Controlman)	3,720.00 pa.	1
5	5	Senior Bookkeeper	3,720.00 pa.	1
6	6	Property Clerk II	3,120.00 pa.	1
7	7	Payroll Clerk	2,960.00 p.m.	1
8	8	Clerk Typist	2,400.00 pa.	1
9	9	Chief, Motor Pool Dispatcher	1.80 p.h.	1
10	10,11	Shop Foreman each at	1.65 p.h.	2
11	12	Foreman each at	1.65 p.h.	2
12	14	Warehouseman	1.45 p.h.	1
13	15	Senior Mechanic each at	1.45 p.h.	2
14	16	Motor Pool Dispatcher	1.45 p.h.	1
15	17	Senior Mechanic each at	1.40 p.h.	2
16	18	Senior Tireman	1.45 p.h.	1
17	19	Senior Shop Electrician	1.40 p.h.	1
18	20	Senior Timekeeper	1.30 p.h.	1
19	21	Canvasers each at	1.30 p.h.	2
20	22	Senior Welder	1.45 p.h.	1
21	23	Yardmaster	1.60 p.h.	1
22	34,25	Automotive Mechanic each at	1.20 p.h.	12
23	24	Senior Automotive Mechanics each at	1.60 p.h.	3
24	26	Senior Carpenter	1.20 p.h.	1
25	27	Senior Painter	1.20 p.h.	1
26	28	Storekeeper	1.15 p.h.	1
27	29	Checker II each at	1.25 p.h.	3
28	30	Gas & Oil Dispatchers each at	1.20 p.h.	4
29	31,32	Greasegun each at	1.15 p.h.	2
30	33	Gatekeeper each at	1.15 p.h.	3
31	34	Batteryman each at	1.25 p.h.	2
32	35	Gatekeeper	1.10 p.h.	1
33	36	Watchmen each at	1.10 p.h.	9
34	37	Washers each at	1.10 p.h.	5
35	38	Driver II each at	1.10 p.h.	61
36	39	Tireman	1.10 p.h.	1
37	40	Janitor	1.10 p.h.	1
38	41	Toolkeeper	1.10 p.h.	1
39	42	Drivers each at	1.05 p.h.	32
40	43	Tireman each at	1.05 p.h.	3
41	44	Tireman each at	1.00 p.h.	2
42	45	Laborers each at	0.75 p.h.	10
43	New	Driver (Jeep Roller)	1.00 p.h.	8
44	New	Tinmiths each at	1.00 p.h.	2

TOTAL - - - - -

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I. SALARIES AND WAGES

<u>ITEM NUMBER</u>	<u>ORD. NUMBER</u>	<u>POSITION DESIGNATION</u>	<u>NO.</u>	<u>AMOUNT</u>
1	1	Chief of Police (Brigadier General)	1	\$ 12,000.00
2	2	Deputy Chief of Police (Colonel)	1	11,600.00
3	3(R.I., '64)	Chief, Detective Bureau (Lt. Colonel)	1	11,500.00
4	4	Detective Major at \$8400 p.a.	2	16,800.00
5	5	Detective Major	1	8,100.00
6	6	Police Major at \$8400 p.a.	10	84,000.00
7	7	Police Major	1	8,100.00
8	8	Detective Captain	1	6,660.00
9	8	Detective Captain at \$6660 p.a.	7	46,620.00
10	9	Detective Captain at \$6540 p.a.	10	65,400.00
11	10	Police Captain at \$6660 p.a.	19	126,540.00
12	11	Police Captain at \$6540 p.a.	3	19,620.00
13	12	Detective Lieutenant at \$5460 p.a.	5	27,300.00
14	13	Detective Lieutenant at \$5340 p.a.	18	96,120.00
15	14	Police Lieutenant at \$5460 p.a.	21	114,660.00
16	15	Police Lieutenant at \$5340 p.a.	14	74,760.00
17	16	Detective Sergeant at \$4860 p.a.	17	82,620.00
18	17	Detective Sergeant at \$4740 p.a.	27	127,980.00
19	18	Detective Sergeant at \$4620 p.a.	2	9,240.00
20	19	Police Sergeant at \$4860 p.a.	63	306,180.00
21	20	Police Sergeant at \$4740 p.a.	62	293,880.00
22	21	Police Sergeant at \$4620 p.a.	9	41,580.00
23	22	Detective Corporal at \$4560 p.a.	17	77,520.00
24	23	Detective Corporal at \$4440 p.a.	51	226,440.00
25	24	Detective Corporal	1	4,320.00
26	25	Detective Corporal	1	4,200.00
27	26	Police Corporal at \$4560 p.a.	61	278,160.00
28	27	Police Corporal at \$4440 p.a.	82	364,080.00
29	28	Police Corporal at \$4320 p.a.	3	12,960.00
30	29	Police Corporal at \$4200 p.a.	2	8,400.00
31	30	Detective at \$3660 p.a.	24	87,840.00
32	31	Detective at \$3540 p.a.	144	509,760.00
33	32	Detective at \$3420 p.a.	6	20,520.00
34	33	Detective at \$3300 p.a.	8	26,400.00
35	34	Patrolmen at \$3660 p.a.	86	314,760.00
36	35	Patrolmen at \$3540 p.a.	1,065	3,770,100.00
37	36	Patrolmen at \$3420 p.a.	208	711,360.00
38	37	Patrolmen at \$3300 p.a.	357	1,178,100.00
39	38	Patrolmen at \$3200 p.a.	154	508,200.00
40	Ord. 4839	Patrolmen at \$2940 p.a.	300	882,000.00
TOTAL PROTECTIVE FORCE				\$10,976,380.00

CIVILIAN EMPLOYEES

39	Chief, Medico-Legal Officer	1	\$8,400.00
40	Asst. Chief, Medico-Legal Officer	1	7,500.00
41	Medico-Legal Officer at \$7200 p.a.	3	21,600.00
98	Physician	1	2,940.00
46	Medical Technician	1	3,300.00
45	Laboratory Technician	1	3,480.00
150	Morgue Technician at \$2460 p.a.	2	4,920.00
151	Morgue Attendant at \$2460 p.a.	6	14,760.00
42	Dental Officer	1	6,300.00
Ord. 4850	Social Worker at \$2760 p.a.	10	27,600.00

51	158	Dentist	1	P	3,120.00
52	43	Chief, Ballistics	1		5,100.00
53	52	Senior Ballistician	1		4,300.00
54	49	Supervising Forensic Chemist	1		4,800.00
55	50-1	Senior Forensic Chemist	1		4,500.00
56	50-2	Forensic Chemist	1		4,500.00
57	51	Forensic Chemist	1		3,120.00
58	44	Police Photographer at P2400 p.a.	2		4,800.00
59	47	Senior Document Examiner	1		4,800.00
60	100	Senior Fingerprint Technician	1		4,200.00
61	101	Supervising Fingerprint Examiner	1		4,200.00
62	102-1	Fingerprint Technician	1		3,480.00
63	103-1	Fingerprint Technician	1		3,120.00
64	105-1	Fingerprint Technician	1		3,000.00
65	102-2	Senior Fingerprint Examiner	1		3,480.00
66	104	Senior Fingerprint Examiner	1		3,120.00
67	103-2	Fingerprint Examiner	1		3,120.00
68	105-2 & 3	Fingerprint Examiner at P3000 p.a.	2		6,000.00
69	106	Fingerprint Examiner at P2760 p.a.	8		22,080.00
70	108	Fingerprint Aide at P2400 p.a.	2		4,800.00
71	107	Fingerprint Aide at P2160 p.a.	3		6,480.00
72	164	Jail Guard at P2280 p.a.	20		45,600.00
73	Ord. 4839	Jail Guard at P2160 p.a.	25		50,000.00
74	166	Jail Warden at P2280 p.a.	4		9,120.00
75	166	Police Wagon	1		3,480.00
76	161(1-41)	Subpoena Server at P2160 p.a.	20		48,000.00
77	54(Res.189)	Administrative Assistant (Chief Clerk)	1		6,600.00
78	55	Administrative Assistant II	1		4,800.00
79	48	Personnel Technician I	1		3,600.00
80	58	Property Officer	1		5,400.00
81	59	Assistant Property Officer	1		3,720.00
82	69	Property Clerk II	1		2,760.00
83	97	Property Clerk II	1		2,400.00
84	83-3 & 86-1	Property Clerk I at P2460 p.a.	2		4,920.00
85	163-2	Store Aide	1		2,160.00
86	53	Accountant	1		3,720.00
87	56-2	Budget Officer I	1		4,300.00
88	88	Senior Budget Clerk	1		3,300.00
89	84-2	Budget Clerk	1		2,580.00
90	60	Police Traffic Engineer	1		5,400.00
91	93	Statistician <i>Supporting clerk</i>	1		3,480.00
92	95	Draftsman I	1		2,400.00
93	91	Interpreter	1		3,120.00
94	66	Supervising Clerk II	1		3,720.00
95	56-1	Senior Clerk	1		4,300.00
96	92	Senior Clerk	1		3,960.00
97	63	Senior Clerk	1		3,720.00
98	61, 67, 68	Senior Clerk at P3480 p.a.	3		10,440.00
99	64	Senior Clerk	1		3,300.00
100	57 & 75-8	Senior Clerk at P2940 p.a.	2		5,880.00
101	94 & 73-1	Clerk II at P3300 p.a.	2		6,600.00
102	62	Clerk II	1		3,120.00
103	65 & 80-2	Clerk II at P2940 p.a.	2		5,880.00
104	81-1	Clerk II	1		2,580.00
105	81-4	Clerk II	1		2,400.00
106	85-2 & 83-7	Clerk I at P2460 p.a.	2		4,920.00
107	80-1	Clerk I at P2540 p.a.	1		2,940.00
108	81-1	Clerk I	1		2,760.00
109	82 & 87(1-3)	Clerk I at P2580 p.a.	4		10,320.00
110	83(1-6, 8-20), 85-1, 86(2-3) 89-4	Clerk I at P2460 p.a.	20		49,200.00
111	81(2-3) 161(42-61) 90(1-2) 83(1-3) 89(1-3)	Clerk I at P2400 p.a.	24		57,600.00
112		Clerk Typist at P2460 p.a.	5		12,300.00

113	72-1	Senior Stenographer	1	P 3,720.00
114	72-2	Senior Stenographer	1	3,120.00
115	74	Stenographer at P3480 p.a.	2	6,960.00
116	73-2 & 76	Stenographer at P3300 p.a.	2	6,600.00
117	75(1-7 & 9)	Stenographer at P2940 p.a.	8	23,520.00
118	77	Stenographer at P2760 p.a.	2	5,520.00
119	79	Stenographer	1	2,580.00
120	78	Stenographer at P2460 p.a.	2	4,920.00
121	96	Librarian I	1	4,200.00
122	154	Dietician	1	2,400.00
123	112	Communications Officer	1	6,000.00
124	113	Senior Telephone Technician	1	2,940.00
125	110-4	Telephone Technician	1	2,760.00
126	114	Telephone Repairman	1	2,580.00
127	115	Senior Electrician	1	2,760.00
128	116	Electrician at P2580 p.a.	2	5,160.00
129	117	Electrician	1	2,400.00
130	118	Senior Telephone Operator	1	2,760.00
131	119	Telephone Operator at P2460 p.a.	3	7,380.00
132	120	Telephone Operator at P2400 p.a.	4	9,600.00
133	109	Senior Radio Technician	1	3,960.00
134	110(1-3 & 5)	Radio Technician at P2760 p.a.	4	11,040.00
135	111	Radio Technician	1	2,580.00
136	161-70	Ordnance Technician	1	2,400.00
137	121	Automotive Mechanic Foreman	1	3,480.00
138	122	Senior Automotive Mechanic	1	3,420.00
139	128	Senior Automotive Mechanic	1	2,940.00
140	129	Senior Automotive Mechanic	1	2,940.00
141	123	Automotive Mechanic	1	3,120.00
142	127	Automotive Mechanic	1	2,940.00
143	124 & 130	Automotive Mechanic at P2760 p.a.	3	8,280.00
144	125	Automotive Mechanic	1	2,580.00
145	125	Senior Automotive Mechanic	1	2,760.00
146	126 & 131	Automotive Mechanic at P2400 p.a.	6	14,400.00
147	Ord. 4839	Automotive Mechanic I at P2160 p.a.	5	10,800.00
148	161 (62-69)	Automotive Mechanic I at P2280 p.a.	8	18,240.00
149	133	Senior Automotive Electrician	1	2,760.00
150	134	Automotive Electrician	1	2,400.00
151	135 & 125-3	Welder at P2580 p.a.	3	7,740.00
152	137	Senior Tiresman	1	2,580.00
153	136	Tiresman	1	2,400.00
154	128	Tiresman	1	2,280.00
155	140	Black	1	2,760.00
156	141	Driver II at P2400 p.a.	24	57,600.00
157	143	Senior Gas Station Attendant	1	2,400.00
158	144	Gas Station Attendant at P2280 p.a.	3	6,840.00
159	142	Groomsman at P2280 p.a.	2	4,560.00
160	145	Labor Foreman II	1	2,940.00
161	146	Carpenter at P2460 p.a.	3	7,380.00
162	147	Carpenter	1	2,400.00
163	160	Carpenter	1	2,160.00
164	148	Plumber	1	2,580.00
165	139 & 149	Painter at P2400 p.a.	3	7,200.00
166	132	Office Equipment Mechanic	1	2,400.00
167	150	Janitor Foreman	1	2,760.00
168	153(Res. 185)	Janitors at P2280 p.a.	20	45,600.00
169	153-a(1.185)	Driver	1	2,400.00
170	155	Cook II at P2460 p.a.	2	4,920.00
171	157	Cook I	1	2,160.00
172	156	Kitchen Helper	1	2,160.00
173	159	Helper at P2160 p.a.	2	4,320.00
174	162 & 163-1	Laborer at P2160 p.a.	3	6,480.00
175	165	House Stewards at P2160 p.a.	3	6,480.00

TOTAL FOR CIVILIAN EMPLOYEES P 1,325,540.00

TOTAL FOR SALARIES AND WAGES P 1,325,540.00

II. CONTINGENT EXPENSES AND SPECIAL PURPOSES

176.	Life and retirement insurance premiums for officers and employees	P 474,500.00
177.	Traffic allowances	25,000.00
178.	Travel and Transportation	2,400.00
179.	Gasoline and Oil	100,000.00
180.	Supplies and materials	50,000.00
181.	Allowance, Motorcycles Cops	10,000.00
182.	Water Consumption	8,000.00
183.	Printing and Binding	3,000.00
184.	Repair of Office and Other Equipment	2,000.00
185.	Repair of Motor Vehicles	30,000.00
186.	Rental of Land	1,500.00
187.	Repairs of Fixed Property	5,000.00
188.	Illumination and Power Service	20,000.00
189.	Communications and Telephone Service	10,000.00
190.	Discretionary Fund, Chief of Police	10,000.00
191.	Discretionary Fund of Chief, Detective Bureau	15,000.00
192.	Intelligence Fund of the Intelligence Section- Detective Bureau	10,000.00
193.	Other Services	2,000.00
194.	Meal Allowance of Police Personnel on Extra Duty	7,000.00
195.	Subsistence of Juvenile Wards Confined at the Manila Youth Reception Center	22,000.00
196.	Insurance, Motor Vehicles	35,000.00
197.	Meal Allowance of Civilian Employees	5,000.00
198.	Subsistence of Prisoners	125,000.00
199.	Ordinance	15,000.00

TOTAL FOR CONTINGENT EXPENSES & SPECIAL PURPOSES. - P 986,400.00

RECAPITULATION

I.	TOTAL FOR SALARIES AND WAGES	P 11,601,920.00
II.	TOTAL FOR CONTINGENT EXPENSES & SPECIAL PURPOSES	<u>986,400.00</u>
	GRAND TOTAL APPROPRIATION FOR THE MANILA POLICE DEPARTMENT	P <u>12,588,320.00</u>



I. SALARIES AND WAGES

ITEM NUMBER	PROPOSED - Ord. 4816	POSITION DESIGNATION	NO.	AMOUNT
1	1	- City Fiscal	- 1 -	\$ 12,000.00
2	2	- First Assistant City Fiscal	- 1 -	11,600.00
3	29	- 2nd Asst. City Fiscal @ \$11500 p.a. each	- 3 -	34,500.00
4	30	- Assistant Fiscal @ \$11000 p.a. each	- 6 -	66,000.00
5	31	- Assistant Fiscal @ \$10500 p.a. each	- 6 -	63,000.00
6	32	- Assistant Fiscal @ \$10000 p.a. each	- 6 -	60,000.00
7	33	- Assistant Fiscal @ \$9600 p.a. each	- 6 -	57,600.00
8	34	- Assistant Fiscal @ \$9000 p.a. each	- 6 -	54,000.00
9	35	- Assistant Fiscal @ \$8400 p.a. each	- 6 -	50,400.00
10	36	- Assistant Fiscal @ \$7800 p.a. each	- 6 -	46,800.00
11	37	- Assistant Fiscal @ \$7200 p.a. each	- 10 -	72,000.00
12	38	- Assistant Fiscal @ \$6000 p.a. each	- 5 -	30,000.00

A. Administrative Services

13	4	- Administrative Officer II	- 1 -	5,880.00
14	4	- Administrative Assistant II	- 1 -	3,720.00
15	5	- Sr. Clerk & Incharge of Personnel	- 1 -	3,720.00
16	21	- Sr. Clerk @ \$2760 p.a. each	- 2 -	5,520.00
17	22	- Clerk I @ \$2400 p.a. each	- 2 -	4,800.00
18	23,24	- Special Laborers @ \$2400 p.a. each	- 3 -	7,200.00

I. Budget & Property Section

19	13	- Supervising Budget Clerk	- 1 -	4,800.00
20	6	- Senior Property Clerk	- 1 -	3,300.00
21	15	- Budget Clerk	- 1 -	2,760.00
22	7	- Clerk II @ \$2580 p.a. each	- 2 -	5,160.00

II. Complaints Section

23	8	- Legal Assistant	- 1 -	3,120.00
24	9	- Clerk II	- 1 -	2,760.00
25	10	- Clerk I @ \$2580 p.a. each	- 2 -	5,160.00
26	11	- Clerk I	- 1 -	2,400.00
27	12	- Special Laborer	- 1 -	2,400.00

III. Index & Clearance Section

28	14	- Clerk II @ \$2940 p.a. each	- 2 -	5,880.00
29	16	- Special Laborers @ \$2400 p.a. each	- 2 -	4,800.00
30	New	- Clerk I	- 1 -	2,400.00

IV. Ticket Section

31	17	- Supervising Clerk I	- 1 -	2,940.00
32	18	- Clerk II @ \$2580 p.a. each	- 4 -	10,320.00
33	19	- Clerk I @ \$2400 p.a. each	- 2 -	4,800.00
34	20	- Special Laborers @ \$2400 p.a. each	- 4 -	9,600.00

V. Dropped Cases Section

35	25	- Supervising Clerk I	- 1 -	3,300.00
36	26	- Special Laborers @ \$2400 p.a.	- 1 -	2,400.00
37	26	- Special Laborer	- 1 -	2,760.00

VI. Courier Service

38	27	- Special Laborers @ \$2400 p.a. each	- 9 -	21,600.00
39	28	- Special Laborers @ \$2280 p.a. each	- 4 -	9,120.00

VII. Stenographers Section

38	3	- Stenographic Reporter	- 1 -	P 3,780.00
39	40	- Stenographic Reporter	- 1 -	3,480.00
40	39	- Stenographers @ P3300 p.a. each	- 19 -	62,700.00
41	39	- Two Sr. Legal Asst. @ P3480 p.a. each	- 2 -	6,960.00
42	41	- Two Legal Asst. @ P3720 p.a. each	- 2 -	7,440.00
43	21-a	- Sr. Legal Assistant	- 1 -	2,760.00
44	New	- Stenographers @ P2400 p.a. each	- 4 -	9,600.00

TOTAL SALARIES AND WAGES P 797,240.00

II. CONTINGENT EXPENSES AND SPECIAL PURPOSES

45	42	- Insurance Contributions	-	P 52,011.00
46	43	- Travel & Transportation	-	4,000.00
47	46	- Automobile Allowance	-	24,960.00
48	New	- Gasoline allowance for two (2) Special Coun- sels (Assigned to Traffic Court) @ P50.00 per month each	-	1,200.00
49	47	- Supplies and Materials	-	10,000.00
50	48	- Repairs of Equipment	-	1,000.00
51	50	- Communications	-	10,000.00
52	51	- Other Services	-	500.00

TOTAL FOR CONTINGENT EXPENSES AND
SPECIAL PURPOSES P 103,971.00

RECAPITULATION

I. TOTAL FOR SALARIES AND WAGES	P 797,240.00
II. TOTAL FOR CONTINGENT EXPENSES AND SPECIAL PURPOSES..	<u>103,971.00</u>
GRAND TOTAL FOR THE OFFICE OF THE CITY FISCAL, MANILA	<u>P 901,211.00</u>



CITY COURT OF MANILA

SALARY SCHEDULE

ITEM NO.
PASSED - ORD. 4816

POSITION DESIGNATION

NO. AMOUNT

1	1	City Court Judges at P11,600 p.m. each	11	P 127,600.00
2	2	Clerk of Court	1	11,400.00
3	3	Administrative Officer	1	7,200.00
4	15	Deputy Clerk-Cashier	1	5,100.00
5	4	Sr. Deputy Clerk of Court	1	6,600.00
6	5	Sr. Deputy Clerk of Court	1	5,100.00
7	6	Sr. Deputy Clerk of Court	1	5,100.00
8	7	Sr. Deputy Clerk of Court	1	6,000.00
9	8	Sr. Deputy Clerk of Court	1	5,100.00
10	9	Sr. Deputy Clerk of Court	1	5,100.00
11	10	Sr. Deputy Clerk of Court	1	5,100.00
12	11	Sr. Deputy Clerk of Court	1	5,100.00
13	12	Sr. Deputy Clerk of Court	1	5,700.00
14	13	Sr. Deputy Clerk of Court	1	5,100.00
15	14	Sr. Deputy Clerk of Court	1	5,100.00
16	16	Supervising Clerk-Property Custodian	1	5,100.00
17	17	Senior Deputy Clerk	1	4,800.00
18	18	Senior Clerk	1	4,500.00
19	19	Deputy Clerk	1	4,200.00
20	20	Assistant Cashier	1	4,200.00
21	21	Assistant Cashier	1	4,500.00
22	32	Deputy Clerk of Court	1	5,100.00
23	22	Deputy Clerk of Court	1	4,800.00
24	23	Deputy Clerk of Court	1	4,800.00
25	24	Deputy Clerk of Court	1	4,500.00
26	25	Deputy Clerk of Court	1	4,200.00
27	26	Deputy Clerk of Court	1	3,960.00
28	27	Deputy Clerk	1	4,200.00
29	28	Deputy Clerk of Court	1	4,200.00
30	29	Deputy Clerk of Court	1	4,500.00
31	30	Accounting Officer	1	4,200.00
32	31	Deputy Clerk of Court	1	4,200.00
33	33	Deputy Clerk	1	3,960.00
34	43	Deputy Clerk	1	4,200.00
35	71	Sr. Personnel & Budget Clerk	1	4,800.00
36	44	Deputy Clerk of Court	1	3,300.00
37	57	Deputy Clerk of Court	1	3,120.00
38	34	Sr. Cash Clerk	1	3,720.00
39	35	Cash Clerk	1	3,000.00
40	36	Cash Clerk	1	3,000.00
41	37	Cash Clerk	1	3,000.00
42	38	Cash Clerk	1	3,000.00
43	39	Cash Clerk	1	3,000.00
44	40	Docket Clerk	1	2,940.00
45	41	Docket Clerk	1	3,120.00
46	42	Docket Clerk	1	2,940.00
47	47	Stenographer	1	3,120.00
48	48	Stenographer	1	3,300.00
49	49	Stenographer	1	3,120.00
50	45	Clerk	1	3,480.00
51	46	Clerk	1	3,120.00
52	56	Clerk	1	2,940.00
53	61	Clerk	1	2,760.00
54	62	Clerk	1	2,760.00
55	63	Clerk	1	2,760.00
56	64	Clerk	1	2,760.00
57	65	Clerk	1	2,580.00
58	66	Clerk	1	3,300.00

CITY COURT OF MANILA

SALARY SCHEDULE

59	67	Clerk	1	3,300.00
60	68	Clerk	1	2,400.00
61	69	Clerk	1	3,120.00
62	70	Clerk	1	2,580.00
63	73	Clerk	1	2,760.00
64	76	Clerk	1	2,580.00
65	79	Clerk	1	2,760.00
66	84	Clerk	1	3,300.00
67	86	Clerk	1	2,280.00
68	87	Clerk	1	2,400.00
69	91	Clerk	1	3,480.00
70	72	Clerk	1	2,940.00
71	81	Clerk	1	3,600.00
72	120	Clerk	1	2,580.00
73	90	Deputy	1	3,120.00
74	98	Clerk	1	3,120.00
75	99	Clerk	1	2,940.00
76	52	Deputy	1	3,120.00
77	53	Deputy	1	4,500.00
78	54	Deputy	1	5,100.00
79	55	Deputy	1	3,300.00
80	60	Helper	1	2,760.00
81	116	Helper	1	2,760.00
82	74	Helper	1	2,760.00
83	75	Helper	1	2,760.00
84	77	Helper	1	2,760.00
85	78	Clerk	1	2,940.00
86	80	Helper	1	3,120.00
87	82	Helper	1	3,120.00
88	83	Helper	1	3,120.00
89	85	Helper	1	2,400.00
90	88	Helper	1	2,400.00
91	89	Helper	1	2,280.00
92	90	Helper	1	2,280.00
93	91	Helper	1	2,280.00
94	92	Helper	1	2,160.00
95	93	Helper	1	2,160.00
96	110	Helper	1	2,280.00
97	117	Helper	1	3,120.00
98	118	Helper	1	2,400.00
99	119	Helper	1	2,580.00
100	121	Helper	1	2,400.00
101	122	Helper	1	2,400.00
102	123	Helper	1	2,400.00
103	124	Helper	1	2,400.00
104	126	Helper	1	3,300.00
105	127	Helper	1	2,580.00
106	125	Helper	1	2,280.00
107	128	Helper	1	2,280.00
108	129	Helper	1	2,280.00
109	130	Helper	1	2,280.00
110	131	Helper	1	2,280.00
111	132	Helper	1	2,280.00
112	133	Helper	1	2,280.00
113	135	Helper	1	2,280.00
114	136	Helper	1	2,280.00
115	137	Helper	1	2,280.00
116	142	Helper	1	2,760.00
117	138	Helper	1	2,280.00
118	139	Helper	1	2,160.00
119	140	Helper	1	2,160.00
120	141	Helper	1	2,160.00

CITY COURTS OF MANILA

121	134	Laborer-Helper	1	P 2,280.00
122	95	Laborer	1	2,760.00
123	96	Laborer	1	2,580.00
124	100	Laborer	1	3,480.00
125	103	Laborer	1	2,400.00
126	104	Laborer	1	2,400.00
127	105	Laborer	1	2,400.00
128	106	Laborer	1	2,400.00
129	107	Laborer	1	2,400.00
130	108	Laborer	1	2,400.00
131	109	Laborer	1	2,400.00
132	112	Laborer	1	2,280.00
133	113	Laborer	1	2,280.00
134	93	Janitor-Messenger	1	3,120.00
135	97	Janitor	1	2,760.00
136	98	Janitor	1	2,940.00
137	99	Janitor	1	2,940.00
138	101	Janitor	1	2,580.00
139	102	Janitor	1	2,580.00
140	111	Janitor	1	2,580.00
141	114	Janitor	1	2,280.00
142	115	Janitor	1	2,280.00
143	-	Stenographers at P2400 pa. ea.	8	19,200.00

TOTAL FOR SALARIES AND WAGES ----- P612,400.00
vvvvvvvv

III. CONTINGENT EXPENSES

144	Terra, life and retirement insurance premium	35,410.00
145	Transportation and travel	5,000.00
146	Gasoline allowance for eleven Judges	19,800.00
147	Supplies and materials, including cleaning materials	10,000.00
148	Water consumption	300.00
149	Printing and Binding	3,000.00
150	Repair of equipment	2,000.00
151	Building repairs and office maintenance	2,000.00
152	Illumination and power service	3,000.00
153	Communications (Telephone and postage)	10,000.00
154	Other services	2,500.00
155	Representation expenses for Clerk of Court	1,800.00

TOTAL FOR CONTINGENT EXPENSES ----- P24,810.00
vvvvvvvv

RECAPITULATION

I.	TOTAL FOR SALARIES AND WAGES -----	P612,400.00
II.	TOTAL FOR CONTINGENT EXPENSES -----	24,810.00
	GRAND TOTAL APPROPRIATION FOR THE CITY COURTS OF MANILA -----	P637,210.00 vvvvvvvv

MANILA HEALTH DEPARTMENT

I. SALARIES AND WAGES

PROPOSED ORD. 4816
ITEM NO. ITEM NO.

POSITION DESIGNATION

NO.

