

PREAMBLE

WHEREAS, the legal basis of this Draft Ordinance can be found in Sec. 325 (General Limitations) of Republic Act No. 7160 (otherwise known as the Local Government Code of 1991) and Section 2.5 of the Civil Service Commission (CSC) Memorandum Circular No. 19, Series of 1992, which states: "In cases of abolition of positions and the creation of new ones resulting from the abolition of existing positions in the career service, such abolition shall be made in accordance with pertinent provisions of this Code and the civil service law, rules and regulations";

WHEREAS, the Executive Committee on the Rationalization Program composed of the Department of Budget and Management (DBM) and CSC in May 12, 2006 came out with Resolution No. 1 which laid as part of the Allowable Staffing Actions the following: (a) Abolition of positions, (b) Conversion of positions, (c) Reclassification of positions, (d) Retitling of positions and (e) Creation of positions whereby the scrap-and-build policy must be observed when new positions may be created as long as there are corresponding obsolete/unnecessary but funded positions can be abolished to support the creation of these new positions;

WHEREAS, the proponent, the Office of the City Accountant (OCAT), has certified the collapsed items being abolished remain vacant and unnecessary while the positions being created will immediately address its most urgent need to fill up several administrative positions;

WHEREAS, the generated savings from the scrapped positions will be more than enough to cover the computed amount needed to fund the created positions and that the total amount for Personnel Services, including the new positions will not exceed the forty-five percent (45%) statutory limitation on the total approved annual appropriation: NOW, THEREFORE,

Be it ordained by the City Council of Manila, in session assembled, *THAT*:

SECTION 1. Declaration of Policy. – It is hereby declared the policy of the City Government of Manila to faithfully observed the overriding goal of improving the delivery of vital services in terms of quality, scope, speed, accountability and affordability.

The city and its instrumentalities must promote focused use of limited resources on core functions and programs, while simultaneously cutting down waste and overlaps by scaling-down, phasing-out or abolishing non-core tasks.

SEC. 2. Abolished Plantilla Positions. – The following positions are hereby abolished under the Office of the City Accountant (OCAT):

TITLE OF POSITION	NUMBER	ITEM #	SALARY GRADE	AUTHORIZED RATE (PER ANNUM)
Administrative Assistant III	3	36,43,110	9-7	PhP. 1,081,082.88
Administrative Assistant III	2	37,111	9-4	704,791.04
Administrative Assistant III	1	139	9-2	347,189.76
Administrative Assistant II	1	102	8-6	336,746.88
Administrative Assistant II	1	125	8-3	328,781.44
Administrative Aide VI	2	118,119	6-1	582,832.00
Computer Operator II	1	137	9-1	344,618.24
TOTAL	11			PhP. 3,726,042.24

SEC. 3. New Plantilla Positions. – The following new Plantilla Items are hereby created under the Office of the City Accountant (OCAT):

TITLE OF POSITION	NUMBER	SALARY GRADE	AUTHORIZED RATE FY 2021 (PER ANNUM)
Administrative Officer IV	1	15-1	PhP. 563,856.00
Administrative Assistant IV	6	10-1	2,219,366.40
Administrative Aide III	1	3-1	250,208.96
Administrative Aide I	3	1-1	678,279.36
TOTAL	11		PhP. 3,711,710.72

SEC. 4. Qualifications, Powers, Duties and Responsibilities. – The qualifications, powers, duties and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code, Civil Service Commission (CSC) and other relevant laws.

SEC. 5. Appointments. – The employment and appointment for those who will be occupying the herein subject positions shall be within the prescribed qualification standards and guidelines set by the Civil Service Commission (CSC) and other relevant agencies.

SEC. 6. Appropriation. – The amount necessary for the creation of the eleven (11) new regular positions shall be sourced from available funds of the existing eleven (11) positions to be abolished for this purpose as provided for under the 2022 Executive Budget. Thereafter, the herein subject positions shall be automatically funded through the succeeding Annual City Budget as part of the Plantilla of Personnel of the Office of the City Accountant (OCAT).

SEC. 7. Effectivity. – This Ordinance shall take effect upon its approval.

This Ordinance was finally enacted by the City Council of Manila on November 8, 2021.

PRESIDED BY:


ERNESTO C. ISIP, JR.
President Pro-Tempore and
Acting Presiding Officer
City Council, Manila

ATTESTED:


LUCH R. GEMPIS, JR.
City Government Department Head III
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON DEC 09 2021


FRANCISCO "Isko Moreno" DOMAGOSO
Mayor
City of Manila

ATTESTED:


BERNARDITO C. ANG
City Government Department Head III
(Secretary to the Mayor)

RNF: rmd/eee/jrp