

APPROPRIATION ORDINANCE NO. 7760

ORDINANCE APPROPRIATING THE AMOUNT OF EIGHT HUNDRED EIGHTY NINE MILLION EIGHTY NINE THOUSAND FOUR HUNDRED FOURTEEN PESOS and 38/100 (P889,089,414.38) AND FIFTY MILLION SEVEN HUNDRED SEVENTY TWO THOUSAND FIVE HUNDRED (P50,772,500.00) PESOS AS TRANSFER TO INFRASTRUCTURE FUND OUT OF THE GENERAL FUND OF THE CITY AND THE AMOUNT OF ONE HUNDRED THIRTY THREE MILLION FIVE HUNDRED TWENTY EIGHT THOUSAND NINE HUNDRED EIGHTY ONE PESOS and 01/100 (P133,528,981.01) OUT OF THE INFRASTRUCTURE FUND AS 1991 REVISED EXECUTIVE BUDGET TO BE MADE AVAILABLE AS APPROPRIATIONS OF THE CITY GOVERNMENT OF MANILA TO BE TAKEN FROM THE ESTIMATED INCOME CERTIFIED AS REASONABLY COLLECTIBLE BY THE CITY TREASURER FOR CALENDAR YEAR 1991.

BE IT ORDAINED BY THE CITY COUNCIL OF MANILA THAT:

SECTION 1. There is hereby appropriated from the funds of the City Treasury and from those estimated funds certified as reasonably collectible and which are not otherwise appropriated, the sum of EIGHT HUNDRED EIGHTY NINE MILLION EIGHTY NINE THOUSAND FOUR HUNDRED FOURTEEN PESOS and 38/100 (P889,089,414.38) and FIFTY MILLION SEVEN HUNDRED SEVENTY TWO THOUSAND FIVE HUNDRED (P50,772,500.00) PESOS as transfer to Infrastructure Fund out of the General Fund and the amount of ONE HUNDRED THIRTY THREE MILLION FIVE HUNDRED TWENTY EIGHT THOUSAND NINE HUNDRED EIGHTY ONE PESOS and 01/100 (P133,528,981.01) out of the Infrastructure Fund as the 1991 Revised Executive Budget and which budget documents marked as Annex "A" for Volume I and "B" for Volume II are made as integral part hereof, to be made available as appropriations of the City Government of Manila from January 1, to December 31, 1991.

The herein appropriation of funds represents authorized budgetary support of the following key programs necessary for the continued operation of the City Government of Manila for the Calendar Year 1991.

(over)



1.0 GENERAL FUND

Current Operating Expenditures

1.1 General Administration & Support Services	<u>P 242,997,926.00</u>
General Administration & Support Services	103,759,451.00
Financial Management & Information Services	58,492,710.00
Legal and Legislative Services	80,745,765.00
1.2 Operations, Maintenance and Delivery of Basic Services	<u>P 368,299,778.00</u>
Health, Medical & Sanitations	172,868,477.00
Education and Culture	68,265,326.00
Social Services	67,474,237.00
Engineering Services	59,691,738.00
1.3 Financial Assistance (To various Agencies)	<u>P 56,663,880.00</u>
1.4 Capital Purchases (Furnitures, Equipments and Improvements) Statutory and Contractual Obligations	<u>P 26,740,745.00</u>
1.5 Statutory and Contractual Obligations	<u>P 182,387,085.38</u>
15% Contribution to Metro Manila Authority	129,712,838.00
20% Community Development Fund	29,957,942.00
2% Calamity Fund	17,894,204.00
Barangay Development Fund	492,500.00
Rentals	260,460.00
Prior Years' Obligations	4,069,141.38

Special Activities Fund

1.6 Funding Support of Special Priority Programs/Projects	<u>P 12,000,000.00</u>
Provident Fund	1,000,000.00
Special Activities Fund	11,000,000.00