AMOUNT

OFFICE OF THE CITY HEALTH OFFICER

1	1	City Health Officer	1	P	12,000.00
2	2	Assistant City Health Officer	1		11,600.00
3	3-2,102	District Health Officers @ P7500 p.m.	4		30,000.00
4	4	Industrial Hygienist (H.O.)	1		6,600.00
Total - - - - -			7	P	60,200.00

DIVISION OF PLANNING AND COORDINATION

5	5	Chief of Division (HO-GPH)	1		8,400.00
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1. Administrative, HRD Bulletin & Printing Unit

6	340	Administrative Assistant II	1		5,100.00
7	149	Public Information Officer	1		4,200.00
8	248	Senior Clerk	1		3,300.00
9	8	Stenographer	1		2,940.00
10	262	Clerk II	1		2,500.00
11	543	Off-set Machine Operator	1		2,580.00
12	33	Varityper Operator	1		2,400.00
13	376	Information Writer	1		2,160.00
14	44	Photographer	1		2,280.00
15	16	Painter	1		2,160.00
16	11	Messenger	1		2,160.00

2. Program Development and Evaluation

17	12-R,132	Senior Medical Officer (GPH)	1		6,600.00
18	9	Clerk I	1		2,400.00
19	31	Clerk I	1		2,400.00

3. Training, Planning and Procedures

20	17-R,132	Senior Medical Officer (GPH)	1		6,600.00
21	200	Clerk II	1		2,940.00
22	19	Stenographer	1		2,160.00

4. Statistical Services and Research

23	20	Senior Medical Officer (GPH)	1		6,000.00
24	23	Clerk II (Librarian)	1		2,760.00
25	21	Clerk II	1		2,760.00
26	500	Special Laborer	1		3,300.00

A. "IBM" Unit

27	27	Supervising Key Punch Operator	1		3,300.00
28	28	Senior Key Punch Operator	1		2,940.00
29	14	Senior Coder Verifier	1		3,120.00
30	29	Key Punch Operator	1		2,520.00
31	506	Clerk II	1		2,580.00
32	30	Key Punch Operator	1		2,400.00
33	32	Coder Verifier	1		2,400.00
34	376	Key Punch Operator	1		2,160.00
35	34	Key Punch Operator	1		2,400.00

Public Health Education

36	35	Chief Health Educator (CPH)	1	6,000.00
37	36	Senior Health Educator (SES-CPH)	1	4,200.00
38	37	Health Educator	1	3,120.00
39	39	Health Educator	1	3,120.00
40	40	Health Educator	1	2,760.00
41	38	Nutritionist	1	2,400.00
42	41	Clerk Draftsman	1	2,760.00
43	43	Audio Visual Equipment Operator	1	2,760.00

Total - - - - - 39 P 129,120.00

DIVISION OF ADMINISTRATION

44	49	Administrative Officer IV	1	P 8,400.00
45	50	Administrative Assistant IV	1	7,500.00
46	13	Senior Stenographer	1	3,960.00
47	51	Senior Clerk (Liaison Officer)	1	3,960.00
48	468	Illustrator	1	2,160.00

1. General Office Services

49	59	Administrative Assistant III	1	6,300.00
50	60	Senior Stenographer	1	4,800.00
51	61	Stenographer Reporter	1	4,500.00
52	62	Supervising Clerk I	1	3,960.00
53	42	Senior Clerk	1	2,760.00
54	325	Senior Clerk	1	2,940.00
55	65	Clerk II	1	2,940.00
56	78	Special Laborer	1	2,880.00
57	68	Messenger	1	2,160.00

1-A. General Utility Forces

58	348	Painter	1	2,400.00
59	456	Senior Carpenter	1	2,340.00
60	410;460	Carpenters @ P2280 p.a.	2	4,560.00
61	406	Electrician	1	2,160.00
62	107	Plumber	1	2,160.00
63	618	Laborer	1	2,160.00

2. Legal Affairs and Complaints

64	69-R.132	Legal Officer	1	6,600.00
65	71	Legal Assistant	1	3,960.00
66	70	Stenographer Reporter	1	4,200.00
67	415	Research Attorney	1	3,120.00
68	73	Stenographer	1	2,400.00
69	360	Stenographer	1	2,160.00
70	47	Messenger	1	2,160.00

3. Property and Accounting

71	52-R.132	Property Officer	1	6,000.00
72	53	Accountant	1	5,100.00
73	54	Assistant Property Officer	1	4,200.00
74	64	Senior Property Clerk	1	3,180.00
75	55	Bookkeeper	1	3,300.00
76	63	Clerk II	1	3,480.00
77	345	Clerk II	1	2,940.00
78	298	Clerk II	1	3,300.00
79	56	Clerk II	1	2,580.00
80	58	Senior Bookbinder	1	2,580.00
81	82	Bookbinder	1	2,760.00
82	376	Store Aide	1	2,160.00
82-a	R.196	Laborer	1	1,800.00

4. Central Records Section

83	75	Records Officer	1	5,700.00
84	72	Senior Clerk	1	2,760.00
85	79	Clerk II (Typist)	1	2,760.00
86	80	Clerk II	1	3,120.00
87	165	Bookbinder	1	2,400.00
88	81	Laborer-binder	1	2,400.00
89	106	Messenger	1	2,280.00

5. Transportation Services (Motor Pool)

90	83	Motor Pool Superintendent	1	5,280.00
91	84	Automotive Mechanic Foreman	1	3,480.00
92	85	Motor Pool Dispatcher	1	2,940.00
93	87	Senior Automotive Mechanic	1	2,940.00
94	89	Welder	1	2,760.00
95	90; 91	Automotive Mechanics @ \$2580 p.a.	2	5,160.00
96	94	Mechanic Helper	1	2,160.00
97	99	Storekeeper I	1	2,160.00
98	365	Store Aide	1	2,160.00
99	86	Driver II	1	3,300.00
100	105	Driver II	1	2,760.00
101	88	Drivers II @ \$2460 p.a.	5	12,300.00
102	88	Drivers II @ \$2760 p.a.	2	5,520.00
103	94; 100; 103	Drivers II @ \$2400 p.a. (1,3,1)	5	12,000.00
104	92; 93	Drivers II @ \$2160 p.a. (2,3)	4	8,640.00
105	94	Drivers II @ \$2160 p.a.	8	17,280.00
106	95	Drivers II @ \$2160 p.a.	2	4,320.00
107	98	Driver II	1	2,160.00
108	102	Driver II	1	2,280.00
109	101	Drivers II @ \$2160 p.a.	8	17,280.00
110	48; 421; 562	Drivers I @ \$2160 p.a.	3	6,480.00
111	466	Driver I @ \$5.95 p.d.	1	2,171.75
112	103	Drivers I @ \$2160 p.a.	5	10,800.00
113	104	Drivers I @ \$2160 p.a.	4	8,640.00
114	374	Driver I	1	2,760.00
115	375	Driver I	1	2,160.00
116	108	Tireman	1	2,160.00
117	97	Laborer-janitor	1	2,160.00

Total - - - - - 113 \$ 318,911.75

OFFICE OF THE LOCAL CIVIL REGISTRAR

118	287	Local Civil Registrar Ex-Officio	-	C.H.O.
119	288	Deputy Local Civil Registrar	1	7,200.00
120	289	Senior Legal Assistant	1	5,700.00
121	290	Legal Assistant	1	5,400.00
122	291; 292	Supervising Clerk II	1	5,100.00
123	293	Supervising Clerks I @ \$3720 p.a.	2	7,440.00
124	294	Senior Clerk	1	3,240.00
125	295	Senior Clerk & DUT	1	3,300.00
126	18	Clerk II	1	3,060.00
127	300	Clerk-Statistician	1	2,760.00
128	296	Clerk II (Property Clerk)	1	2,760.00
129	297	Clerk II	1	2,760.00
130	297; 57	Clerks II @ \$2520 p.a.	2	5,040.00
131	318	Clerk II	1	2,940.00
132	303	Clerk II	1	2,760.00

133	303	Clerk II	1	2,760.00
134	302;380	Clerks II @ P2580 p.a.	2	5,160.00
135	301;313	Clerks I @ P2400 p.a.	2	4,800.00
136	314	Clerical Aide	1	2,760.00
137	317	Clerk I	1	2,400.00
138	307	Laborer (Receptionist)	1	2,760.00
139	304;305;306	Laborers @ P2760 p.a.	3	8,280.00
140	311	Laborer	1	2,940.00
141	312	Laborer	1	2,580.00
142	309	Photostat Machine Operator	1	2,400.00
143	490	Photostat Machine Operator	1	2,400.00
144	306	Storekeepers I @ P2400 p.a.	2	4,800.00
145	322;407	Store Aides @ P2160 p.a.	2	4,320.00
146	315	Bookbinders @ P2580 p.a.	2	5,160.00
147	322	Laborer-Binder	1	2,400.00
148	501	Laborer	1	2,280.00
149	310;316	Laborers at P2160 p.a.	2	4,320.00
150	322	Laborers at P2160 p.a.	2	4,320.00
Total - - - -			44	P 129,060.00

CITY GOVERNMENT EMPLOYEES' CLINIC

151	323	City Physician	1	P 8,400.00
152	324	Senior Clerk	1	3,480.00
153	326	Clerk (X-Ray Technician)	1	2,760.00
154	485	Clerk II	1	2,580.00
155	327	Clerk II	1	2,580.00
156	328	Clerk II	1	2,760.00
157	329	Laboratory Aide	1	2,400.00
158	330	Laborer (Ambulance Helper)	1	2,400.00
159	332	Nursing Attendant	1	2,400.00
160	333	Messenger	1	2,400.00
161	337	Dental Aide	-1-(To DPS) - - -	
Total - - - -			11	P 32,160.00

PROFESSIONAL SERVICE GROUPS

1. Office Staff

162	579	Director	-	A.C.H.O.
163	691	Administrative Assistant III	1	P 5,100.00
164	45	Senior Clerk	1	3,120.00
165	150	Clerk I	1	2,280.00
		Messenger	1	2,160.00
Total - - - -			4	P 12,660.00

2. Medical Services

166	109	Senior Medical Officer	1	P 7,800.00
167	121	Senior Medical Officer	1	6,000.00
168	126	Assistant District Health Officer	1	5,400.00
169	120	Assistant District Health Officer	1	5,400.00
170	120	Senior Medical Officer	1	6,000.00
171	132	Senior Medical Officer	1	4,380.00
172	112;126	Medical Officers II @ P5200 p.a.	2	10,200.00
172-a	120	Medical Officer II	1	5,400.00
173	132-a;146	Medical Consultant (Chronic Diseases)	1	4,800.00
174	125;132	Medical Officers II @ P4380 p.a. (2,5)	6	26,280.00
175	137;130;131	Medical Officers II @ P4200 p.a. (9,3,1)	13	54,600.00
175-a	137	Medical Officer II	1	4,800.00

178	135;145;137	Medical Officers I at \$4200 p.a. ea.(1,1,8)	10	42,000.00
179	115	Epidemiologist	1	5,100.00
180	110	Epidemiologist	1	5,700.00
181	129	Epidemiologist	1	4,500.00
182	128	Epidemiologist	1	4,380.00
183	133;134	Epidemiologists at \$4200 p.a. each	2	8,400.00
184	111;117	Phthidiologists at \$5700 p.a. each (1,2)	3	17,100.00
185	113	Phthidiologist	1	4,980.00
186	114	Phthidiologist	1	4,800.00
187	113	Venereologist (Bacteriologist)	1	5,700.00
188	—	Venereologists at \$5700 p.a. each	2	11,400.00
189	113	Venereologist	1	5,400.00
190	Res. 670	Physician (Obstetrician)	1	5,100.00
191	138	Physicians at \$4200 p.a. each	2	8,400.00
191-a	136	Physician	1	4,800.00
192	140;141;142	Physicians at \$4200 p.a. each	3	12,600.00
193	143	Physicians at \$4500 p.a. each	11	49,500.00
193-a	143	Physician	1	4,800.00
193-b	143	Physician	1	4,500.00
193-c	143	Physician	1	4,500.00
193-d	143	Physician	1	4,500.00
194	144;145	Physicians at \$4200 p.a. each (4,3)	7	29,400.00
195	146	Physicians at \$4200 p.a. each	6	25,200.00
196	1-4837	Physicians at \$4200 p.a. each	4	16,800.00
197	0-4837	Physicians at \$4200 p.a. each	10	42,000.00
198	Res. 540	Physicians at \$3720 p.a. each	10	37,200.00
198-a	NRH	Physicians at \$3480 p.a. each (6 mos. approp)	61	106,140.00
TOTAL			177	\$ 626,760.00

3. Dental Services

199	152	Chief Dentist (CPH)	1	6,600.00
200	152	Assistant Chief Dentist (CPH)	1	5,400.00
201	153; 154	Supervising Dentists (CPH) at \$4500 p.a. each	2	9,000.00
202	152	Supervising Dentist (CPH-Editor)	1	4,500.00
203	156	Public Health Dentist	1	4,800.00
204	159	Public Health Dentist	1	4,500.00
205	155	PH Dentist (Sr. Dental Radiologist)	1	4,200.00
206	161	Public Health Dentist	1	3,720.00
207	160	Dental Radiologist	1	4,200.00
208	164	Dental Radiologist	1	4,200.00
209	177	Public Health Dentist	1	3,720.00
210	158	Public Health Dentists at \$3480 p.a. each	26	90,480.00
210-a	158	Public Health Dentist	1	3,720.00
211	158-a	Dentist-Safety Service Instructor	1	3,960.00
212	162	Dentist	1	4,500.00
213	163	Dentist	1	3,960.00
214	162; 163	Dentists at \$3720 p.a. each (11,7)	18	66,960.00
215	Res. 540	Dentists at \$2940 p.a. each	12	35,280.00
216	96; 265	Dentists at \$2760 p.a. each	2	5,520.00
217	277	Dentist-Supply Officer	1	2,940.00
218	304	Dentist	1	3,120.00
219	Res. 305	Dentist	1	2,760.00
220	167	Dental Aide	1	2,280.00
221	166;168;169	Dental aides at \$2160 p.a. each (1,1,3)	5	10,800.00
222	170	Dental aides at \$2160 p.a. each	4	8,640.00
223	171	Dental Aides at \$2160 p.a. each	13	28,080.00
223-a	171	Dentist	1	2,760.00
224	172; 173	Dental Aides at \$2160 p.a. each (12,8)	20	43,200.00
225	304	Laborer (Dental Aide)	1	2,400.00
226	376	Dental Aide	1	2,160.00
226-a	A. 505'63	Dentist	1	3,720.00
226-b	NRH	Dental Aide	1	2,160.00
226-c	NRH	Dentists at \$2760 p.a. ea. (6 mos. approp)	61	81,180.00
TOTAL			186	\$163,420.00

TOTAL 186

\$163,420.00

General Nursing Services

227	174	Chief Nurse	1	P	6,600.00
228	175	Assistant Chief Nurse	1		5,400.00
229	176;178	Nurse Consultants @ \$4,200 p.a.	4		16,800.00
230	177	Supervising PH Nurses @ \$3,720 p.a.	3		11,160.00
231	179;180	Supervising PH Nurses @ \$3,720 p.a.	3		11,160.00
232	177	Supervising Nurse Instructor	1		3,720.00
233	Ord. 4839	Supervising PH Nurses @ \$3,120 p.a.	3		9,360.00
234	181	Supervising Clinic Nurse	1		3,480.00
235	184	Supervising Clinic Nurse	1		3,480.00
236	184	Public Health Nurse	1		3,480.00
237	186	Supervising Clinic Nurse	1		3,480.00
238	184;185;336	Public Health Nurses @ \$3,120 p.a. (38,1,3)	40		124,800.00
238-a	184	Supervising Clinic Nurse	1		3,480.00
238-b	184	Supervising Clinic Nurse	1		3,480.00
239	183	Nurse Instructors @ \$2,940 p.a.	14		41,160.00
239-a	183	Nurse Instructor	1		3,300.00
240	186;188	Public Health Nurses @ \$2,940 p.a. (11,1)	12		35,280.00
241	189;191;192	Public Health Nurses @ \$2,940 p.a. (9,1,1)	11		32,340.00
242	190	Public Health Nurse	1		2,760.00
243	182	Clinic Nurses @ \$3,120 p.a.	2		6,240.00
244	186	Clinic Nurses @ \$2,940 p.a.	23		67,620.00
245	193	Clinic Nurses @ \$2,940 p.a.	29		85,260.00
246	194	Clinic Nurses @ \$2,760 p.a.	21		57,960.00
247	1-MSF	Clinic Nurses @ \$2,760 p.a.	4		11,040.00
248	196	Clerk I	1		2,280.00
249	195	Nursing Attendant	1		2,580.00
250	197	Messenger	1		2,160.00
251	357	Messenger (Carpenter)	1		2,160.00
Total - - - -			186	P	569,460.00

4-A. Midwifery Services

252	198	Midwife	1	P	3,960.00
253	199	Midwife	1		3,720.00
254	209	Midwife-Supervisor	1		2,760.00
255	209	Midwives @ \$2,400 p.a.	19		45,600.00
256	156;201	Midwives @ \$2,400 p.a.	12		28,800.00
257	202;203;204	Midwives @ \$2,400 p.a. (1,1,2)	4		9,600.00
258	205	Midwives @ \$2,400 p.a.	37		88,800.00
259	206;207	Midwives @ \$2,400 p.a. (8,8)	16		38,400.00
260	208;385	Midwives @ \$2,400 p.a. (6,1)	7		16,800.00
Total - - - -			98	P	238,440.00

5. Sanitarian Services

261	237	Chief, Environmental Sanitation & Complaints	1	P	6,000.00
262	239	District Sanitary Officers @ \$4,800 p.a..	4		19,200.00
263	238	Sanitary Engineer (CPE)	1		4,200.00
264	76	Senior Clerk	1		3,300.00
265	22	Clerk-Statistician	1		2,520.00
266	266	Clerk II (Typist)	1		2,400.00
267	243	Supervising Sanitarian	1		3,300.00
268	240	Supervising Sanitarians @ \$3,480 p.a.	6		20,880.00
269	241	Supervising Sanitarian	1		3,480.00
270	242	Supervising Sanitarian	1		3,240.00
271	245	Supervising Sanitarian	1		3,240.00
272	245	Supervising Sanitarians @ \$2,880 p.a.	2		5,760.00
272-a	245	Supervising Sanitarian	1		3,240.00
272-b	245	Supervising Sanitarian	1		3,240.00
273	244	Supervising Sanitarian	1		2,760.00
274	259	Supervising Sanitarian	1		2,940.00
275	258;270	Supervising Sanitarians @ \$2,640 p.a.	2		5,280.00
276	246;510	Supervising Sanitarians @ \$2,580 p.a.	2		5,160.00

278	261	Supervising Sanitarian	1	2,580.00	
279	273	Supervising Sanitarian	1	2,760.00	
280	284	Dentist-Sanitarian II	1	2,400.00	
281	247	Sanitarian II	1	3,480.00	
282	249;254	Sanitarians II @ \$3300 p.a.	2	6,600.00	
283	250	Sanitarian II	1	2,760.00	
284	253	Sanitarian II	1	2,640.00	
285	255	Sanitarian Supervisor	1	2,940.00	
286	260;265	Sanitarians II @ \$2640 p.a.	2	5,280.00	
287	252;269	Sanitarians II @ \$2940 p.a.	2	5,880.00	
288	264	Sanitarians II @ \$2580 p.a.	2	5,160.00	
289	256	Sanitarians II @ \$2520 p.a.	4	10,080.00	
290	256	Sanitarian II	1	3,120.00	
291	263	Sanitarians II @ \$2400 p.a.	2	4,800.00	
292	266	Sanitarians II @ \$2400 p.a.	32	76,800.00	
293	271;272;273	Sanitarians II @ \$2400 p.a.	3	7,200.00	
294	274	Sanitarians II @ \$2760 p.a.	2	5,520.00	
295	275	Sanitarians II (25 Hygiene) @ \$2400 p.a.	4	9,600.00	
296	276	Sanitarians II @ \$2400 p.a.	45	108,000.00	
297	280;281	Sanitarians II @ \$2400 p.a.	2	4,800.00	
298	274;278;282	Sanitarians I @ \$2400 p.a.	3	7,200.00	
299	283;284	Sanitarians I @ \$2400 p.a.	35	84,000.00	
300	262	Sanitarian I	1	2,400.00	
301	251	Labor-Foreman	1	2,520.00	
302	277	Laborer	1	2,760.00	
303	320	Laborer	1	2,160.00	
304	359	Messenger	1	2,280.00	
Total - - - -				183	\$ 478,620.00

6. Social Welfare Services

Note:- All Social Workers positions transferred to the Mayor's Office.

DIVISION OF MATERNAL AND CHILD HEALTH

305	339	Chief of Division (HD-CPH)	1	\$ 6,400.00
<u>1. Administrative, Pharmacy & Property Section</u>				
306	432	Administrative Assistant IV	1	5,400.00
307	341	Pharmacist-Senior Property Clerk	1	4,200.00
308	147	Senior Clerk	1	3,480.00
309	343	Clerk II	1	3,000.00
310	351	Clerk-Statistician	1	2,880.00
311	344	Stenographer	1	2,580.00
312	342	Supervising Clerk I	1	2,760.00
313	332	Clerk II	1	2,400.00
314	346	Clerk I 11	1	2,400.00
315	483	Senior Clerk (HD 3-4)	1	3,300.00
316	267	Senior Clerk (HD 1-2)	1	2,760.00
317	416	Clerk I (HD 1-2)	1	2,580.00
318	166	Clerk I (HD 3-4)	1	2,400.00
319	362	Store Aide	1	2,160.00
320	74;235	Store Aides @ \$2160 p.a.	2	4,320.00
321	377	Store Aide	1	2,160.00
322	356	Deliveryman (Messenger)	1	2,160.00

2. Health Centers, Mobile Clinics, Day Nurseries & Play Centers

323	350	Senior Medical Officer	1	6,000.00
324	219	Sr. Play Leader (S.Mr.) - Transf. to H.O.	-	- - -
325	26	Clerk I	1	2,160.00
326	231	Laborer	1	2,400.00

327	366;368	Messengers @ P21.00 p.a.	2	4,800.00
328	352	Messenger	1	2,160.00
329	367	Health Center Watchman	1	2,880.00
330	371	Health Center Watchman	1	2,520.00
331	373	Health Center Watchman	1	2,280.00
332	369;370;372	Health Center Watchmen @ P21.60 p.a.	3	6,480.00
333	353	Laborer (Helper)	1	2,280.00
334	354	Nursing Attendant	1	2,580.00
335	355	Nursing Attendant	1	2,160.00
336	376;377	Nursing Attendants @ P21.60 p.a. (14,1)	15	32,400.00
337	233;349;361	Messengers @ P21.60 p.a.	3	6,480.00
338	363	Messengers @ P21.60 p.a.	6	12,960.00
339	365	Messengers @ P21.60 p.a.	15	32,400.00
340	365	Janitor-Messengers @ P21.60 p.a.	10	21,600.00
341	358	Laborers @ P21.60 p.a.	3	6,480.00
342	377	Laborers @ P21.60 p.a.	7	15,120.00
343	25;46	Nursing Attendants @ P21.60 p.a.	2	4,320.00
344	407;563	Laborers @ P21.60 p.a.	4	8,640.00
345	378;603	Janitor-Messengers @ P21.60 p.a.	2	4,320.00

2-A. Rehydration Centers

346	384	Nursing Attendant	1	2,280.00
347	376	Nursing Attendant	1	2,160.00
348	358	Janitor-Messengers @ P21.60 p.a.	2	4,320.00

2-B. Emergency Health Centers

349	1-MSP	Attendants @ P18.00 p.a.	7	12,600.00
350	1-MSP	Attendant	1	1,920.00
351	234;236	Laborers at P21.60 p.a. (2,1)	3	6,480.00

3. School Health Supervision

352	379	Senior Medical Officer (GPH)	1	6,600.00
353	67	Clerk II	1	2,400.00
354	381	Clerk I	1	2,580.00

4. Pre-natal Infant Care Services

355	383	Senior Medical Officer (GPH)	1	5,100.00
356	386;Res.9	Laborers @ P21.60 p.a.	2	4,320.00
357	388	Cook (Laborer)	1	2,160.00
358	363	Messenger	1	2,160.00
359	365	Janitor-Messenger	1	2,160.00

5. Domiciliary Obstetrical Services

360	389	Senior Medical Officer (GPH)	1	6,600.00
361	390	Messengers @ P21.60 p.a.	2	4,320.00
362	391	Laborers @ P21.60 p.a.	2	4,320.00

6. Mental Hygiene Clinic, After Care & Day Care Center

363	334	Medical Officer II	1	4,920.00
364	335	Psychiatric Social Worker (Transf. to N.O.)	-	- - -
365	524	Clerk II	1	2,760.00
366	232	Laborer	1	2,160.00
367	234	Laborers @ P21.60 p.a.	2	4,320.00

Total - - - - - 135 \$ 329,560.00

366 391-A Chief of Division (GPH-Epidemiologist) .. 1 P \$6,400.00

1. Administrative Staff

369	392	Administrative Assistant III	1	5,700.00
370	450	Senior Clerk	1	2,940.00
371	424	Clerk II	1	3,060.00
372	399	Property Clerk III	1	2,760.00
373	395	Clerk I	1	2,400.00
374	428	Store Aide	1	2,160.00
375	481	Messenger	1	2,160.00

2. Epidemiology & Vital Statistics

376	397	Senior Epidemiologist (GPH)	1	9,100.00
377	440	Senior Clerk	1	2,940.00
378	398	Supervising Clerk I	1	2,760.00
379	505	Clerk II	1	2,520.00
380	15,401	Clerks I @ P2400 p.a.	2	4,800.00
381	420	Clerk I	1	2,280.00
382	437	Laborer	1	2,160.00
383	487	Messenger	1	2,160.00

3. Section of Tuberculosis Control

384	411	Senior Phthisiologist (GPH)	1	7,200.00
385	423	Supervising X-Ray Technician	1	4,200.00
386	412	Clerk II	1	3,240.00
387	40	Clerk I	1	2,400.00
388	417	Special Laborer	1	2,940.00
389	430	Janitor-Messenger	1	2,160.00

3-A. City Hall Chest Clinic

400	394	Clerk II	1	2,400.00
401	426	Clerk I	1	2,280.00
402	427	X-Ray Operator	1	2,760.00
403	436	Nursing Attendant	1	2,760.00
404	438	Laborer	1	2,160.00
405	402	Messenger	1	2,160.00
406	434	Janitor-Messenger	1	2,160.00

3-B. Sta. Mesa & BOM Clinics

407	429	X-Ray Technician	1	2,400.00
408	418	Clinic Attendant	1	2,700.00
409	532	Laborer	1	2,160.00
410	422	Messenger (Janitor)	1	2,160.00

3-C. Franklin Chest Clinic

411	431	X-Ray Technician	1	2,580.00
412	433	Nursing Attendant	1	2,280.00
413	476	Messenger	1	2,280.00

3-D. United Chest Clinic

414	435	X-Ray Technician	1	3,720.00
415	425	Nursing Attendant	1	2,400.00
416	481	Messenger (Janitor)	1	2,160.00

3-E. "HHP" Section & Tuberculosis Registry

417	413	Supervising Clerk I	1	2,940.00
418	400	Clerk I	1	2,520.00
419	403	Nursing Attendant	1	2,160.00
420	428	Laborer	1	2,160.00

3-F. Mobile Chest Clinic

421	7	Senior Clerk (X-Ray Technician)	1	2,940.00
422	170	Nursing Attendant	1	2,160.00
423	319	Messenger	1	2,160.00

3-G. Sta. Ana Chest Clinic

424	396	X-Ray Technician	1	2,580.00
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4. Venereal Diseases (VD) Clinic

425	439	Chief of Section (Sr. Venereologist-M.O.)	1	6,600.00
426	393	Clerk II (Property)	1	2,520.00
427	441	Senior Clerk	1	2,940.00
428	432	Clerk II (Case Worker)	1	2,760.00
429	302	Clerk III (Laboratory Technician)	1	2,400.00
430	442	Nursing Attendant	1	2,400.00
431	446	Nursing Attendants @ \$2280 p.m.	3	6,840.00
432	447	Nursing Attendants @ \$2400 p.m.	2	4,800.00
433	170; 376	Nursing Attendants @ \$2160 p.m.	2	4,320.00
434	444	Watchman	1	2,160.00
435	443	Janitor-Messenger	1	2,160.00
436	445	Messenger	1	2,280.00

5. Administration of Cemeteries

437	448	Cemetery Superintendent	1	4,800.00
438	449	Assistant Cemetery Superintendent	1	4,200.00
439	451	Messenger	1	2,160.00
440	477	Janitor-Messenger	1	2,160.00

A. North Cemetery

441	452	Senior Cemetery Maintenance Foreman	1	2,760.00
442	453	Senior Timekeeper	1	2,760.00
443	455	Cemetery Maintenance Foreman	1	2,340.00
444	454	Supervising Watchman	1	2,340.00
445	467	Senior Cemetery Maintenance Man	1	2,400.00
446	457	Storekeeper I	1	2,160.00
447	458	Senior Watchman	1	2,280.00
448	458	Senior Watchman	1	2,280.00
449	459	Senior Watchmen at \$2160 p.a.	2	4,320.00
450	463	Plumber	1	2,160.00
451	461; 462	Watchmen @ \$2160 p.a. (1,2)	3	6,480.00
452	464a-R.747	Watchman	1	2,400.00
453	465	Watchman	1	2,400.00
454	465	Watchmen @ \$2400 p.a.	2	4,800.00
455	464	Cemetery Maintenance Men @ \$6.00 p.d.	12	25,280.00
456	466a-R.120	Watchman	1	2,400.00
457	466	Grave Diggers @ \$5.95 p.d.	22	47,770.50

B. South Cemetery

458	469	Senior Cemetery Maintenance Foreman	1	2,760.00
459	470; 471	Cemetery Maintenance Foreman @ \$2280 p.a.	2	4,560.00
460	473	Cemetery Maintenance Foreman	1	2,160.00
461	474	Supervising Watchman	1	2,400.00
462	472	Gardener	1	2,280.00
463	480	Storekeeper I	1	2,160.00
464	478	Laborer-Janitor	1	2,150.00
465	476	Senior Watchmen @ \$5.95 p.d.	2	4,343.50
466	468	Watchman	1	2,160.00
467	476	Watchmen @ \$5.95 p.d.	3	6,515.25
468	475	Cemetery Maintenance Men @ \$6.00 p.d.	4	8,760.00
469	477; 479	Grave Diggers @ \$5.95 p.d. (18,1)	19	41,263.25

