



Republic of the Philippines
CITY COUNCIL
City of Manila

REVIEWED
PURSUANT TO THE PROVISIONS
OF REPUBLIC ACT NO. 7160
BY AUTHORITY OF THE SECRETARY OF BUDGET AND MANAGEMENT
RUBY P. MURO
Director IV
REV. TR DTD

REGULAR SESSION NO. 95

11TH CITY COUNCIL

Begun and held in the City Council on Monday,
the twenty-sixth day of October, Two Thousand Twenty

ORDINANCE NO. 8702

AN ORDINANCE APPROPRIATING THE AMOUNT OF TWENTY BILLION PESOS (PHP. 20,000,000,000.00), UNDER THE GENERAL FUND EXECUTIVE BUDGET OF THE CITY OF MANILA FOR FY 2021, TO BE TAKEN FROM THE ESTIMATED INCOME CERTIFIED AS REASONABLY COLLECTIBLE BY THE LOCAL FINANCE COMMITTEE FOR FY 2021 AND FOR OTHER PURPOSES

SPONSORED BY:
HON. JOEL R. CHUA
Majority Floor Leader



1.1.6	City Civil Registry Office		
	Personal Services	P	30,353,142.00
	Maintenance and Other Operating Expenses		3,941,000.00
	SUB-TOTAL	P	<u>34,294,142.00</u>

1.1.7	City General Services Office		
	Personal Services	P	93,207,519.00
	Maintenance and Other Operating Expenses		172,556,069.00
	Capital Outlay		14,794,820.00
	SUB-TOTAL	P	<u>280,558,408.00</u>

1.1.8	City Personnel Office		
	Personal Services	P	35,999,529.00
	Maintenance and Other Operating Expenses		16,516,900.00
	Capital Outlay		1,275,000.00
	SUB-TOTAL	P	<u>53,791,429.00</u>

	City Planning and Development Office		
	Personal Services	P	29,703,616.00
	Maintenance and Other Operating Expenses		50,746,930.00
	Capital Outlay		10,400,000.00
	SUB-TOTAL	P	<u>90,850,546.00</u>

1.1.10	City Treasurer's Office		
	Personal Services	P	203,952,153.00
	Maintenance and Other Operating Expenses		32,180,775.00
	Capital Outlay		7,492,000.00
	SUB-TOTAL	P	<u>243,624,928.00</u>

1.1.11	Department of Assessment		
	Personal Services	P	101,463,945.00
	Maintenance and Other Operating Expenses		49,299,000.00
	Capital Outlay		25,344,120.00
	SUB-TOTAL	P	<u>176,107,065.00</u>

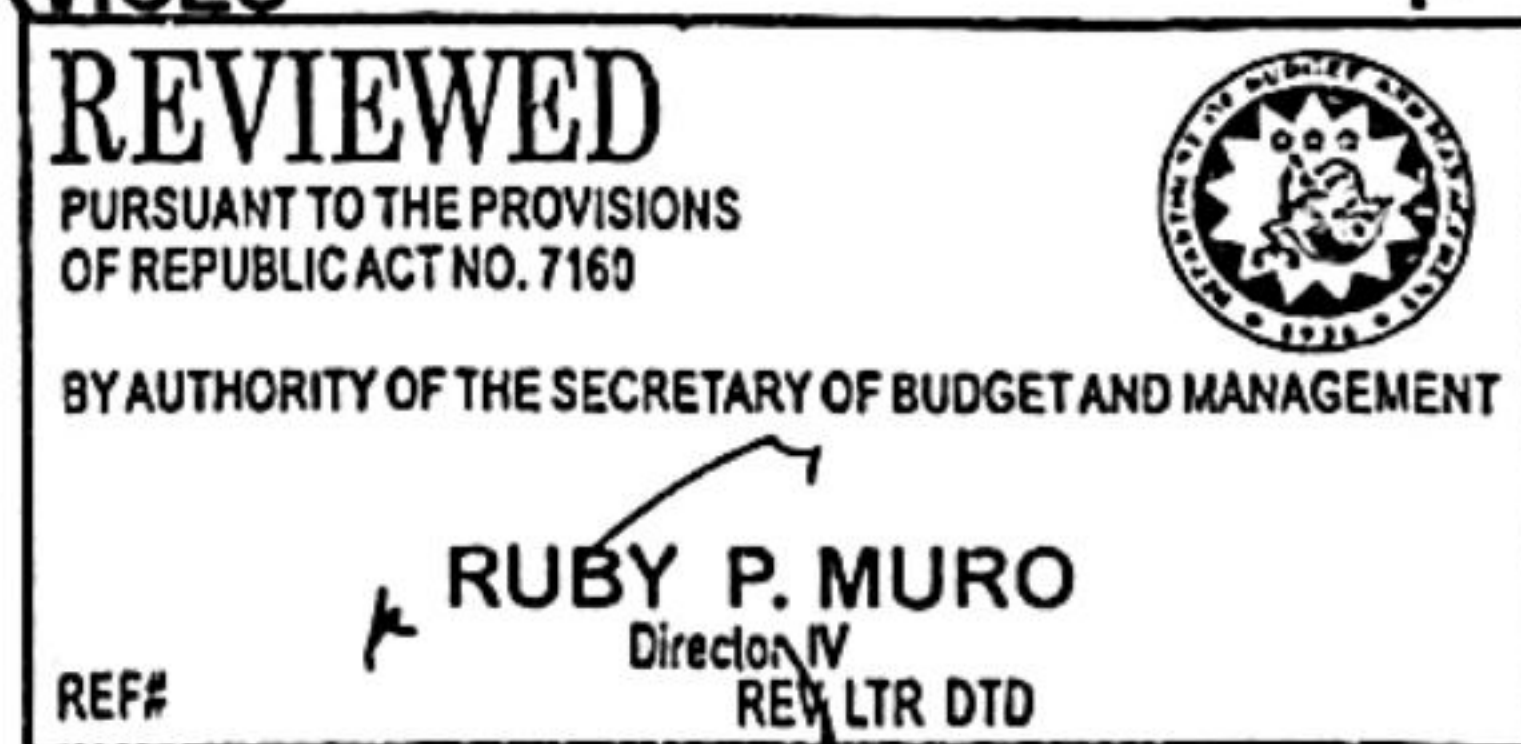
1.1.12	Local Board of Assessment Appeals		
	Personal Services	P	6,487,529.00
	Maintenance and Other Operating Expenses		395,000.00
	Capital Outlay		160,000.00
	SUB-TOTAL	P	<u>7,042,529.00</u>

1.1.13	Manila Barangay Bureau		
	Personal Services	P	39,136,175.00
	Maintenance and Other Operating Expenses		22,474,120.00
	Capital Outlay		529,500.00
	SUB-TOTAL	P	<u>62,139,795.00</u>