TOTAL APPROPRIATIONS, GENERAL FUND P 889,089,414.38

2.0 INFRASTRUCTURE FUND

Current Operating Expenditures

2.1 Engineering and Public Works	<u>P 87,169,074.00</u>
Repair and Maintenance of Buildings, Roads and Bridges, and Inspection of Buildings	49,637,999.00
General Administration and Support Services	37,531,075.00
2.2 Buildings, Structures, Furnitures and Equipment Outlays	<u>P 36,100,000.00</u>

Statutory and Contractual Obligations

2.3 Statutory and Contractual Obligations	<u>P 10,259,907.01</u>
Prior Years' Obligations	8,551,788.01
2% Calamity Fund	1,708,119.00

TOTAL APPROPRIATIONS, INFRASTRUCTURE FUND P 133,528,981.01

TOTAL, GENERAL AND INFRASTRUCTURE FUNDS P1,022,618,395.39

(over)



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In conformity with the appropriations herein authorized, the following sums are provided for the various departments/offices of the City of Manila, by classification.

FROM THE GENERAL FUND:

1. Office of the Mayor	<u>P 38,010,181.00</u>
a. Personal Services	21,148,896.00
b. Maintenance & Other Operating Expenses	15,276,585.00
c. Capital Outlay	1,584,700.00
2. Office of the City Administrator - Proper	<u>P 2,260,772.00</u>
a. Personal Services	2,133,742.00
b. Maintenance & Other Operating Expenses	107,030.00
c. Capital Outlay	20,000.00
3. Office of the City Administrator - City Personnel Office	<u>P 12,975,312.00</u>
a. Personal Services	12,674,082.00
b. Maintenance & Other Operating Expenses	271,230.00
c. Capital Outlay	30,000.00
4. Office of the City Administrator - Market Administration	<u>P 13,047,490.00</u>
a. Personal Services	11,905,050.00
b. Maintenance & Other Operating Expenses	972,440.00
c. Capital Outlay	170,000.00
5. City Budget Office	<u>P 4,761,459.00</u>
a. Personal Services	4,396,722.00
b. Maintenance & Other Operating Expenses	264,737.00
c. Capital Outlay	100,000.00
6. Civil Security Office	<u>P 2,669,615.00</u>
a. Personal Services	2,593,060.00
b. Maintenance & Other Operating Expenses	76,555.00
c.	
7. City Civil Registry Office	<u>P 3,933,993.00</u>
a. Personal Services	3,242,972.00
b. Maintenance & Other Operating Expenses	531,021.00
c. Capital Outlay	160,000.00
8. Youth Development and Welfare Bureau	<u>P 2,418,973.00</u>
a. Personal Services	1,763,973.00
b. Maintenance & Other Operating Expenses	600,500.00
c. Capital Outlay	54,500.00
9. City General Services Office	<u>P 11,754,659.00</u>
a. Personal Services	11,624,179.00
b. Maintenance & Other Operating Expenses	70,480.00
c. Capital Outlay	60,000.00
10. Office of the Vice Mayor	<u>P 3,481,040.00</u>
11. a. Personal Services	1,650,240.00
b. Maintenance & Other Operating Expenses	1,651,450.00
c. Capital Outlay	179,350.00