Total - - - - - 158 P 373,000.50

470	481	Chief of Division (HD-CPH)	1	P	8,400.00
<u>1. Administrative Staff & Liaison</u>					
471	6	Administrative Assistant III	1		6,000.00
472	493	Supervising Clerk I	1		3,960.00
473	495	Property Clerk II	1		3,300.00
474	484	Clerk II	1		3,480.00
475	487	Clerk II	1		3,120.00
476	499	Clerk I	1		2,940.00
477	411-4.57	Supervising Clerk (HD-1-2)	1		3,600.00
478	477	Senior Clerk (HD 3-4)	1		2,940.00
479	347	Clerk II (HD 1-2)	1		2,400.00
480	148	Clerk II (HD 3-4)	1		2,700.00
481	220	Clerk I (HD 3-4)	1		2,400.00
482	489	Micrograph Operator	1		2,580.00
483	507	Store Aide	1		2,280.00
<u>2. Health Permits & Certification</u>					
484	491	Chief, Health Permits & Certificates	1		6,000.00
485	492	Supervising Clerk II	1		3,840.00
486	511	Senior Clerk	1		2,760.00
487	340	Janitor-Messenger	1		2,160.00
<u>2-A. City Hall Foodhandlers' Unit</u>					
488	187	Supervising Clerk II	1		3,960.00
489	494	Senior Clerk	1		3,720.00
490	486	Senior Clerk	1		3,120.00
491	268	Clerk I	1		2,580.00
492	376	Clerk I	1		2,400.00
493	563	Messenger (Janitor)	1		2,160.00
494	503	Janitor-messenger (Spec. Collector)	1		2,160.00
<u>2-B. Mainic Foodhandlers' Unit</u>					
495	496	Supervising Clerk I	1		3,300.00
496	498	Senior Clerk	1		2,940.00
497	66	Clerk II	1		2,400.00
498	24	Clerk I (Clerical Aide)	1		2,280.00
499	419	Clinic Attendant	1		2,280.00
500	563	Laboratory Aide	1		2,160.00
501	563	Nursing Attendant	1		2,160.00
502	902	Messenger (Spec. Collector)	1		2,160.00
<u>3. General Food Sanitation</u>					
503	504	Senior Sanitary Officer	1		3,480.00
504	585	Clerk II	1		2,760.00
505	508	Messenger	1		2,400.00
<u>4. Markets Sanitation</u>					
506	509	Senior Sanitary Officer	1		4,500.00
507	512	Clerk I	1		2,400.00
<u>5. INSECT AND VERMIN CONTROL</u>					
508	514	Chief, Insect & Vermin Control	1		7,200.00
509	515	Field Supervisor (Supervising Clerk I)	1		3,840.00
510	516	I.V.C. Supervisor (Sr.)	1		3,720.00
511	524	I.V.C. Supervisor	1		3,960.00
512	526	I.V.C. Supervisor	1		3,300.00

513	520	Senior Clerk	1	2,940.00
514	521	Property Clerk II	1	2,580.00
515	522	Clerk II	1	2,400.00
516	523	Clerk I	1	2,400.00
517	524	I.V.C. Foreman II	1	2,940.00
518	525	I.V.C. Foreman II	1	2,940.00
519	526	Storekeeper I	1	3,300.00
520	527	Senior IVC Exterminator	1	2,400.00
521	528	Senior Timekeeper	1	2,400.00
522	529	Audio Visual Equipment Operator	1	2,280.00
523	530	Automotive Mechanic	1	2,300.00
524	531	Laborer (Watchman)	1	2,280.00
525	532	Heliograph Operator	1	2,160.00

A. Mosquito Control Unit

526	525	I.V.C. Supervisor	1	3,300.00
527	526	I.V.C. Supervisor	1	3,120.00
528	527	I.V.C. Foreman II	1	2,940.00
529	528	I.V.C. Inspector	1	2,580.00
530	529	I.V.C. Inspector	1	2,160.00
531	530	I.V.C. Inspectors @ P2190 p.a.	2	4,380.00
532	531	I.V.C. Inspectors @ P2160 p.a.	2	4,380.00
533	532	I.V.C. Foreman I @ P2190 p.a.	3	6,840.00
534	533	I.V.C. Foreman I @ P2280 p.a.	1	2,160.00
535	534	I.V.C. Foreman I	1	2,160.00
536	535	Storekeeper I	1	2,160.00
537	536	Senior IVC Exterminators @ P2580 p.a.	2	5,160.00
538	537	Medical Laboratory Technician	1	2,580.00
539	538	Senior IVC Exterminator @ P6.00 p.d.	2	4,380.00
540	539	Senior IVC Exterminators @ P5.95 p.d. (1,7,19)	27	57,637.25
541	540	Laborer (Mosquito Exterminator)	1	2,280.00
542	541	I.V.C. Exterminator @ P5.95 p.d.	15	32,576.25
543	542	I.V.C. Exterminator	1	2,160.00

B. Fly Control Unit

544	544	I.V.C. Supervisor	1	3,480.00
545	545	I.V.C. Foreman II	1	2,760.00
546	546	I.V.C. Foreman I @ P2400 p.a.	2	4,800.00
547	547	I.V.C. Foreman I	1	2,580.00
548	548	Senior IVC Exterminators @ P2160 p.a.	2	4,320.00
549	549	Senior IVC Exterminators @ P5.95 p.d.	11	23,889.25
550	550	IVC Exterminators @ P5.95 p.d.	1	2,171.75
551	551	Laborer (Fly Exterminator)	1	2,280.00

C. Rodent Control Unit

552	550	I.V.C. Supervisor	1	3,120.00
553	551	I.V.C. Inspector	1	2,280.00
554	552	I.V.C. Inspector	1	2,160.00
555	553	I.V.C. Foreman II	1	2,940.00
556	554	I.V.C. Foreman I @ P2280 p.a.	2	4,560.00
557	555	I.V.C. Foreman II	1	2,280.00
558	556	Senior IVC Exterminator	1	2,280.00
559	557	Laboratory Technician	1	2,400.00
560	558	Senior IVC Exterminators @ P6.00 p.d.	6	13,140.00
561	559	Senior IVC Exterminator	1	2,280.00
562	560	Senior IVC Exterminators @ P5.95 p.d.	10	21,717.50
563	561	I.V.C. Exterminators @ P5.95 p.d.	13	27,232.75

D. Ratona Disinfection Unit

564	559	I.V.C. Foreman II	1	2,760.00
565	560	I.V.C. Foreman I	1	2,160.00
566	561	Timekeeper (Labor)	1	2,160.00
567	562	I.V.C. Exterminators @ P5.95 p.d.	3	6,515.25

568	565	I.V.C. Supervisor	1	2,760.00
569	567	I.V.C. Extremities @ P5.95 p.d.	3	6,515.25

F. Firearm Crew

570	570	I.V.C. Foreman II	1	3,600.00
571	569	Automotive Mechanic Foreman	1	3,600.00
572	571	Automotive Mechanic	1	3,600.00
573	572	I.V.C. Foreman II	1	2,760.00
574	574	Senior IVC Extremities	1	2,400.00
575	573	Senior IVC Extremities	1	2,400.00
576	575	Senior IVC Extremities @ P24.00 p.d.	2	4,800.00

G. Miscellaneous Disinfection Unit

577	566	I.V.C. Foreman II	1	2,940.00
578	408	Senior IVC Extremities @ P22.80 p.d.	2	4,560.00
579	405	Senior IVC Extremities @ P6.00 p.d.	3	6,570.00
580	409	I.V.C. Extremities (Laborer)	1	2,160.00

Total - - - - - 205 P 515,555.25

DIVISION OF PUBLIC HEALTH LABORATORY

581	578	Chief of Division (PH Bacteriologist)	1	P 8,400.00
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1. Administrative Section

582	580	Supervising Clerk II	1	4,200.00
583	581	Property Clerk II	1	2,940.00
584	629	Medical Laboratory Technician	1	3,960.00
585	632	Laboratory Technician	1	3,120.00
586	583	Clerk II	1	2,760.00
587	582	Clerk I	1	2,400.00
588	653	Clerk-Typist	1	2,400.00
589	587	Laboratory Aide	1	2,400.00
590	589	Senior Watchman	1	2,400.00
591	588	Laboratory Helper	1	2,400.00
592	642	Watchman (Laboratory Aide)	1	2,160.00
593	636	Junior-Messenger	1	2,160.00
594	591	Laborer-Janitor	1	2,160.00
595	593	Messenger	1	2,160.00

2. Section of Microbiology

596	594	Senior Medical Officer (Bacteriologist).	1	6,600.00
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A. Bacteria & General Bacteriology

597	609	Medical Officer I (Bacteriologist)	1	5,400.00
598	595	Medical Technician in-Charge	1	3,720.00
599	597	Medical Technician	1	2,580.00
600	598	Laboratory Technician (Pharmacist)	1	2,580.00
601	640	Medical Laboratory Technician	1	2,760.00
602	644	Laboratory Aide	1	2,400.00

B. Sanitary Bacteriology

603	609	Medical Technician in-Charge	1	3,300.00
604	600	Medical Technician	1	3,300.00
605	276	Sanitarian II (Lab. Tech.)	1	2,400.00
606	625	Laboratory Aide	1	2,160.00

C. Diphtheria Unit

607	639	Medical Technician In-Charge	1	3,780.00
608	654	Laboratory Technician	1	2,400.00
609	643	Laboratory Aide	1	2,160.00

D. Tuberculosis Unit

610	604	Medical Technician In-Charge	1	3,480.00
611	651	Laboratory Technician (Phar.)	1	2,400.00
612	601	Laboratory Technician	1	2,760.00
613	607	Laboratory Aide	1	2,160.00

E. Verology Unit

614	608	Chief Verologist	1	6,000.00
615	638	Senior Medical Technician	1	4,800.00
616	613	Medical Technician (BS Hygiene)	1	3,300.00
617	649	Laboratory Technician	1	2,760.00
618	611	Laboratory Aide	1	2,400.00

F. Mycology Unit

619	612	Physician (Mycologist)	1	5,400.00
620	650	Medical Technician	1	2,880.00
621	615	Laboratory Technician	1	2,400.00

G. Media Preparation

622	610	Medical Technician In-Charge	1	3,120.00
623	599	Laboratory Aide	1	2,760.00
624	623	Laboratory Aide	1	2,160.00
625	617	Laboratory Aide	1	2,160.00

H. Animal Breeding Care

626	596	Medical Technician In-Charge	1	3,120.00
627	331	Animal Caretaker	1	2,280.00
628	607	Animal Caretaker	1	2,160.00

3. Section of Parasitology

629	619	Medical Officer II (Parasitologist)	1	5,400.00
630	628	Medical Technician (Phar.)	1	3,480.00
631	655	Medical Laboratory Technician	1	2,940.00
632	605	Laboratory Technician	1	2,940.00
633	633	Laboratory Technician	1	2,520.00
634	621	Laboratory Technician	1	2,580.00
635	622	Laboratory Technician	1	2,400.00
636	624	Laboratory Aide	1	2,160.00

4. Section of Serology

637	626	Medical Officer II (Serologist)	1	5,400.00
638	616	Medical Laboratory Technician In-Charge	1	3,300.00
639	614	Laboratory Technician	1	2,400.00
640	641	Laboratory Aide	1	2,160.00
641	635	Laboratory Aide	1	2,160.00
642	590	Laboratory Aide	1	2,160.00
643	588	Laboratory Aide	1	2,160.00

5. Clinical & Laboratory Diagnosis

644	637	Medical Officer II (Pathologist)	1	5,400.00
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A. Hematology Unit

643	127	Physician (Hematologist)	1	5,400.00
646	634	Medical Technician In-charge	1	2,400.00
647	630	Laboratory Technician (Phar.)	1	2,580.00
648	598	Laboratory Technician (Phar.)	1	2,400.00
649	586	Senior Laboratory Aide	1	2,400.00

B. Urinalysis Unit

650	629	Medical Technician In-Charge	1	3,260.00
651	621	Laboratory Technician	1	2,760.00
652	592	Laboratory Aide	1	2,400.00

C. Pregnancy Test Unit

653	647	Blood Chemist (Pharmacist)	1	4,200.00
654	602	Laboratory Technician	1	2,400.00
655	656	Laboratory Helper	1	2,760.00

D. Biochemistry Unit

656	646	Supervising Health Chemist	1	4,500.00
657	648-R. 84	Pharmacist	1	3,480.00
658	632	Medical Technician	1	3,120.00
659	652	Medical Technician	1	2,580.00
660	631	Laboratory Technician (Phar.)	1	2,400.00
661	625	Laboratory Aide	1	2,160.00

6. Research & Training Activities

662	620	Senior Medical Technician (Phar.)	1	4,500.00
663	627	Medical Technician (Phar.)	1	3,300.00
664	286	Laboratory Technician (Phar.)	1	2,400.00
665	606	Laboratory Aide	1	2,280.00
666	645	Laboratory Aide	1	2,160.00

Total - - - - - 86 P 265,860.00



668	659	Travel and Transportation Expenses	144,476.05
669	661	Auto Allowance of the GHO for use of his privately owned car at P240.00 per month	15,000.00
670	660	Gasoline Allowance of Chiefs of Division and other MHD Officials	2,880.00
671	662	Office Supplies and Materials	5,000.00
672	663	Maintenance of MHD cars (gas, oil, tires, batteries, spare parts, etc.)	20,000.00
673	665	X-ray Supplies and Materials for Medical and prevention and control of diseases	15,000.00
674	666	Water consumption	5,000.00
675	668	Maintenance of Social Hygiene (VD) Clinic and Purchase of Medical Equipment	8,000.00
676	670	Maintenance of Premature Infant Care Service	3,000.00
677	675	Printing and Binding	9,000.00
678	664	Purchase of Printing Supplies and Materials for Printing of Forms, Pamphlets, etc. for Health Information Campaign	4,000.00
679	676	Equipment Repair Service	3,000.00
680	678	Maintenance and Repair of Fixed Assets	6,000.00
681	679	Illumination and Power Service	15,000.00
682	680	Communications Including Telephone Rentals	15,000.00
683	681	Other services Including Meal Allowance for Overtime Services, Laundry, etc.	20,000.00
684	682	Research Fund	12,000.00
685	669	Supplies and Materials for Insect and Vermin Control Work	4,540.00
686	694	Purchase of equipment including Repair and Maintenance of Spraying Equipment and Fogging Units ...	80,000.00
687	673	Maintenance of the City Government Employees' Clinic	5,000.00
688	677	Rentals of IBM Machines including Purchase of Supplies, materials and Equipment	10,000.00
689	674	Laboratory Supplies and Materials including Animal Food	6,000.00
690	683	Medicine, Medical and Dental Supplies	10,000.00
691 R.467	62	Purchase of anti-TB Drugs, Injectibles, Multi-Vitamins for the City Government Employees' Clinic. Maintenance of Domiciliary Obstetrical and Lying-In Service	70,000.00
692	671	Maintenance of the Day Nurseries	24,000.00
693	685	Acquisition of Biological Products, Anti-Babies Vaccine, etc.	5,000.00
694	686	Medicines, Medical and Dental Supplies for School Health Supervision	6,000.00
695	687	Maintenance of the Rehydration Centers	60,000.00
696	672	Rentals of Buildings for Health Center Purposes ...	8,000.00
	688	Construction of Additional Niches in the North and South Cemeteries	3,000.00
	690	Purchase of Hand Tools and Other Equipment for the North and South Cemeteries	8,000.00
	693	Purchase of Laboratory Equipment for the Division of Public Health Laboratory	10,000.00
	696		3,000.00
			5,000.00

TOTAL FOR CONTINGENT EXPENSES P 619,896.05

SUMMARY - SALARIES AND WAGES

<u>DIVISION / OFFICE</u>	<u>NO.</u>	<u>AMOUNT</u>
I. Office of the City Health Officer	7	P 60,200.00
II. Division of Planning & Coordination	39	129,120.00
III. Division of Administration	113	318,911.75
IV. Office of the Local Civil Registrar	44	129,060.00
V. City Government Employees' Clinic	10	32,160.00
VI. Professional Service Groups:		
1. Office Staff	4	12,660.00
2. Medical Services	177	626,760.00
3. Dental Services	186	468,420.00
4. General Nursing Services	186	569,460.00
4-4. Midwifery Services	98	238,440.00
5. Sanitarian Services	183	473,620.00
VII. Division of Maternal & Child Health	155	329,460.00
VIII. Division of Preventable Diseases	158	393,000.50
IX. Division of Sanitation	205	514,555.25
X. Division of Public Health Laboratory	86	265,860.00
TOTAL FOR SALARIES AND WAGES - - - -	1,631	P4,566,687.50
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RECAPITULATION

I. TOTAL FOR SALARIES AND WAGES - - - - -	P4,566,687.50
II. TOTAL FOR CONTINGENT EXPENSES - - - - -	619,296.05
TOTAL APPROPRIATION AVAILABLE FOR THE MANILA HEALTH DEPARTMENT - - - - -	P5,186,583.55
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I. SALARY SCHEDULE

ITEM NO.

Proposed - Ord. 4016

FINANCIAL INSTITUTION

NO.

AMOUNT

1	1	City Auditor	1	12,000.00
2	2	Assistant City Auditor	1	11,600.00
3	3	Administrative Officer	1	10,000.00

Law & Miscellaneous Division

4	4	Chief of Division	1	7,200.00
5	5	Supervising Examiner at \$6000 p.a. each	2	12,000.00
6	6	Senior Examiner	1	3,420.00
7	7	Budget Officer	1	4,200.00
8	8	Examiner	1	3,300.00
9	9	Examiner	1	3,060.00
10	10	Audit Clerk	1	2,760.00
11	11	Examiner	1	2,760.00
12	12	Audit Clerk	1	2,400.00
13	13	Audit Clerk	1	2,760.00
14	14	Laborer	1	2,580.00
15	15	Laborer	1	2,580.00

COLLECTION & DISBURSEMENT DIVISION

EXAMINERS

16	16	Chief of Division	1	7,200.00
17	17	Supervising Examiner	1	6,000.00
18	18	Supervising Examiner	1	4,380.00
19	19	Senior Examiner	1	4,200.00
20	20	Senior Examiner	1	3,300.00
21	21	Field Inspectors at \$2760 p.a. each	2	5,520.00
22	22-a	Senior Examiner	1	2,460.00
23	22	Field Inspector	1	2,080.00
24	23	Audit Clerk	1	2,580.00
25	24	Audit Clerks at \$2580 p.a. each	2	5,160.00
26	25	Audit Clerks at \$2400 p.a. each	2	4,800.00
27	26	Audit Clerk	1	2,760.00
28	27	Audit Clerk	1	2,400.00
29	28	Examiners at \$2400 p.a. each	5	12,000.00
30	29	Laborers at \$2160 p.a. each	3	6,480.00
31	25	Audit Clerk	1	2,760.00

Pre-Audit Division

32	30	Chief of Division	1	7,200.00
33	31	Supervising Examiner	1	5,100.00
34	32	Supervising Examiner	1	5,100.00
35	33	Senior Examiner	1	3,300.00
36	34	Senior Examiner	1	3,060.00
37	35	Examiner	1	3,060.00
38	36	Examiner	1	2,760.00
39	37	Examiners at \$2400 p.a. each	2	4,800.00
40	38	Examiner	1	2,400.00
41	39	Examiner	1	2,760.00
42	40	Examiner	1	2,520.00
43	41	Laborers at \$2160 p.a. each	4	8,640.00

Post Audit Division

44	42	Chief of Division	1	7,200.00
45	43	Supervising Examiner	1	6,300.00
46	44	Supervising Examiner	1	4,800.00
47	45	Senior Examiner	1	3,240.00
48	46	Senior Examiner	1	3,120.00
49	47	Examiner	1	2,940.00
50	48	Examiner	1	3,120.00
51	49	Examiners at \$2940 p.a. each	2	5,880.00
52	50	Examiners at \$2520 p.a. each	2	5,040.00
53	51	Senior Examiner	1	2,940.00
54	52	Field Inspector	1	2,580.00
55	53	Audit Clerk	1	2,400.00
56	54	Audit Clerk	1	2,400.00
57	55	Examiner	1	2,580.00
58	56	Laborer	1	2,160.00
59	57	Laborer	1	2,160.00
60	58	Laborer	1	2,160.00
61	59	Laborer	1	2,160.00
62	60	Laborer	1	2,280.00

CASH & PROPERTY MANAGING SERVICE

Cash Examination Division

63	59	Chief of Division	1	7,200.00
64	60	Supervising Examiners at \$3260 p.a. each	2	7,920.00
65	61	Senior Examiner	1	3,300.00
66	62	Senior Examiner	1	3,120.00
67	63	Senior Examiners at \$3480 p.a. each	2	6,960.00
68	64	Cash Examiner	1	3,600.00
69	65	Cash Examiner	1	3,060.00
70	66	Cash Examiner	1	2,940.00
71	67	Cash Examiners at \$3480 p.a. each	2	6,960.00
72	68	Cash Examiner	1	2,580.00
73	69	Laborer	1	2,160.00

Property & Inspection DIVISION

74	70	Chief of Division	1	7,200.00
75	71	Supervising Examiner	1	3,960.00
76	72	Supervising Examiner	1	5,700.00
77	73	Senior Examiner	1	3,120.00
78	74	Senior Examiner	1	3,720.00
79	75	Field Inspectors at \$2700 p.a. each	3	8,100.00
80	76	Field Inspector	1	2,760.00
81	77	Field Inspector	1	2,400.00
82	78	Field Inspectors at \$2580 p.a. each	2	5,160.00
83	79	Field Inspector	1	2,760.00

TOTAL FOR SALARIES AND WAGES \$ 362,100.00



II. CONCURRENT EXPENSES

84.	Life and Retirement Insurance Premium	\$ 27,500.00
85.	Travel and Transportation	1,500.00
86.	Automobile Allowance	12,400.00
87.	Supplies and Materials	1,500.00
88.	Repairs of Equipment	1,000.00
89.	Communication	3,500.00

TOTAL FOR CONCURRENT EXPENSES \$ 45,400.00

RECAPITULATION

I.	TOTAL FOR SALARIES AND WAGES	\$369,100.00
II.	TOTAL FOR CONCURRENT EXPENSES	<u>45,400.00</u>

GRAND TOTAL APPROPRIATION FOR THE
CITY AUDITOR'S OFFICE \$414,500.00



SALARY SCHEDULE

OFFICE OF THE SHERIFF

2011-12

REVENUE - GND. 1036

PERSONNEL DISTRIBUTION

NO. AMOUNT

1	1	Sheriff of Manila	1	2,000.00
2	2	Chief Deputy Sheriff	1	1,500.00
3	3	Administrative Officer & Deputy Sheriff	1	1,000.00
4	4	Administrative Clerk & Deputy Sheriff	1	720.00
5	5	Legal Assistant & Deputy Sheriff	1	1,320.00
6	6	Chief of Section & Deputy Sheriff	1	1,500.00
7	7	Chief of Section & Deputy Sheriff	1	1,320.00
8	8	Chief of Section & Deputy Sheriff	1	1,320.00
9	9	Coroner & Deputy Sheriff	1	1,320.00
10	10	Assistant Coroner & Deputy Sheriff	1	1,320.00
11	11	Property Clerk	1	720.00
12	12	Deputy Sheriff at P720 p.m. each	11	7,920.00
13	13	Deputy Sheriff at P720 p.m. each	10	7,200.00
14	14	Deputy Sheriff at P720 p.m. each	10	7,200.00
15	15	Deputy Sheriff at P720 p.m. each	10	7,200.00
16	16	Deputy Sheriff at P720 p.m. each	10	7,200.00
17	17	Deputy Sheriff at P720 p.m. each	10	7,200.00
18	18	Deputy Sheriff at P720 p.m. each	10	7,200.00
19	19	Deputy Sheriff at P720 p.m. each	10	7,200.00
20	20	Deputy Sheriff at P720 p.m. each	10	7,200.00
21	21	Deputy Sheriff at P720 p.m. each	10	7,200.00
22	22	Deputy Sheriff at P720 p.m. each	10	7,200.00
23	23	Deputy Sheriff at P720 p.m. each	10	7,200.00
24	24	Deputy Sheriff at P720 p.m. each	10	7,200.00
25	25	Deputy Sheriff at P720 p.m. each	10	7,200.00
26	26	Deputy Sheriff at P720 p.m. each	10	7,200.00
27	27	Deputy Sheriff at P720 p.m. each	10	7,200.00
28	28	Deputy Sheriff at P720 p.m. each	10	7,200.00
29	29	Deputy Sheriff at P720 p.m. each	10	7,200.00
30	30	Deputy Sheriff at P720 p.m. each	10	7,200.00
31	31	Deputy Sheriff at P720 p.m. each	10	7,200.00
32	32	Deputy Sheriff at P720 p.m. each	10	7,200.00
33	33	Deputy Sheriff at P720 p.m. each	10	7,200.00
34	34	Deputy Sheriff at P720 p.m. each	10	7,200.00
35	35	Deputy Sheriff at P720 p.m. each	10	7,200.00
36	36	Deputy Sheriff at P720 p.m. each	10	7,200.00
37	37	Deputy Sheriff at P720 p.m. each	10	7,200.00
38	38	Deputy Sheriff at P720 p.m. each	10	7,200.00
39	39	Deputy Sheriff at P720 p.m. each	10	7,200.00
40	40	Deputy Sheriff at P720 p.m. each	10	7,200.00
41	41	Deputy Sheriff at P720 p.m. each	10	7,200.00
42	42	Deputy Sheriff at P720 p.m. each	10	7,200.00
43	43	Deputy Sheriff at P720 p.m. each	10	7,200.00
44	44	Deputy Sheriff at P720 p.m. each	10	7,200.00
45	45	Deputy Sheriff at P720 p.m. each	10	7,200.00
46	46	Deputy Sheriff at P720 p.m. each	10	7,200.00
47	47	Deputy Sheriff at P720 p.m. each	10	7,200.00
48	48	Deputy Sheriff at P720 p.m. each	10	7,200.00
49	49	Deputy Sheriff at P720 p.m. each	10	7,200.00
50	50	Deputy Sheriff at P720 p.m. each	10	7,200.00
51	51	Deputy Sheriff at P720 p.m. each	10	7,200.00
52	52	Deputy Sheriff at P720 p.m. each	10	7,200.00
53	53	Deputy Sheriff at P720 p.m. each	10	7,200.00
54	54	Deputy Sheriff at P720 p.m. each	10	7,200.00
55	55	Deputy Sheriff at P720 p.m. each	10	7,200.00
56	56	Deputy Sheriff at P720 p.m. each	10	7,200.00
57	57	Deputy Sheriff at P720 p.m. each	10	7,200.00
58	58	Deputy Sheriff at P720 p.m. each	10	7,200.00
59	59	Deputy Sheriff at P720 p.m. each	10	7,200.00
60	60	Deputy Sheriff at P720 p.m. each	10	7,200.00
61	61	Deputy Sheriff at P720 p.m. each	10	7,200.00
62	62	Deputy Sheriff at P720 p.m. each	10	7,200.00
63	63	Deputy Sheriff at P720 p.m. each	10	7,200.00
64	64	Deputy Sheriff at P720 p.m. each	10	7,200.00
65	65	Deputy Sheriff at P720 p.m. each	10	7,200.00
66	66	Deputy Sheriff at P720 p.m. each	10	7,200.00
67	67	Deputy Sheriff at P720 p.m. each	10	7,200.00
68	68	Deputy Sheriff at P720 p.m. each	10	7,200.00
69	69	Deputy Sheriff at P720 p.m. each	10	7,200.00
70	70	Deputy Sheriff at P720 p.m. each	10	7,200.00
71	71	Deputy Sheriff at P720 p.m. each	10	7,200.00
72	72	Deputy Sheriff at P720 p.m. each	10	7,200.00
73	73	Deputy Sheriff at P720 p.m. each	10	7,200.00
74	74	Deputy Sheriff at P720 p.m. each	10	7,200.00
75	75	Deputy Sheriff at P720 p.m. each	10	7,200.00
76	76	Deputy Sheriff at P720 p.m. each	10	7,200.00
77	77	Deputy Sheriff at P720 p.m. each	10	7,200.00
78	78	Deputy Sheriff at P720 p.m. each	10	7,200.00
79	79	Deputy Sheriff at P720 p.m. each	10	7,200.00
80	80	Deputy Sheriff at P720 p.m. each	10	7,200.00
81	81	Deputy Sheriff at P720 p.m. each	10	7,200.00
82	82	Deputy Sheriff at P720 p.m. each	10	7,200.00
83	83	Deputy Sheriff at P720 p.m. each	10	7,200.00
84	84	Deputy Sheriff at P720 p.m. each	10	7,200.00
85	85	Deputy Sheriff at P720 p.m. each	10	7,200.00
86	86	Deputy Sheriff at P720 p.m. each	10	7,200.00
87	87	Deputy Sheriff at P720 p.m. each	10	7,200.00
88	88	Deputy Sheriff at P720 p.m. each	10	7,200.00
89	89	Deputy Sheriff at P720 p.m. each	10	7,200.00
90	90	Deputy Sheriff at P720 p.m. each	10	7,200.00
91	91	Deputy Sheriff at P720 p.m. each	10	7,200.00
92	92	Deputy Sheriff at P720 p.m. each	10	7,200.00
93	93	Deputy Sheriff at P720 p.m. each	10	7,200.00
94	94	Deputy Sheriff at P720 p.m. each	10	7,200.00
95	95	Deputy Sheriff at P720 p.m. each	10	7,200.00
96	96	Deputy Sheriff at P720 p.m. each	10	7,200.00
97	97	Deputy Sheriff at P720 p.m. each	10	7,200.00
98	98	Deputy Sheriff at P720 p.m. each	10	7,200.00
99	99	Deputy Sheriff at P720 p.m. each	10	7,200.00
100	100	Deputy Sheriff at P720 p.m. each	10	7,200.00

TOTAL FOR SALARIES AND WAGES 231,120.00

CONTINGENT EXPENSES

Life & Retirement Insurance Premiums	20,500.00
Travel and Transportation	6,500.00
Supplies and Materials	6,000.00
Education	300.00
Communication	1,200.00
Repair of Equipment	500.00
Other Services	200.00
Automobile Allowance of the Sheriff of Manila	1,600.00
Automobile Allowance of the Chief Deputy Sheriff of Manila	1,600.00