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 Director IV
 REF#



1.1.14 Manila City Library		
Personal Services	P	51,810,656.00
Maintenance and Other Operating Expenses		5,210,650.00
Capital Outlay		2,957,045.00
SUB-TOTAL	P	<u>59,978,351.00</u>
1.1.15 Manila Traffic and Parking Bureau		
Personal Services	P	49,713,679.00
Maintenance and Other Operating Expenses		125,361,368.00
Capital Outlay		
SUB-TOTAL		<u>175,075,047.00</u>
1.1.16 Office of the City Accountant		
Personal Services	P	77,818,826.00
Maintenance and Other Operating Expenses		11,496,010.00
Capital Outlay		10,000,000.00
SUB-TOTAL	P	<u>99,314,836.00</u>
1.1.17 Office of the City Administrator		
Personal Services	P	22,235,939.00
Maintenance and Other Operating Expenses		9,099,842.00
Capital Outlay		1,500,000.00
SUB-TOTAL	P	<u>32,835,781.00</u>
1.1.18 Office of the City Legal Officer		
Personal Services	P	47,843,665.00
Maintenance and Other Operating Expenses		5,419,130.00
Capital Outlay		
SUB-TOTAL	P	<u>53,262,795.00</u>
1.1.19 Office of the City Prosecutor		
Personal Services	P	70,835,408.00
Maintenance and Other Operating Expenses		1,483,000.00
Capital Outlay		1,525,340.00
SUB-TOTAL	P	<u>73,843,748.00</u>
1.1.20 Office of the Sheriff		
Personal Services	P	30,986,997.00
Maintenance and Other Operating Expenses		1,160,000.00
Capital Outlay		150,000.00
SUB-TOTAL		<u>32,296,997.00</u>
TOTAL GENERAL SERVICES	P	<u>3,990,019,953.00</u>



1.2 SOCIAL SERVICES

1.2.1	Pamantasan ng Lungsod ng Maynila		
	Maintenance and Other Operating Expenses	P	398,895,000.00
	SUB-TOTAL	P	<u>398,895,000.00</u>
1.2.2	Department of Public Services		
	Personal Services	P	269,322,491.00
	Maintenance and Other Operating Expenses		1,104,587,598.00
	Capital Outlay		8,771,695.00
	SUB-TOTAL	P	<u>1,382,681,784.00</u>
1.2.3	Department of Social Welfare		
	Personal Services	P	152,367,377.00
	Maintenance and Other Operating Expenses		2,908,937,941.00
	SUB-TOTAL	P	<u>3,061,305,318.00</u>
1.2.4	Eulogio "Amang" Rodriguez Institute of Science and Technology (Subsidy)		
	Maintenance and Other Operating Expenses	P	24,024,015.00
	SUB-TOTAL	P	<u>24,024,015.00</u>
1.2.5	Gat. Andres Bonifacio Memorial Medical Center		
	Personal Services	P	351,968,142.00
	Maintenance and Other Operating Expenses		486,243,384.00
	SUB-TOTAL	P	<u>838,211,526.00</u>
1.2.6	Justice Jose Abad Santos General Hospital		
	Personal Services	P	331,382,248.00
	Maintenance and Other Operating Expenses		278,033,746.00
	Capital Outlay		23,200,513.00
	SUB-TOTAL	P	<u>632,616,507.00</u>
1.2.7	Manila City Schools		
	Personal Services	P	120,843,388.00
	Maintenance and Other Operating Expenses		49,674,329.00
	Capital Outlay		3,100,000.00
	SUB-TOTAL	P	<u>173,617,717.00</u>
1.2.8	Manila Disaster Risk Reduction and Management Office		
	Personal Services	P	14,422,547.00
	Maintenance and Other Operating Expenses		51,046,337.00
	Capital Outlay		1,585,142.00
	SUB-TOTAL	P	<u>67,054,026.00</u>