11. Office of the Sangguniang Panlungsod	<u>P 60,010,729.00</u>
a. Personal Services	48,768,024.00
b. Maintenance & Other Operating Expenses	9,842,705.00
c. Capital Outlay	1,400,000.00
12. Manila Barangay Bureau	<u>P 8,840,517.00</u>
a. Personal Services	6,052,058.00
b. Maintenance & Other Operating Expenses	2,567,959.00
c. Capital Outlay	220,500.00
13. City Planning & Development Office	<u>P 2,184,490.00</u>
a. Personal Services	1,723,310.00
b. Maintenance & Other Operating Expenses	461,180.00
14. Bureau of Permits	<u>P 4,057,637.00</u>
a. Personal Services	3,670,707.00
b. Maintenance & Other Operating Expenses	386,930.00
15. City Treasurer's Office	<u>P 44,858,932.00</u>
1. General Administration & Support Services	
a. Personal Services	15,610,976.00
b. Maintenance & Other Operating Expenses	3,105,083.00
2. Treasury Operations	
a. Personal Services	21,042,627.00
b. Maintenance & Other Operating Expenses	4,100,246.00
c. Capital Outlay	1,000,000.00
16. Department of Assessment	<u>P 10,976,141.00</u>
1) General Administration & Support Services	
a. Personal Services	3,365,049.00
b. Maintenance & Other Operating Expenses	297,113.00
2) Property Assessment Services	
a. Personal Services	6,726,979.00
b. Maintenance & Other Operating Expenses	187,000.00
c. Capital Outlay	400,000.00
17. Board of Tax Assessment Appeals	<u>P 1,189,468.00</u>
a. Personal Services	1,159,218.00
b. Maintenance & Other Operating Expenses	15,080.00
c. Capital Outlay	15,170.00
18. Office of the City Prosecutor	<u>P 12,462,120.00</u>
a. Personal Services	11,257,745.00
b. Maintenance & Other Operating Expenses	1,054,375.00
c. Capital Outlay	150,000.00
19. Office of the City Legal Officer	<u>P 4,115,390.00</u>
a. Personal Services	3,741,388.00
b. Maintenance & Other Operating Expenses	74,002.00
c. Capital Outlay	300,000.00
20. Office of the Sheriff	<u>P 4,883,228.00</u>
a. Personal Services	4,751,763.00
b. Maintenance & Other Operating Expenses	81,465.00
c. Capital Outlay	50,000.00

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21. Manila Health Department	<u>P 108,901,583.00</u>
1. General Administration & Support Services	
a. Personal Services	6,122,439.00
b. Maintenance & Other Operating Expenses	271,100.00
2. Delivery of Promotive, Preventive, Curative and Rehabilitative Health Services including Operation of Health Centers, Dehydration Centers and Lying-In Clinics	
a. Personal Services	77,683,274.00
b. Maintenance & Other Operating Expenses	15,656,972.00
c. Capital Outlay	735,800.00
3. Environmental Sanitation Services	
a. Personal Services	8,096,890.00
b. Maintenance & Other Operating Expenses	335,108.00
22. Ospital ng Maynila	<u>P 52,825,984.00</u>
1. General Administration & Support Services	
a. Personal Services	7,727,555.00
b. Maintenance & Other Operating Expenses	3,172,480.00
2. Delivery of Promotive, Preventive, Curative and Rehabilitative Services	
a. Personal Services	25,552,949.00
b. Maintenance & Other Operating Expenses	9,873,000.00
c. Capital Outlay	6,500,000.00
23. Urban Settlements Office	<u>P 11,979,025.00</u>
a. Personal Services	7,477,481.00
b. Maintenance & Other Operating Expenses	201,544.00
c. Capital Outlay	4,300,000.00
24. Department of Social Welfare	<u>P 39,091,203.00</u>
1. General Administration & Support Services	
a. Personal Services	2,757,035.00
b. Maintenance & Support Services	1,161,180.00
2. Delivery of Social Services	
a. Personal Services	16,172,988.00
b. Maintenance & Other Operating Expenses	17,610,000.00
c. Capital Outlay	1,390,000.00
25. Manila City Schools	<u>P 43,639,452.00</u>
1. General Administration & Support Services	
a. Personal Services	12,640,406.00
b. Maintenance & Other Operating Expenses	237,819.00
c. Capital Outlay	536,725.00
2. Implementation of Programs for Kindergarten Classes and Elementary Education, Secondary and Special Education and Vocational Training Programs:	
A. Kindergarten Classes and Elementary Education -	
a. Personal Services	12,897,756.00
b. Maintenance & Other Operating Expenses	1,196,658.00
B. Secondary Education & Evening Vocational Classes -	
a. Personal Services	4,485,808.00
b. Maintenance & Other Operating Expenses	11,644,280.00