TOTAL FOR CONTINGENT EXPENSES 34,300.00

RECAPITULATION

I. TOTAL FOR SALARIES AND WAGES	231,120.00
II. TOTAL FOR CONTINGENT EXPENSES	34,300.00

GRAND TOTAL APPROPRIATION OF THE OFFICE OF THE SHERIFF OF MANILA 265,420.00

85

COST OF FIRST INSTANCE

1. Travel and Transportation	P 600.00
2. Supplies and Materials	24,000.00
3. Equipment Repair Service	4,000.00
4. Communications	14,000.00
5. Other Services	350.00
6. Caroline Allowance for Twenty-Three (23) Judges at \$1,800.00 p.m. each	41,400.00
TOTAL	<u>\$84,350.00</u>

HEADQUARTERSSALARY SCHEDULES

<u>ITEM NO.</u>		<u>POSITION DESIGNATION</u>	<u>NO.</u>	<u>AMOUNT</u>
Proposed - Ord. 4816				
1	1	Chief of Department with quarters in kind	1	P16,000.00
2	2	Deputy Chief of Department with quarters in kind	1	14,000.00
3	3	Medical Officer II	1	3,100.00
<u>OFFICE OF ADMINISTRATION</u>				
4	4	Assistant to the Chief of Department on Administration	1	11,200.00
<u>ADMINISTRATIVE DIVISION</u>				
5	5	Administrative Officer	1	9,600.00
<u>Budget Section</u>				
6	Ord. 4810	Budget Officer II	1	4,800.00
7	Ord. 4810	Budget Analyst	1	4,200.00
8	Ord. 4810	Budget Clerk	1	3,480.00
<u>Records Section</u>				
9	6	Records Officer	1	6,000.00
10	7	Clerk II	1	2,400.00
11	8	Senior Clerk	1	3,480.00
12	9	Clerk II	1	2,400.00
13	10	Laborer	1	2,400.00
14	11	Messenger	1	2,400.00
15	12	Clerks II at P2400 p.a. each	2	4,800.00
16	13	Clerks II at P2400 p.a. each	2	4,800.00
<u>General Service Section</u>				
17	14	Supervising Clerk (Chief of Section)	1	6,000.00
18	15	Senior Clerk	1	4,200.00
19	16	Senior Payroll Clerk	1	4,500.00
20	17	Payroll Clerk	1	3,480.00
21	18	Senior Stenographer	1	3,960.00
22	19	Senior Clerk	1	3,960.00
23	20	Clerk II	1	3,300.00
24	21	Stenographer	1	2,430.00
<u>Finance & Supply Section</u>				
25	22	Property Officer	1	6,000.00
26	23	Accounting Officer II	1	6,000.00
27	24	Senior Clerk	1	3,720.00
28	25	Property Clerk II	1	3,120.00
29	26	Senior Property Clerk	1	2,760.00
30	27	Clerk I	1	2,400.00
31	28	Clerk-Typist	1	2,580.00
32	29	Watchman	1	2,160.00
33	30	Stenographer	1	2,400.00

ITEM NO.POSITION DESIGNATIONNO.AMOUNT

Proposed - Ord. 4816

License & Fire Prevention Section

34	31	Supervising Fire Prevention Inspector	1	P 6,500.00
35	32	Fire Prevention Inspectors @ P4200		
		p.a. each	4	16,800.00
36	33	Fire Prevention Inspectors @ 3360		
		p.a. each	2	7,920.00
37	34	Fire Prevention Inspectors at P3720		
		p.a. each	2	7,440.00
38	35	Fire Prevention Inspectors @ P3720		
		p.a. each	6	22,320.00
39	38	Transportation Permit Inspector	1	3,300.00
40	39	Liquefied Petroleum Gas Inspector	1	3,720.00

Clerical Section

41	36	Supervising Clerk II (Record Clerk)	1	3,960.00
42	37	Senior Clerk	1	3,720.00
43	40	Senior Clerk	1	3,720.00
44	41	Senior Clerk	1	3,300.00

OFFICE OF OPERATIONS

45	42	Assistant to the Chief of Department on Operations with quarters in kind	1	11,200.00
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UNIFORMED FORCE DIVISION

46	43	Chief, Uniformed Force Division with quarters in kind	1	8,400.00
47	44	Fire Battalion Chiefs with quarters in kind @ P8400 p.a. each	2	16,800.00
48	45	Janitor	1	2,580.00

Training School

49	46	Superintendent	1	6,000.00
50	47	Training Assistants @ P3960 p.a. each	2	7,920.00

Fire Investigation Section

51	48	Supervising Fire Investigator	1	By designation
52	49 & 50	Fire Investigators	8	-do-

Fire Stations

53	51	Fire Captains @ P6600 p.a. each	13	86,580.00
54	51-a	Fire Captain	1	6,540.00
55	51-b	Fire Captains @ P6300 p.a. each	2	12,600.00
56	52	Fire Lieutenants @ P5460 p.a. each	9	49,140.00
57	52-a	Fire Lieutenants @ P5340 p.a. each	25	133,500.00
58	52-b	Fire Lieutenants @ P5220 p.a. each	6	31,320.00
59	52-c	Fire Lieutenants @ P5100 p.a. each	4	20,400.00
60	53	Fire Engine Operator @ P4860 p.a.	1	4,860.00
61	53-a	Fire Engine Operators @ P4740 p.a. each	35	165,900.00
62	53-b	Fire Engine Operators @ P4620 p.a. each	12	55,440.00
63	53-c	Fire Engine Operators @ P4500 p.a. each	8	36,000.00

Proposed - Ord. 4816

Fire Stations

64	54	Firemen-Drivers @ P4560 p.a. each	2	P 9,120.00
65	54-a	Firemen-Drivers @ P4440 p.a. each	23	102,120.00
66	54-b	Firemen-Drivers @ P4320 p.a. each	32	224,640.00
67	54-c & 54-d	Firemen-Drivers @ P4200 p.a. each	9	37,800.00
68	55	Fireman @ P3660 p.a.	1	3,660.00
69	55-a	Fireman @ P3540 p.a. each	25	88,500.00
70	55-b	Fireman @ P3420 p.a. each	97	331,740.00
71	55-c & 55-d	Fireman @ P3300 p.a. each	67	221,100.00
72	New	Fireman @ P2400 p.a. each (6 mon. only)	20	24,000.00

AUXILIARY SERVICE

73	36	Chief, Auxiliary Service with quarters in kind	1	By designation
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CONSTRUCTION & REPAIRS DIVISION

74	37	Chief, Construction & Repairs Division with quarters in kind	1	7,800.00
75	38	Assistant Chief, Construction & Repairs & Transportation Officer with quarters in kind	1	6,000.00
76	Ord. 4810	Clerk I	1	2,400.00

Motor Pool

77	59	Motor Pool Superintendent (Foreman)	1	6,000.00
78	60	Automotive Mechanics @ P2880 p.a. each	2	5,760.00
79	61	Automotive Mechanics @ P2520 p.a. each	3	7,560.00
80	62	Electrician (Auto Electrician)	1	2,280.00
81	63	Welder	1	2,880.00
82	64	Batteryman	1	2,580.00
83	65	Mechanic-Helpers @ P2160 p.a. each	3	6,480.00
84	Ord. 4810	Automotive Mechanics @ P2280 p.a. each	3	6,840.00

Construction & Repairs Section

85	66	Shop Superintendent (Foreman)	1	3,960.00
86	67	Machinist	1	2,400.00
87	68	Plumber	1	2,760.00
88	69	Carpenters @ P2580 p.a. each	2	5,160.00
89	70	Blacksmith	1	2,760.00
90	71	Janitor	1	2,160.00

FIRE ALARM & RADIO DIVISION

91	72	Supervising Fire Alarm Engineer with quarters in kind	1	7,800.00
92	73	Asst. Supervising Fire Alarm Engineer with quarters in kind	1	6,000.00

Fire Alarm Section

93	74	Fire Alarm Operators @ P3300 p.a. each	6	19,800.00
94	75	Fire Alarm Operators @ P3300 p.a. each	2	6,600.00
95	Ord. 4810	Fire Alarm Supervisors @ P3120 p.a. each	3	9,360.00

ITEM NO.

POSITION DESIGNATION

NO.

AMOUNT

Proposed - Ord. 4816

Fire Alarm Section

96	76	Fire Alarm Repairers @ P2280 p.a. each	3	P 6,840.00
97	76-b	Fire Alarm Operator	1	2,400.00
98	77	Electrician (Batteryman)	1	2,760.00
99	78	Fire Alarm Technicians @ P3300 p.a. ea.	3	9,900.00
100	79	Storekeeper (Clerical Aide)	1	2,400.00
101	80	Janitor	1	2,160.00

Radio Signal & Maintenance Section

102	81	Radio Maintenance Supervisor	1	4,800.00
103	82	Radio Technicians @ P2520 p.a. each	2	5,040.00
104	82-b	Radio Technician	1	2,880.00
105	83	Cable Splicers @ P2760 p.a. each	2	5,520.00
106	83-b	Cable Splicer	1	2,940.00
107	Ord. 4810	Radio Mechanic	1	2,160.00

Line Construction Section

108	84	Line Construction Foreman II (Foreman)	1	3,060.00
109	85	Line Inspector (Inspector)	1	2,520.00
110	86	Linemen @ P2400 p.a. each	12	28,800.00
111	87	Drivers II @ P2400 p.a. each	2	4,800.00
112	88	Driver I	1	2,380.00
113	89	Linemen-Helper @ P3180 p.a. each	1	2,160.00
114	89-a	Linemen-Helper	1	2,400.00
114-a	89-b	Fire Alarm Operator	1	2,580.00

ELECTRICAL ENGINEERING DIVISION

115	90	City Electrician with quarters in kind	1	8,400.00
116	91	Assistant City Electrician	1	7,200.00
117	92	Electrical Engineers (Plan Checking) @ P4500 p.a. each	2	9,000.00

Electrical Inspection Section 1

118	93	Supervising Electrical Inspector	1	5,400.00
119	94	Senior Electrical Inspectors @ P3960 p.a. each	2	7,920.00
120	95	Electrical Inspectors @ P3720 p.a. ea.	7	26,040.00
121	96	Electrical Inspectors @ P2940 p.a. ea.	4	11,760.00

Electrical Inspection Section 2

122	97	Supervising Electrical Inspector	1	5,400.00
123	98	Senior Electrical Inspectors @ P3960 p.a. each	2	7,920.00
124	99	Electrical Inspectors @ P3720 p.a. ea.	3	11,160.00
125	100	Electrical Inspectors @ P3720 p.a. ea.	4	14,880.00
126	101	Electrical Inspectors @ P2940 p.a. ea.	4	11,760.00

Electrical Inspection Section 3

127	102	Supervising Electrical Inspector	1	5,400.00
128	103	Senior Electrical Inspectors @ P3960 p.a. each	2	7,920.00
129	104	Electrical Inspectors @ P3720 p.a. ea.	7	26,040.00
130	105	Electrical Inspectors @ P2940 p.a. ea.	4	11,760.00

Proposed - Ord. 4816

Electrical Inspection Section 4

131	106	Supervising Electrical Inspector	1	P 5,400.00
132	107	Electrical Inspectors @ P3720 p.a. each	8	29,760.00
133	108	Electrical Inspectors @ P2940 p.a. each	4	11,760.00

Electrical Inspection Section 5

134	109	Supervising Electrical Inspector	1	5,400.00
135	110	Electrical Inspectors @ P3720 p.a. each	7	26,040.00
136	111	Senior Electrical Inspector	1	3,960.00
137	112	Electrical Inspectors @ P2940 p.a. each	4	11,760.00

Clerical Section

138	113	Supervising Clerk II	1	4,500.00
139	114	Supervising Clerk I (Action Clerk)	1	4,200.00
140	115	Clerk II (Record Clerk)	1	3,060.00
141	116	Clerk II	1	2,880.00
142	117	Clerk II	1	2,880.00
143	118	Clerk II	1	2,880.00
144	119	Clerk-Typist	1	2,580.00
145	120	Himeograph Operator	1	2,160.00
146	121	Clerks II @ P2400 p.a. each	2	4,800.00
147	122	Clerk I	1	2,400.00
148	123	Clerk-Typist	1	2,400.00
149	124	Clerk-Typists @ P2400 p.a. each	2	4,800.00

Electrical Engineering Section

150	125	Electrical Engineer (Illumination Engr.)	1	5,400.00
151	126	Electrical Engineers @ P3960 p.a. each	2	7,920.00
152	127	Electrical Engineer	1	3,960.00
153	128	Jr. Electrical Engineers (Illumination Engineers) @ P3960 p.a. each	2	7,920.00
154	129	Electrician (Elec. Laboratory Technician)	1	2,400.00
155	130	Draftsman I (Elec. Draftsman)	1	2,580.00

Electrical Construction & Maintenance Section

156	131	General Foreman, Construction Group	1	4,800.00
157	132 & 132-a	Sr. Electricians (Wiremen) @ P3400 p.a. each	9	21,000.00
158	133	Electrician-Helpers (Wiremen-Helpers) @ P2160 p.a. each	2	4,320.00

City Hall Elevators

159	134	Electrician Foreman (Electrician In-Charge of Elevator Operators)	1	3,960.00
160	135	Elevator Operators @ P2940 p.a. each	2	5,880.00
161	136	Elevator Operators @ P2760 p.a. each	4	11,040.00
162	137	General Mechanic	1	2,760.00

TOTAL FOR SALARIES AND WAGES P 2,560,550.00

II. CONTINGENT EXPENSES

163. Life Insurance Premium	
164. Retirement Insurance Premium & Retirement Gratuity)	P 197,433.35
165. Supplies and Materials	37,500.00
166. Supplies and Materials - City Hall	20,000.00
167. Supplies and Materials for the Maintenance of Fire Alarm System	30,000.00
168. Water and Sewer Service	5,400.00
169. Uniform Allowance	30,000.00
170. Printing and Binding	4,000.00
171. Repair of Equipment	25,000.00
172. Repair of Fixed Property	15,000.00
173. Illumination and Power Service	11,000.00
174. Communications	8,000.00
175. Other Services	2,730.00
176. Observance of Fire Prevention Week	5,000.00
177. Installation of New Electric Lights	40,000.00
178. Public Lighting	400,000.00
179. Rental of Fire Hydrants	25,000.00
180. Hand Tools	3,000.00

TOTAL FOR CONTINGENT EXPENSES P 859,063.35

RECAPITULATION

I. TOTAL FOR SALARIES AND WAGES.....	P 2,560,550.00
II. TOTAL FOR CONTINGENT EXPENSES	<u>859,063.35</u>

GRAND TOTAL APPROPRIATION FOR THE MANILA
FIRE DEPARTMENT P 3,419,613.35



I. SALARIES AND WAGES

<u>Item No.</u>	<u>Ord. 4916 Item No.</u>	<u>No.</u>	<u>Designation</u>	<u>Compensation</u>
1	1	1	City Treasurer	\$12,000.00
2	2	1	Assistant City Treasurer	11,600.00
3	3	1	Confidential Assistant	3,600.00
4	4	1	Confidential Secretary	3,300.00
* 5	17	1	Senior Clerk	3,480.00
* 6	23	1	Hineograph-Operator	3,300.00
<u>ADMINISTRATIVE DIVISION</u>				
* 7	5	1	Administrative Officer & Chief DCT	11,600.00
* 8	6	1	Assistant Administrative Officer & DCT	9,600.00
* 9	7	1	Budget Officer II	5,400.00
10	8	2	Budget Officer F3600	7,200.00
11	9	1	Training Officer	4,200.00
12	10	1	Senior Clerk (Clerk Stenographer)	3,720.00
13	11	1	Clerk I (Clerk)	2,760.00
14	13	1	Laborer (Special Helper)	2,580.00
15	214	1	Laborer (Special Helper)	2,460.00
16	14	1	Watchman	2,400.00
17	15	1	Watchman	2,280.00
<u>PERSONNEL AND SERVICE SECTION</u>				
16	18	1	Personnel Officer I (Supervising Clerk)	5,160.00
17	22	1	Clerk I (Clerical Aide)	2,400.00
18	24	1	Clerk I (Clerk)	2,760.00
<u>INTERNAL AUDIT SECTION</u>				
* 19	367	1	Internal Auditor	5,400.00
20	350	1	Audit Examiner (Clerk)	2,580.00
21	346	1	Audit Examiner (Clerk)	2,760.00
22	348	1	Audit Examiner (Bookkeeper)	2,400.00
23	349	1	Audit Examiner (Clerk)	2,400.00
24	340	1	Supervising Clerk	3,600.00
25	373	1	Audit Examiner	2,580.00
26	28	1	Audit Examiner	2,760.00
<u>I. B. M. SECTION</u>				
27	44	1	Chief, Tabulating Equipment Operator, (Supervising Operator)	5,400.00
28	45	1	Asst. Chief Tabulating Equipment Operator (Senior Operator)	4,200.00
29	46	1	Tabulating Equipment Operator (Tabulating Operator)	3,960.00
30	47	1	Tabulating Equipment Operator II (Auxiliary Machine Operator)	3,300.00
31	48	1	Tabulating Equipment Operator II (Auxiliary Machine Operator)	3,720.00
32	49	3	Tabulating Equipment Operator (Verifier Operator) F1480	10,440.00
33	50	5	Sr. Key Punch Operator (Key Punch Operator) F3300	16,500.00
34	51	1	Sr. Key Punch Operator (Key Punch Operator)	3,120.00

35	52	2	Posting Machine Operator P2760	5,520.00
36	53	2	Posting Machine Operator P2460	4,920.00
*[37]	54	2	Tabulating Equipment Operator I (Verifier-Operator) P3300	6,600.00
38	55	1	Tabulating Equipment Operator I	2,580.00
39	56	1	Tabulating Equipment Operator I (Calculating Punch Operator)	2,940.00
40	58	1	Key Punch Operator	3,300.00
41	59	1	Key Punch Operator	3,120.00
42	337	1	Key Punch Operator (Laborer)	2,160.00
*[43]	29	1	Key Punch Operator	2,400.00
*[44]	42	1	Key Punch Operator	2,760.00

RECORDS SECTION

45	30	1	Supervising Clerk II (Supervising Record Clerk)	3,160.00
46	31	1	Senior Clerk	3,600.00
47	32	2	Clerk II (Clerk) P2940	5,880.00
48	33	1	Clerk I (Clerical Aide)	2,580.00
49	34	1	Clerk II (Clerk)	3,120.00
50	12	2	Clerk I (Clerk) P2460	4,920.00
51	35	1	Clerk II (Clerk)	2,940.00
52	36	2	Clerk I (Clerk) P2460	4,920.00
53	37	2	Clerk-Typist (Clerk) P2460	4,920.00
54	38	1	Clerk I (Clerical Aide)	2,400.00
55	43	1	Clerk II (Clerk)	2,940.00
56	26	1	Clerk-Typist (Senior Clerk)	3,120.00
57	16	1	Laborer (Special Laborer)	2,340.00
58	39	1	Laborer (Helper)	2,280.00
59	40	2	Laborer (Helper) P2340	4,680.00
60	41	1	Laborer (Special Laborer)	2,580.00

RENTAL OF CITY PROPERTY SECTION

61	25	1	Supervising Clerk II (Supervising Clerk)	3,960.00
62	27	1	Bill Collector	2,580.00
63	19	3	Clerk II (Clerk) P2940	6,820.00
64	20	2	Clerk II (Clerk) P2940	5,880.00
65	21	1	Clerk (Clerk)	2,940.00

MARKET COMMITTEE

*[66]	60	1	Senior Legal Assistant (Deputy Chairman)	6,400.00
*[67]	61	1	Supervising Market Inspector (Supervising Collector)	4,500.00
68	63	1	Market Inspector	3,720.00
*[69]	64	1	Supervising Collector	3,960.00
*[70]	65	1	Secretary to the Market Committee	3,960.00
*[71]	66	1	Market Inspector	3,720.00
*[72]	67	1	Clerk II (Market Inspector)	4,200.00
73	68	1	Market Inspector	3,720.00

Total for Administrative Division

P332,260.00

CASH DIVISION

*74	68	1	City Cashier & RCT	9,600.00
*75	70	1	Asst. City Cashier	8,400.00
*76	71	5	Sr. Disbursing Officer (Senior Paymaster)	30,000.00
77	72	1	Disbursing Officer (Sr. Paymaster)	4,500.00
78	73	4	Disbursing Officer (Paymaster) P4800	16,800.00
79	74	1	Disbursing Officer (Paymaster)	3,480.00
80	75	1	Disbursing Officer (Paymaster)	3,720.00
*81	76	2	Disbursing Officer (Paymaster) P3480	6,960.00
82	77	4	Disbursing Officer (Asst. Paymaster) P3300	13,200.00
83	91	1	Disbursing Officer	2,940.00
84	93	1	Disbursing Officer	3,840.00
*85	98	1	Disbursing Officer	3,300.00
*86	94	1	Disbursing Officer (Asst. Paymaster)	3,960.00
87	78	1	Sr. Cash Clerk (Asst. Paymaster)	3,120.00
88	79	1	Senior Clerk	3,720.00
89	81	1	Clerk II (Clerk)	2,940.00
90	82	1	Teller (Clerk)	2,460.00
*91	83	1	Teller (Clerk)	2,940.00
92	86	1	Teller (Clerical Aide)	2,340.00
93	84	1	Laborer (Special Laborer)	2,400.00
94	85	1	Laborer (Helper)	2,160.00
*95	192	1	Laborer (Special Helper)	2,350.00

COLLECTION SECTION

96	87	1	Collection Officer (Sr. Traveling Collector)	6,000.00
*97	90	1	Cashier (Sr. Teller)	3,960.00
98	92	1	Cash Clerk (Asst. Traveling Collector)	2,760.00
*99	88	1	Senior Teller	3,960.00
100	89	1	Senior Teller	3,720.00
101	95	3	Senior Teller (Teller) P3300	9,900.00
*102	96	1	Senior Clerk (Check Writer)	3,720.00
103	97	4	Senior Teller (Teller) P3120	12,480.00
*104	97	1	Senior Teller	3,480.00
105	98	3	Senior Teller (Teller) P2940	8,820.00
*106	98	1	Senior Teller	3,300.00
107	99	2	Senior Teller (Teller) P2760	5,520.00
108	100	1	Senior Teller (Collector)	3,120.00
109	101	1	Teller	2,580.00
*110	101	1	Teller	3,720.00
111	102	1	Teller	2,760.00
*112	103	1	Teller	2,460.00



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BRANCH OFFICE

113	104	1	Branch Collection Supervisor (Branch Supervisor)	5,100.00
114	105	2	Teller (Clerk) P2460	4,920.00
115	106	1	Senior Teller (District Supervisor)	3,960.00
* 116	107	3	Teller P2580	7,740.00

DISTRICT OF SAMPALOC

117	108	1	Senior Teller (District Supervisor)	3,960.00
118	109	1	Teller	3,120.00
119	110	3	Teller P2400	7,200.00

DISTRICT OF STA. ANA

120	111	1	Senior Teller (District Supervisor)	3,960.00
121	112	2	Teller P2400	4,800.00
* 122	113	1	Teller	2,580.00
* 122-a	112	1	Teller	2,760.00

Total for Cash Division P267,490.00

LICENSE DIVISION

* 123	114	1	Chief, License Division (Chief of Division & DCY)	9,600.00
* 124	115	1	Asst. Chief of License Division	8,400.00
* 125	116	1	Supervising Clerk I (Sr. Clerk)	3,720.00
* 126	117	1	Senior Clerk	3,300.00
127	119	2	Sr. Clerk (Adm. Clerk) P3120	6,240.00
128	120	1	Senior Clerk (Adm. Clerk)	3,120.00
129	121	1	Senior Clerk (Clerk)	2,940.00
130	122	1	Senior Clerk (Clerk)	2,580.00
* 131	123	1	Clerk I (Clerk)	2,460.00
132	125	1	Clerk I (Clerk)	2,580.00
133	12	1	Clerk I (Clerk)	2,460.00

MUNICIPAL REVENUE SECTION

134	127	1	Supervising Clerk II (Supervising Clerk)	5,100.00
* 135	128	1	Senior Clerk	4,200.00
136	129	1	Clerk II (License Inspector)	2,940.00
137	130	1	Clerk I (Clerk)	2,460.00
138	131	1	Clerk I (Clerk)	2,580.00
139	132	1	Clerk I (Clerk)	2,940.00
* 140	133	4	Clerk I (Clerk P2760)	11,040.00
141	134	1	Laborer (Special Helper)	2,580.00
142	135	1	Laborer (Special Helper)	2,460.00

BUSINESS LICENSE INSPECTION SECTION

143	137	1	Supervising License Inspector II (Supervising License Inspector)	5,400.00
144	138	2	Supervising License Inspector II (Principal License Inspector) P5100	10,200.00

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145	139	1	Supervising License Inspector (Principal License Inspector)	\$ 3,960.00
146	140	1	Senior License Inspector	3,720.00
* 147	141	1	Senior License Inspector	4,200.00
* 148	141	1	Senior License Inspector	4,200.00
149	142	2	Senior License Inspector P3300	6,600.00
150	143	1	Senior License Inspector	3,120.00
* 151	144	1	Senior License Inspector (Inspector)	3,960.00
152	160	1	Senior License Inspector (Chief Inspector)	4,500.00
153	145	7	License Inspector (License) P3300	23,100.00
154	146	1	License Inspector (Principal License Inspector)	3,300.00
155	147	1	License Inspector (Inspector)	3,120.00
156	148	1	License Inspector (Inspector)	3,120.00
* 157	148	1	Senior License Inspector	3,480.00
* 158	148	1	Field Supervisor	3,480.00
* 159	149	6	License Inspector (Inspector) P3300	19,800.00
* 160	149	1	License Inspector	3,480.00
161	150	4	License Inspector (Inspector) P2760	11,040.00
162	151	8	License Inspector (Inspector) P2580	20,640.00
163	152	5	License Inspector (Inspector) P2460	12,300.00
* 164	153	1	License Inspector (Inspector)	2,760.00
165	154	5	License Inspector (Inspector) P2400	12,000.00
166	155	8	License Inspector (Inspector) P2400	19,200.00
167	158	1	License Inspector	2,460.00
168	161	1	License Inspector	2,760.00
169	162	2	License Inspector P2760	5,520.00
* 170	162	2	License Inspector P2940	5,880.00
* 171	163	2	License Inspector P2580	5,160.00
172	164	1	License Inspector	2,580.00
173	118	1	License Inspector	3,120.00
174	123	1	License Inspector (Clerk)	2,460.00
175	124	1	License Inspector (Confidential Agent)	3,300.00
176	156	1	Stenographer (Clerk-Stenographer)	2,940.00
* 177	157	1	Clerk I (Clerk)	2,760.00
178	158	1	Clerk I (Clerk)	2,460.00
* 178-a	241	1	Senior License Inspector (Asst. Mkt. Master)	3,480.00

MISCELLANEOUS INSPECTION SECTION

179	165	1	Supervising License Inspector II	4,500.00
180	166	1	Supervising License Inspector I (Senior Inspector)	3,960.00
* 181	167	1	Senior License Inspector (Senior Inspector)	2,580.00
* 182	168	2	License Inspector (Inspector) P3480	6,960.00
* 183	169	4	License Inspector (Inspector) P3120	12,480.00
* 184	170	1	License Inspector (Inspector)	2,760.00
185	171	2	License Inspector (Inspector) P2460	4,920.00
* 186	172	1	License Inspector (Inspector)	3,120.00
* 187	173	2	License Inspector (Inspector) P2580	5,160.00
* 188	174	1	License Inspector (Inspector)	2,580.00
* 189	175	1	Clerk I (Clerk)	2,760.00
* 190	177	1	Clerk I (Clerk)	2,760.00
* 191	176	1	Laborer (Special Helper)	2,760.00

WEIGHTS AND MEASURES SECTION

192	178	1	Supervising Clerk II (Supervising Tester and Sealer)	5,100.00
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* 193	179	1	Sr. Weight & Measurer Inspector	\$4,200.00
194	180	1	Weight & Measure Inspector (Tester and Sealer)	2,400.00
* 195	133	1	Clerk I (Clerk)	2,580.00
196	161	1	Clerk I (Clerk)	2,580.00
197	182	1	Clerk I (Clerk)	2,460.00
198	347	1	Clerk I (Cookkeeper)	2,580.00
199	196	1	Clerk II (Clerk)	3,120.00
200	183	1	Laborer (Helper)	2,160.00

Total for License Division

\$403,720.00

REAL ESTATE DIVISION

* 201	184	1	Chief of Division & DCT	9,600.00
* 202	185	1	Asst. Chief of Division & DCT	8,400.00
203	186	1	Supervising Clerk I (Principal Clerk)	3,960.00
* 204	187	1	Senior Clerk	4,200.00
205	188	1	Clerk II (Administrative Clerk)	2,580.00
206	189	2	Clerk I (Clerk P2460)	4,320.00
207	190	1	Clerk I (Clerk)	2,400.00
208	191	1	Clerk I (Clerk)	2,580.00
209	193	1	Laborer (Helper)	2,340.00
210	126	1	Laborer (Helper)	2,340.00

TAX REGISTRATION SECTION

* 211	194	1	Supervising Clerk II (Supervising Registrar)	4,800.00
212	195	1	Clerk II (Senior Clerk)	3,300.00
213	197	2	Clerk I (Clerk P2940)	5,880.00
214	198	2	Clerk I (Clerk P2760)	5,520.00
* 215	199	1	Clerk II (Clerk)	2,760.00
216	200	2	Clerk I (Clerk) P2580	5,160.00
* 217	201	4	Clerk I (Clerk) P2460	9,840.00
	201	1	Clerk I (Clerk)	2,760.00