REVIEWED

IN ACCORDANCE WITH THE PROVISIONS OF REPUBLIC ACT NO. 7160

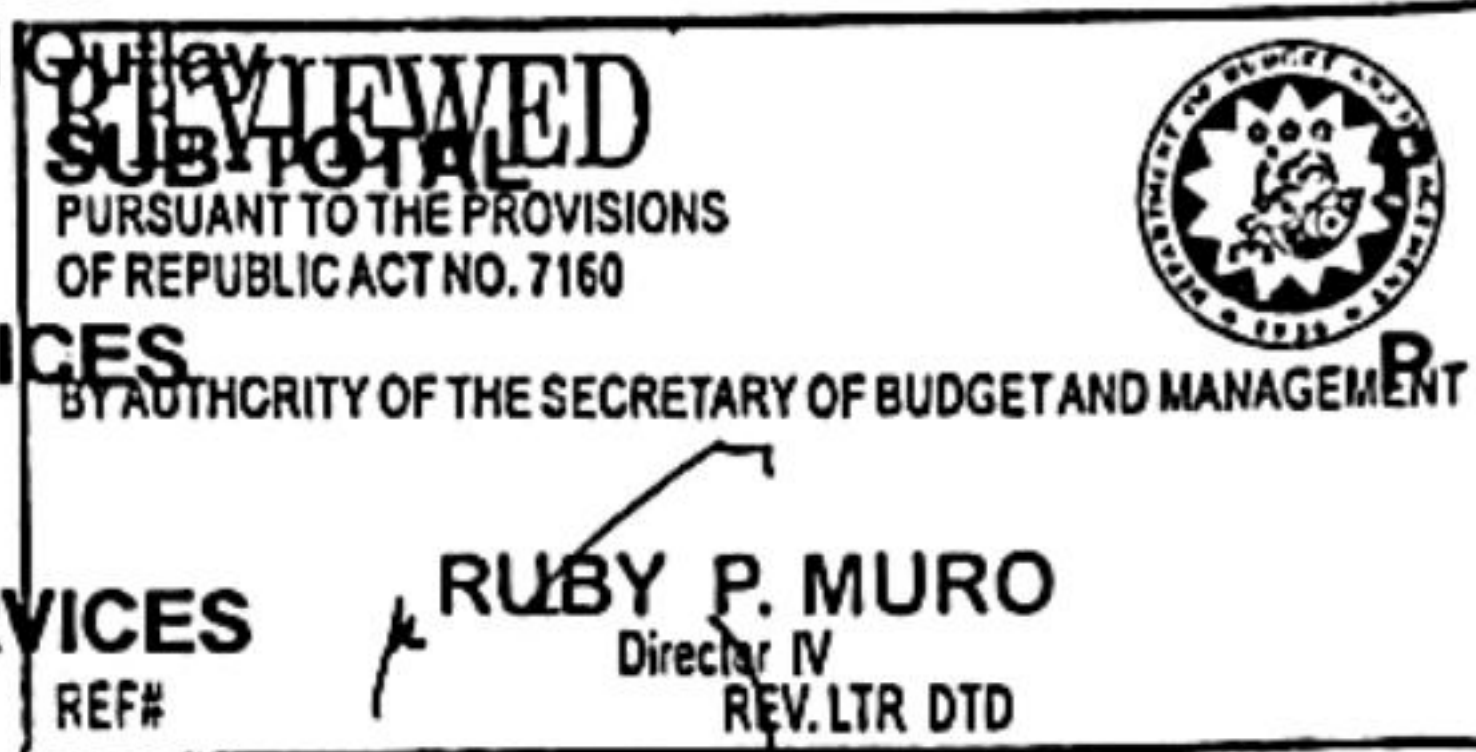
BY THE AUTHORITY OF THE SECRETARY OF BUDGET AND MANAGEMENT

RUBY P. MURO

Director IV
REV. LTR. DTD

REF#

1.2.17 Urban Settlements Office		
Personal Services	P	42,100,953.00
Maintenance and Other Operating Expenses		10,939,082.00
Capital Outlay		102,910,269.00
SUB-TOTAL	P	<u>155,950,304.00</u>
1.2.18 Youth Development and Welfare Bureau		
Personal Services	P	15,708,537.00
Maintenance and Other Operating Expenses		5,165,870.00
Capital Outlay		431,938.00
SUB-TOTAL		<u>21,306,345.00</u>
TOTAL SOCIAL SERVICES	P	<u>10,945,265,042.00</u>
1.3 ECONOMIC SERVICES		
1.3.1 Department of Engineering and Public Works		
Personal Services	P	447,045,782.00
Maintenance and Other Operating Expenses		845,053,789.00
Capital Outlay		44,760,686.00
SUB-TOTAL	P	<u>1,336,860,257.00</u>
1.3.2 Department of Tourism, Culture and Arts of Manila		
Personal Services	P	40,834,085.00
Maintenance and Other Operating Expenses		70,535,790.00
Capital Outlay		6,980,000.00
SUB-TOTAL	P	<u>118,349,875.00</u>
1.3.3 Market Administration Office		
Personal Services	P	61,452,553.00
Maintenance and Other Operating Expenses		9,553,460.00
Capital Outlay		200,000.00
SUB-TOTAL	P	<u>71,206,013.00</u>
1.3.4 Parks Development Office		
Personal Services	P	27,503,938.00
Maintenance and Other Operating Expenses		28,015,230.00
SUB-TOTAL	P	<u>55,519,168.00</u>
1.3.5 Veterinary Inspection Board		
Personal Services	P	62,419,337.00
Maintenance and Other Operating Expenses		13,742,414.00
Capital Outlay		79,440,500.00
SUB-TOTAL	P	<u>155,602,251.00</u>
TOTAL ECONOMIC SERVICES	P	<u>1,737,537,564.00</u>




TOTAL EXPENDITURES BY DEPARTMENT/OFFICE

P 16,672,822,559.00

2. NON-OFFICE EXPENDITURES

Statutory and Contractual Obligations

<p>1. Special Activities Fund</p> <p style="padding-left: 20px;">100-000</p> <p style="padding-left: 20px;">200-000</p> <p style="padding-left: 20px;">300-000</p>	<p>REVIEWED</p> <p>PURSUANT TO THE PROVISIONS OF REPUBLIC ACT NO. 7160</p> <p>BY AUTHORITY OF THE SECRETARY OF BUDGET AND MANAGEMENT</p> 	<p>5,000,000.00</p> <p>5,000,000.00</p> <p>1,871,714.00</p>
<p>2. Major Projects of the City</p> <p style="padding-left: 20px;">a. City Health Care Program</p> <p style="padding-left: 40px;">1. Philhealth Para Sa Masa Point of Care Registration Philhealth Registration - LGU-sponsored members</p> <p style="padding-left: 60px;">a. Manila Dialysis Center Patients</p> <p style="padding-left: 60px;">b. Eye Center - GABMMC</p> <p style="padding-left: 60px;">c. Barangay Health Workers</p> <p style="padding-left: 60px;">d. Barangay Officials</p> <p style="padding-left: 60px;">e. Lower Income Families - Manila Department of Social Welfare</p> <p style="padding-left: 20px;">b. Operational Expenses for Peace and Order (Crime Prevention, Law Enforcement)</p> <p style="padding-left: 40px;">200-000</p> <p style="padding-left: 40px;">300-000</p>	<p>RUBY P. MURO Director REV LTR DTD</p>	<p>P 33,104,000.00</p> <p>384,000.00</p> <p>120,000.00</p> <p>600,000.00</p> <p>2,000,000.00</p> <p>30,000,000.00</p> <p>300,000,000.00</p> <p>100,000,000.00</p>
<p>3. Funded Ordinances</p> <p style="padding-left: 20px;">a. Old Age Sustenance Allowance for Teachers and Non-Teachers - Division of City Schools (Ord. 7977)</p> <p style="padding-left: 20px;">b. Allowances for National Agencies:</p> <p style="padding-left: 40px;">1. Regional Trial Court (Ord. 8553)</p> <p style="padding-left: 40px;">2. Metropolitan Trial Court (Ord. 8550)</p> <p style="padding-left: 40px;">3. City Prosecutor's Office (Ord. 8507)</p> <p style="padding-left: 40px;">4. Department of Interior and Local Government (Ord. 8504)</p> <p style="padding-left: 40px;">5. Registry of Deeds (Ord. 8539)</p> <p style="padding-left: 40px;">6. Teachers Incentive (Ord. 8440)</p> <p style="padding-left: 40px;">7. Public Attorney's Office (PAO) (Ord. 8513)</p>	<p>P 18,000,000.00</p> <p>P 30,090,000.00</p> <p>9,336,000.00</p> <p>21,758,400.00</p> <p>120,000.00</p> <p>156,000.00</p> <p>297,288,000.00</p> <p>7,200,000.00</p>	
<p>4. Support to the Operations of National Agencies:</p> <p style="padding-left: 20px;">1. Office of the City Auditor</p> <p style="padding-left: 40px;"><u>Maintenance and Other Operating Expenses</u></p> <p style="padding-left: 60px;">Auditing Services</p>	<p>P 5,350,000.00</p>	