26.	Eulogio "Amang" Rodriguez Institute of Science and Technology	<u>P 10,483,516.00</u>
1.	General Administration & Support Services	
a.	Personal Services	2,087,954.00
b.	Maintenance & Other Operating Expenses	414,490.00
2.	Implementation of Programs for Secondary Higher Education, Graduate & Undergraduate Programs and Technology/Vocational Training Programs -	
a.	Personal Services	6,577,086.00
b.	Maintenance & Other Operating Expenses	1,164,986.00
c.	Capital Outlay	239,000.00
27.	Manila City Library	<u>P 9,373,855.00</u>
a.	Personal Services	8,623,816.00
b.	Maintenance & Other Operating Expenses	550,039.00
c.	Capital Outlay	200,000.00
28.	Manila Tourism & Cultural Affairs Bureau	<u>P 5,789,228.00</u>
a.	Personal Services	3,859,346.00
b.	Maintenance & Other Operating Expenses	1,884,882.00
c.	Capital Outlay	45,000.00
29.	Public Recreations Bureau	<u>P 22,794,009.00</u>
a.	Personal Services	14,575,469.00
b.	Maintenance & Other Operating Expenses	7,518,540.00
c.	Capital Outlay	700,000.00
30.	Department of Engineering & Public Works	<u>P 61,691,738.00</u>
1.	General Administration & Support Services	
a.	Personal Services	9,495,863.00
b.	Maintenance & Other Operating Expenses	15,942,380.00
2.	Repair & Maintenance of Buildings, Roads, Bridges and drainage facilities -	
a.	Personal Services	28,593,375.00
b.	Maintenance & Other Operating Expenses	5,660,120.00
c.	Capital Outlay	2,000,000.00
31.	Veterinary Inspection Board	<u>P 21,076,710.00</u>
1.	General Administration & Support Services	
a.	Personal Services	7,356,582.00
b.	Maintenance & Other Operating Expenses	707,166.00
2.	Delivery of Veterinary Health Services	
a.	Personal Services	6,676,184.00
b.	Maintenance & Other Operating Expenses	3,636,778.00
c.	Capital Outlay	2,700,000.00
32.	City Auditor's Office	<u>P 298,549.00</u>
a.	Maintenance & Other Operating Expenses	298,549.00
33.	Pamantasan ng Lungsod ng Maynila	<u>P 50,320,240.00</u>
a.	Maintenance & Other Operating Expenses	50,320,240.00
34.	Regional Trial Court	<u>P 2,298,000.00</u>
a.	Personal Services	1,998,000.00
b.	Capital Outlay	300,000.00