TAX SOLD PROPERTY SECTION

218	202	1	Supervising Clerk II (Sup. of Tax Sold Properties)	4,500.00
219	203	1	Clerk I (Clerk)	2,760.00
* 220	204	1	Action Clerk	2,940.00
221	205	3	Clerk I (Clerk) P2580	7,740.00
* 222	205	1	Clerk I	2,940.00
	205	1	Clerk I (Clerk)	2,940.00
223	206	1	Clerk I (Clerk)	2,580.00
224	207	1	Clerk I (Clerk)	2,580.00

Total for Real Estate
Division

\$112,320.00

MARKET DIVISION

225	208	1	Market Administrator (Market Administrator & Supervising DCT)	10,000.00
* 226	233	1	Assistant Market Administrator	7,200.00
* 227	209	1	Asst. Chief of Division on Operation & DCT	5,100.00

★ 228	210	1	Asst. Chief of Division on Collection & DCV	P 7,200.00
★ 229	211	1	Sr. Property Clerk (Property Custodian)	4,080.00
230	213	1	Cash Ticket Custodian (Senior Clerk)	3,720.00
★ 231	215	1	Clerk I (Clerical Aide)	2,340.00
232	212	1	Laborer (Helper)	2,580.00

CLERICAL SECTION

★ 233	216	1	Supervising Clerk II (Senior Clerk)	4,200.00
★ 234	217	1	Clerk II (Administrative Clerk)	3,960.00
★ 235	218	1	Clerk II (Administrative Clerk)	3,960.00
236	219	2	Clerk I (Clerk P3480)	6,960.00
237	219-a	1	Clerk I (Clerk)	3,480.00
238	220	3	Clerk I (Clerk) P2760	8,280.00
★ 239	221	1	Clerk I (Clerk)	2,940.00
★ 240	222	1	Monop Operator (Mines-Operator-Watchman)	2,760.00
241	136	1	Laborer (Helper)	2,160.00

INSPECTION & INVESTIGATION

★ 242	223	1	Supervising Market Inspector (Supervising Market Collector)	4,200.00
243	224	2	Senior Market Inspector P3480	6,960.00
244	225	1	Market Inspector (Senior Market Inspector)	3,480.00
245	226	2	Market Inspector P3300	6,600.00
246	227	1	Market Inspector	2,760.00
247	228	2	Market Inspector P2760	5,520.00
248	229	1	Market Inspector	2,760.00

MARKET MASTERS

249	230	1	Market Master	5,100.00
250	231	1	Market Master	4,800.00
251	232	7	Market Master P3960	27,720.00
★ 252	234	1	Market Master	4,500.00
253	235	2	Market Master P3720	7,440.00
254	236	1	Market Master	3,720.00
255	237	1	Market Master	3,720.00
★ 256	237	1	Market Master	4,200.00
257	238	2	Market Master P3720	7,440.00
★ 258	239	1	Market Master	3,720.00
259	240	1	Market Master	3,480.00
260	241	1	Market Master	3,480.00
261	242	1	Market Master	3,480.00
262	243	1	Market Master	3,720.00
263	244	1	Market Master	3,720.00
264	62	1	Assistant Market Master	3,120.00
265	242	1	Assistant Market Master	3,480.00
266	244	1	Assistant Market Master	3,480.00
267	245	1	Assistant Market Master	3,480.00
★ 267-a	245	1	Assistant Market Master	3,720.00
268	246	1	Assistant Market Master	3,480.00
269	248	2	Assistant Market Master P3480	6,960.00
270	249	3	Assistant Market Master P3480	10,440.00
271	250	4	Assistant Market Master P3480	13,920.00
272	251	1	Assistant Market Master	3,480.00
★ 273	251	1	Market Master	3,720.00

274	254	1	Assistant Market Master	P3,480.00
275	255	1	Assistant Market Master	3,480.00
276	256	1	Assistant Market Master	3,480.00
277	257	1	Assistant Market Master	3,480.00

TELLERS AND COLLECTORS

278	258	1	Market Teller	3,720.00
279	259	1	Market Teller	3,120.00
280	260	1	Market Teller	2,580.00
281	261	1	Market Teller	2,760.00
282	262	7	Market Teller P3120	21,840.00
283	263	3	Market Collector P2940	8,820.00
284	264	1	Market Collector	2,580.00
285	265	1	Market Collector	3,300.00
286	266	1	Market Collector	3,120.00
287	267	1	Market Collector	3,300.00
288	268	6	Market Collector P2580	15,480.00
★ 288-4	268	1	Market Collector	2,940.00
★ 288-6	268	1	Market Collector	2,580.00
289	269	2	Market Collector P2760	5,520.00
290	270	1	Market Collector	2,760.00
291	271	16	Market Collector P2400	38,400.00
292	272	4	Market Collector P2580	10,320.00
★ 293	273	1	Market Collector	2,760.00
294	274	38	Market Collector P2400	91,200.00
★ 295	274	1	Market Collector	3,120.00
296	275	15	Market Collector P2400	36,000.00
★ 297	276	1	Market Collector	2,580.00
298	277	1	Market Collector	2,400.00
299	278	2	Market Collector P2460	4,920.00

SECURITY SERVICE

300	279	1	Guard II (Market Watchman)	2,760.00
301	280	1	Guard II (Market Watchman)	2,400.00
302	281	6	Guard II (Market Watchman) P2340	14,040.00
★ 303	282	9	Guard II (Watchman) P2280	20,520.00
★ 304	283	76	Guard II (Watchman) P2400	182,400.00
305	284	9	Guard II (Watchman) P2460	22,140.00
306	285	3	Guard II (Watchman) P2580	7,740.00
★ 307	286	1	Market Guard	3,000.00

ELECTRICAL MAINTENANCE AND BILLING SECTION

★ 308	287	1	Supervising Clerk II (Electrical Maintenance & Billing Supervisor)	5,400.00
★ 309	288	1	Supervising Clerk I (Asst. Supervisor)	4,200.00
310	289	1	Clerk II (Senior Collector)	3,120.00
★ 311	290	3	Bill Collector (Elec. Bill Collector) P2760	8,480.00
★ 312	290	1	Bill Collector (Elec. Bill Collector)	2,760.00
★ 313	292	3	Electric Neteman & Load Checker P2940	8,820.00
★ 314	293	1	Electric Neteman	3,300.00
★ 315	296	4	Electric Utilitymen P2940	11,060.00
★ 316	295	1	Laborer	2,400.00
★ 316-a	296	1	Clerk	2,940.00
★ 316-b	291	1	Bill Collector (Elec. Bill Collector)	2,760.00

Total for Market Division

P863,000.00

PROPERTY DIVISION

317	297	1	Chief, Property Division (Chief of Property Division)	P 9,600.00
★ 318	298	1	Asst. Chief, Property Division (Asst. Chief of Division)	8,400.00
319	299	1	Senior Procurement Clerk (Senior Clerk)	3,300.00
320	300	1	Senior Property Clerk (Senior Clerk)	3,720.00
★ 321	301	1	Administrative Assistant and Coordinator	4,500.00
322	302	1	Property Clerk (Assistant Storekeeper)	2,760.00
323	303	1	Clerk II (Administrative Clerk)	2,940.00
324	304	1	Clerk II (Clerk)	2,460.00
★ 325	304	1	Senior Clerk	2,760.00
326	307	1	Clerk I (Clerk)	2,400.00
328	305	1	Laborer (Special Helper)	2,760.00
329	306	1	Laborer (Special Helper)	2,400.00
330	308	1	Watchman	2,160.00

BUYING SECTION

331	309	1	Procurement Officer (Supervising Buyer)	4,800.00
332	310	1	Procurement Clerk II (Senior Buyer)	2,400.00
333	311	1	Procurement Clerk II (Senior Buyer)	2,940.00
334	312	1	Procurement Clerk II (Senior Buyer)	3,120.00
★ 335	313	3	Procurement Buyer II (Senior Buyer) P3300	9,900.00
★ 336	314	5	Clerk I (Clerk) P2580	12,900.00
337	315	1	Laborer (Special Helper)	2,160.00

INVENTORY SECTION

338	316	1	Inventory Officer (Supervising Inventory Clerk)	4,800.00
339	317	1	Inventory Clerk	2,580.00
340	318	9	Inventory Clerk (Clerk) P2400	21,600.00
341	319	1	Inventory Clerk (Clerk)	2,400.00
★ 342	319	1	Property Clerk-Custodian	2,760.00
343	320	1	Clerk I (Clerk)	2,400.00
344	321	1	Clerk I (Clerk)	2,580.00

Total for Property Division

P127,420.00

ACCOUNTING DIVISION

★ 345	322	1	Chief of Division	9,600.00
★ 346	323	1	Assistant Chief of Division	8,400.00
★ 347	324	1	Supervising Clerk II (Administrative Assistance)	5,600.00
348	325	1	Supervising Clerk I (Senior Clerk)	3,960.00
349	37	1	Laborer (Helper)	2,280.00

BOOKKEEPING SECTION

★ 350	326	1	Supervising Bookkeeper	6,000.00
★ 351	329	1	Senior Clerk	3,960.00
★ 352	328	1	Bookkeeper	4,200.00
353	334	1	Bookkeeper	3,120.00
354	339	1	Bookkeeper	2,940.00
355	343	1	Bookkeeper	3,270.00
★ 356	348	1	Bookkeeper	2,760.00
357	362	1	Bookkeeper	2,400.00
358	358	1	Bookkeeper	3,120.00
359	370	1	Bookkeeper	2,400.00
360	336	1	Bookkeeper	2,400.00
361	335	2	Bookkeeper P2400	4,800.00
362	360	1	Bookkeeper	2,580.00
363	351	1	Bookkeeper	2,400.00
364	366	1	Bookkeeper	3,300.00
365	378	1	Clerk	2,400.00
366	344	1	Clerk	3,300.00
367	377	1	Clerk	3,120.00

PAYROLL AND VOUCHER SECTION

★ 368	341	1	Supervising Payroll & Voucher Clerk	6,600.00
★ 369	327	1	Bookkeeper	4,800.00
★ 370	342	1	Principal Clerk	4,200.00
★ 371	354	1	Clerk	2,760.00
372	364	1	Clerk	2,400.00
373	335	2	Bookkeeper P2400	4,800.00
374	369	2	Clerk P2400	4,800.00
375	345	1	Bookkeeper	2,940.00
376	333	1	Clerk	2,400.00
377	360	3	Bookkeeper P2580	7,740.00
378	363	1	Bookkeeper	2,400.00
★ 379	349	1	Clerk	2,760.00
380	330	1	Senior Clerk	3,720.00
381	376	1	Clerical Aide	2,580.00
382	80	1	Clerical Aide	2,760.00
383	353	1	Clerical Aide	2,340.00
384	352	1	Laborer (Special Helper)	2,340.00
385	338	1	Laborer (Special Helper)	2,160.00
386	355	1	Laborer (Special Helper)	2,460.00

REVENUE AND ABSTRACT SECTION

★ 387	356	1	Supervising Revenue Abstractor	5,400.00
★ 388	357	1	Bookkeeper	4,500.00
★ 389	330	1	Senior Clerk	3,960.00
390	361	1	Bookkeeper	2,760.00
391	347	1	Bookkeeper	2,580.00
392	331	1	Bookkeeper	2,940.00
393	351	1	Bookkeeper	2,400.00
394	364	1	Clerk	2,400.00
395	375	1	Clerk	2,580.00
396	332	1	Bookkeeper	2,580.00
★ 397	365	1	Laborer (Special Helper)	2,460.00

GOING SECTION

★ 386	371	1	Supervising Clerk I (Senior Clerk) P	3,960.00
389	346	1	Clerk	2,760.00
400	375	1	Clerk	2,580.00
401	368	1	Clerk	2,580.00
402	360	1	Bookkeeper	2,580.00
403	374	1	Clerk	2,480.00
404	329	1	Clerk	3,120.00
405	372	1	Bookkeeper	2,480.00

Total for Accounting Division P 212,530.00

TRANSFER FROM THE MAYOR'S OFFICE

406	156(1)	1	Investigator	2,940.00
407	151(1)	1	Investigator	2,760.00
408	80, 87	2	Clerks at P3300 p.n. each	6,600.00
★ 409	81, 87	2	Clerks at P3300 p.n. each	6,600.00
410	94	1	Clerk	2,760.00
411	82	1	Clerk	2,280.00
412	90	1	Clerk-Typist	2,580.00
413	73	1-3	Laborer	2,760.00
414	100	1	Laborer	2,580.00

Total for Transfer from the
Mayor's Office P 31,830.00

A. H. LACSON UNDERGROUND PEDESTRIAN
PASSAGE OFFICE

415	34	1	Superintendent	6,600.00
416	35	1	Senior Clerk	4,300.00
417	30	1	Clerk-Stenographer	2,940.00
418	37	10	Janitors at P6.50 p.d. each	23,725.00
419	38	5	Janitors (Toilet Caretaker) at P7.00 p.d. each	7,665.00
420	39	5	Janitors (Toilet Caretaker) at P6.50 p.d. each	7,117.50
421	40	4	Guard I (Security Guard) at P6.50 p.d. each	9,490.00
422	41	3	Electricians at P7.50 p.d. each	8,312.50
423	42	2	Plumbers at P7.00 p.d. each	5,110.00
424	43	1	Electric Engineer	4,800.00

Total for A.H. Lacson Underground
Pedestrian Passage Office P 79,850.00
(Revolving Fund)

GRAND TOTAL FOR SALARIES AND WAGES P 2,318,740.00

II. CONTINGENT EXPENSES

(A) Administrative, Cash, Real Estate, License, Property
and Accounting Divisions:

1.	Endowment, Life and Retirement Insurance Premiums	P	60,007.55
2.	Retirement Gratuity - RA 1518		
3.	Travel and Transportation		18,000.00
④	Automobile Allowance		3,350.00

5. Supplies and Materials	P 40,000.00
6. Carretela and Bicycle Plates	2,232.00
7. Equipment and Repair Service	6,000.00
8. Rental of YHM Machines	60,445.00
9. Communications	17,000.00
10. Other Services	<u>20,000.00</u>

TOTAL FOR (A) ADMINISTRATIVE P 224,084.55

(B) MARKET DIVISION:

1. Endowment, Life and Retirement Insurance Premiums	P 30,431.05
2. Travel and Transportation	10,000.00
3. Supplies and Materials	15,000.00
4. Rental of Building and Ground	36,582.00
5. Maintenance and Repair of Fixed Properties	12,780.00
6. Communication	4,800.00
7. Other Services	7,500.00
8. 5% of the Estimated Fees Collection	<u>196,000.00</u>

TOTAL FOR (B) MARKET DIVISION P 283,113.05

RECAPITULATION

I. TOTAL FOR CONTINGENT EXPENSES (A) ADMINISTRATIVE	P 224,084.55
II. TOTAL FOR CONTINGENT EXPENSES (B) MARKET DIVISION	<u>283,113.05</u>
GRAND TOTAL FOR CONTINGENT EXPENSES	<u>P 507,207.60</u>

RECAPITULATION

I. TOTAL FOR SALARIES AND WAGES	P2,318,740.00
II. TOTAL FOR CONTINGENT EXPENSES	<u>507,207.60</u>
GRAND TOTAL APPROPRIATION FOR THE DEPARTMENT OF FINANCE	<u>P2,825,947.60</u>



SALARY SCHEDULE

ITEM NO.
PROPOSED - Ord. 4816

POSITION DESIGNATION

NO.

AMOUNT

1	1	City Assessor	1	\$ 12,000.00
2	2	Asst. City Assessor	1	11,600.00

ADMINISTRATIVE SERVICES

* 3	3	Administrative Officer (Chief, Administration Division)	1	9,000.00
* 4	4	Legal and Budget Officer (Chief, Records Section)	1	6,000.00
5	5	Action Clerk	1	2,940.00
6	6	Senior Record Clerk	1	3,720.00
7	7	Clerk	1	2,940.00
8	8	Clerks at \$2580 p.a. each	2	5,160.00

PERSONNEL AND SERVICE SECTION

* 9	9	Supervising Clerk	1	7,300.00
10	10	Property Clerk	1	3,720.00
11	11	Clerk	1	2,460.00
12	12	Clerk Stenographer	1	3,720.00
13	13	Clerk-typists at \$2580 p.a. each	2	5,160.00
14	14	Clerk-typists at \$2460	4	9,840.00
15	15	Helper	1	2,460.00
16	16	Helper	1	2,460.00
* 17	17	Special Helpers (1 Laborer; 1 Jr. Machine Operator)	2	4,920.00
18	17	Remo Operator	1	2,940.00

RECORDS SECTION

19	18	Supervising Record Clerk	1	4,800.00
20	19	Filing Clerk	1	2,580.00
21	20	Filing Clerk	1	2,460.00
22	21	Clerical Aide	1	2,760.00

TAXROLL SECTION

* 23	22	Supervising Taxroll Clerk (Chief, Taxroll Section)	1	6,000.00
* 24	23	Senior Taxroll Clerk	1	4,800.00
25	24	Taxroll Clerk	1	3,120.00
26	25	Taxroll Clerk	1	2,580.00
* 27	26	Taxroll Clerk & Control Clerk	2	4,920.00
28	27	Helper	1	2,160.00

APPRAISAL SERVICES

Building Appraisal Division

29	28	Chief, Building Appraiser (Chief, Appraisal Division)	1	7,300.00
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Building Appraisal Section

30	29	Supervising Building Appraisers at \$6300 p.a. each	3	18,900.00
31	30	Senior Building Appraiser at \$5100 p.a. each	3	15,300.00
32	31	Senior Building Appraiser	1	4,800.00
33	32	Senior Building Appraiser	1	4,500.00
34	33	Senior Building Appraisers at \$4200 p.a. each	2	8,400.00
35	34	Senior Building Appraiser	1	3,960.00

35	35	Senior Building Appraiser	1	P 3,480.00
37	36	Appraisers (Jr. Appraisers) at P3000 pa ea.	5	15,000.00
38	37	Appraiser (Jr. Appraiser)	1	3,960.00
39	38	Appraisers (Jr. Appraisers) at P3720 pa ea.	2	7,440.00
40	39	Appraiser	1	3,300.00
41	40	Appraisers (Jr. Appraisers) at P2940 pa ea.	2	5,880.00

LAND APPRAISAL DIVISION

42	41	Chief Land Appraiser (Chief, Land Appraisal Division)	1	7,800.00
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Land Appraisal Section

43	42	Supervising Land Appraiser (Chief, Research & Appraisal Section)	1	5,100.00
44	43	Senior Land Appraiser (Land Appraiser)	1	4,200.00
45	44	Senior Land Appraiser (Land Appraiser)	1	3,960.00
46	45	Junior Land Appraiser	1	4,200.00
47	46	Appraiser (Clerk-Typist)	1	2,400.00

Drafting Section

48	47	Supervising Draftsman Computer	1	6,000.00
49	48	Senior Draftsman Computer	1	4,200.00
50	49	Draftsman	1	2,940.00
51	50	Draftsman	1	2,760.00
52	51	Draftsman	1	2,580.00
53	52	Draftsman	1	2,400.00
54	NN	Laborers at P2160 p.a. sch	3	4,320.00

TOTAL FOR SALARIES AND WAGES P294,500.00

CONTINGENT EXPENSES

55.	Life and Retirement Insurance Premiums	P 19,888.40
56.	Transportation	5,000.00
57.	Office Supplies and Materials	3,000.00
58.	Communication and Publication of Notices	5,000.00

TOTAL FOR CONTINGENT EXPENSES P 32,888.40

RECAPITULATION

I.	TOTAL FOR SALARIES AND WAGES	P294,500.00
II.	TOTAL FOR CONTINGENT EXPENSES	32,888.40
	GRAND TOTAL APPROPRIATION FOR THE DEPARTMENT OF ASSESSMENT	<u>P327,448.40</u>



GENERAL OBJECTIVES, FUNCTIONS AND ACTIVITIES:

The DEPARTMENT OF PUBLIC SERVICES, under the provisions of Section 80-; Article XIV, Republic Act No. 409, as amended, otherwise known as the Revised Charter of the City of Manila, has for its objectives, the following:

1. General Supervision and control over the sanitary building and plumbing inspection service, care, custody and cleaning of all public buildings, including markets and buildings rented for City purposes; public toilets, collection and disposal of refuse, waste contents of toilets and cesspools, and all other offensive and dangerous substances within the City;
2. To charge, at rates to be fixed by the Municipal Board fees for public service and supplies furnished by the Department to private parties;
3. To declare that any lot or ground within the City of Manila belonging to any person or corporation or to the National Government, or any branch or political subdivision thereof, if so low, excavated or walled, diked or dammed as to admit or cause the formation on the surface thereof of stagnant or foul water, or that it is a nuisance or a menace to the public health, unless filled in or its sanitary condition otherwise improved, and shall communicate the same to the Mayor;
4. To execute and enforce all laws, ordinances and regulations relating to the public service;
5. To recommend to the Municipal Board the passage of ordinance deemed necessary for the better and more adequate extension of public service; and
6. To cause the prosecution of all violations of laws, ordinances or regulations relating to public service.

For a more vigorous implementation of the functions and objectives, the Department has designed and adopted a very comprehensive and thoroughgoing system of Refuse Collection and Disposal, and planned a greatly intensified Environmental Sanitation campaign. Calculated to improve collection of City refuse to the utmost level of efficiency is the scheduled 16-hour continuous operation and systematic collection through a District organization comprising of 31 routes.

With the elimination of the outmoded pail system in the City of Manila and the full implementation of the projected sanitary household toilet facilities, the department anticipates and all-out operation of the City excavation service. The operational work plan entails additional units of excavator trucks to meet the objectives of this sanitation project of the City.



COMPARISON OF APPROPRIATIONS AND OBLIGATIONS:

For conduct of work program on Environmental and Structural Sanitation, including General Administration and Staff Service, Refuse Collection and Disposal, Central City Hall Maintenance Services, Cleaning and Maintenance of Public Buildings, Renovation, and Disposal of Human Wastes and Fecal Matters, Structural Sanitation and Inspection. Repair and Maintenance of Plumbing Inspection, and Installation of Toilet Facilities for private homeowners - P5,801,166.50 from the GENERAL FUND.

I. For personal Services, including life and retirement insurance premiums	P5,350,413.50
II. For maintenance and other operating expenses, such as Travel and Transportation Allowance, Supplies and Materials, Water Consumption, Printing and Binding, Repair of Plumbing Installation in Public Markets, Equipment and Machinery and Fixed Properties, Maintenance of City Hall Building, Rental of Public Buildings, Lots and City Hall (GNS & PLAT) Trunk Lines, Illumination and Power Service, Communications, Maintenance of PARK, Sundry Expenses, and other Services	435,753.00
III. Equipment outlay, such as Mechanical Tools, Market Cleaning and City Hall Ground Maintenance equipment, Composting Plant Laboratory Equipment and other equipment (flags and bunting)	15,000.00
TOTAL OBLIGATIONS - - - - -	P5,801,166.50 VVVVVVVVVVVV

6.78, 2.53



DEPARTMENT OF PUBLIC SERVICES

PROGRAM APPROPRIATION AND OBLIGATIONS BY OBJECTS:

1. Salaries and wages	P5,187,986.90
2. Life and retirement insurance premiums	162,427.00
3. Travel and transportation allowance	10,000.00
4. Supplies and Materials	100,000.00
5. Water consumption	175,200.00
6. Printing and Binding	600.00
7. Repair of plumbing installation in public markets	7,500.00
8. Repair of equipment and machineries	100,000.00
9. Repair of fixed properties	2,500.00
10. Rental of public buildings and lots	947.00
11. Maintenance of City Hall Building	5,000.00
12. Illumination and power service	10,000.00
13. Rental of City Hall (OTS & PLMP) Trunk lines ..	10,000.00
14. Communications	6,000.00
15. Maintenance of PARK	3,000.00
16. Other services	5,000.00
17. Equipment outlays	<u>15,000.00</u>
 TOTAL OBLIGATIONS	 P5,801,166.90
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# I. SALARIES AND WAGES

Item Number	Ord. 4816	Position Designation	No.	Amount
1		City Public Service Officer	1 P	12,000.00
2		Assistant City Public Service Officer	1	11,600.00
6-2577		Administrative Officer IV	1	10,800.00
75-2577				
238-258				
288-258				
363-258		Chief of Divisions at P9,600.00 p.a.	4	38,400.00
174		City Hall Bldg. Maintenance Officer	1	5,400.00
7		Administrative Assistant IV	1	5,600.00
4		Administrative Assistant IV	1	5,400.00
77		Administrative Assistant IV	1	6,600.00
366		Administrative Assistant IV	1	5,400.00
290		Administrative Assistant I	1	5,700.00
19		Administrative Assistant I	1	4,800.00
239		Administrative Assistant I	1	5,400.00
175		Administrative Assistant I	1	5,100.00
5		Management Analyst	1	5,400.00
371		Confidential Assistant	1	4,380.00
12		Legal Assistant	1	4,800.00
14		Legal Assistant	1	4,200.00
117		Confidential Utilityman	1	2,400.00
3		Technical Assistant	-	to Mayor's Office
11		Confidential Utilityman	-	To Mayor's Office
76 & 289		Sanitary Engineer at P4200 p.a.	2	8,400.00
90 & 126		Sanitary Engineer at P3720 p.a.	3	11,160.00
127		Chemist	1	3,720.00
177		Architect	1	4,380.00
8		Supervising Budget Clerk	1	5,100.00
53		Supervising Accounting Clerk	1	5,100.00
21		Supervising Personnel Clerk	1	5,100.00
29		Supervising Property Clerk	1	5,400.00
28 - 286		Supervising Records Clerk	1	6,600.00
65		Supervising Billing Clerk	1	5,100.00
365-a		Supervising Clerk	1	4,200.00
291		Supervising Clerk	1	4,800.00
10 & 240		Supervising Clerk at P3720 p.a.	2	7,440.00
176		Supervisor	1	3,960.00
264		Supervising Clerk	1	4,200.00
180		Supervising Clerk	1	3,300.00
13		Senior Budget Clerk	1	4,800.00
54		Senior Accounting Clerk	1	4,200.00
40		Senior Property Inspector	1	4,500.00
29 - 286		Senior Records Clerk	1	4,200.00
78		Senior Clerk	1	4,200.00
38		Senior Clerk	1	3,960.00
307		Senior Clerk	1	4,500.00
61 & 55		Senior Clerk at P3480 p.a.	2	6,960.00
312		Senior Clerk	1	3,720.00
31		Senior Clerk	1	3,720.00
22		Senior Clerk	1	4,200.00
66, 341 & 133		Senior Clerks at P3720 p.a.	3	11,160.00
305		Senior Clerk	1	3,300.00
37		Senior Clerk	1	3,300.00
367		Senior Clerk	1	3,120.00
294		Senior Clerk	1	3,300.00
368		Property Clerk	1	2,940.00
378		Senior Clerk	1	2,400.00
9- 281		Senior Clerk	-	To Mayor's Office
315		Budget Clerk	1	3,480.00
56		Senior Clerk	1	3,480.00
41		Property Clerk	1	3,120.00
309		Clerk II	1	3,480.00

67	Clerk II	1	P 3,300.00
68	Clerk II	1	2,760.00
80 & 134	Clerk II at P2940 p.a.	4	11,760.00
16 & 265	Clerk II at P2530 p.a.	2	5,160.00
25	Clerk II	1	3,120.00
387	Clerk II	1	2,400.00
58	Clerk I	1	2,940.00
303	Clerk I	1	2,880.00
317	Clerk I	1	2,760.00
296	Clerk I	1	3,120.00
296-a	Clerk I	1	3,120.00
318	Supervising Clerk	1	3,120.00
43, 134 & 299	Clerk I at P2760 p.a.	3	8,280.00
79	Clerk I	1	2,940.00
292	Clerk	1	2,940.00
24, 57 & 62	Clerk I at P2760 p.a.	3	8,280.00
23	Clerk I	1	2,760.00
20, 304 & 45	Clerk I at P2530 p.a.	4	10,320.00
30 & 63	Clerk I at P2760 p.a.	2	5,520.00
293, 295, 298 379, 381, 380 413, 185 & 303	Clerk I at P2400 p.a.	9	21,600.00
297	Clerk I	1	2,580.00
109	Foreman	1	2,530.00
306	Clerk I	1	2,280.00
392	Clerical Aide	1	2,760.00
81 & 266	Clerical Aide at P2580 p.a.	2	5,160.00
32 & 184	Clerical Aide at P2400 p.a.	2	4,800.00
420	Clerical Aide	1	2,580.00
267, 391 & 410	Clerical Aide at P2280 p.a.	4	9,120.00
336	Store Aide	1	2,280.00
415	Clerical Aide	1	2,280.00
146	Checker	1	2,940.00
116	Checker at P7.30 p.d.	1	2,737.50
88	Janitor-Messenger	1	2,760.00
119	Messenger	1	2,280.00
42	Storekeeper	1	3,240.00
243	Storekeeper	1	2,280.00
350	Storekeeper	1	2,400.00
44, 48 & 86	Store Aide at P2520 p.a.	4	10,080.00
39, 47, 51 & 52	Store Aide at P2400 p.a.	4	9,600.00
49 & 50	Store Aide at P2160 p.a.	2	4,320.00
336	Store Aide at P5.95 p.d.	1	2,171.75
160	Senior Gas Station Attendant at P6.75 p.d.	1	2,463.75
145	D r i v e r	1	2,940.00
161	Gas Station Attendant at P6.25 p.d.	2	4,562.50
64	Gas Station Attendant	1	2,280.00
300	Supervising Plumbing Inspector II	1	5,700.00
301	Supervising Plumbing Inspector I	1	4,200.00
304	Supervising Plumbing Inspector I	1	2,520.00
303-a	Plumbing Inspector	1	3,960.00
302	Plumbing Inspector	1	3,960.00
303	Plumbing Inspector	1	3,120.00
303	Plumbing Inspector	1	3,120.00
304-a	Plumbing Inspector	1	3,120.00
304	Plumbing Inspector at P2530 p.a.	15	37,800.00
304	Plumbing Inspector	1	2,940.00
304	Plumbing Inspector	1	2,940.00
304	Plumbing Inspector	1	2,940.00
304	Plumbing Inspector	1	2,940.00
304	Plumbing Inspector	1	2,940.00
304	Assistant Plumbing Inspector	1	2,940.00
46	Plumbing Inspector	1	2,400.00
319	Plumbing Inspector	1	2,160.00
311	Supervising Sanitary Building Inspector	1	5,700.00
313	Senior Sanitary Building Inspector	1	4,800.00

