

**ORDINANCE NO. 7815**

AN ORDINANCE CREATING A MANILA TRAFFIC AND PARKING BUREAU DEFINING ITS POWERS AND FUNCTIONS, APPROPRIATING FUNDS FOR ITS OPERATION AND FOR OTHER PURPOSES.

Be it ordained by the City Council of Manila, THAT:

SECTION 1. Pursuant to Section 458 of the Local Government Code, there is hereby created a Traffic and Parking Bureau under the Office of the Mayor to perform the following functions:

1. Enforce all laws, ordinances, rules and regulations on traffic and parking, and cause the apprehension of violators thereof, including the collection of prescribed fines;
2. Determine and recommend the traffic flow of thoroughfares and streets, the designation of pay and no-pay parking areas, the loading and unloading areas, no-parking areas and the installation of billboards and signs for the purpose;
3. Operate and maintain all designated pay and no-pay parking areas including the collection of approved parking fees;
4. Cause the towing of illegally-parked and stalled vehicles and the collection of towage and impounding fees therefor;
5. Coordinate with all concerned agencies and offices involved in traffic and parking management in the performance of its functions.
6. Perform other related tasks or those which may be assigned to it by the Mayor.

SEC. 2. The Bureau shall be headed by a City Traffic and Parking Officer, with the rank of City Government Office Head II. The organizational structure and staffing pattern of the Bureau is as follows:

|  | NO. OF<br>PERSONNEL | SALARY<br>GRADE |
|--|---------------------|-----------------|
| <b>A. <u>OFFICE OF THE DIRECTOR</u></b>  |                     |                 |
| City Government Office<br>Head II (City Traffic and Parking Officer)               | 1                   | 26              |
| City Government Asst.<br>Dept. Head II (Asst. City Traffic and<br>Parking Officer) | 1                   | 25              |
| <b>B. <u>ADMINISTRATIVE DIVISION</u></b>   |                     |                 |
| Administrative Officer V   | 1                   | 24              |
| Administrative Officer IV  | 1                   | 22              |
| Administrative Officer I   | 1                   | 11              |
| Clerk III  | 2                   | 6               |



|  | NO. OF<br>PERSONNEL | SALARY<br>GRADE |
|--|---------------------|-----------------|
| <b>1. <u>PERSONNEL SECTION</u></b>               |                     |                 |
| Human Resource Mngt.<br>Officer III              | 1                   | 18              |
| Human Resource Mngt.<br>Officer II               | 1                   | 15              |
| Human Resource Mngt.<br>Officer I                | 1                   | 11              |
| Human Resource Mngt.<br>Assistant                | 2                   | 8               |
| <b>2. <u>PROPERTY/SUPPLY SECTION</u></b>         |                     |                 |
| Supply Officer III                               | 1                   | 18              |
| Supply Officer II                                | 1                   | 14              |
| Supply Officer I                                 | 1                   | 10              |
| Clerk II   | 2                   | 4               |
| <b>3. <u>ACCOUNTING SECTION</u></b>              |                     |                 |
| Accountant III                                   | 1                   | 18              |
| Accountant II                                    | 1                   | 15              |
| Accounting Clerk II                              | 1                   | 6               |
| Bookkeeper                                       | 2                   | 8               |
| <b>4. <u>EDUCATION SECTION</u></b>               |                     |                 |
| Traffic Officer III                              | 2                   | 18              |
| Traffic Officer II                               | 2                   | 14              |
| Traffic Assistant                                | 2                   | 8               |
| <b>C. <u>TRAFFIC OPERATIONS DIVISION</u></b>     |                     |                 |
| Traffic Officer V                                | 1                   | 24              |
| Administrative Assistant                         | 1                   | 8               |
| Clerk III  | 1                   | 6               |
| <b>1. <u>TRAFFIC ENGINEERING SECTION</u></b>     |                     |                 |
| Engineer III                                     | 1                   | 19              |
| Engineer II                                      | 1                   | 16              |
| Maintenance Foreman                              | 2                   | 8               |
| Carpenter II                                     | 2                   | 5               |
| Painter II                                       | 2                   | 5               |
| Mason II   | 2                   | 5               |
| Utility Worker I                                 | 10                  | 1               |
| <b>2. <u>TRAFFIC ENFORCEMENT SECTION</u></b>     |                     |                 |
| Traffic Officer III                              | 1                   | 18              |
| Traffic Officer II                               | 6                   | 14              |
| Traffic Assistant                                | 100                 | 8               |
| <b>3. <u>TOWING &amp; IMPOUNDING SECTION</u></b> |                     |                 |
| Traffic Officer III                              | 1                   | 18              |
| Traffic Officer II                               | 1                   | 14              |
| Traffic Assistant                                | 10                  | 8               |
| Driver II  | 6                   | 4               |