35. Metropolitan Trial Court	P	<u>2,448,000.00</u>
a. Personal Services		1,098,000.00
b. Maintenance & Other Operating Expenses		1,150,000.00
c. Capital Outlay		200,000.00
36. Western Police District	P	<u>2,200,361.00</u>
a. Personal Services		181,437.00
b. Maintenance & Other Operating Expenses		1,018,924.00
c. Capital Outlay		1,000,000.00
37. Fire District I	P	<u>592,730.00</u>
a. Personal Services		228,850.00
b. Maintenance & Other Operating Expenses		363,880.00
38. City Development Office	P	<u>6,000.00</u>
a. Personal Services		6,000.00
39. Non-Office	P	<u>12,000,000.00</u>
a. Maintenance & Other Operating Expenses		12,000,000.00
40. Statutory and Contractual Obligations	P	<u>182,387,085.38</u>
a. Maintenance & Other Operating Expenses		<u>182,387,085.38</u>
TOTAL APPROPRIATIONS for Estimated Expenses, GENERAL FUND	P	889,089,414.38
Appropriation for Transfer to Infrastructure Fund		<u>50,772,500.00</u>
TOTAL APPROPRIATIONS, GENERAL FUND	P	<u>939,861,914.38</u>
FROM THE INFRASTRUCTURE FUND		
1. Department of Engineering and Public Works	P	<u>115,752,242.00</u>
a. Personal Services		32,153,793.00
b. Maintenance & Other Operating Expenses		47,598,449.00
c. Capital Outlay		36,000,000.00
2. Parks Development Office	P	<u>7,516,832.00</u>
a. Personal Services		5,377,282.00
b. Maintenance & Other Operating Expenses		2,039,550.00
c. Capital Outlay		100,000.00
3. Statutory and Contractual Obligations	P	<u>10,259,907.01</u>
a. Maintenance & Other Operating Expenses		<u>10,259,907.01</u>
TOTAL APPROPRIATIONS for Estimated Expenses, INFRASTRUCTURE FUND	P	<u>133,528,981.01</u>
TOTAL APPROPRIATIONS for Estimated Expenses, GENERAL AND INFRASTRUCTURE FUNDS	P	1,022,618,395.39
Appropriation for Transfer from GENERAL FUND to INFRASTRUCTURE FUND	P	<u>50,772,500.00</u>
TOTAL APPROPRIATIONS	P	<u>1,073,390,895.39</u>

GENERAL PROVISIONS

SECTION 2. CHANGES IN EXISTING ORGANIZATIONAL STRUCTURE

Unless otherwise authorized by law or ordinance, no changes in the existing organizational structure such as creation, consolidation, splitting, elevation, transfer and abolition of departments, offices, and divisions including its functions shall be made and/or be funded from the appropriations provided for under this ordinance. Organizational units created by the administrative authorization shall be considered as Ad Hoc arrangements and shall be manned by contractual personnel, staff members on special or additional assignment or by temporary or casual personnel.

SECTION 3. MAXIMUM NUMBER OF PERMANENT POSITION

Except as otherwise provided by law, the maximum number or permanent positions included in the approved itemization of personnel schedule and the amount of salaries chargeable against the appropriation under this ordinance for personnel services shall not exceed the rates as approved under RA 6758. Changes in designation, title or nomenclature of existing positions that will result in a promotion or demotion in rank and/or increase or decrease in compensation shall not be authorized except when the position is actually vacant.

SECTION 4. ITEMIZATION OF PERSONAL SERVICES

The itemization of Personal Services in support of the appropriation herein authorized for personal services together with the approval implementing rules and regulations shall form part of this ordinance and shall be governed by its provisions.

SECTION 5. DISCRETIONARY FUND OF CITY MAYOR

Appropriation for discretionary fund of the City Mayor shall not exceed one percent (1%) of the total real property tax collections actually realized during the next preceeding calendar year or P100,000.00 whichever is lower.

SECTION 6. INTELLIGENCE FUND

Intelligence funds provided for under this ordinance shall be used solely for security and intelligence activities and disbursement thereof shall be subject to existing laws and pertinent accounting and auditing rules and regulations.

SECTION 7. TWO PERCENT (2%) CALAMITY FUND

Appropriations for the 2% Calamity Fund shall be disbursed solely for emergency expenditures for relief, repair and rehabilitation in times of natural calamities, "force majeure" or other unforeseen events.

SECTION 8. USE OF APPROPRIATED FUNDS

All fund appropriated for programs, projects, and activities shall be released and used exclusively for the specific purposes for which they have been authorized. Any amendment or augmentation shall be made within the calendar year only upon the enactment and approval of a Supplemental Budget Ordinance.