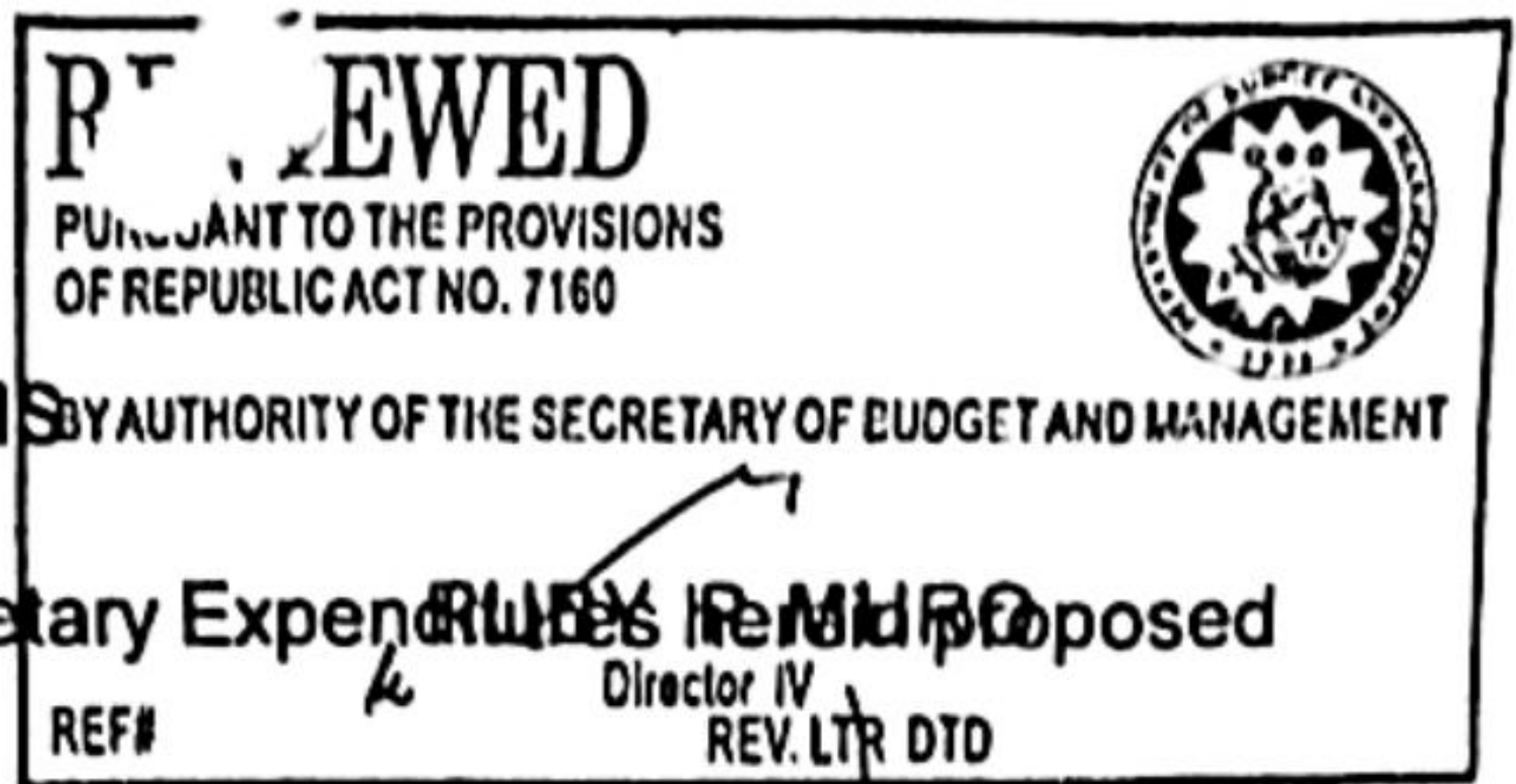
2. Regional Trial Court			
<u>Maintenance and Other Operating Expenses</u>			
Training Expenses	P		1,500,000.00
3. Metropolitan Trial Court			
<u>Maintenance and Other Operating Expenses</u>			
Training Expenses	P		360,000.00
Office Supplies Expenses			430,000.00
4. Department of Interior and Local Government (DILG)			
<u>Maintenance and Other Operating Expenses</u>			
Traveling Expenses - Local	P		720,000.00
Office Supplies Expenses			228,061.00
5. City Prosecutor's Office			
<u>Maintenance and Other Operating Expenses</u>			
Training Expenses	P		699,600.00
6. Register of Deeds			
<u>Maintenance and Other Operating Expenses</u>			
Repairs and Maintenance – Machinery & Equipment	P		288,000.00
<u>Sub-Total</u>			<u>838,499,775.00</u>
STATUTORY OBLIGATIONS			
1. Retirement Gratuity			28,102,397.00
2. Terminal Leave Benefits			231,500,365.00
3. 5% Contribution to MMDA			568,189,800.00
4. Barangay Development Fund			10,764,000.00
5. Prior Years Obligations			135,205,352.00
a. Compulsory Premiums Liabilities to GSIS including interest			
6. Local Disaster Risk Reduction and Management Fund			
LDRRMF (5% Calamity Fund)			<u>730,007,922.00</u>
70% Mitigation Fund			511,005,545.00
30% Quick Response Fund			219,002,377.00
7. 20% Community Development Fund			<u>752,639,314.00</u>
<u>Sub-Total</u>	P		<u>2,456,409,150.00</u>
CONTRACTUAL OBLIGATIONS			
1. Financial Expenses-Interest Expense	P		32,268,516.00
TOTAL NON-OFFICE EXPENDITURES	P		<u>3,327,177,441.00</u>
TOTAL EXPENDITURES	P		<u>20,000,000,000.00</u>

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Director IV
 REV. TR DTD



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GENERAL PROVISIONS

SEC. 2. Budgetary Requirements. – The Budgetary Expenditures Proposed shall comply with the following requirements:

- (a) No department or office of the City Government shall abolish or convert existing plantilla positions, nor create new positions, without a valid ordinance and the necessary appropriation.
- (b) Unused appropriations cannot be classified as savings without the prior consent of the Sangguniang Panlungsod, the use of which requires a separate Ordinance.
- (c) The appropriation of the Non-Office Account, being a contingency fund or back up fund that may be utilized by the City Government to support programs that need to be addressed immediately and/or to augment the funds needed by the different departments to finish certain programs/projects that were not sufficiently funded, cannot be utilized without specific program of expenditures endorsed by the City Mayor to the Sangguniang Panlungsod through the Committee on Appropriations for approval.
- (d) The payment for garbage hauling shall be based on trip tickets accompanied by a certification of the barangay chairman attesting that the garbage collection was actually conducted. Garbage hauling services shall be contracted out to one or more companies as recommended by the Department of Public Services to ensure efficient and timely collection of garbage.
- (e) As additional funding source, any City Government property that is declared disposable by the Committee on Patrimonial Properties shall seek the prior consent of the Sangguniang Panlungsod through the Chairman of the Appropriations Committee for authority to the Mayor to dispose the same through public bidding.
- (f) Any purchase of cleaning agents (solution and detergents) using City Government funds shall conform with Republic Act No. 9003, otherwise known as the Ecological Solid Waste Management Act of 2000, Republic Act No. 8749 and Republic Act No. 9275, otherwise known as the Clean Water Act of 2004. Hence, products to be procured shall be limited to organic, biodegradable or environment-friendly products that are approved by the National Eco –Labelling Program of Green Choice Philippines.
- (g) All infrastructure projects funded by the City Government are required to strictly implement the provisions on Accessibility for Persons with Disability under Republic Act No. 7277, otherwise known as the Magna Carta for Disabled Persons, before the release of any payment.

SEC. 3. General Limitations. –

- a. The total amount appropriated for Personal Services for FY 2021 shall not exceed Forty-Five Percent (45%) of the Total Annual Income sources realized in the next preceding Fiscal Year;
- b. No official or employee shall be entitled to a salary rate higher than the maximum fixed for his position or other position of equivalent rank as determined by applicable laws, rules and regulations;

- c. No local fund shall be appropriated to increase or adjust salaries or wages of officials and employees of the National Government except as maybe expressly authorized by law;
- d. In case of abolition of positions and creation of new ones resulting from the abolition of existing positions in the career services, such abolition or creation shall be made in accordance with the pertinent provisions of the Local Government Code and the Civil Service law, rules and regulations;
- e. Positions in the Official plantilla for career positions which are occupied by incumbents holding permanent appointments shall be covered by adequate appropriations;
- f. No changes in designation or nomenclature of position resulting in a promotion in rank or increase or decrease in compensation shall be allowed except when the position is actually vacant and filling of such position shall be strictly made in accordance with Civil Service law, rules and regulations; and
- g. The Annual appropriation for discretionary purpose of the Local Chief Executive shall not exceed two percent (2%) of the actual receipt delivered from basic real property tax in the next preceding year.