A

D. PARKING MANAGEMENT DIVISION

|                          |   |    |
|--------------------------|---|----|
| Traffic Officer V        | 1 | 24 |
| Traffic Officer IV       | 1 | 22 |
| Administrative Assistant | 1 | 8  |
| Clerk III                | 1 | 6  |

1. PARKING LOT MANAGEMENT SECTION

|                                  |   |    |
|----------------------------------|---|----|
| Special Operation<br>Officer III | 1 | 18 |
| Special Operations<br>Officer II | 6 | 14 |
| Watchman I                       | 2 | 2  |

2. PARKING BILLING & COLLECTION SECTION

|   |    |    |
|---|----|----|
| Local Revenue<br>Collection Officer III | 1  | 18 |
| Senior Bill Collector                   | 12 | 9  |
| Parking Aide III                        | 80 | 7  |

3. BARANGAY PARKING MANAGEMENT SECTION

|                          |   |    |
|--------------------------|---|----|
| Traffic Officer III      | 1 | 18 |
| Traffic Officer II       | 6 | 14 |
| Administrative Assistant | 1 | 8  |
| Clerk III                | 2 | 6  |

TOTAL NUMBER OF POSITION - 292

SEC. 3. In the filling up of traffic assistants or traffic aides as provided in paragraph C, 2 & 3, above, priority and preference shall be accorded qualified parking aides presently employed by the Manila Metropolitan Authority, who are actual and bona fide residents of Manila.

SEC. 4. Pending final approval of its staffing pattern by higher authorities, the City Mayor is hereby authorized to designate existing City personnel of the Western Police District, Central Highway Patrol Group (CHPG) and other city departments and offices to the Traffic and Parking Bureau in order to render the Bureau operational.


SEC. 5. The sum of Three Million Pesos (P3,000,000.00) is hereby appropriated from the budgetary savings or unprogrammed funds of the City to be used for the staffing and operation of the Traffic and Parking Bureau this calendar year 1993. Subsequent budgetary requirements shall be incorporated in the annual budget of the City.

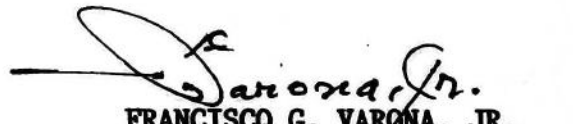
SEC. 6. This Ordinance shall take effect immediately.

Enacted by the City Council of Manila at its regular session today, September 2, 1993.


Approved by His Honor, the Mayor, on 11/8/93


APPROVED:

  
**ALFREDO S. LIM**  
Mayor  
City of Manila

  
**FRANCISCO G. VARONA, JR.**  
Acting Vice Mayor and Presiding  
Officer, City Council, Manila

ATTESTED:

  
**RAFAELITO M. GARAYBLAS**  
Secretary to the Mayor

  
**EMMANUEL R. SISON**  
Secretary to the City Council

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PRINCIPAL AUTHORS : **HON. NESTOR C. PONCE, JR. and HON. HUMBERTO BASCO.**

CO-AUTHORS : Hon. Bienvenido M. Abante, Jr., Hon. Ma. Corazon R. Caballes, Hon. Felixberto D. Espiritu, Hon. Ma. Paz E. Herrera, Hon. Jhosep Y. Lopez, Hon. Bernardito C. Ang, Hon. Jocelyn B. Dawis, Hon. Leonardo L. Angat, Hon. Avelino S. Cailian, Hon. Roberto C. Ocampo, Hon. Ernesto A. Nieva, Hon. Romeo G. Rivera, Hon. Chika G. Go, Hon. Romualdo S. Maranan, Hon. Pedro S. de Jesus, Hon. Ernesto V.P. Maceda, Jr., Hon. Bernardo D. Ragasa, Hon. Joey D. Hizon, Hon. Victoriano A. Melendez, Hon. Rogelio B. dela Paz, Hon. Alexander S. Ricafort, Hon. Gerino A. Tolentino, Jr., Hon. Honorio U. Lopez II and Hon. Casimiro C. Sison.

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