SECTION 9. POWER OF THE CITY MAYOR TO ADJUST APPROPRIATIONS

Upon request of the head of department or office concerned and upon favorable recommendation by the Budget Officer, the City Mayor may transfer, without need of a Supplemental Budget, funds appropriated for a particular item or items under a project to another project of the same program for "Current Operating Expenditures" of the Office/Department except appropriations for "Personal Services", Maintenance and Other Operating Expenses," corresponding to insurance, rentals, water and illumination/power, and "Capital Outlays," for settlement of "Statutory and Contractual Obligations."

SECTION 10. TWENTY PERCENT (20%) CONTINGENCY RESERVE

The contingency reserve of 20% on the authorized 1991 appropriation for Maintenance and Other Operating Expenses shall be provided. For the purpose, all department/office heads are enjoined to prepare a Work and Financial Plan and Request for Allotment indicating therein the 20% contingency reserve except mandatory accounts and those amount fixed by contract.

SECTION 11. ALLOTMENT OF APPROPRIATIONS

For effective budgetary control, authorized appropriations shall be allotted in accordance with Local Budget Circular No. 16 as outlined hereunder:

- a) No appropriation authorized for any department or office of the City of Manila shall be available for expenditure until the head of each department or office shall have submitted to the City Budget Officer a Work and Financial Plan and Request for Allotment of funds showing the estimated amounts needed for each function, activity or purpose for which the funds are to be expended during the applicable allotment period until an advice of Allotment for said request shall have been approved by City Mayor as hereinafter provided. The forms of the Work and Financial Plan and Request for Allotment shall be Local Budget Executive Form No. 162 and 162-A and shall be submitted to the City Budget Officer not less than twenty-five (25) days prior to the beginning of the ensuing calendar year; PROVIDED, THAT, in case of the annual Budget is approved after December 6, of each calendar year, the Work and Financial Plan and Request for Allotment shall be submitted based on the immediately preceding calendar year, as amended by Supplemental Budget Ordinance taking into consideration the provisions of Section 26 of PD 477. A revised Work and Financial Plan and Request for Allotment shall be submitted upon approval of the annual Executive Budget referred to herein, showing quarterly allotments of the whole authorized appropriations for the department of office.
- b) For the purpose of the allotment system herein provided, each calendar year shall be divided into four (4) quarterly allotment periods, beginning respectively on the first day of January, April, July and October.



- c) The City Mayor may require heads of departments/offices to revise their Work and Financial Plan and Request for Allotment upon the Local Treasurer's notification and certification that the realized income is less than what was estimated in the annual/supplemental budget or that additional income is realized.
- d) An Advice of Allotment shall be prepared by the City Budget Officer utilizing Local Budget Executive Form No. 163 based on the recommendations made in the Work and Financial Plan and Request for Allotment and upon the recommendation of said Official, the City Mayor shall approve the Work and Financial Plan and Request for Allotment at least five (5) days before the Start of each quarter.

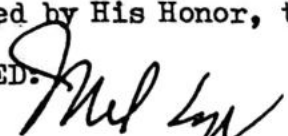
SECTION 12. DATE OF EFFECTIVITY

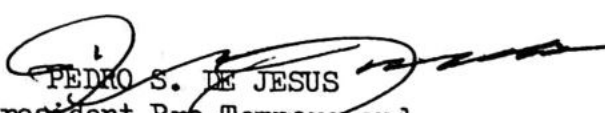
This Ordinance shall take effect January 1, 1991.

Enacted by the City Council of Manila at its special Session today, December 28, 1991.


Approved by His Honor, the Mayor, on December 28, 1991

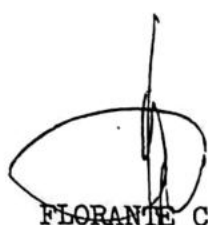
APPROVED:


GEMILIANO C. LOPEZ, JR.
Mayor
City of Manila


PEDRO S. DE JESUS
President Pro-Tempore and
Acting Presiding Officer

ATTESTED:


ALBERTO A. BERNARDO
Secretary to the Mayor


FLORANTE C. DRIS
Acting Secretary, City Council