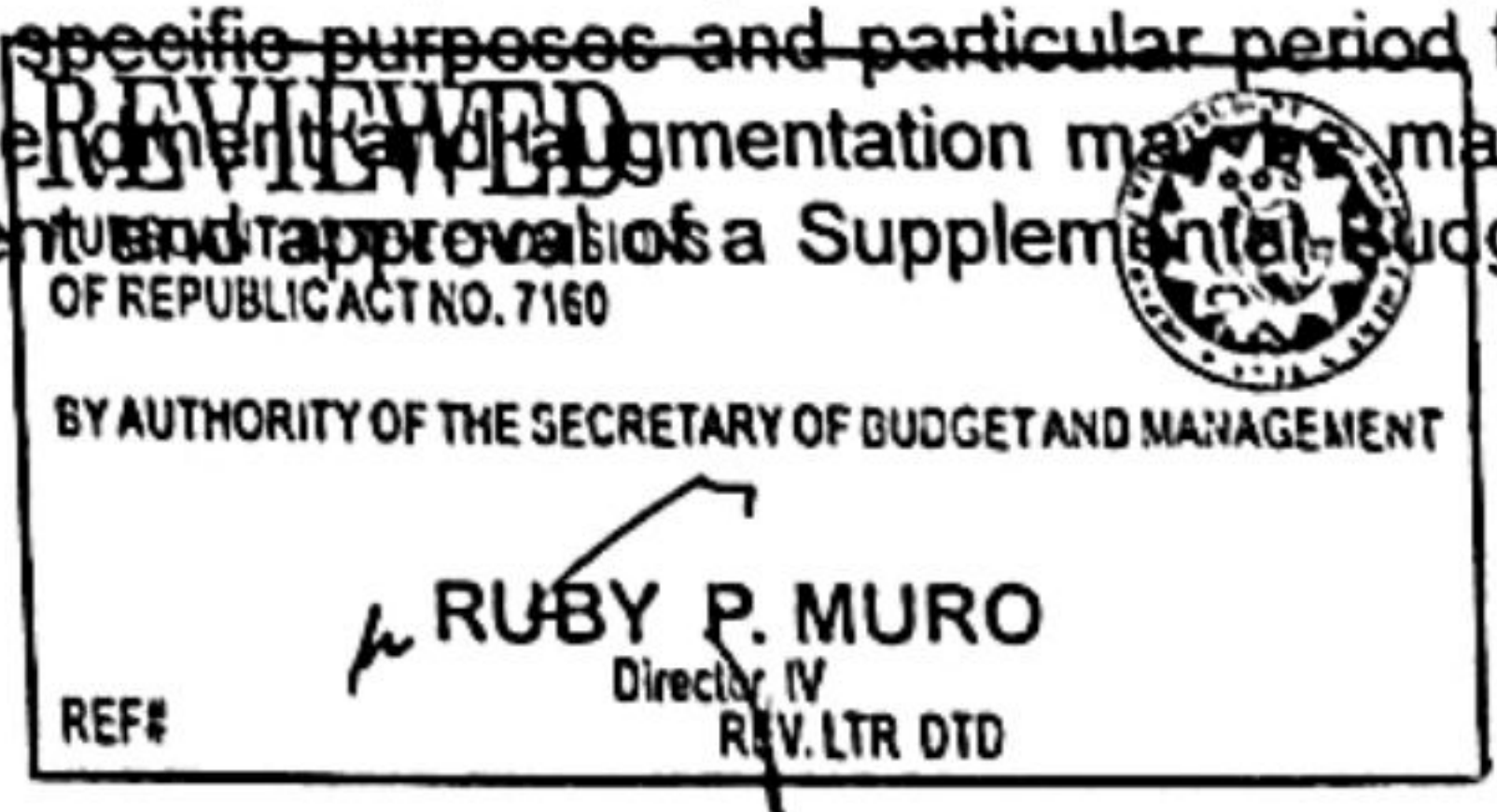
SEC. 4. Itemization of Personal Services and other Personnel. – The itemization of Personal Services and Other General Services as submitted by the City Budget Office in support of the appropriation herein authorized forms part of this Ordinance and shall be strictly implemented and shall be covered by its provisions. Such appropriations shall be programmed and used for the twelve-month requirement of the city. It may not be disbursed to exponentially increase the number of personnel during the first semester leaving little or no fund for the second semester of the year.

SEC. 5. Intelligence Expenses. – The Intelligence/Confidential expenses provided under this Ordinance shall be used solely for intelligence activities and disbursements thereof shall be subject to existing laws and pertinent accounting and auditing rules and regulations.

SEC. 6. Changes in the Organizational and Administrative Machinery. – All creations, conversions, transfers, abolitions and other personnel actions made under Book II of this Ordinance were made in accordance with the Revised Index of Occupational Services, Positions/Titles and Salary Grades as embodied under Local Budget Circular No. 61 of the Department of Budget and Management.

- a. For a more responsive, efficient and effective organization within several departments and offices, creation, conversion of certain positions, performing staff/technical/non-technical functions were made.
- b. Modification of Salary Grades in compliance with DBM Local Budget Circular No. 121 implementing the First Tranche of the Modified Salary Schedule for Local Government Personnel Pursuant to Republic Act (RA) No.11466.

SEC. 7. Use of Appropriated Funds. – All funds appropriated for functions, projects and activities shall be used to finance the full year requirement of the City of Manila and shall be released exclusively for specific purposes and particular period for which they have been authorized. Any amendment and augmentation made within the fiscal year only upon the enactment and approval of a Supplemental Budget Ordinance.



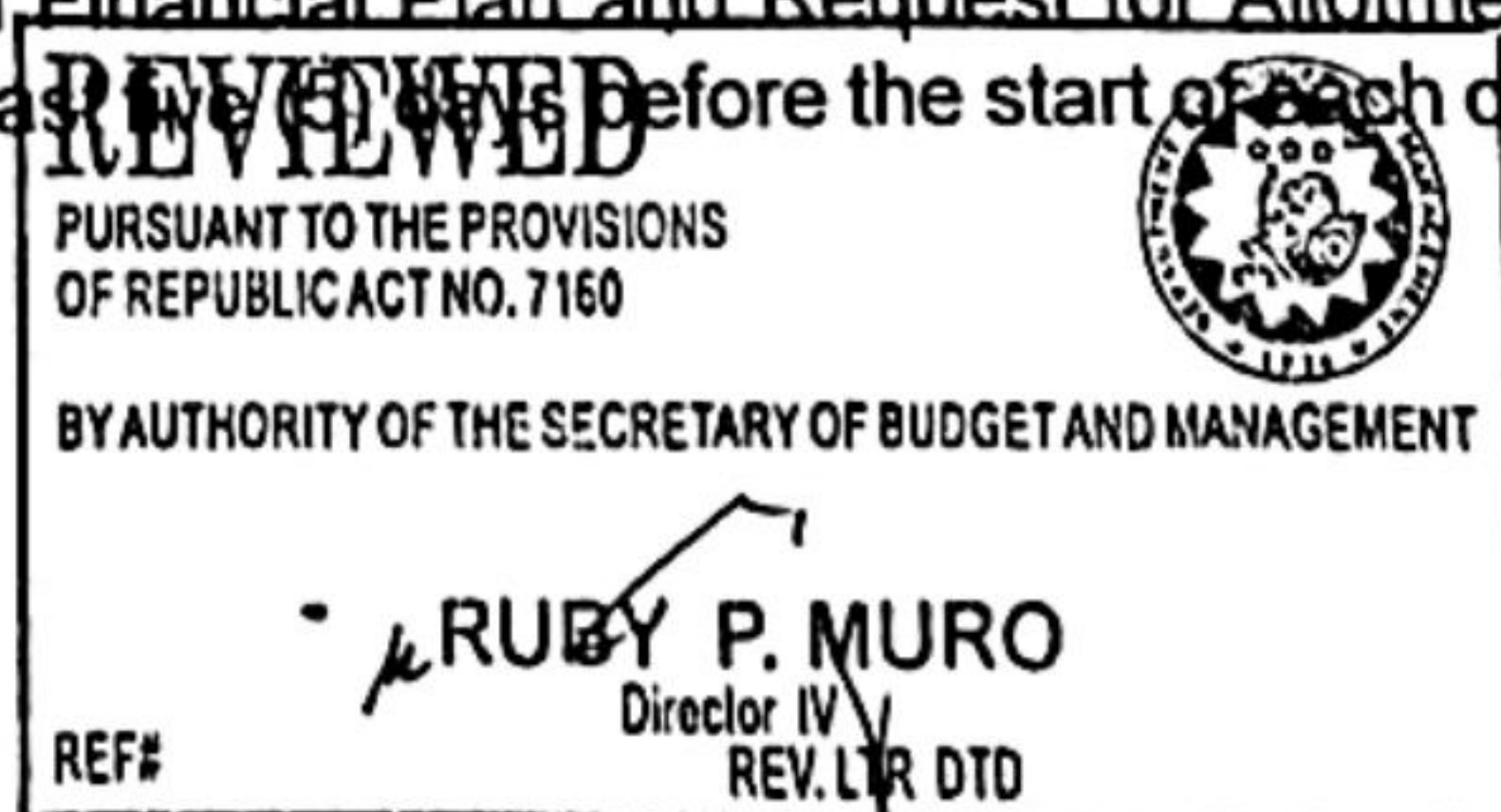
SEC. 8. Authority to Adjust Appropriations. – No Ordinance shall be passed authorizing any transfer of appropriations from one item to another. However, the City Mayor and the Presiding Officer of the Sangguniang Panlungsod are authorized to augment any item in the approved annual budgets for their respective offices from savings in other items within the same expense classification of their respective appropriations.

