



**Republic of the Philippines
CITY COUNCIL
City of Manila**

REGULAR SESSION NO. 8

12TH CITY COUNCIL

**Begun and held in the City Council on Thursday,
the fourth day of August, Two Thousand Twenty-Two**

ORDINANCE NO. 8898

**AN ORDINANCE ABOLISHING SOME POSITIONS TO GIVE WAY TO THE CREATION
OF MORE ESSENTIAL POSITIONS IN THE OFFICE OF THE CITY PROSECUTOR,
MANILA**

PRINCIPAL AUTHORS:

HON. ERNESTO C. ISIP, JR.
Majority Floor Leader

HON. LUIS C. UY

and

HON. SALVADOR PHILIP H. LACUNA



PREAMBLE

WHEREAS, the Office of the City Prosecutor (OCP) which is under the umbrella of the Department of Justice (DOJ), is tasked to investigate the commission of crimes, violation of laws, statutes, and ordinances, and the prosecution of cases in the seventy-one (71) Regional Trial Courts and thirty (30) Metropolitan Trial Courts in the City of Manila, with a personnel complement of one hundred sixty-seven (167) plantilla positions, however the actual personnel count is only one hundred four (104) local government-paid employees constituting the administrative support staff, and one hundred fifty (150) national government-paid prosecutors;

WHEREAS, the present organizational structure for administrative support staff of the Office of the Prosecutor is no longer suitable to the growing needs of the 150 prosecutors to ensure expeditious investigation and successful prosecution of criminal cases in courts;

WHEREAS, the support staff are also serving notices of preliminary investigation, resolutions, release orders and other written communications to the fifteen (15) police stations in Manila, National Capital Region Police Office (NCRPO), Camp Crame, DOJ-Main, Philippine Drug Enforcement Agency (PDEA) and other agencies both in the local and national government;

WHEREAS, despite submission of the vacant positions and publication thereof by the Civil Service Commission, the Office of the City Prosecutor is having a hard time in hiring personnel qualified to the position because only a few or none at all meets the Qualification Standards required for the position, thus the need for positions with no required eligibility is preferred for Process Servers to do the messengerial services, and Sub-Professional Eligibility for encoding and monitoring of cases in the database;

WHEREAS, there is a need to abolish some positions from the present plantilla of personnel of the Office of the City Prosecutor in order to give way to the creation of more essential positions without infusing additional funds for this purpose: NOW, THEREFORE,

Be it ordained by the City Council of Manila, in session assembled, *THAT*:

SECTION 1. Abolished Plantilla Positions. – The following positions are hereby abolished under the Office of the City Prosecutor – Manila, to wit:

NO.	POSITION TITLE	SALARY GRADE	PROPOSED RATE
95	Administrative Assistant III	9-1	PhP. 235,116.00
96	Administrative Assistant III	9-1	235,116.00
97	Administrative Assistant III	9-1	235,116.00
98	Administrative Assistant III	9-4	241,068.00
99	Administrative Assistant III	9-1	235,116.00
124	Administrative Aide VI	6-2	195,900.00
126	Administrative Aide VI	6-1	194,400.00
127	Administrative Aide VI	6-1	194,400.00
129	Administrative Aide VI	6-1	194,400.00
130	Administrative Aide VI	6-1	194,400.00
131	Administrative Aide VI	6-1	194,400.00
132	Administrative Aide VI	6-1	194,400.00
133	Administrative Aide VI	6-1	194,400.00
145	Administrative Aide IV	4-1	172,800.00
146	Administrative Aide IV	4-1	172,800.00
		TOTAL	PhP. 3,083,832.00

SEC. 2. New Plantilla Positions. – The following positions are hereby created under the Office of the City Prosecutor – Manila, to wit:

NO.	POSITION TITLE	SALARY GRADE	PROPOSED RATE	TOTAL
10	Process Servers	5-1	PhP. 190,908.00	PhP. 1,909,080.00
5	Administrative Assistant I	7-1	214,788.00	1,073,940.00
			TOTAL	PhP. 2,983,020.00

SEC. 3. Qualifications, Powers and Duties/Responsibilities. – The qualifications, powers, duties and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code, Civil Service Commission and other relevant laws.

SEC. 4. Appointment. – The employment and appointment of the individuals for the herein subject positions shall be within the qualification standards and guidelines set forth by the Civil Service Commission, and other concerned agencies.

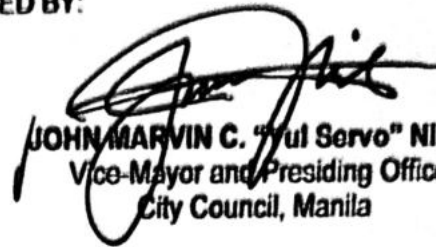
SEC. 5. Appropriation of Funds. – Funds necessary for the creation of the fifteen (15) positions under Section 2 hereof shall be sourced from available funds under the FY 2022 Executive Budget of the City of Manila. Further, the herein subject positions shall be automatically funded in the succeeding annual city budget through Personnel Schedule which is an integral part of the annual budget of the Office of the City Prosecutor.

SEC. 6. Repealing Clause. – Any provision of ordinances, executive orders, issuance or rules and regulations inconsistent with the provisions of this Ordinance is hereby repealed, amended or modified accordingly.

SEC. 7. Effectivity Clause. – This Ordinance shall take effect immediately upon its approval.

This Ordinance was finally enacted by the City Council of Manila on August 18, 2022.

PRESIDED BY:

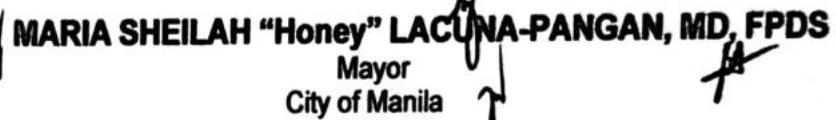

JOHN MARVIN C. "Yul Servo" NIETO
Vice-Mayor and Presiding Officer
City Council, Manila

ATTESTED:

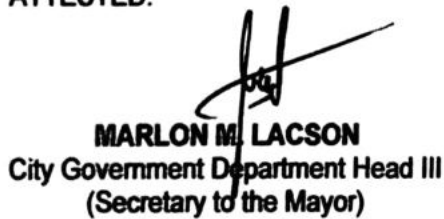

LUCH B. SEMPIS, JR.
City Government Department Head III
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON

SEP 05 2022


MARIA SHEILAH "Honey" LACUNA-PANGAN, MD, FPDS
Mayor
City of Manila

ATTESTED:


MARLON M. LACSON
City Government Department Head III
(Secretary to the Mayor)

RRB:aci/cpt/jmt/jrp