



Republic of the Philippines  
CITY COUNCIL  
City of Manila

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REGULAR SESSION NO. 136

11<sup>TH</sup> CITY COUNCIL

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Begun and held in the City Council on Monday,  
the fifteenth day of February, Two Thousand Twenty-One

**ORDINANCE NO. 8751**

**AN ORDINANCE** ADOPTING THE GUIDELINES SET FORTH BY THE COMMISSION ON HIGHER EDUCATION (CHED) FOR THE UNIVERSIDAD DE MANILA (UDM) TO BE CONFERRED THE STATUS OF HIGHER EDUCATION INSTITUTION (HEI), CHANGING THE TITLE POSITIONS OF ITS TOP EXECUTIVES, CREATING THIRTEEN (13) ADDITIONAL PLANTILLA POSITIONS FOR GUIDANCE OFFICERS, NURSES AND LIBRARIANS, PROVIDING FUNDS THEREFOR AND FOR OTHER PURPOSES

PRINCIPAL AUTHORS:

**HON. PRISCILLA MARIE T. ABANTE-BARQUIA**

**HON. LUCIANO M. VELOSO**

and

**HON. JOEL R. CHUA**  
Majority Floor Leader



## PREAMBLE

WHEREAS, in its quest to be conferred a "Higher Education Institution" recognition by the Commission on Higher Education (CHED), UdM was informed by CHED that it should have a plantilla of positions that is compliant with the Manual of Regulations for Private Higher Education (MORPHE) of 2008, pursuant to CHED Memorandum Order (CMO) No. 30, Series of 2009, which applied said MORPHE to State Universities and Colleges (SUCs) and Local Universities and Colleges (LUCs);

WHEREAS, a plantilla of positions compliant to the above-mentioned MORPHE is one of the requirements before UdM could be granted recognition by CHED as an HEI;

WHEREAS, the MORPHE mandates that an HEI should have a President/Administrator, Registrar, proper number of Librarians, Nurses, Instructors and Guidance Counsellors, depending on student population, among others;

WHEREAS, UdM shall likewise have a plantilla of positions with position titles and plantilla titles that are befitting a University, considering that the existing plantilla positions of UdM are that for the defunct "City College of Manila";

WHEREAS, the creation of the CHED-required plantilla positions of UdM shall greatly impact the provision of accessible and free quality education for the youth of the City of Manila as it will move UdM closer towards HEI recognition by CHED, which will make UdM eligible for numerous subsidies/funding/grants/scholarships from the National Government: NOW, THEREFORE,

Be it ordained by the City Council of Manila, in session assembled, *THAT*:

**SECTION 1. Change of Title Positions.** – The following existing Position Titles under UdM shall be changed:

- a. "City Government Department Head III (President)" shall be changed into "LUC President I";
- b. "City Government Assistant Department Head III (Executive Vice-President)" shall be changed into "LUC Vice-President I"; and
- c. "City Government Assistant Department Head III (VP for Academic Affairs)" shall be changed into "LUC Vice-President I".

**SEC. 2. New Plantilla Positions.** – The following new plantilla positions are hereby created exclusively for and under the Universidad de Manila (UdM):

Title of Position	No. of Staff	Grade/Step	Rate/Annum	Total Amount
Guidance Services Associate II	2	14-1	PhP. 351,324	PhP. 702,648
Guidance Coordinator II	3	15-1	384,636	1,153,908
Guidance Services Specialist I	1	16-1	421,272	421,272
Guidance Services Specialist II	1	18-1	505,908	505,908
Nurse I	2	15-1	384,636	769,272
Nurse II	1	16-1	421,272	421,272
College Librarian I	1	13-1	321,048	321,048
College Librarian II	1	15-1	384,636	384,636
College Librarian III	1	18-1	505,908	505,908
<b>TOTAL</b>	<b>13</b>			<b>PhP. 5,185,872</b>

The Employment Status of the plantilla positions created under this Section shall be **PERMANENT**.

**SEC. 3. Qualifications, Powers and Duties/Responsibilities.** – The qualifications, powers, duties and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code, the Civil Service Commission (CSC), and the Commission on Higher Education's (CHED) rules, regulations and issuances governing a Higher Education Institution (HEI).


**SEC. 4. Appointment.** – The employment and appointment of the individuals for herein subject positions shall be within the qualification standards and guidelines set by CSC, CHED, and other relevant agencies.

**SEC. 5. Repealing Clause.** – All other local laws, decrees, orders, issuances, rules and regulations which are inconsistent with the provisions of this Ordinance are hereby repealed, amended or modified accordingly.


**SEC. 6. Effectivity Clause.** – This Ordinance shall take effect upon its approval.

This Ordinance was finally enacted by the City Council of Manila on May 31, 2021.

PRESIDED BY:

  
**ERNESTO C. ISIF, JR.**  
President Pro-Tempore and  
Acting Presiding Officer  
City Council, Manila

ATTESTED:


  
**LUCH R. GEMPIS, JR.**  
City Government Department Head III  
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON

JUL 06 2021

  
**FRANCISCO "Isko Moreno" DOMAGOSO**  
Mayor  
City of Manila

ATTESTED:

  
**BERNARDITO C. ANG**  
City Government Department Head III  
(Secretary to the Mayor)

RNF: jhb/agv/eee/eys