SEC. 9. Twenty Percent (20%) Community Development Fund. – The 20% Community Development Fund shall be strictly utilized for projects specified under the Annual Investment Plan as approved by the Sangguniang Panlungsod in conformity with the Local Government Code.

SEC. 10. Twenty Percent (20%) Contingency Reserve. – Except for expenses due to public utilities, rentals, insurance premiums and food supplies expenses, a contingency reserve of 20% on the authorized 2021 appropriation for Department Maintenance and Other Operating Expenses shall be provided for the purpose. All department/office heads are enjoined to prepare Work and Financial Plan and Request for Allotment indicating thereon the 20% contingency reserve.

SEC. 11. Allotment of Appropriations. – For effective budgetary control, authorized appropriations shall be allotted in accordance with the DBM and COA Joint Circular No. 93-2 as outlined hereunder:

- a. No appropriation authorized for any department or office of the City of Manila, shall be available for expenditure until the head of each department or office shall have submitted to the City Budget Office a Work and Financial Plan and Request for Allotment showing the estimated amounts needed for each function, activity or purpose for which the funds are to be expended during the applicable allotment period and until an Advice of Allotment for said request shall have been approved by the City Mayor, as hereafter provided. The Work and Financial Plan and Request for Allotment shall be submitted based on the appropriations authorized in the Budget Ordinance. A revised Work and Financial Plan and Request for Allotment shall be submitted upon approval of the Annual Executive Budget referred herein showing quarterly allotment of the whole authorized appropriations for the department/office.
- b. For the purpose of the allotment system herein provided, each fiscal year shall be divided into four (4) quarterly allotment periods beginning respectively on the first day of January, April, July and October. The appropriations under this Ordinance shall be allocated, programmed and used to cover the funding requirement of the city for the whole year. Majority thereof may not be expended in the first semester to ensure availability of funds for the last semester of the year.
- c. The City Mayor may require heads of departments/offices to revise their Work and Financial Plan and Request for Allotment upon the City Treasurer's notification and certification that the realized income is less than what is estimated in the annual/supplemental budget or that additional income is realized.
- d. An Advice of Allotment shall be prepared by the City Budget Officer based on recommendation made in the Work and Financial Plan and Request for Allotment. Upon the recommendation of the said official, the City Mayor shall approve the Work and Financial Plan and Request for Allotment and the Advice of Allotment at least five (5) days before the start of each quarter.



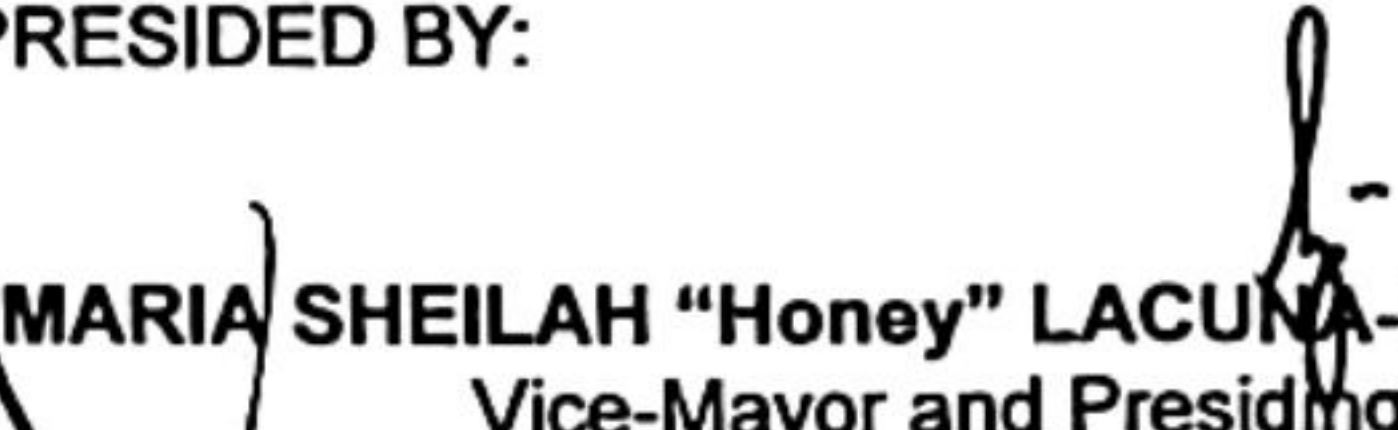
SEC. 12. Non-Waiver Clause. – Notwithstanding the approval of this Appropriation Ordinance by the Sangguniang Panlungsod, all contracts, disbursements and awards entered into by the City of Manila including, but not limited to, the Pamantasan ng Lungsod ng Maynila, Universidad De Manila and other government agencies and instrumentalities under the City of Manila with any party shall be duly ratified by the City Council pursuant to Section 455, paragraph B, sub-paragraph 1-vi of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and in conformity with the observations of the Department of Budget and Management.

SEC. 13. Separability Clause. – If for any reason or reasons, any part or provision of this Ordinance shall be held unconstitutional or invalid, other parts or provisions hereof, which are not affected thereby, shall continue to be in full force and effect.


SEC. 14. Effectivity Clause. – This Ordinance shall take effect on January 1, 2021.

This Ordinance was finally enacted by the City Council of Manila on November 23, 2020.

