

ORDINANCE NO. 7862

AN ORDINANCE PROVIDING FOR A SYSTEM OF ACCEPTING APPLICATION, PROCESSING, RELEASING AND DELIVERY OF PUBLIC DOCUMENTS, THRU POSTAL MAIL SERVICE, REGISTERED MAIL, OR OTHER AUTHORIZED PROFESSIONAL EXPRESS DELIVERY SYSTEMS.

Be it ordained by the City Council of Manila, THAT:

SECTION 1. Declaration of Policy. - It is hereby declared a policy of the City government of Manila to render efficient and expeditious service to the public, especially with respect to the processing and releasing of public documents.

SEC. 2. Pursuant to the above-declared policy, there is hereby established in the City government of Manila, a system of accepting applications, processing, releasing and delivery of public documents, thru postal mail service, registered mail, and other authorized professional express delivery systems.

SEC. 3. Documents covered by the system shall include, but not limited to, the following public documents:

- a. Birth Certificates
- b. Death Certificates
- c. Marriage Certificates
- d. Medical/Health Certificates
- e. Building or Business Permits
- f. Other related documents.

SEC. 4. An additional fee shall be charged over and above the actual and existing fees to cover the cost of postal mail service.


SEC. 5. The Office of the Mayor shall promulgate the necessary guidelines, rules and regulations necessary to implement this Ordinance.

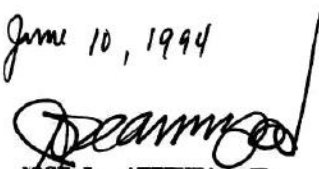
SEC. 6. This Ordinance shall take effect upon its approval.

Enacted by the City Council of Manila at its regular session today, May 26, 1994.


Approved by His Honor, the Mayor, on *June 10, 1994*


APPROVED:


ALFREDO S. LIM
Mayor
City of Manila


JOSE L. ATIENZA, JR.
Vice Mayor and Presiding Officer
City Council, Manila

ATTESTED:


RAFAELITO M. GARAYBLAS
Secretary to the Mayor


EMMANUEL R. SISON
Secretary to the City Council

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