11	316	Supervising Sanitary Building Inspector	1	2,940.00
12	345-a 834	Sanitary Building Inspector	1	3,120.00
13	357 - 824	Sanitary Building Inspector	1	2,760.00
14	371	Supervising Environmental Sanitation Inspector	1	5,820.00
15	396	Supervising Environmental Sanitation Inspector	1	4,800.00
16	416	Supervising Environmental Sanitation Inspector	1	5,400.00
127	397	Senior Environmental Sanitation Insptr.	1	3,300.00
128	372 & 401	Senior Environmental Sanitation Insptr. at P3480 p.a.	2	6,960.00
129	388 & 395	Senior Environmental Sanitation Insptr. at P2580 p.a.	2	5,160.00
130	400	Environmental Sanitation Inspector	1	3,420.00
131	402, 389 & 375	Environmental Sanitation Inspector at P2580 p.a.	3	7,560.00
132	210-a, 373, 394, 395, 377-a & 403	Environmental Sanitation Inspector at P2400 p.a.	9	21,600.00
133	417	Environmental Sanitation Inspector at P2850 p.a.	3	7,740.00
134	418	Environmental Sanitation Inspector	1	2,580.00
135	418-a 829	Environmental Sanitation Inspector	1	2,580.00
136	374, 375-a, 384 & 399	Environmental Sanitation Inspector at P2280 p.a.	5	11,400.00
137	393, 390, 377, 383 407, 410 & 419	Environmental Sanitation Inspector at P2160 p.a.	29	62,640.00
138	406	Inspector	1	2,280.00
139	407	Environmental Sanitation Inspector	1	2,280.00
140	419	Inspector at P2280 p.a.	2	4,560.00
141	419	Environmental Sanitation Inspector	1	2,280.00
142	69	Septic Well Inspector	1	2,280.00
143	129	Administrative Assistant IV	1	7,200.00
144	130	Assistant Motor Pool Superintendent	1	4,200.00
145	131	Supervising Motor Pool Dispatcher	1	4,800.00
146	148	General Automotive Mechanic Foreman	1	4,200.00
147	150	Supervising Auto Electrician	1	3,720.00
148	149	Automotive Mechanic Foreman	1	3,720.00
149	154	Automotive Mechanic Foreman	1	3,300.00
150	136	Motor Pool Dispatcher	1	2,880.00
151	137	Motor Pool Dispatcher at P8.75 p.d.	2	6,187.50
152	138	Motor Pool Dispatcher at P8.25 p.d.	3	6,022.50
153	138-a	Motor Pool Dispatcher at P3300 p.a.	1	3,300.00
154	151	Senior Auto Electrician at P8.25 p.d.	1	3,011.25
155	157	Senior Fireman at P3300 p.a. @	2	6,600.00
156	133 & 156	Automotive Mechanic at P2940 p.a.	2	5,880.00
157	152, 155 & 145	Automotive Mechanic at P8.00 p.d.	22	64,240.00
158	152	Senior Automotive Mechanic at P8.50 p.d.	3	9,307.50
159	152	Mechanic at P8.00 p.d.	1	2,920.00
160	147	Heavy Equipment Operator at P8.00 p.d.	6	17,520.00
161	140	D r i v e r	1	3,300.00
162	139 & 145-a	Drivers at P3120 p.a.	2	6,240.00
163	142, 143 & 146	Drivers at P2940 p.a.	6	17,640.00
164	144	Driver	1	2,580.00
165	145, 141, 104, 145-b, 145-c & 147	Drivers at P8.00 p.d.	116	338,720.00
166	145	Senior Drivers at P2940 p.a.	6	17,640.00
167	104	Special Laborer	1	2,940.00
168	159	Vulcanizer at P7.25 p.d.	1	2,646.25
169	158	Fireman at P7.25 p.d.	10	26,462.50
170	167	Fireman at P6.25 p.d.	1	2,281.25
171	168	Fireman at P5.95 p.d.	1	2,171.75
172	145	Welder at P8.00 p.d.	1	2,920.00
173	162 & 163	Welders at P6.75 p.d.	2	4,927.50
174	164	Greaseman at P7.25 p.d.	1	2,646.25
175	165	Batteryman at P8.25 p.d.	1	3,011.25
176	168	Batteryman at P5.95 p.d.	1	2,171.75



77	166	Toolkeeper	1	\$ 2,280.00
78	89	Labor Supervisor	1	5,100.00
79	329	General Construction Foreman	1	6,600.00
80	342	General Construction Foreman	1	6,600.00
81	113-3161	General Maintenance Foreman	1	5,400.00
82	243 & 300	General Labor Foreman at \$5400 p.a.	2	10,800.00
83	205	General Labor Foreman	1	5,340.00
84	263	General Labor Foreman	1	5,400.00
85	95 & 274	General Labor Foreman at \$4200 p.a.	2	8,400.00
86	332	General Labor Foreman	1	3,840.00
87	132	General Labor Foreman	1	4,280.00
88	178	General Labor Foreman	1	3,940.00
89	91 & 94	General Labor Foreman at \$3600 p.a.	2	7,200.00
90	93	General Labor Foreman	1	3,960.00
91	92	General Labor Foreman	1	3,960.00
92	331	Labor Foreman II	1	5,280.00
93	246	Senior Foreman	1	5,400.00
94	247	Labor Foreman II	1	4,200.00
95	96 - R734	Labor Foreman II	1	3,960.00
96	280	Foreman Supervisor	1	3,960.00
97	101-a	Labor Foreman II	1	3,300.00
98	96 & 204	Labor Foreman II at \$3240 p.a.	2	6,480.00
99	256	Labor Foreman	1	3,480.00
100	269	Foreman	1	3,480.00
101	275	Labor Foreman II at \$3060 p.a.	2	6,120.00
102	248	Foreman	1	3,300.00
103	275	Foreman	1	3,300.00
104	107	Labor Foreman II at \$8.75 p.d.	2	6,387.50
105	101 & 276	Labor Foreman II at \$8.50 p.d.	4	12,410.00
106	252 & 255	Labor Foreman II at \$7.25 p.d.	3	7,938.75
107	101-a & 398	Labor Foreman I at \$3240 p.a.	4	12,960.00
108	281	Labor Foreman I at \$3480 p.a.	3	6,960.00
109	281	Foreman	1	3,480.00
110	New	Labor Foreman	1	4,320.00
111	New	Laborers at \$2400 p.a.	3	7,200.00
112	98	Labor Foreman	1	3,480.00
113	284	Labor Foreman I	1	3,480.00
114	100, 114, 270 & 278	Labor Foreman I at \$3060 p.a.	20	61,200.00
115	270	Labor Foreman I	1	3,240.00
116	100	Foreman	1	3,240.00
117	270	Labor Foreman	1	3,240.00
118	99, 110, 115 & 333	Labor Foreman I at \$2940 p.a.	4	11,760.00
119	260 & 198	Labor Foreman I at \$2880 p.a.	2	5,760.00
120	282, 339, 249 & 373	Labor Foreman I at \$2700 p.a.	8	21,600.00
121	97 & 261-a	Labor Foreman I at \$2520 p.a.	2	5,040.00
122	253, 285, 340	Labor Foreman I at \$2400 p.a.	3	7,200.00
123	376 & 404	Labor Foreman I at \$2400 p.a.	2	4,800.00
124	348	Labor Foreman	1	2,580.00
125	334	Labor Foreman I	1	2,340.00
126	103 & 347	Labor Foreman I at \$2280 p.a.	3	6,840.00
127	101, 108 & 109	Labor Foreman I at \$8.50 p.d.	9	27,922.50
128	102 & 102-a	Labor Foreman I at \$8.25 p.d.	5	15,056.25
129	283	Labor Foreman I at \$7.25 p.d.	1	2,646.25
130	249, 249-a, 250,			
	251 & 254	Labor Foreman I at \$7.00 p.d.	23	58,765.00
131	249	Labor Foreman at \$7.50 p.d.	1	2,717.50
132	249	Labor Foreman	1	2,760.00
133	251	Labor Foreman	1	2,760.00
134	259	Labor Foreman I at \$6.75 p.d.	1	2,463.75
135	259 -a R129	Foreman	1	3,120.00
136	262, 261, 408 & 408a	Labor Foreman I at \$6.50 p.d.	5	11,862.50
137	260-a	Labor Foreman I at \$6.25 p.d.	1	2,281.25
138	336, 385 & 409	Labor Foreman I at \$5.95 p.d.	5	10,858.75
139	244	Senior Timekeeper	1	2,760.00
140	382	Timekeeper	1	2,160.00
141	182	Telephone Technician at \$2760 p.a.	3	5,520.00

42	183	Telephone Lineman at P2400 p.a.	2	4,800.00
43	181	Telephone Operator at P1920 p.a.	7	13,440.00
44	181	Telephone Operator	1	1,920.00
45	124	Telephone Lineman Helper at P5.95 p.d.	1	2,171.75
46	145	Electrician at P8.00 p.d.	1	2,920.00
47	82	Senior Mimeograph Operator	1	3,480.00
48	33	Mimeograph Operator	1	2,580.00
49	74, 26, 120 & 242	Mimeograph Operators at P2400 p.a.	4	9,600.00
50	369	Mimeograph Operator	1	2,160.00
51	320	Supervising Plumber	1	5,400.00
52	324	Plumber	1	2,580.00
53	335	Plumber Foreman	1	2,400.00
54	321	Plumber Foreman	1	2,940.00
55	323	Plumber Foreman	1	2,940.00
56	322	Plumber Foreman	1	2,940.00
57	326	Plumber	1	2,460.00
58	325 & 205	Plumbers at P6.75 p.d.	15	36,936.25
59	325	Plumber	1	2,760.00
60	203	Plumber	1	2,760.00
61	205	Plumber at P7.35 p.d.	1	2,646.25
62	343	Carpenter Foreman	1	3,720.00
63	346	Carpenter Foreman	1	3,300.00
64	344-a R241	Carpenter Foreman	1	3,300.00
65	345 - R241	Carpenter Foreman	1	2,940.00
66	344 - R241	Senior Carpenter	1	2,880.00
67	355	Senior Mason	1	2,580.00
68	360	Senior Painter	1	2,520.00
69	353-a	Carpenter	1	2,580.00
70	394	Carpenter	1	2,940.00
71	394-a	Carpenter	1	2,940.00
72	391	Carpenter	1	2,520.00
73	351	Carpenter	1	2,940.00
74	351-a	Carpenter	1	2,940.00
75	352 & 360-a	Carpenter at P2400 p.a.	6	14,400.00
76	352	Carpenter	1	2,760.00
77	353 & 15	Carpenter at P2280 p.a.	7	15,960.00
78	145	Carpenter at P8.00 p.d.	3	8,760.00
79	356	Mason	1	2,520.00
80	358	Mason	1	2,160.00
81	104	Mason at P8.00 p.d.	3	8,760.00
82	361	Painters at P2400 p.a.	2	4,800.00
83	145	Painters at P8.00 p.d.	3	8,760.00
84	362	Painters at P6.75 p.d.	2	4,927.50
85	179	Chief Security Guard	1	4,900.00
86	170	Supervising Watchman	1	2,940.00
87	187	Senior Watchman	1	2,760.00
88	146	Senior Watchman	1	2,940.00
89	189	Senior Watchman at P6.75 p.d.	1	2,463.75
90	191	Watchman P7.30 p.d.	1	2,664.50
91	173	Watchman	1	2,580.00
92	190	Watchman at P2280 p.a.	2	4,560.00
93	123, 123 & 197	Watchmen at P2160 p.a.	5	10,800.00
94	104, 111 & 145	Watchmen at P8.00 p.d.	8	23,360.00
95	195 & 196	Watchmen at P7.30 p.d.	2	5,329.00
96	195	Watchman at P8.00 p.d.	1	2,920.00
97	158	Watchman at P7.25 p.d.	1	2,646.25
98	171, 138 & 338	Watchmen at P6.75 p.d.	23	54,202.50
99	171	Senior Watchman at P7.50 p.d.	3	8,212.50
100	171	Watchman	1	2,400.00
101	172 & 268	Watchmen at P5.95 p.d.	6	11,080.50
102	206 & 208	Janitor Foreman at P2760 p.a.	2	5,520.00
103	207-a	Janitor Foreman	1	2,760.00
104	207	Janitor Foreman at P7.25 p.d.	1	2,646.25
105	210-b	Janitor	1	2,760.00
106	210-a	Janitors at P2580 p.a.	4	10,320.00
107	210, 211, 212 & 228	Janitors at P2580 p.a.	9	23,220.00
108	213 & 214	Janitors at P2400 p.a.	2	4,800.00

19	219, 231, 233 & 235	Janitors at P2100 p.a.	7	P 9,520.00
20	216	Special Laborer	1	2,280.00
21	104	Janitors at P8.00 p.d.	5	14,600.00
22	209, 221, 215 & 222	Janitors at P6.75 p.d.	40	98,550.00
23	232 & 224	Janitors at P5.95 p.d.	3	6,519.25
24	260-a, b & 257	Leadman Laborers at P6.25 p.d.	17	38,781.25
25	225	Leadman Laborer	1	2,160.00
26	104 & 111	Garbage Collectors at P8.00 p.d.	270	788,400.00
27	104 & 111	Labor Foreman at P3000 p.a.	6	18,000.00
28	104 & 111	Dump Laborers at P8.00 p.d.	23	67,160.00
29	257	Market Laborers at P6.25 p.d.	152	346,750.00
30	273 & 277	Toilet Laborers at P8.00 p.d.	97	383,240.00
31	286	Toilet Laborers at P6.50 p.d.	90	213,525.00
32	258	Toilet Caretakers at P6.75 p.d.	20	49,275.00
33	258	Toilet Caretakers at P8.00 p.d.	1	2,920.00
34	279	Excavators at P6.75 p.d.	3	7,391.25
35	104	Tree Trimmers at P8.00 p.d.	2	5,840.00
36	202	Ground Maintenance Man at P6.50	2	4,745.00
37	199	Ground Maintenance Man at P6.95	1	2,427.25
38	200	Ground Maintenance Man at P6.80	4	9,938.00
39	201	Ground Maintenance Man at P7.80	1	2,847.00
40	286	Utilityman at P6.50 p.d.	1	2,372.50
41	278	Laborers at P3060 p.a.	2	6,120.00
42	104-a, 36-Mayor's	Laborers at P2,760.00 p.a.	3	8,280.00
	38-Mayor's	Laborer	1	2,940.00
43	83	Laborer	1	2,700.00
44	135	Laborer	1	2,520.00
45	85	Laborer	1	2,520.00
46	81-a, 17, 18, 70, 72, 35, 59, 34, 60 & 405	Laborers at P2400 p.a.	15	36,000.00
47	105, 105-a, 27, 310 & 359	Laborers at P2280 p.a.	5	11,400.00
48	84	Laborer	1	2,400.00
49	125, 137, 122, 229, 71, 186, 363, 272, & 411	Laborers at P2160 p.a.	12	25,920.00
50	370	Laborer	1	2,280.00
51	327	Laborer	1	2,100.00
52	104 & 111	Laborers at P8.00 p.d.	19	53,480.00
53	341 & 364	Laborers at P6.75 p.d.	5	12,318.75
54	112 & 112-a	Laborers at P6.25 p.d.	2	4,562.50
55	118, 121, 124, 128, 336, 337, 328, 386, 412 & 414	Laborers at P5.95 p.d.	41	89,041.75
56	128	Laborer In-Charge at P7.25 p.d.	2	5,292.50
57	128	Laborer at P7.00 p.d.	1	2,555.00
58	New	Drivers at P8.00 p.d.	30	87,600.00
59	New	Garbage Collectors at P6.05 p.d.	60	132,495.00
60	New	Dump Laborers at P6.05 p.d.	10	22,082.50
61	New	Market Laborers at P6.05 p.d.	10	22,082.50
62	106, 169 & 287	Lump Sum Fund, for hire of substitute Garbage Collectors, not exceeding 50 a day, substitute drivers not exceeding 20 a day and 9 Casual Mechanics and additional Substitute and Temporary Personnel as necessary during the period of emergency		250,000.00

TOTAL SALARIES AND WAGES - PERSONNEL .....

P 5,187,986.30



# I. SALARIES AND WAGES

## DIVISION OFFICE

ITEM NO.

PROPOSED ORD. 4916

DESIGNATION

NO.

AMOUNT

### OFFICE OF THE SUPERINTENDENT OF CITY SCHOOLS

1	1	Superintendent of City Schools	1	P 4,800.00
2	2	Administrative Assistant I	1	3,960.00
3	3	Senior Clerk	1	3,120.00

### OFFICE OF THE ASSISTANT SUPERINTENDENT OF CITY SCHOOLS

4	4	Assistant Superintendent of City Schools	1	11,600.00
5	5	Supervisor of Libraries at P7668 p.a. (94632 Nat. Share & P3036 City Share)	1	3,036.00
6	6	Librarian	1	3,720.00
7	82	Senior Clerk	1	3,120.00
8	24'0'4783	Clerk II	1	2,400.00

### OFFICE OF THE ASSISTANT SUPERINTENDENT FOR ELEMENTARY EDUCATION

9	8	Assistant Superintendent for Elementary Education	1	11,600.00
10	R-66, '64	Senior Clerk	1	3,720.00
11	8a	Administrative Clerk	1	3,760.00
TOTAL FOR THE OFFICE OF THE SUPERINTENDENTS			11	P 53,836.00

### OFFICE OF THE ASSISTANT TO THE SUPERINTENDENT ON ADMINISTRATIVE AND AUXILIARY MATTERS

12	12	Assistant to the Superintendent on Administrative and Auxiliary Matters	1	11,400.00
13	13	Public Relations Officer	1	4,200.00
14	14	Administrative Clerk	1	3,960.00
TOTAL FOR THE OFFICE OF THE ASSISTANT TO THE SUPERINTENDENT ON ADMINISTRATIVE AND AUXILIARY MATTERS			3	P 19,560.00

### OFFICE OF THE EXECUTIVE ASSISTANT

15	15	Executive Assistant	1	9,000.00
16	353	Clerk I	1	2,580.00
17	17	Special Laborer	1	2,280.00
TOTAL FOR THE OFFICE OF THE EXECUTIVE ASSISTANT			3	P 13,860.00

### 1. LEGAL AFFAIRS AND COMPLAINTS SERVICES

18	18	Chief, Legal Affairs & Complaints Services	1	7,620.00
19	19	Senior Complaints Investigator	1	3,960.00
20	20	Investigator	1	3,720.00
21	21	Clerk-Stenographer	1	3,120.00
22	24'0'4783	Clerk I	1	2,400.00
TOTAL FOR LEGAL AFFAIRS AND COMPLAINTS SERVICES			5	P 20,820.00

## 2. BUDGET SERVICES

23	22	Budget Officer & Chief, Budget Services	1	P 5,100.00
24	23	Budget Clerk	1	3,720.00
25	24	Budget Clerk	1	3,720.00
26	25	Clerk-Stenographer	1	3,120.00
27	26	Senior Clerk	1	2,580.00
28	28	Clerk I	1	2,580.00
29	29	Clerk II	1	2,580.00
30	31	Clerk I	1	2,400.00
TOTAL FOR BUDGET SERVICES			<u>8</u>	<u>P25,800.00</u>

## 3. PUBLICATION SERVICES

31	32	Chief, Publication Services	1	7,620.00
32	33	Asst. Chief, Publication Services	1	4,140.00
33	34	Editing & School Publication Supervisor	1	3,720.00

### 3a. Materials Production Section

34	35	Materials Production Supervisor	1	3,720.00
35	37	Clerk I	1	2,400.00
36	38	Mimeograph Operator	1	2,760.00
37	39	Mimeograph Operator	1	2,400.00

### 3b. Proofreading and Printing Section

38	41	Proofreading & Printing Supervisor	1	3,960.00
39	350	Senior Clerk	1	2,760.00
40	43	Mimeograph Operator	1	2,400.00
41	43	Mimeograph Operator	1	2,760.00

## TOTAL FOR PUBLICATION SERVICES

11 P38,640.00

## 4. SECONDARY GUIDANCE & COUNSELING SERVICES

42	45	Chief, Secondary Guidance & Counseling Services	1	7,620.00
43	46	Supervising Guidance Counselors at P4560 p. a. each	2	9,120.00
44	19'0'4783	Guidance Counselors at P3480 p. a. each	8	27,840.00
45	44	Clerk I	1	2,580.00

### 4a. Student Adjustment Section

46	47	Supervising Guidance Counselor	1	4,560.00
47	48	Guidance Counselor	1	4,200.00
48	49;50	Guidance Counselors at P3960 p.a. each	17	67,320.00

### 4b. Vocational Guidance & Placement Section

49	51	Supervising Guidance Counselor	1	4,560.00
50	52	Guidance Counselors at P4200 p.a. each	5	21,000.00
51	53	Guidance Counselors at P3960 p.a. each	2	7,920.00

### 4c. Child Accounting Section

52	54	Supervising Guidance Counselor	1	4,560.00
53	55	Guidance Counselors at P4200 p.a. each	2	8,400.00
54	56	Guidance Counselors at P3960 p.a. each	2	7,920.00

#### 4d. Special Education Section

55	57	Supervising Guidance Counselor	1	4,560.00
56	58	Guidance Counselors at \$4200 p.a. each	7	29,400.00
TOTAL FOR SECONDARY GUIDANCE & COUNSELING SERVICES			82	\$211,560.00

#### 5. ELEMENTARY GUIDANCE, COUNSELING & SPECIAL EDUCATION SERVICES

57	59	Chief, Elementary Guidance, Counseling & Special Education Services at \$7848 (\$4632 Nat. Share & \$3216 City Share)	1	3,216.00
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##### 5a. Elementary Guidance & Counseling Section

58	60	Supervising Guidance Counselor	1	4,200.00
59	61	Guidance Counselors at \$4200 p.a. each	13	54,600.00
60	62;63	Guidance Counselors at \$3960 p.a. each	25	99,000.00
61	64;65	Guidance Counselors at \$3720 p.a. each	3	11,160.00
62	4'0'4783	Guidance Counselors at \$3480 p.a. each	4	13,920.00

##### 5b. Special Education Section

63	66	Supervising Teacher for Handicapped Children	1	4,200.00
64	67;68	Teachers at \$3960 p.a. each	14	55,440.00
65	69	Teachers at \$3540 p.a. each	7	24,780.00
66	70	Teachers at \$3180 p.a. each	3	9,540.00

TOTAL FOR ELEMENTARY GUIDANCE, COUNSELING AND SPECIAL EDUCATION SERVICES

72 \$280,056.00

#### 6. ACCOUNTING SERVICES

67	71	Chief, Accounting Services	1	7,620.00
68	72	Asst. Chief, Accounting Services	1	6,600.00

##### 6a. Voucher and Audit Section

69	74	Voucher and Audit Supervisor	1	3,720.00
70	391	Clerk II	1	2,580.00
71	7	Clerk II	1	2,580.00
72	24'0'4783	Clerk II	1	2,400.00
73	73	Bookkeeper	1	3,720.00

##### 6b. Bookkeeping Section

74	78	Supervising Bookkeeper	1	3,720.00
75	79	Senior Clerk	1	3,720.00
76	80	Bookkeeper	1	3,300.00
77	75	Bookkeeper	1	3,120.00
78	81	Bookkeeper	1	2,580.00
79	76	Clerk I	1	2,580.00

TOTAL FOR ACCOUNTING SERVICES

13 48,840.00

#### 7. PERSONNEL SERVICES

80	83	Chief, Personnel Services	1	7,620.00
81	84	Asst. Chief, Personnel Services	1	4,800.00
82	85	Senior Clerk	1	3,720.00
83	86	Administrative Clerk	1	3,420.00
84	87	Senior Clerk	1	3,240.00



### 6. Primary Teachers Personnel Section

85	88	Personnel Supervisor	1	4,320.00
86	150	Clerk II	1	2,760.00
87	89	Senior Clerk	1	3,720.00
88	358	Clerk I	1	2,580.00
89	95	Laborer	1	2,400.00

### 7b. Intermediate Teachers Personnel Section

90	96	Personnel Supervisor	1	3,960.00
91	347	Senior Clerk	1	3,720.00
92	24'0'4783	Clerk II	1	2,400.00
93	89	Senior Clerk	1	2,760.00
94	100	Clerk I	1	2,400.00

### 7a. Secondary Teachers Personnel Section

95	101	Personnel Supervisor	1	4,320.00
96	104	Clerk II	1	2,760.00
97	105	Clerk II	1	2,580.00
98	106	Senior Clerk	1	2,580.00
99	7'0'4783	Clerk I	1	2,400.00

8-66'64

### 7d. Evening & Night Teachers Personnel Section

100	5a	Personnel Supervisor	1	3,720.00
101	90	Clerk I	1	2,940.00
102	98	Clerk II	1	3,340.00
103	93	Laborer	1	2,280.00

### 7c. Clerical & Unclassified Personnel Section

104	107	Personnel Supervisor	1	4,200.00
105	108	Senior Clerk	1	2,580.00
106	7'0'4783	Clerk I	1	2,400.00
107	94	Laborer	1	2,280.00

### 7f. Leave and Vacation Pay Claims Section

108	97	Pay Claims Supervisor	1	3,720.00
109	103	Senior Clerk	1	2,880.00
110	102	Senior Clerk	1	3,480.00
111	92	Clerk II	1	2,580.00

### 7g. Retirement Claims & Insurance Section

112	91	Retirement Claims & Insurance Supervisor	1	3,120.00
113	9	Senior Clerk	1	3,240.00
114	7'0'4783	Clerk II	1	2,400.00
115	24'0'4783	Clerk II	1	2,400.00

TOTAL FOR PERSONNEL SECTIONS

36 115,920.00

### 8. SCHOOL PLANT SERVICES

116	116	Chief, School Plant Services	1	7,620.00
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### 8a. Building Accounts Section

117	117	Building Accounts Supervisor	1	3,300.00
118	7'0'4783	Clerk II	1	2,400.00
119	119	Laborers at \$2280 p.a. each	7	15,960.00

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8b. School Plant Supervising Section

120	120	School Plant Supervisor	1	3,300.00
121	152	Draftsman I	1	3,000.00
122	353	Clerk II	1	2,580.00
123	121	Janitors at P2280 p.a. each	10	22,800.00
124	121	Laborer-Messenger	1	2,280.00
125	122	Janitors at P2280 p.a. each	5	11,400.00
126	123	Janitor-Driver	1	2,280.00

TOTAL FOR SCHOOL PLANT SERVICES	30	775,920.00
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9. RESEARCH AND EVALUATION SERVICES

127	124	Chief, Research & Evaluation Services	1	7,620.00
128	125	Asst. Chief, Research & Evaluation Services & Chief, Research Section	1	5,100.00
129	126	Senior Researcher	1	3,960.00
130	127	Researcher	1	3,600.00
131	23*0*4783	Researcher	1	3,000.00

9a. Test Construction & Testing Section

132	128	Test Construction Supervisor	1	3,960.00
133	129	Test Constructor	1	3,720.00
134	130	Test Constructor	1	3,600.00
135	131	Clerk II	1	2,580.00

9b. Evaluation Section

136	132	Supervising Evaluator	1	4,320.00
137	133	Evaluator	1	3,960.00
138	22*0*4783	Evaluator	1	3,000.00
139	137	Clerk I	1	2,760.00
140	134	Laborer	1	2,280.00

9c. Statistical Section

141	135	Supervising Statistician	1	3,720.00
142	136	Statistician	1	3,600.00
143	138	Clerk II	1	2,760.00
144	24*0*4783	Clerk I	1	2,400.00

TOTAL FOR RESEARCH & EVALUATION SERVICES	18	665,940.00
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10. CURRICULUM SERVICES

145	139	Chief, Curriculum Services	1	7,800.00
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10a. Curriculum Writing Section

146	140	Supervising Curriculum Writer	1	3,960.00
147	141	Curriculum Writers at P3720 p.a. each	2	7,440.00
148	141a	Curriculum Writer	1	3,120.00
149	315	Clerk I	1	2,400.00

10b. Curriculum Research Section

150	143	Supervising Curriculum Researcher	1	4,320.00
151	144	Curriculum Researcher	1	3,960.00
152	145	Curriculum Researcher	1	3,720.00
153	145a	Curriculum Researcher	1	3,120.00
154	315	Clerk I	1	2,400.00

TOTAL FOR CURRICULUM SERVICES	11	642,240.00
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## 11. VOCATIONAL EDUCATION SERVICES

155	146	Chief, Vocational Education Services	1	P 7,620.00
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### 11a. Industrial Arts & Elementary Agriculture Section

156	147	Supervisor & Chief, Industrial Arts & Elementary Agriculture Section	1	7,200.00
157	148	Supervisor	1	6,000.00
158	149	Supervisor	1	6,000.00
159	0'4783	Supervisor	1	6,000.00
160	7'0'4783	Clerk IX	1	2,400.00

### 11b. Practical Arts & Vocational Trade Courses

161	151	Supervisor & Chief, Practical Arts & Vocational Trade Courses Section	1	6,000.00
162	15'0'4783	Supervisor	1	6,000.00
163	153	Senior Clerk	1	3,120.00

### 11c. Music and Arts Section

164	160	Supervisor & Chief, Music & Arts Section	1	7,200.00
165	161	Supervisor	1	6,000.00

TOTAL FOR VOCATIONAL EDUCATION SERVICES	<u>11</u>	<u>\$63,540.00</u>
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## 12. HOME ECONOMICS EDUCATION SERVICES