PRESIDED BY:


MARIA SHEILAH "Honey" LACUNA-PANGAN, MD, FPDS
Vice-Mayor and Presiding Officer
City Council, Manila

ATTESTED:


JOSHUE R. SANTIAGO, MPMG
City Government Assistant Department Head III
Assistant Secretary to the City Council

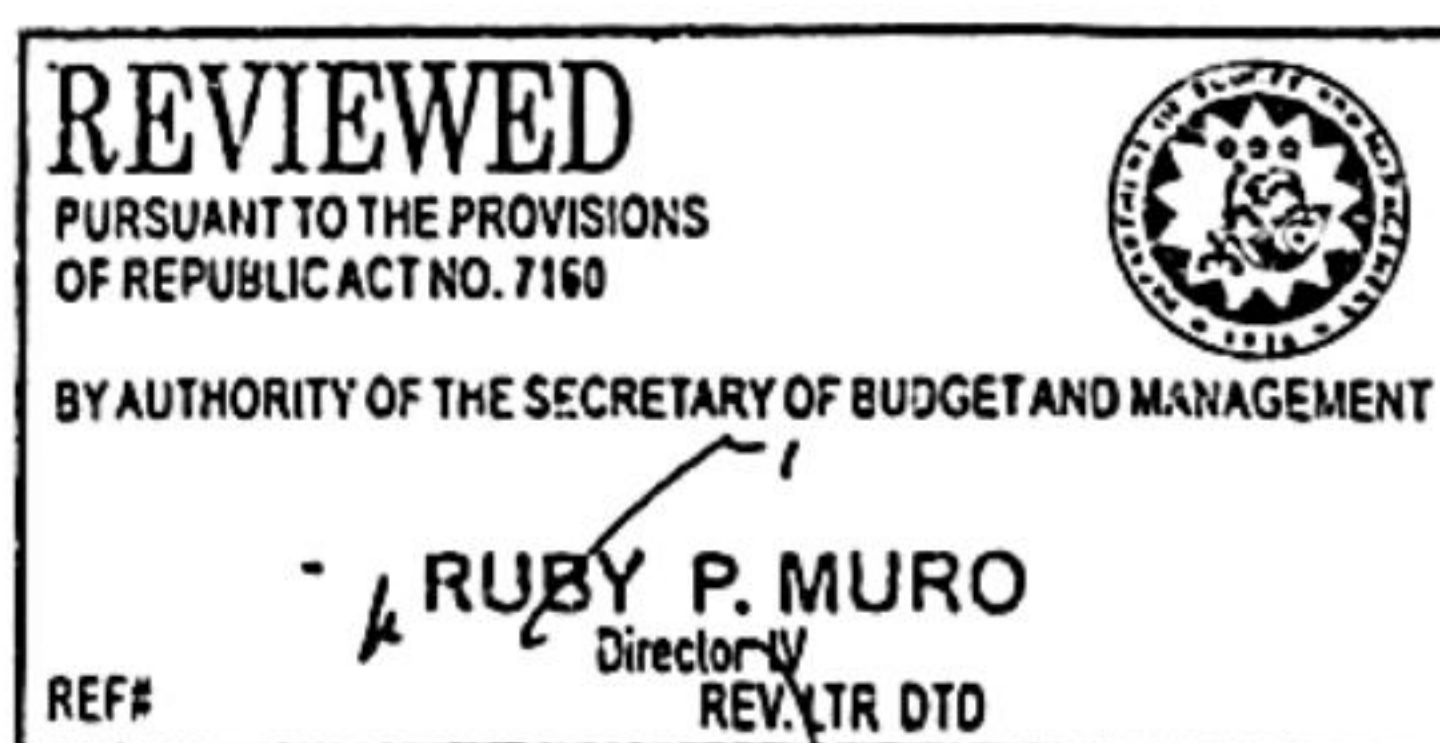
APPROVED BY HIS HONOR, THE MAYOR, ON NOV 27 2020


FRANCISCO "Isko Moreno" DOMAGOSO
Mayor
City of Manila

ATTESTED:


BERNARDITO C. ANG
City Government Department Head III
(Secretary to the Mayor)

RNF: rrb/jhb/rmd/jmt/jrp





REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
NATIONAL CAPITAL REGION
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

February 22, 2021

THE HONORABLE MEMBERS

Sangguniang Panglungsod
City of Manila, Metro Manila

THRU: **HON. FRANCISCO M. DOMAGOSO**
City Mayor

Gentlemen and Ladies:

Pursuant to the provisions of Republic Act (R.A.) No. 7160 (Local Government Code of 1991), our review of the FY 2021 Annual Budget of the City of Manila, involving an appropriation of **TWENTY BILLION PESOS (P20,000,000,000.00)** under Ordinance No. 8702, submitted to this Office on 14 January 2021, reveals substantial compliance with the same law and its Implementing Rules and Regulations (IRR).

Accordingly, the Appropriation Ordinance is declared **operative in its entirety** effective 1 January 2021, subject to the posting requirements under Section 59 of R. A. No. 7160:

1. The amounts in the AIP shall be in thousand pesos and the climate change expenditures shall be properly tagged per Budget Operations Manual (BOM) for Local Government Units, 2016 edition and Local Budget Memorandum (LBM) No. 80 (Indicative FY 2021 Internal Revenue Allotment (IRA) Shares of Local Government Units (LGUs) and Guidelines on the Preparation of the FY 2021 Annual Budgets of LGUs) dated May 18, 2020.
2. The Local Budget Preparation (LBP) Form No. 1 (Budget of Expenditures and Sources of Financing) shall be in the prescribed format pursuant to the provisions of the BOM for LGUs, 2016 Edition and LBM No. 80.
3. The total amount reflected in LBP Form No. 2 (Programmed Appropriation and Obligation by Object of Expenditure) under Public Recreation Bureau shall be consistent with the total amount in LBP Form No. 4 (Mandate, Vision/Mission, Major Final Output, Performance Indicators and Targets) to conform with the BOM for LGUs, 2016 Edition and LBM No. 80.
4. The appropriate position title and salary grade (SG) of the department heads under the following offices/departments shall be pursuant to Joint Commission on Local Government Personnel Administration Bulletin No. 10 (Guidelines for the Proper Implementation of Joint Circular No. 39 dated October 2, 1990) dated March 7, 1991 and Local Budget Circular (LBC) No. 61 (Revised Index of Occupational Services, Position Titles and Salary Grades in the Local Government) dated 18 March 1996 for Special Cities:

Offices/Departments	FROM	TO
1. Bureau of Permits 2. City Personnel Office 3. Manila Barangay Bureau 4. Manila City Library	City Government Office Head, SG 26	City Government Department Head III, SG 27

5. Manila Traffic & Parking Bureau		
6. Public Recreation Bureau		
7. Youth Development and Welfare Bureau		
8. Market Administration Office		
9. Parks Development Office		

5. All position titles shall be consistent and classified in accordance with Local Budget Circular (LBC) No. 61 (Revised Index of Occupational Services, Position Titles and Salary Grades in the Local Government) dated 18 March 1996) and Budget Circular (BC) No. 2018-4 (Index of Occupational Services, Occupational Groups, Classes and Salary Grades, CY 2018 Edition).

Refer to Annex A for the list of positions concerned.

6. The following positions under the Office of the Sangguniang Panglungsod that perform staff/non-technical functions shall be converted into their appropriate position titles in accordance with Budget Circular (BC) Nos. 2004-3 and 2004-3A (Conversion of Positions Performing Staff/Non-Technical Functions), dated 06 March 2004 and 14 December 2004, respectively:

- a. Personal Driver/Chauffer
- b. Electronics and Communication Equipment Technician I

7. The creation of medical and allied positions shall conform to the standards set under DBM-DOH Joint Circular (JC) No. 2013-1 (Revised Standards on Organizational Structure and Staffing Pattern) dated 23 September 2013 and BC No. 2020-4 (Upgrading of the Entry Level of Nurse Positions) dated 17 July 2020. Likewise, the creation of other positions shall be made in accordance with the pertinent provisions of R. A. No. 7160, and civil service rules and regulations.

