



**Republic of the Philippines  
CITY COUNCIL  
City of Manila**

\*\*\*\*\*

**REGULAR SESSION NO. 89**

**11<sup>TH</sup> CITY COUNCIL**

\*\*\*\*\*

**Begun and held in the City Council on Thursday,  
the third day of September, Two Thousand Twenty**

**ORDINANCE NO. 8693**

**AN ORDINANCE COLLAPSING TWENTY-SEVEN VARIOUS VACANT POSITIONS  
IN THE UNIVERSIDAD DE MANILA THROUGH THE SCRAP-AND-BUILD STRATEGY  
UNDER THE GOVERNMENT'S RATIONALIZATION PROGRAM AND THEREBY  
CREATING TWELVE NEW PLANTILLA ITEMS**

**SPONSORED BY:**

**HON. JOEL R. CHUA**  
Majority Floor Leader



## PREAMBLE

WHEREAS, it is the policy of the City of Manila, in consonance with the policy of the State, to genuinely be committed in promoting the right of all citizens to quality education at all levels;

WHEREAS, Universidad de Manila (UdM) is an institutional department of the City of Manila pursuant to MCO 7885, as amended by MCO 8120;

WHEREAS, MCO 8635, granted UdM control over the "management of fiscal, human resources, and all other assets";

WHEREAS, pursuant to MCO 8635, Section 26, UdM submitted to the Mayor its Enhanced Organizational Structure as approved by its Board of Regents in Resolution No. 48;

WHEREAS, it is the policy of Universidad de Manila to always maintain and ensure economy, efficiency, and effectiveness in its operations;

WHEREAS, the effectiveness of the various offices in Universidad de Manila must be enhanced through a streamlining of plantilla positions, which would make the provision of its service to the public more efficient and effective;

WHEREAS, Section 2.5 of Civil Service Commission Memorandum Circular No. 19, Series of 992, provides that: "In cases of abolition of positions and the creation of new ones resulting from the abolition of existing positions in the career service, such abolition shall be made in accordance with pertinent provisions of this Code and the civil service law, rules and regulations";

WHEREAS, the Executive Committee on the Rationalization Program composed of the Department of Budget and Management (DBM) and CSC in 12 May 2006, came out with Resolution No. 1 which laid down as part of the Allowable Staffing Actions the following, (a) Abolition of positions, (b) Conversion of positions, (c) Reclassification of positions, (d) Retitling of positions, and (e) Creation of positions whereby the *scrap and build policy* must be observed when new positions may be created as long as there are corresponding obsolete/unnecessary but funded positions can be abolished to support the creation of these new positions;

WHEREAS, the generated savings from the scrapped positions will be enough to cover the computed amount needed to fund the created positions and that the total amount for Personal Services, including the new positions, will not exceed the 45% statutory limitation on the total approved annual appropriation: NOW, THEREFORE,

✓

Be it ordained by the City Council of Manila, in special session assembled, *THAT*;

**SECTION 1. Collapsed Plantilla Positions.** – The following positions are hereby abolished under Universidad de Manila:

TITLE OF POSITION	NUMBER OF VACANCIES	SALARY GRADE - STEP	RATE PER ANNUM
Administrative Aide III	1	3-2	150,744.00
Security Guard I	1	3-2	150,744.00
Administrative Aide IV	4	4-1	634,272.00
Administrative Aide VI	1	6-1	178,164.00
Psychologist I	1	11-1	249,048.00
Administrative Assistant V	1	11-2	252,456.00
School Credit Evaluator	1	11-6	266,592.00
Instructor I	3	12-1	825,768.00
Instructor II	5	13-1	1,513,920.00
Instructor II	1	13-2	306,540.00
Guidance Counselor III	1	13-2	306,540.00
Instructor II	1	13-5	318,072.00
Administrative Officer IV	1	15-1	366,372.00
Executive Assistant II	1	17-1	443,304.00
Assistant Professor IV	1	18-1	487,644.00
Assistant Professor IV	1	18-5	512,256.00
Administrative Officer V	1	18-5	512,256.00
Medical Officer III	1	21-1	693,660.00
<b>TOTAL</b>	<b>27</b>		<b>PhP. 8,168,352.00</b>

**SEC. 2. New Plantilla Positions.** - The following new positions are hereby created under Universidad de Manila:

TITLE OF POSITION	SALARY GRADE	PROPOSED RATE PER ANNUM
City Government Assistant Department Head III	25	1,140,996.00
Chief Administrative Officer	24	1,000,872.00
Supervising Administrative Officer (Cashier IV)	22	783,828.00
Administrative Officer III (Cashier II)	14	333,060.00
Accountant IV	22	783,828.00
Supervising Administrative Officer (Supply Officer IV)	22	783,828.00
Information Technology Officer II	22	783,828.00
Supervising Administrative Officer	22	783,828.00
Accountant IV	22	783,828.00
Nurse I	11	249,048.00
Nurse I	11	249,048.00
Registrar III	18	487,644.00
<b>TOTAL</b>		<b>PhP. 8,163,636.00</b>

**SEC. 3. Qualifications, Powers and Duties/Responsibilities.** – The qualifications, powers, duties and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code, Civil Service Commission (CSC) and other relevant laws.


**SEC. 4. Appointment.** – The employment and appointment of the individuals for herein subject positions shall be within the qualification standard and guidelines set by the Civil Service Commission (CSC) and other relevant agencies.

**SEC. 5. Repealing Clause.** – All other local laws, decrees, orders, issuances, rules and regulations which are inconsistent with the provision of this Ordinance are hereby repealed, amended or modified accordingly.

**SEC. 6. Effectivity Clause.** – This Ordinance shall take effect upon its approval.

This Ordinance was finally enacted by the City Council of Manila on October 26, 2020.

PRESIDED BY:

  
**ERNESTO C. SIP, JR.**  
President Pro-Tempore and  
Acting Presiding Officer  
City Council, Manila

ATTESTED:

  
**LUCH R. GEMPIS, JR.**  
City Government Department Head III  
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON NOV 19 2020.

  
**FRANCISCO "Isko Moreno" DOMAGOSO**  
Mayor  
City of Manila 

ATTESTED:

  
**BERNARDITO C. ANG**  
City Government Department Head III  
(Secretary to the Mayor)

RNF: rrb/acl/jhb/md/jmt/eee