166	154	Chief, Home Economics Education Services	1	7,620.00
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### 12a. Elementary Home Economics Education Section

167	155	Supervisor & Chief, Elementary Home Economics Education Section	1	6,600.00
168	156	Supervisor	1	6,000.00

### 12b. Secondary Home Economics Education & Girls Trades Section

169	157	Supervisor & Chief, Secondary Home Economics Education & Girls Trades Section	1	6,600.00
170	158	Supervisor	1	6,000.00
171	15'0'4783	Supervisors at \$6000 p.a. each	2	12,000.00
172	37	Clerk I	1	2,580.00

TOTAL FOR HOME ECONOMICS EDUCATION SERVICES	<u>8</u>	<u>\$47,400.00</u>
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## 13. HEALTH EDUCATION AND NURSING SERVICES

173	162	Chief, Health Education & Nursing Services	1	7,620.00
174	163	Asst. Chief, Health Education & Nursing Services & Supervisor	1	6,600.00
175	15'0'4783	Supervisor	1	6,000.00

### 13a. School Nursing Section

176	Reg. 708	Teacher-Nurse Supervisor	1	4,320.00
	S'63 164a	Teacher-Nurse Supervisor	1	4,320.00
177	165	Teacher-Nurse Supervisor	1	3,960.00
178	166	Teacher-Nurse	1	7,080.00
179	167	Teacher-Nurses at \$3540 p.a. each	2	7,080.00
180	168;169	Teacher-Nurses at \$3360 p.a. each	30	100,800.00
181	170	Teacher-Nurses at \$3060 p.a. each	23	70,380.00



182	171	Teacher-Nurses at P3000 p.a. each	2	P 6,000.00
183	0'4783	Teacher-Nurses at P2760 p.a. each	11	30,360.00

13b. Special Health Service Section

184	Res. 708 a. '63			
	171a	Teacher-Nurse Supervisor	1	4,320.00
185	172	Teacher-Nurse	1	3,960.00
186	173	Teacher-Nurses at P3720 p.a. each	2	7,440.00
187	174	Teacher-Nurse	1	3,180.00
188	175;176	Teacher-Nurses at P3060 p.a. each	3	9,180.00
TOTAL FOR HEALTH EDUCATION & NURSING SERVICES			<u>82</u>	<u>P 275,520.00</u>

14. ELEMENTARY PHYSICAL EDUCATION SERVICES

189	177	Supervisor & Chief, Elementary Physical Education Services at P7428 (P4632 Nat. Share & P2796 City Share)	1	2,796.00
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14a. Elementary Instructional Physical Education Section

190	178	Supervisor & Chief, Elementary Instructional Physical Education Section	1	6,000.00
191	179	Girl Scout Coordinator	1	3,720.00

14b. Specialized Elementary Physical Education Section

192	180	Supervisor & Chief, Specialized Elementary Physical Education Section	1	6,000.00
193	0'4783	Clerk I	<u>1</u>	<u>2,240.00</u>
TOTAL FOR ELEMENTARY PHYSICAL EDUCATION SERVICES			<u>5</u>	<u>P 21,456.00</u>

15. SECONDARY PHYSICAL EDUCATION SERVICES

194	182	Chief, Secondary Physical Education Services	1	7,200.00
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15a. Secondary Instructional Physical Education Section

195	183	Supervisor & Chief, Secondary Instructional Physical Education Section	1	6,000.00
196	184	Supervisor	1	4,800.00
197	185	Supervisor	1	4,800.00
198	186	Teacher	1	3,360.00

15b. Specialized Secondary Physical Education Section

199	15'0'4783	Supervisor & Chief, Specialized Secondary Physical Education Section	1	6,000.00
200	332	Athletic Coordinators at P4200 p.a. each	<u>4</u>	<u>16,800.00</u>
TOTAL FOR SECONDARY PHYSICAL EDUCATION SERVICES			<u>10</u>	<u>P 48,960.00</u>

16. PROPERTY SERVICES

201	187	Chief, Property Services	1	P 7,620.00
202	188	Asst. Chief, Property Services & Supply Officer	1	4,800.00
<u>16a. Procurement Section</u>				
203	189	Supervising Procurement Clerk	1	3,120.00
204	190	Procurement Clerk II	1	2,760.00
205	191	Property Clerk II	1	2,580.00
206	348	Senior Clerk	1	3,720.00
207	313	Senior Property Clerk	1	2,580.00
<u>16b. Recording &amp; Inventory Section</u>				
208	193	Supervising Inventory Clerk	1	3,720.00
209	194	Clerk II	1	2,580.00
210	195	Senior Clerk	1	2,880.00
211	196	Senior Property Clerk	1	2,580.00
212	10	Clerk II	1	2,880.00
<u>16c. Warehousing &amp; Distributing Center</u>				
213	198	Warehousing Supervisor	1	4,320.00
214	199	Laborer	1	2,280.00
215	200	Special Laborer	1	2,580.00
216	201	Laborer	1	2,280.00
TOTAL FOR PROPERTY SERVICES			<u>16</u>	<u>P 53,280.00</u>
<u>17. RECORDS MANAGEMENT SERVICES</u>				
217	202	Chief, Records Management Services	1	7,200.00
218	203	Asst. Chief, Records Management Services	1	3,960.00
<u>17a. Receiving, Routing &amp; Filing Section</u>				
219	204	Supervising Clerk II	1	3,720.00
220	205	Senior Clerk	1	3,300.00
221	206; 207	Clerks II at \$2760 p. a. each	2	5,160.00
222	181	Senior Clerk	1	3,000.00
223	208	Special Laborer	1	2,820.00
224	209	Laborer	1	2,280.00
225	354	Clerk I	1	2,400.00
<u>17b. Numerical &amp; Personnel Records Section</u>				
226	210	Supervising Clerk II	1	3,300.00
227	211; 213; 164	Clerks II at \$2760 p.a. each	3	8,280.00
228	214	Clerk II	1	2,580.00
TOTAL FOR RECORDS MANAGEMENT SERVICES			<u>15</u>	<u>P 48,000.00</u>
<u>18. ELEMENTARY INSTRUCTIONAL AND SUPERVISORY SERVICES</u>				
229	216	Division Academic Supervisor & Chief, Elementary Instructional & Supervisory Services at \$5754 p.a. (\$5256 Nat. Share & \$528 City Share)	1	3,528.00
230	142	Senior Clerk	1	2,760.00
231	217	Clerk II	1	2,760.00
232	218	Laborer	1	2,280.00

18a. Grades I & II Instructional & Supervision  
Section

233	219	Supervisor & Chief, Grades I & II Instructional & Supervision Section at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	P 2,436.00
234	221	Supervisor at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	2,436.00
235	222;223; 226;227; 228;235	Supervisors at P6000 p.a. each	9	54,000.00
236	1'0'4783	Supervisor	1	6,000.00
237	7'0'4783	Clerk I	1	2,400.00
238	224	Laborer	1	2,280.00

18b. Grades III & IV Instructional and  
Supervision Section

239	225	Supervisor & Chief, Grades III & IV Instructional & Supervision Section at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	2,436.00
240	229;233; 236	Supervisors at P6000 p.a. each	6	36,000.00
241	Res. 28' 1a'0'4783	Supervisor	1	6,600.00
242	1'0'4783	Supervisors at P6000 p.a. each	3	18,000.00
243	230	Clerk II	1	2,580.00

18c. Language Arts Instructional and  
Supervision Section

244	231	Supervisor & Chief, Language Arts Instructional & Supervision Section at P7384 p.a. (P4632 Nat. Share & P2632 City Share)	1	2,632.00
245	220	Supervisor at P6840 p.a. (P4404 Nat. Share & P2436 City Share)	1	2,436.00
246	232	Supervisor	1	6,000.00
247	159	Clerk II	1	2,760.00

18d. Social Studies, Elementary Sciences  
and Arithmetic Instructional &  
Supervision Section

248	234	Supervisor & Chief, Social Studies, Elementary Sciences & Arithmetic Instructional and Supervision Section	1	6,840.00
249	1'0'4783	Supervisor	1	6,000.00
250	Res. 28' 0'4783	Supervisors at P7200 p.a. each	2	14,400.00
251	237	Clerk II	1	2,580.00

18e. Music Section

252	238	Supervisor & Chief, Music Section at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	2,436.00
253	239	Supervisor at P7056 p.a. (P4404 Nat. Share & P2632 City Share)	1	2,632.00
254	1'0'4783; 240	Supervisors at P6000 p.a. each	2	12,000.00
255	7'0'4783	Clerk I	1	2,400.00
TOTAL FOR ELEMENTARY INSTRUCTIONAL AND SUPERVISORY SERVICES				<u>44</u> <u>P209,652.00</u>



19. SECONDARY INSTRUCTIONAL AND SUPERVISORY SERVICES

256	241	Supervisor & Chief, Secondary Instructional & Supervisory Services	1	P 7,800.00
257	256	Laborer	1	2,280.00

18a. English, English Journalism, and Spanish Section

258	242	Supervisor & Chief, English, English Journalism & Spanish Section at P7728 p.a. (P4632 Nat. Share & P3098 City Share)	1	3,096.00
259	245	Supervisor	1	6,600.00
260	243	Supervisor at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	2,436.00
261	246	Supervisor	1	6,000.00
262	15'0'4783	Supervisors at P6000 p.a. each	2	12,000.00
263	248	Senior Clerk	1	3,720.00

18b. Filipino & Translation Section

264	244	Supervisor & Chief, Filipino and Translation Section	1	7,200.00
265	247;	Supervisors at P6000 p.a. each	2	12,000.00
266	192	Clerk I	1	2,400.00

18c. Mathematics Section

267	251	Supervisor & Chief, Mathematics Section at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	2,436.00
268	253	Supervisor	1	6,000.00
269	15'0'4783	Supervisors at P6000 p.a. each	2	12,000.00

18d. Natural Sciences Section

270	252	Supervisor & Chief, Natural Sciences Section	1	6,600.00
271	254	Supervisor	1	6,000.00
272	15'0'4783	Supervisors at P6000 p.a. each	2	12,000.00
273	76	Clerk I	1	2,580.00

18e. Social Studies & Cultural Exchange Section

274	250	Supervisor & Chief, Social Studies and Cultural Exchange Section at P7068 p.a. (P4632 Nat. Share & P2436 City Share)	1	2,436.00
275	15'0'4783	Supervisors at P6000 p.a. each	2	12,000.00

TOTAL FOR SECONDARY INSTRUCTIONAL AND SUPERVISORY SERVICES

26 1233,584.00

20. ADULT EDUCATION SERVICES

276	257	Chief, Adult Education Services	1	7,620.00
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20a. Literacy and Continuing Adult Education  
Section

277	46:0'4783	Supervisor & Chief, Literacy & Continuing Adult Education Section	1	6,000.00
278	47:0'4783	Supervisor	1	6,000.00
279	48:0'4783	Clerk I	1	2,580.00

20b. Leadership Training Section

280	49:0'4783	Supervisor & Chief, Leadership Training Section	1	6,000.00
281	50:0'4783	Supervisor	1	6,000.00
282	51:0'4783	Clerk I	1	2,580.00

TOTAL FOR ADULT EDUCATION SERVICES			<u>7</u>	<u>P 36,780.00</u>
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283	0'4761	"Intelligence & Aptitude Evaluation Office"		<u>P 50,000.00</u>
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TOTAL FOR SALARIES AND WAGES - - DIVISION OFFICE			<u>497</u>	<u>P3,002,164.00</u>
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21. ELEMENTARY SCHOOLS

284	258;259	Principals III at P7924 p.a. each (P2094 Nat. Share & P5830 City Share)	2	11,660.00
285	260	Principal III at P7902 p.a. (P2094 Nat. Share & P5808 City Share)	1	5,808.00
286	263;263; 264;267; 268	Principals III at P6724 p.a. each (P2094 Nat. Share & P4630 City Share)	5	23,150.00
287	261;265; 266;269; 270	Principals III at P6702 p.a. each (P2094 Nat. Share & P4608 City Share)	5	23,040.00
288	276;278; 279;284	Principals III at P6124 p.a. each (P2094 Nat. Share & P4030 City Share)	4	16,120.00
289	271;273; 280;282; 287;290; 291	Principals III at P6102 p.a. each (P2094 Nat. Share & P4008 City Share)	7	28,056.00
290	274	Principal II at P6124 p.a. (P2094 Nat. Share & P4030 City Share)	1	4,030.00
291	275;277; 283;285; 286;288; 289;293	Principals II at P6102 p.a. each (P2094 Nat. Share & P4008 City Share)	6	32,064.00
292	295;296; 0'4783	Principals II at P6000 p.a. each	11	66,000.00
293	272;281; 292	Principals I at P6102 p.a. each (P2094 Nat. Share & P4008 City Share)	3	12,024.00
294	294	Principal I at P6000 p.a. (P1716 Nat. Share & P4284 City Share)	1	4,284.00
	295;296; 0'4783	Principals I at P6000 p.a. each	10	60,000.00
	0'4783	Assistant Principals at P5400 p.a. each	8	43,200.00
297	297	Assistant Principals at P5100 p.a. each	60	306,000.00
298	298	Teachers at P4080 p.a. each	4	16,320.00
299	299	Teachers at P3960 p.a. each	357	1,413,720.00
300	300	Teachers at P3840 p.a. each	3	11,520.00
301	301	Teachers at P3720 p.a. each	210	781,200.00
302	302	Teachers at P3660 p.a. each	12	43,920.00

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303	303	Teachers at P3540 p.a. each	253	895,620.00
304	304	Teachers at P3480 p.a. each	7	24,360.00
305	305	Teachers at P3360 p.a. each	384	1,290,240.00
306	306	Teachers at P3300 p.a. each	4	13,200.00
307	307	Teachers at P3180 p.a. each	329	1,046,320.00
308	308	Teachers at P3240 p.a. each	2	6,480.00
309	309	Teachers at P3060 p.a. each	132	403,920.00
310	310	Teachers at P3000 p.a. each	34	102,000.00
311	0'4783	Teachers at P3000 p.a. each	300	900,000.00

Sub-total for Teachers ..... 2031 76,948,720.00

312	312;311	Clerks II at P2760 p.a. each	2	5,520.00
313	197;312; 115;31a; 215;42; 249;314	Clerks II at P2580 p.a. each	35	90,300.00
314	7'0'4783; 315	Clerks II at P2400 p.a. each	13	31,200.00
315	16;108; 315 113;114; 313;314	Clerks I at P2580 p.a. each	19	49,020.00
316	7'0'4783 315;116	Clerks I at P2400 p.a. each	18	43,200.00
317	316	Laborers at P2280 p.a. each	23	52,440.00
317a	316	Clerk I	1	2,580.00
318	317	Janitors at P2280 p.a. each	155	353,400.00
318a	0'4596	Janitors at P2280 p.a. each (Third District)	19	43,320.00
319	318	Salary differential for one hundred eighty National (City) Janitors to adjust their salaries from P1560 to P2040 p.a. each (Rep. Act 1805)	(180)	86,400.00
320	318a	Salary differential for two thousand five hundred twenty-seven National (City) Teachers (Rep. Act 1805)	(2527)	357,960.00

TOTAL FOR SALARIES AND WAGES -  
ELEMENTARY SCHOOLS

2442 78,699,876.00

#### HIGH SCHOOLS

321	319a	Principal III	1	8,400.00
322	319	Principals III at P7800 p.a. each	3	23,400.00
323	320	Principals III at P7200 p.a. each	2	14,400.00
324	321;322	Principals III at P6500 p.a. each	7	45,500.00
325	323;324 0'4783	Principals III at P6000 p.a. each	5	30,000.00
326	324	Principals II at P6000 p.a. each	2	12,000.00
327	321	Principal I	1	6,600.00
328	325; 0'4783	Assistant Principals at P5400 p.a. each	15	81,000.00
329	326;327	Assistant Principals at P5100 p.a. each	6	30,600.00
330	328	Head Teachers at P4800 p.a. each	20	96,000.00
331	329	Heads of Departments at P4620 p.a. each	13	60,060.00
332	330	Heads of Departments at P4320 p.a. each	53	228,960.00
333	331	Heads of Departments at P3960 p.a. each	61	241,560.00
334	0'4783	Heads of Departments at P4500 p.a. each	10	45,000.00
335	333	Teachers at P4080 p.a. each	18	73,440.00
336	334	Teachers at P3960 p.a. each	202	799,920.00
337	335	Teachers at P3840 p.a. each	17	65,280.00
338	336	Teachers at P3720 p.a. each	219	814,680.00
339	337	Teachers at P3660 p.a. each	16	58,560.00



340	338	Teachers at \$3540 p.a. each	244	863,760.00
341	339	Teachers at \$3480 p.a. each	14	48,720.00
342	340	Teachers at \$3360 p.a. each	217	729,120.00
343	341	Teachers at \$3300 p.a. each	38	97,400.00
344	342	Teachers at \$3180 p.a. each	630	2,003,400.00
345	343	Teachers at \$3240 p.a. each	18	58,320.00
346	344	Teachers at \$3060 p.a. each	412	1,260,720.00
347	345	Teachers at \$3120 p.a. each	5	15,600.00
348	346	Teachers at \$3000 p.a. each	323	969,000.00
349	0'4783	Teachers at \$3000 p.a. each	498	1,494,000.00

Sub-Total for Teachers ..... 2861 12,345,920.00

350	349	Senior Clerk	1	3,120.00
351	36,351	Clerks II at \$2880 p.a. each	2,	5,760.00
352	255	Clerk II	1	2,760.00
353	352,30, 40,353	Clerks II at \$2580 p.a. each	13	33,540.00
354	24'0'4783 354,77	Clerks II at \$2400 p.a. each	5	12,000.00
355	110,111, 112,353	Clerks I at \$2580 p.a. each	13	33,540.00
356	354 0'4783	Clerks I at \$2400 p.a. each	11	26,400.00
357	353,356	Laborers at \$2280 p.a. each	21	47,880.00
358	357	Janitors at \$2280 p.a. each	207	471,960.00

TOTAL FOR SALARIES & WAGES - -  
HIGH SCHOOLS

1334 128,908,060.00

10. NIGHT GENERAL HIGH SCHOOLS

359	358 0'4783	Principals at \$14.00 a night, three nights a week	10	13,720.00
360	359, 0'4783	Assistant Principals at \$10.50 a night, three nights a week	10	10,290.00
361	360, 0'4783	Guidance Counselors at \$6.00 a night, two nights a week	10	3,900.00
362	361, 0'4783	Librarians at \$5.00 a night, three nights a week	16	7,840.00
363	362, 0'4783 0'4838	Teachers at \$2.70 a period, nine hundred ninety-one (991) periods a night, (198,927 periods) PROVIDED THAT NO TEACHER WILL BE GIVEN LESS THAN TWO PERIODS A NIGHT	345	536,836.00

64	363, 0'4783	Teachers at \$5.00 a night, three nights a week	20	9,800.00
65	364, 0'4783	Janitors at \$2160 p.a. each	11	23,760.00

TOTAL FOR SALARIES AND WAGES - NIGHT  
GENERAL HIGH SCHOOLS

422 606,146.00

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F. E. RODRIGUEZ VOCATIONAL HIGH SCHOOL

366	365	Principal III	1	7,800.00
367	366	Assistant Principal	1	6,240.00
368	367	Head, Related Subjects Department	1	4,620.00
369	368	Head, Vocational Education Department	1	4,620.00
370	369	Head, Girls Trade Department	1	3,960.00
371	370	Teachers at \$3960 p.a. each	5	19,800.00
372	371	Teacher	1	3,840.00
373	372	Teachers at \$3720 p.a. each	5	18,600.00
374	373	Teachers at \$3540 p.a. each	5	17,700.00
375	374	Teachers at \$3360 p.a. each	21	70,560.00
376	375	Teachers at \$3300 p.a. each	2	6,600.00
377	376	Teachers at \$3180 p.a. each	14	44,520.00
378	377	Teachers at \$3060 p.a. each	15	45,900.00
379	378	Teachers at \$3000 p.a. each	9	27,000.00

Sub-Total for Teachers ..... 77 \$254,520.00

380	379	Property Custodian	1	3,000.00
381	382	Clerk II	1	2,580.00
382	383	Clerk II	1	2,400.00
383	380	Clerk I	1	2,760.00
384	383;384	Clerks I at \$2400 p.a. each	2	4,800.00
385	385	laborers at \$2280 p.a. each	2	4,560.00
386	386;387	Janitors at \$2280 p.a. each	9	20,520.00
387	388	laborers at \$2280 p.a. each	2	4,560.00
388	389;390	Watchmen at \$2400 p.a. each	2	4,800.00
389	391	laborer	1	2,280.00

TOTAL FOR SALARIES & WAGES F. RODRIGUEZ  
VOCATIONAL HIGH SCHOOL 104 \$334,020.00

BOYS TOWN SCHOOL

390	392	Principal I	1	7,200.00
391	393	Teacher	1	3,960.00
392	394	Teacher	1	3,720.00
393	395	Teacher	1	3,960.00
394	396	Teachers at \$3360 p.a. each	2	6,720.00
395	397	Teachers at \$3180 p.a. each	2	6,360.00
396	398	Teachers at \$3060 p.a. each	5	15,300.00
397	399	Teachers at \$3000 p.a. each	7	21,000.00

Sub-Total for Teachers 19 \$61,020.00

398	400	Property Custodian	1	2,760.00
399	401	Clerk II	1	2,580.00

TOTAL FOR SALARIES AND WAGES - BOYS  
TOWN SCHOOL 22 \$73,560.00

FOR THE OPENING OF NEW CLASSES

400	New	Principal	1	6,000.00
401	New	Assistant Principal	1	4,920.00
402	New	Head Teacher	1	4,800.00
403	New	Teachers at \$2760 p.a. each	575	1,587,000.00
404	New	Supervisors at \$6000 p.a. each	2	12,000.00

TOTAL FOR SALARIES AND WAGES - FOR NEW  
CLASSES 580 \$1,614,720.00

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SUMMARY OF SALARIES AND WAGES

1-283	DIVISION OFFICE . . . . .	P 2,002,164.00
284-320	ELEMENTARY SCHOOLS . . . . . (Including Salary Adjustment of National Teachers and Janitors)	8,699,196.00
321-358	HIGH SCHOOLS . . . . .	10,908,060.00
359-365	NIGHT GENERAL HIGH SCHOOLS . . . . .	606,146.00
366-389	E. RODRIGUEZ VOCATIONAL HIGH SCHOOL . . . . .	334,026.00
390-399	BOYS TOWN SCHOOL . . . . .	73,560.00
400-404	FOR THE OPENING OF NEW CLASSES . . . . .	<u>1,614,720.00</u>
	GRAND TOTAL FOR SALARIES AND WAGES . . . . .	<u><u>P24,238,166.00</u></u>

II. CONTINGENT EXPENSES

405	Salaries of Prov. (Substitute) Teachers	P 50,000.00
406	Life and Retirement Insurance Premiums	1,830,926.00
407	Retirement Gratuities	2,200.00
408	Travel and Transportation	40,000.00
409	Supplies and Materials	75,000.00
410	Water Consumption	20,000.00
411	Repair of Equipment	5,000.00
412	Rental	800,000.00
413	Binding and Printing	3,500.00
414	Maintenance and Repair of fixed property	10,000.00
415	Illumination	110,000.00
416	Communication	30,000.00
417	Purchase of supply & materials for practical instruction in Home Economics	10,000.00
418	Academic supplies for primary classes	150,000.00
419	Subscription to Newspapers and Magazines	25,000.00
420	Publication of School papers including equipment, supplies and materials	100,000.00
421	Athletic equipment, supplies and materials and training of athletes	90,000.00
422	Transportation for athletes	15,000.00
423	Press Conference Expenses	20,000.00
424	Classroom equipment and furniture	<u>50,000.00</u>
	TOTAL FOR CONTINGENT EXPENSES . . . . .	<u><u>2,436,520.00</u></u>



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III. APPROPRIATION FOR EVENING  
VOCATIONAL SCHOOLS

For the operation and maintenance of  
evening vocational schools:

425	449	Arnulfo Evening Vocational School	P 50,000.00
426	450	Arnaldo Evening Vocational School	75,000.00
427	Res. 324		
	451	Maga Evening Vocational School	68,544.00
428	452	E. Rodriguez Evening Vocational School	75,000.00
429	453	Torres Evening Vocational School	<u>74,000.00</u>
TOTAL FOR EVENING VOCATIONAL SCHOOLS -----			P343,544.00 VVVVVVVVVV

RESUMPTION

I.	TOTAL FOR SALARIES AND WAGES -----	P24,238,166.00
II.	TOTAL FOR CONTINGENT EXPENSES -----	2,436,520.00
III.	TOTAL FOR EVENING VOCATIONAL SCHOOLS -----	<u>343,544.00</u>
GRAND TOTAL FOR CITY SCHOOLS -----		P27,018,230.00 VVVVVVVVVV



BOARD OF TAX APPEALS

For per diem of the members of the Board of  
Tax Appeals, including the salary of the Secretary  
at \$5,000.00 per annum and the necessary help,  
supplies, materials, traveling allowance and other  
incidental expenses and acquisition of fixed assets,  
\$13,400.00, from the General Fund ..... \$13,400.00



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For the payment of sinking fund and interest of the following bonds of the City of Manila:

- a. City of Manila Public Improvement Bond 5% loan of 1935, due Dec. 16, 1969, Act 3456, Second Series:

Sinking Fund	P 9,685.67
Interest	25,000.00
Annual Amortization of the deficiencies in the accumulated sinking fund as of Dec. 31, 1955	11,124.05

- b. City of Manila Public Improvement Bond 4-1/2% loan of 1940, due Dec. 1, 1974, Act 3456, Third Series:

Sinking Fund	19,371.33
Interest	45,000.00
Annual amortization of the deficiencies in the accumulated sinking fund as of Dec. 31, 1955	13,223.40

- c. City of Manila Public Improvement Bonds 4-1/2% loan of 1941, due March 1, 1975, Act 3456, Fourth Series:

Sinking Fund	9,685.67
Interest	22,500.00
Annual amortization of the deficiencies in the accumulated sinking fund as of Dec. 31, 1955	6,211.21

- d. City of Manila Public Improvement Bonds 4-1/2% loan of 1942, due June 1, 1975, Act 3456, Fifth Series:

Sinking Fund	9,685.67
Interest	22,500.00
Annual amortization of the deficiencies in the accumulated sinking fund as of Dec. 31, 1955	6,107.91

- e. City of Manila Public Improvement Bonds 4-1/2% loan of 1941, due October 1, 1955, Act 3456, Sixth Series:

Sinking Fund	9,685.67
Interest	22,500.00
Annual amortization of the deficiencies in the accumulated sinking fund as of Dec. 31, 1955	5,111.40

- f. Public Works and Economic Development Bonds 4% loan of 1955 (1965, 28th Series, for the construction of the City Slaughterhouse under R.A. No. 1000 - ₱650,000.00)

<u>Date Due</u>	<u>Amortization</u>	<u>Interest</u>	<u>Total</u>
Sep. 12, 1963	₱55,406.89	₱13,000.00	₱68,406.89
March 15, 1964		₱13,000.00	₱13,000.00
			81,406.89

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- g. Public Works and Economic Development Bonds 4% loan of 1955 (1966), 95th Series, for the construction of the City Slaughterhouse under R. A. 1000 - P350,000.00

<u>Date Due</u>	<u>Amortization</u>	<u>Interest</u>	<u>Total</u>
July 3, 1963		P 7,000.00	P 7,000.00
Jan. 3, 1964	P29,834.48	7,000.00	36,834.48
			P13,834.48

- h. Public Works and Economic Development Bonds 4% loan of 1956 (1966), 109th Series, for the construction of the City Slaughterhouse under R. A. No. 1000 - P300,000.00

<u>Date Due</u>	<u>Amortization</u>	<u>Interest</u>	<u>Total</u>
July 31, 1963		P6,000.00	P6,000.00
Jan. 31, 1964	P25,572.41	6,000.00	31,572.41
			37,572.41

i. Development Bank of the Philippines (RFC)

- (1) Tenth and last annual amortization of Sta. Ana Market Loan (P260,200) due May 17, 1964

Principal  
Interest

- (2) Tenth and last annual amortization of Faco Market Loan (2,2,000) due April 19, 1964

Principal  
Interest

- (3) Tenth and last annual amortization of Tondo Market Loan

Principal  
Interest

- (4) Eighth annual amortization of Trabajo Market Loan (P62,000.00) due February 21, 1964

Principal  
Interest

- (5) Third annual amortization of the San Andres Subdivision Market Loan (P300,000.00) due August 9, 1963

Principal  
Interest

j. Government Service Insurance System

Third annual amortization of Quiapo Underpass Loan of P1,250,000.00 including the principal at 6% per annum

- k. First annual amortization of the real estate loan of P2,105,000.00 for the City Slaughterhouse and Stockyard, including principal and interest at 6% per annum

326,762.51

TOTAL FOR SUNDRY PAYMENTS ..... P 896,803.25

MISCELLANEOUS EXPENDITURES

1.	For payment of insurance premiums of city-owned buildings as authorized by resolutions of the Municipal Board .....	P 161,000.00
2.	Lump-sum payment of retirement gratuities of employees under Act 2589, as amended, who may not qualify for benefits under RA 660 .....	25,000.00
3.	Lump-sum payment of retirement gratuities of employees under RA 1616 .....	150,000.00
4.	Maintenance of an Election Register under the provisions of RA 3588 .....	10,000.00
5.	Gasoline Allowance for the Chief, Register of Deeds .....	1,800.00
✓ 6.	Acquisition of additional police call boxes (to be used for the installation of police call boxes in the 4th and 2nd Districts) .....	900,000.00 ✓
7.	Acquisition of landed estate in the four (4) Congressional Districts of Manila for resale to bona fide tenants (2nd year Appropriation) .....	<u>2,000,000.00</u>
GRAND TOTAL FOR MISCELLANEOUS EXPENDITURES .....		<u><u>P3,247,800.00</u></u>



# FIRST DISTRICT:

1. Improvement of Tayabas Street, from Alameda to estero (Drainage with curbs & gutters) . . . . .	P 10,000.00	
2. Improvement of Cabangas Street, from Velasquez to dead-end (Drainage curbs & gutters) . . . . .	25,000.00	
3. Improvement of Bahari Street, from Guardia to estero (Drainage with curbs & gutters) . . . . .	11,000.00	
4. Improvement of Rodriguez Street, from Barbas to estero (asphalting) . . . . .	10,000.00	
5. Improvement of Molave Street, from Batungas to Antipolo Streets (asphalting) . . . . .	5,000.00	
6. Improvement of P. Barrera St., from Sto. Cristo to Amacion (Drainage with curbs and gutters) . . . . .	3,000.00	
7. Improvement of Pilar St., from Corregidor to Torres Bugallon (Drainage with curbs and gutters) . . . . .	20,000.00	
8. Improvement of A. Cecilia St., from N. Campa to Galian Sts. (Drainage with curbs and gutters) . . . . .	15,000.00	P 100,000.00
9. Asphalting of Velasquez St., from Coral to Barbosa, with curbs and gutters . . . . .	47,000.00	
10. Completion of glorietta at Plaza Padilla . . . . .	18,000.00	
11. Fencing of Raja Soliman High School . . . . .	15,000.00	
12. Asphalting of Gerona St., from Yangoe to Bando, with curbs and gutters . . . . .	25,000.00	100,000.00
13. Construction of Juan Pineda Health Center . . . . .	5100,000.00	100,000.00
14. Asphalting with curbs and gutters of Corcuera between Yangoe and Velasquez Streets . . . . .	20,000.00	
15. Completion of the construction of flush toilet and bath at Amog-Apog Callejon, Pagsanjan St. . . . .	2,500.00	
16. Widening and rebuilding of the bridge between the boundary of Bando and Sto. Cruz to Guiricade St. . . . .	43,724.50	
17. Installation of one pair of basketball board with G.I. Pipe frame at Pichico from Velasquez to P. Varona . . . . .	1,200.00	
18. Asphalting and construction of curbs and gutters of Molave St., from Old Indipolo to Tayabas St. . . . .	30,000.00	
19. For materials and labor required for installation of complete electric lighting facilities at the basketball court at Old Torres subdivision . . . . .	2,100.00	100,000.00

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20. Raising of fence, Isabela. Carlos Reyes Elementary School . . . . .	P 10,000.00	
21. Replacement of wooden bridge Mayaguez- Rosa St. . . . .	5,000.00	
22. Raising of fence - N.E. Q. Elem. School . .	10,000.00	
23. Asphalting of road from Juan Luna of Moriones, Misamis, Misamis Sts. . . . .	75,000.00	<u>P 100,000.00</u>
GRAND TOTAL FOR THE FIRST DISTRICT - - - - -		P 500,000.00 vvvvvvvvvv



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SECOND DISTRICT:

I. Street Improvement Program . . . . .	P349,000.00
1. Antipolo St. (from Oroquieta to Leonor Rivera) . . . . .	P34,000.00
2. Oroquieta Street (from Tacon to Bulacan) . . . . .	29,000.00
3. Amacion St. (from Glaze H. Recto to San Fernando) . . . . .	100,000.00
4. Santa St. (from Jaboneros to San Fernando) . . . . .	9,000.00
5. N. Natividad St. (from Tacon to Aurora Blvd.) . . . . .	30,000.00
6. Elias St. (from Cavite to Aurora Blvd.) . . . . .	10,000.00
7. Leonor Rivera (from Aurora Blvd. to Handball Court) . . . . .	13,000.00
8. Antipolo St. (from Vision to Calamba) . . . . .	21,000.00
9. North Cemetery Avenue "B" (from 9th St. to 16th St.) . . . . .	16,000.00
10. Basang St. (from Rizal Avenue to Andalucia) . . . . .	73,000.00
11. Angulo St. (from San Fernando to Jaboneros) . . . . .	14,000.00
12. Tribunal St. (from San Fernando to Jaboneros) . . . . .	3,000.00
II. Development and improvement of playgrounds . . . . .	31,000.00
1. Del Pan Playground . . . . .	40,000.00
2. Children's Playground at corner of Gov. Forbes and Andalucia . . . . .	40,000.00
3. Tacon Basketball court, between Oroquieta and N. Hison . . . . .	1,000.00
III. Development of Parks . . . . .	30,000.00
1. San Sebastian Park . . . . .	40,000.00
2. Dimanlang Rotonda, at Intersection of Washington, Retiro & Aurora Blvd. . . . .	10,000.00
3. Gov. Forbes Rotonda, at intersection of Iacon-man, Gov. Forbes and Dimanlang . . . . .	10,000.00
IV. Alleyways Improvement Revolving Fund . . . . .	40,000.00
<b>GRAND TOTAL FOR THE SECOND DISTRICT</b> . . . . .	<b>P500,000.00</b> vvvvvvvvvv

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# THIRD DISTRICT:

1.	Improvement of Simoun, from Constancia to Algeciras . . . . .	P15,000.
2.	Improvement of Constancia, from Dapitan to P. Margal . . . . .	20,000.
3.	Improvement of Basilio, from Dapitan to Laon Laan . . . . .	15,000.
4.	Improvement of Constancia, from Lealtad to Lepanto (unasphalted portion) . . . . .	7,000.00
5.	Improvement of P. Salita, from Calabash to Lealtad Ext. . . . .	7,000.00
6.	Improvement of Calabasita, from Calabash to G. Tuagon . . . . .	5,000.00
7.	Improvement of Maria Clara, from Ibarra to Casañas . . . . .	16,000.00
8.	Improvement of Economia, from P. Margal to Dapitan . . . . .	15,000.00
9.	Asphalting with curbs and gutters of Firmesa St. from N. de la Fuente to Algeciras . . . . .	25,000.00
10.	For the improvement of Calabash Health Center . . . . .	10,000.00
11.	For repair and improvement of D. Santiago Health Center . . . . .	15,000.00
12.	For the construction of Nurses' Home, Paltok Health Center. . . . .	10,000.00
13.	For the elevation and cementing and improvement of drainage facilities of P. Paredes St. from Nepaña to Lepanto Sts. . . . .	40,000.00
14.	For the asphalting and other improvement of T. Pinpin St. . . . .	10,000.00
15.	For the asphalting and other improvement of Altura Ext. . . . .	10,000.00
16.	For the asphalting and improvement of Crisostomo St. from P. Florentino to Dapitan . . . . .	15,000.00
17.	For the repair, improvement, installation of baths at the public toilet at Domingo Santiago . . . . .	5,000.00
18.	For the installation of baths, repair and improvement of public toilet at Terresa St., Sta. Mesa . . . . .	5,000.00
19.	For the construction of handball court at Sarciento Play- ground, installation of a urinal and showerbaths and the transfer of the electric pole situated in front of the stage . . . . .	5,000.00
20.	For the asphalting and improvement of Ibarra St., from Laon Laan to Simoun St. . . . .	30,000.00
21.	For the repair and improvement of the Lingayen-Layte Basketball . . . . .	10,000.00
22.	For the repair & improvement of the Sta. Clara Playground at the corner of P. Paredes and I. Sales Reyes Sts. . . . .	10,000.00
23.	Improvement of Laidigabal St. from Manrique to Lipa . . . . .	30,000.00
24.	Improvement of Payin, Maria Clara to Laon Laan . . . . .	13,000.00
25.	Improvement of Miguelin, from Simoun to M. Clara . . . . .	15,000.00
26.	Improvement of Montana, from Alcantara to P. Johnson . . . . .	12,000.00
27.	Improvement of P. Johnson, from Isabel to dead-end . . . . .	12,500.00
28.	Improvement of Calamba, from P. Leoncio to Antipolo . . . . .	12,500.00
29.	Improvement of Algeciras, from Firmesa to G. Tuagon . . . . .	5,

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31. Asphaltting with curb and gutter of Batanes St. from G. Tuason to Lealtad Ext. . . . .	P 25,000.00
32. Asphaltting of Palmera St. - Bustillos to San Anton . . . . .	10,000.00
33. Asphaltting of Ibarra St. from España to Pi y Margal . . . . .	10,000.00
34. Asphaltting of Lardinebal St. from Henrique to Bustillos . . . . .	5,000.00
35. Asphaltting of Miguella St. from P. Florentino to Pi y Margal . . . . .	5,000.00
36. Asphaltting of Palmera St. from G. Tuason to Luzon Ave. . . . .	5,000.00
37. Asphaltting of Miguella St. from Lealtad to España . . . . .	5,000.00
38. For fencing and installation of lights for Batanes Playground . . . . .	3,000.00
39. Filling of Valdes St. from G. Tuason to Luzon Ave. . . . .	250.00
40. Filling of Betina St. . . . .	250.00
41. Filling of Cebu St. from G. Tuason . . . . .	250.00
42. Filling of Luzon Ave. from Batanes to Cebu St. . . . .	250.00
43. Filling of Layte del Sur from Tuason St. . . . .	250.00
44. Filling of P. Salita St. from Sobriedad Ext. . . . .	250.00
45. Filling of Layte St. from Basketball Playground . . . . .	250.00
46. Filling of Don Benito St. from Batanes Ext. . . . .	250.00

GRAND TOTAL FOR THIRD DISTRICT - - - - - P500,000.00  
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## FOURTH DISTRICT:

✓ 1.	Improvement of Jacobo St. from Vito Cruz to Z. Bocas . . . . .	P14,000.00	
2.	Improvement of Don Pedro St. from Arellano to Bautista . . . . .	10,000.00	
3.	Improvement of Don Pedro St. from Concha to Dian . . . . .	10,000.00	
4.	Improvement of Isaac St. from Florentino Terras to Estrada . . . . .	10,000.00	
5.	Improvement of Salsipuedas St. from Padre Fuera to Sta. Monica . . . . .	10,000.00	
6.	Improvement of C. de Jesus St. from Kanan to Singalong Sts. . . . .	8,000.00	
✓ 7.	Getwalk located on Hilox St., San Andres, Manila commencing between Houses No. 2070 & 2060 going towards the interior estimated to cost P250 and also between bridge on same P. Hilox St. estimated to cost P250 going towards the interior . . . . .	500.00	
8.	Getwalks located at the Camachile St., (as per sketch Singalong Sub., commencing between Houses No. 1156 and 1130, covering the main catwalk area up to and ending at the House No. 1193 Camachile St., forming a semi-circle, estimated cost to the amount of P2,500.00 using an estimated 250 pcs. of wood 2 x 10 x 14 . . . . .	2,500.00	P65,000.00
9.	Paseo - Union Public Playground . . . . .	40,000.00	
10.	San Andres - A. Borja Public Playground . . . . .	20,000.00	
11.	Lopez Jaena - from Harced to Estero . . . . .	21,000.00	
12.	R. Lanza - from Union to Paz . . . . .	21,000.00	
13.	Canva - from Salueta to Paz . . . . .	10,000.00	
14.	Cristobal - from Pasig River to wooden bridge . . . . .	30,000.00	
15.	Paz - from Sagat to Lanza . . . . .	23,000.00	
16.	Canva - from Burgos to Wooden Bridge . . . . .	6,000.00	
17.	San Jorge - from Estero to Bison . . . . .	10,000.00	
18.	Dela Rosa - from Tejeron to Madel . . . . .	10,000.00	
19.	San Pascual - from Harriana to San Andres . . . . .	5,000.00	
20.	R. Lopez - from Harced to P. San Luis . . . . .	2,000.00	205,000.00
21.	Improvement of Decapes St. Pace from San Jorge to end . . . . .	3,000.00	
22.	Improvement of Jade St., from Agua Marina to Oyay . . . . .	5,000.00	
23.	Improvement of Agua Marina, from Jade to end . . . . .	3,000.00	

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24.	Improvement of Calvin St. ....	P3,000.00
25.	Improvement of Basy St. ....	3,000.00
26.	Improvement of Teresita St. ....	3,000.00
27.	Improvement of Concha St., from A. S. Francisco to F. Torres .....	5,000.00
28.	Improvement of Concha St., from Estada to Carnahile .....	7,000.00
29.	Improvement of 15th st., Cayx to Main Road, Fable Estate .....	5,000.00
30.	Improvement of Candia St., Carlos Sub., Pandacan	7,000.00
31.	Improvement of Eusebio St., Carlos Subd., Pandacan	7,000.00
32.	Improvement of Callejon Carlos, Pandacan .....	7,000.00
33.	Improvement of Callejon San Jose, Carlos Subd. .	7,000.00
34.	Laying of 4" water pipes from Saguerre to Dead end of Agun Marina .....	7,000.00
35.	Filling of M. Torres St., from Pasig Line to Arellano .....	250.00
36.	Filling of M. Torres St., from Arellano to E. Ortega	250.00
37.	Filling of Bo. Kapampangan, at Villa Pafaiso . .	250.00
38.	Filling of Bo. Kapampangan, immediately after the wooden bridge .....	250.00
39.	Filling of Bo. Kapampangan, near house No. 1545 Int.	250.00
40.	Filling of Bo. Barago, Sta. Ana .....	250.00
41.	Filling of Buho, from Vito Cruz to dead end . .	250.00
42.	Filling of Road Lot 2, from Road Lot 4 to Road Lot 1, Fable Estate .....	250.00
43.	Filling of unnamed callejon at 2430 Singalong St.	250.00
44.	Filling of Callejon Manalo, from Teodora San Luis to Laborers .....	250.00
45.	Filling of Callejon Manalo, from Laborers to Industria .....	250.00
46.	Filling of Callejon Manalo, from Industria to Narciso	250.00
47.	Filling of Callejon Bonas, from Teodora San Luis to Laborers .....	250.00
48.	Filling of Callejon Bonas, from Laborers to Industria	250.00
49.	Filling of Callejon Bonas, from Industria to Narciso	250.00
50.	Filling of Callejon Lopez, from T. San Luis to Lab.	250.00
51.	Filling of Callejon Lopez, from Lab. to Industria	250.00
52.	Filling of Callejon Lopez, from Industria to Narciso	250.00
53.	Filling of Callejon Narciso, from Teodora San Luis to Laborers .....	250.00



✓ 54.	Filling of Callejon Tercius, from Labores to Industria	<u>P250.00</u>	P100.00
✓ 55.	Filling of Callejon Tercius, from Industria to Narciso	250.00	
✓ 56.	Filling of Callejon Arcilla, from Teodoro San Luis to Labores	250.00	
✓ 57.	Filling of Callejon Arcilla, from Labores to Industria	250.00	
✓ 58.	Filling of Arcilla, from Industria to Narciso	250.00	
✓ 59.	Construction of catwalk - Kahilon I	250.00	
✓ 60.	" " " Labores (north)	250.00	
✓ 61.	" " " Labores (south)	250.00	
✓ 62.	" " " Labores (east)	250.00	
✓ 63.	" " " Labores (west)	250.00	
✓ 64.	" " " Hillas St. (north)	250.00	
✓ 65.	" " " Hillas St. (south)	250.00	
✓ 66.	" " " Kahilon II (north)	250.00	
✓ 67.	" " " Kahilon II (south)	250.00	
✓ 68.	" " " Kahilon III (north)	250.00	
✓ 69.	" " " Kahilon III (south)	250.00	
✓ 70.	" " " Bo. Nazareno (east)	250.00	
✓ 71.	" " " Bo. Nazareno (west)	250.00	
✓ 72.	" " " Bo. Kapampangan (north)	250.00	
✓ 73.	" " " Bo. Kapampangan (south)	250.00	
✓ 74.	" " " Bo. San Jose (east)	250.00	
✓ 75.	" " " Bo. San Jose (west)	250.00	
✓ 76.	" " " Public Estate Sub. (north)	250.00	
✓ 77.	" " " Public Estate Sub. (south)	250.00	
✓ 78.	" " " Zobel Ramos St.	250.00	
✓ 79.	" " " J. Zamora St. (north)	250.00	
✓ 80.	" " " J. Zamora St. (south)	250.00	
✓ 81.	" " " Anak Bagan (unressed callejon)	250.00	
✓ 82.	" " " Anak Bagan, callejon near Railroad Tracks	250.00	
✓ 83.	" " " Zapanta St. (north)	250.00	
✓ 84.	" " " Zapanta St. (south)	250.00	
✓ 85.	" " " Anak Bagan Ext.	250.00	
✓ 86.	" " " Dagonoy St.	250.00	
✓ 87.	" " " Elorriaga St.	250.00	

91. Cementing of Plaza Felipe Calderon & erection of concrete benches around plaza, along Herran St. . . . 15,000.00
92. Construction of curbs and gutters and installation of drainage facilities for San Roque St. located at Punta, Sta. Ana . . . . . 10,000.00
93. Improvement of Martinez St., Punta Sta. Ana . . . . 8,000.00
94. Construction of concrete sidewalk in front of the Peco Market Textile Section along Herran St., Peco. (This sidewalk is a continuation to the existing sidewalk of the Paci bridge) . . . . . 4,000.00
95. Filling of Daguisman St., Punta Sta. Ana . . . . . 500.00
96. Filling of E. Carlos St., Pandacan, from Kahilon to head-end . . . . . 500.00
97. Construction of catwalk at Sta. Nino St., Pandacan, from House No. 2526 to end . . . . . 500.00
98. Construction of catwalk in the interior of Mata-s na Lupa, Anak ng Bayan, Peco . . . . . 1,000.00
99. Construction of catwalks at D. Pineda St., S. Andres . . . . . 2,000.00
100. Construction of catwalks in the interior of Kahilon I, II, and III, Pandacan (11,000.00 each) . . . . . 3,000.00
101. Construction of catwalks at the back of the Bagong Barangay Housing Project, Zamora, Pandacan . . . . . 1,000.00
102. Construction of catwalks at the interior of F. Nolas St., Anak ng Bayan, Peco . . . . . 1,000.00
103. Construction of catwalks in the interior of Laveriza St., Majata . . . . . 1,000.00
104. Construction of catwalks in the interior of Santiago St., Peco . . . . . 1,000.00
105. Construction of catwalks in the interior of Lorenzo de la Paz St., Pandacan . . . . . 2,000.00
106. Construction of catwalks at Mendola Ext., Otis . . . . 1,000.00
107. Construction of catwalks at Elvira St., Sta. Ana . . . . 1,000.00
108. Construction of catwalks at Bo. San Jose, Herran . . . . 2,000.00
109. Construction of catwalks at Estrada Ext., Sta. Ana . . . . 1,000.00
110. Construction of catwalks at Bo. La Purisima Concepcion, Herran . . . . . 1,000.00
111. Construction of catwalks at Labora Ext., Pandacan . . . . 1,000.00
112. Construction of catwalks at Bo. Handeran, Peco . . . . 1,000.00
113. Construction of catwalk at the corner of Beat and Lorenzo de la Paz St., Pandacan, starting from House No. 2785 to end . . . . . 1,000.00
114. Construction of catwalks at Zamora, Pandacan, starting from Vialy's bar to Otis . . . . . 1,000.00
115. Construction of catwalks at E. Carlos, Pandacan . . . . 1,000.00

116.	Construction of catwalk at Hill St., Pandacan to dead end . . . . .	P2,000.00	
117.	Construction of catwalk at Sagurra St., (Augusto Francisco St.) between Tejeron and Aloraga St. . . . .	1,000.00	
118.	Construction of catwalks at Pasig Line, Sta. Ana	<u>1,500.00</u>	P 65,000.00
119.	For the development of the Plaza Calderon along Maran St., from Model to Calderon . . .	20,000.00	
120.	For the completion of the Francisco Wing of the T. Bernshaw Elem. School in Punta . . .	30,000.00	
121.	For the filling in of low-lands and the repair or reconstruction of catwalks in the fourth district . . . . .	<u>15,000.00</u>	<u>65,000.00</u>
GRAND TOTAL FOR THE FOURTH DISTRICT - - - - -			P500,000.00 vvvvvvvvvv

### RECAPITULATION

I.	TOTAL FOR THE FIRST CONGRESSIONAL DISTRICT - - - - -	P 500,000.00
II.	TOTAL FOR THE SECOND CONGRESSIONAL DISTRICT - - - - -	500,000.00
III.	TOTAL FOR THE THIRD CONGRESSIONAL DISTRICT - - - - -	500,000.00
IV.	TOTAL FOR THE FOURTH CONGRESSIONAL DISTRICT - - - - -	<u>500,000.00</u>
GRAND TOTAL FOR SPECIAL PUBLIC IMPROVEMENT PROJECT FUNDS - - - - -		P2,000,000.00 vvvvvvvvvv

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SEC. 2. All sums appropriated in this Ordinance for salaries and wages for the various departments and offices of the City shall be expended for specific purposes for which appropriated, and no amount appropriated for salaries and wages shall be available for the payment of contingent and other expenses nor shall any amount appropriated for contingent and other expenses be available for the payment of salaries and wages: PROVIDED, That the Chief of the Department of Finance and City Treasurer shall, upon the approval of the Mayor, effect in the account books of the City Treasurer such transfer or readjustment of unexpended balance from one item to another in this appropriation ordinance for the purposes of paying obligations which are expressly authorized by law.

(c) PROVIDED FURTHER, That the use of appropriated funds for the departments and office under the performance system of budgeting, namely, Office of the Mayor and other offices under the Mayor such as Better Business Bureau, Manila Visitor's Bureau, Placement Bureau, Office of Complaints, Investigations & Public Assistance, Social Welfare Bureau, Manila City Library; Department of Engineering & Public Works and Department of Public Services should be as follows:

USE OF APPROPRIATED FUNDS. All moneys appropriated for the various functions, activities, and projects in terms of expected results, shall be available solely for the specific purpose for which appropriated and for no other. Budgetary accounts shall be classified into (1) Personal Services including life and retirement insurance premiums, (2) Maintenance and Other Operating expenditures, and (3) Equipment and/or Capital Outlay. PROVIDED, That the Chief of the Department of Finance and City Treasurer, upon the approval of the Mayor, shall effect in the account books of the City Treasurer such transfer or readjustment of unexpended balance from one item to another in this appropriation ordinance for the purpose of paying obligations which are expressly authorized by law.

SEC. 3. The total amount appropriated in this Ordinance for the contingent expenses of any department or office of the City shall be available with the specific authority of the Mayor to be done by resolution duly approved by the Mayor, for the payment of any or all items or contingent expenses pertaining to the said department or office: PROVIDED, HOWEVER, That the respective appropriations herein made for each department or office for travelling expenses of personnel and bond premiums shall be available for payment of such expenses as may accrue to said department or office by reason of the operation of the Travel Expense Law, Chapter XIV of the Revised Administrative Code of nineteen hundred seventeen and Act Numbered Seventeen Hundred Thirty-Nine of the Public Bonding Law, Chapter V of the Revised Administrative Code of nineteen hundred seventeen.

SEC. 4. Inter-departmental transfer of property, not otherwise provided for, may be done by purchase or otherwise with the prior approval of the Municipal Board and the Mayor.

SEC. 5. For services and supplies furnished the other branches of the government or private persons, a chief of department or office may charge the cost thereof or such other rate or rates as shall have been prescribed by law or authorized by the Municipal Board with the approval of the Mayor: PROVIDED, That in case of question arising between the Government of the City of Manila and any insular bureau or office, provincial or municipal government as to the reasonableness of charges approved as herein provided, appeal may be made to the President of the Philippines whose decision on the matter shall be final: PROVIDED, FURTHER, That all income accruing to the departments and offices of the City by virtue of existing laws and ordinances shall revert

to the general unappropriated surplus of the City of Manila: AND PROVIDED, FINALLY, That deposits or payments in advance or by installments and the manner thereof be determined by the Mayor, or sum sufficient to cover the estimated cost of any work or projects shall be required when it is not chargeable to department appropriation, except in the case of the United States Government and the Government of the Philippines and the Manila Electric Company and for pail-cleaning services which are paid for quarterly.

SEC. 6. The net surplus of all appropriations herein made for current expenses of the departments and offices of the City of Manila shall revert to the general fund.

SEC. 7. Subject to the approval of the Municipal Board, and the Mayor, and upon the recommendation of the Auditor General, refund may be made by chiefs of departments on account of receipts from sale of fabricated articles or supplies or services rendered to other branches of the government or private parties, when action shall be consistent with good business practices and equity, also in account of taxes and licenses or parts thereof, erroneously collected, the refunds of which have been or shall be duly authorized in accordance with law: PROVIDED, That refunds made in pursuance of this provision shall be charged in whole to the Government of the City of Manila.

SEC. 8. Expenditures of funds appropriated by this Ordinance shall be classified in accordance with such regulations as shall be prescribed by the Auditor General.

SEC. 9. All appropriations for automobile allowance provided for in this Ordinance shall be paid during the time in which the official is rendering services and payment of said allowance shall be suspended during the time in which the official is on leave, except in all cases where even though an employee or official is on vacation, he is, however, required to work regularly in the office by order of his chief: PROVIDED, HOWEVER, That only those officials who own automobiles shall have the privilege of this automobile allowance.

SEC. 10. Re-adjustment of items within the appropriation of a department or office provided for in this Ordinance, changes in titles or designations, as well as suspension of any expenditures or elimination of any item, when public interest so requires may be authorized through resolution of the Municipal Board duly approved by His Honor, the Mayor.

SEC. 11. No employee or laborers, either on the permanent or casual basis, shall receive less than P180.00 per month or P6.00 per day subject to the availability of funds: PROVIDED, HOWEVER, That all classified employees possessing first grade and second grade Civil Service eligibilities shall receive minimum monthly salaries of P240.00 and P200.00, respectively.

(a) The application of the Wage and Position Classification Plan reflected in the Performance Budget of the departments and offices mentioned in Sec. 3 (a) shall not constitute a demotion in rank and salary or result in the lay-off of any personnel whose tenure of office is secured in accordance with Civil Service Law, and the incumbent therein shall in all cases be deemed to have been appointed in that position and class.

SEC. 12. Allotment of appropriation for departments and offices under the performance system of budgeting as enumerated under Sec. 2(a) hereon. For the purpose of effective budgetary control, authorized appropriations shall be allotted in accordance with the procedure outlined hereunder:

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(a) No appropriation authorized for any department or office of the City Government, except that for the Municipal Board shall be available for expenditure until the head of each department or office shall have submitted to the Office of the Mayor a request for allotment of funds showing the estimated amounts needed for each function, activity or purpose for which the funds are to be expended during the applicable allotment period and until the request shall have been approved by the Mayor as hereinafter provided. The form of the request for allotment shall be prescribed by the Mayor and shall be submitted to him not less than twenty-five (25) days prior to the beginning of the fiscal year: PROVIDED, That in case the budget is approved after June 6 of each year, a request for allotment shall be submitted based on appropriations authorized in the budget ordinance for the preceding fiscal year as amended by interim ordinances and resolutions appropriating funds for recurring items of expenditures. A revised request for allotment shall be submitted upon approval of the budget referred to herein, showing quarterly allotments of the whole authorized appropriations for the department or office.

(b) For the purpose of the administration of the allotment system herein provided, each fiscal year shall be divided into four (4) quarterly allotment periods, beginning respectively, on the first day of July, October, January and April: PROVIDED, That in any case where quarterly allotment period is found to be impractical, the Mayor may prescribe a different period suited to the circumstances but not exceeding beyond the end of the Fiscal Year.

(c) Each request for allotment shall be reviewed by the Office of the Mayor and the respective amounts therein shall be allotted for expenditures, provided the estimates are within the terms of the appropriations as to amount and purpose having due regard for the probable future needs of the department or office for the remainder of the fiscal year or other terms for which the appropriation was made, and provided the department or office contemplates expenditures of the allotment during the period, otherwise, the Mayor shall modify the estimate so as to conform with the terms of the appropriation and the prospective needs of the department or office, and shall reduce the amount to be allotted accordingly. The Mayor shall act promptly upon request for allotment and shall notify every department or office of its allotment at least five (5) days before the beginning of each allotment period. The total amount allotted to any department or office for the Fiscal Year or other term for which the appropriation was made shall not exceed the amount appropriated for said year or term. The notification shall serve as authority for the chief accountant or budget office of each department or office to enter the allotment in the books.

(d) Appropriations authorized under interim resolutions and ordinances shall only be available for the expenditures after the request for allotment shall have been accomplished by the department or office concerned and approved by the Office of the Mayor.

SEC. 13. Reporting system for departments and offices under the performance system of budgeting as enumerated under Sec. 2(a) hereon. Every head of department or office under the Performance System of Budgeting shall render a Quarterly Report of Operations to the Mayor and to the Municipal Board. The form, manner and date of reporting shall be



prescribed by the Mayor taking into consideration the status of current appropriations, the cumulative allotments, obligations, expenditures, and unliquidated obligations and unobligated and unexpended balances of allotments, the work results and manpower utilization. The City Treasurer shall maintain records showing the amounts appropriated, the actual revenues or receipts, the amounts allotted and available for the expenditures, the unliquidated obligations, actual balances on hand, the unencumbered balances of the allotments for each department or office of the City Government.

SEC. 14. This Ordinance shall take effect as of July first, nineteen hundred and sixty-four.

Enacted by the Municipal Board of the City of Manila at its regular session today, June 18, 1964.

Approved by His Honor, the Mayor on August 8, 1964

*With items marked above which are noted absolutely without revival and items contained in square with asterisk by the side which are noted subject to revival per qualifications and explanations as embodied in a 2nd return in endorsement to the*  
APPROVED: Municipal Board August 8, 1964

(Sgd.) ANTONIO J. VILLEGAS  
Mayor  
City of Manila

*[Signature]*  
SERGIO H. LOTOLA  
President Pro-Tempore  
Municipal Board  
(Now Acting Presiding Officer)

ATTESTED:

(Sgd.) GERAFIN P. MANALO  
Secretary to the Mayor

*[Signature]*  
MANUEL A. BOULLES  
Secretary, Municipal Board

OFFICE OF THE MAYOR  
CITY OF MANILA

RECEIVED  
JUL 29 1964  
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No. ....