The classification of positions, position titles and salary grades shall conform to Section 4 of LBC No. 53 (Guidelines on Compensation and Position Classification in the Local Government Units) dated 01 September 1993; BC No. 2018-4, LBC No. 61 and LBC No. 132 (Implementation of the Second Tranche of the Modified Salary Schedule for Local Government Personnel Pursuant to Republic Act No. 11466) dated 19 January 2021.

Further, succeeding creation of offices and/or positions compliant to the pertinent policies and issuances for the purpose, need not be forwarded to this Offices for approval.

8. In line with the principle of transparency, Special Activities Fund shall have detailed list of projects/activities; otherwise, the approval of the Sanggunian is required upon its implementation. Likewise, the appropriation shall be broken down into specific objects of expenditures. Furthermore, the funds itself shall be supported by legal bases pursuant to Section 317(b.3) of R.A No. 7160 and the disbursement of said funds shall be governed by Section 455(b.1) of the same R.A. which provides that: "xxx the city mayor, as the chief executive of the city government, shall exercise general supervision and control over all programs, projects, services and activities of the city government."

This condition was also mentioned in the prior year's review letter.

9. The items of appropriation under the Statement of Statutory and Contractual Obligations are listed under LBP Form No. 6 of BOM for LGUs, 2016 Edition and LBM No. 80. As such, the hereunder PPAs shall be subsumed under appropriate organic offices/departments of the City:




- a. Expenses for Affairs/Activities
- b. Major Projects of the City
- c. Funded Ordinances
- d. Support to National Government Agencies

Likewise, this condition was already cited in the previous year's review letter.

10. All COVID-19-related expenses shall adhere to the provisions of LBC No. 124 (Policy Guidelines on the Provision of Funds by Local Government Units for Programs, Projects and Activities to Address the Coronavirus Disease 2019 (COVID-19) Situation) dated 26 March 2020.
11. The grant of other bonuses and allowances and other personnel benefits shall be governed by law/s, circulars and guidelines issued for the purpose.
12. The appropriations for Representation and Transportation Allowances shall be in accordance with LBC No. 103 (Amended Rules and Regulations on the Grant of Representation and Transportation Allowances) dated 15 May 2013.
13. The appropriation for PhilHealth contribution shall conform to Circular Letter (CL) No. 2019-8 (Employer (Government) Share in the Health Insurance Premium Contributions to the Philippine Health Insurance Corporation Effective FY 2019) dated 3 July 2019.
14. The grant of magna carta benefits to public health workers shall be governed by DBM-DOH JC No. 1, Series of 2012 (Rules and Regulations on the Grant of Compensation-Related Magna Carta Benefits of Public Health Workers) dated 29 November 2012 and DBM-DOH JC No. 1, Series of 2016 (Amendment to Rules and Regulations on the Grant of Compensation-Related Magna Carta Benefits of Public Health Workers) dated 15 July 2016.
15. The grant of hazard pay/hazard duty pay shall be subject to the rules and regulations prescribed under BC No. 2005-4 (Rules and Regulations on the Grant of Hazard Duty Pay) dated 13 July 2005 and DBM-DOH JC No. 1, s. 2020 (Guidelines on the Grant of the COVID-19 Active Hazard Duty Pay) dated 25 November 2020.
16. The grant of the COVID-19 special risk allowance to public and private health workers shall be subject to the DBM-DOH JC No. 2, s. 2020 (Guidelines on the Grant of the COVID-19 Special Risk Allowance to Public and Private Health Workers) dated 25 November 2020.
17. The appropriations for the payment of overtime services shall be subject to CSC-DBM JC No. 2 (Policies and Guidelines on Overtime Services and Overtime Pay for Government Employees) dated 25 November 2015.
18. The appropriation and disbursement of the Confidential Fund shall be in accordance with the provisions of COA-DBM-DILG-GCG-DND JC No. 2015-01 (Guidelines on the Entitlement, Release, Use, Reporting and Audit of Confidential and/or Intelligence Funds) dated 08 January 2015.
19. The appropriations for "Other Maintenance and Operating Expenses" shall include only costs of services which cannot be classified under any account name. Likewise, the same shall be subject to Section 335 of R.A. No. 7160 which provides that no public money shall be appropriated or applied for religious or private purposes. ↗

20. The appropriations for financial assistance, subsidies and donations shall be subject to Section 335 of R.A. No. 7160.
21. The appropriations for job order services shall be governed by Section 77 of R.A. No. 7160 which provides that the local chief executive may employ emergency or casual employees hired through job orders provided that the period of employment shall not exceed six (6) months.
22. The appropriation and utilization of the 20% of the Internal Revenue Allotment (IRA) for development projects shall conform with the guidelines set forth in the DBM-DOF-DILG JMC No. 1 (Revised Guidelines on the Appropriation and Utilization of the Twenty Percent (20%) of the Annual Internal Revenue Allotment for Development Projects) dated 4 November 2020. It shall cover an itemized list of PPAs included in the approved Local Development and Investment Program (LDIP) and AIP.
23. The amounts appropriated for repayment of loans and prior year's obligations shall not be used for payment of salary increases pursuant to Section 325 (g) of R.A. No. 7160.
24. The utilization of the Local Disaster Risk Reduction and Management Fund shall conform with the provisions of R.A. No. 10121 (Philippine Disaster Risk Reduction and Management Act of 2010) and its IRR and NDRRMC-DILG-DBM JMC No. 2013-1 (Allocation and Utilization of the Local Disaster Risk Reduction Management Fund) dated 25 March 2013.
25. All procurement of goods, services, supplies and materials, equipment, infrastructure/civil works and consulting services shall be subject to the pertinent provisions of R.A. No. 9184 (Government Procurement Reform Act) and its Revised IRR; and prior clearances from the pertinent agencies as may be appropriate/needed. In addition, all procurement shall be included in the duly approved Annual Procurement Plan.
26. The purchase of motor vehicle/s shall comply with the requirements prescribed under CL No. 2019-9 dated 11 July 2019¹; BC No. 2019-3 dated 16 May 2019²; Administrative Order (AO) No. 14 dated 10 December 2018³; BC No. 2017-1 dated 26 April 2017⁴; BC No. 2016-5 dated 22 August 2016⁵; AO No. 15 dated 25 May 2011⁶; Office of the President Memorandum Circular No. 9 dated 14 December 2010⁷; BC No. 2010-2 dated 1 March 2010⁸; as well as, other applicable laws, rules and regulations.
27. The acquisition of real property shall be governed by R.A. No. 8974 as amended by R.A. No. 10752 (An Act to Facilitate the Acquisition of Right-of-Way Site or Location for National Government Infrastructure Projects and for Other Purposes) and other applicable laws.

It is understood that this review action does not authorize any item of appropriation that is specifically prohibited by or inconsistent with the provisions of law.

It is further understood that the FY 2021 Annual Budget of the City of Manila shall operationalize approved local development plans. 

¹ Timelines for the Implementation of the Centralized Procurement of Government Motor Vehicles Pursuant to Administrative Order (A.O.) No. 14, s. 2018

² Guidelines to Implement the Centralized Procurement of Government Motor Vehicles Pursuant to A.O. No. 14, s. 2018

³ Consolidating and Rationalizing the Rules on the Acquisition of Government Motor Vehicles, Adopting a Centralized System of Procurement Therefor, and for Other Purposes

⁴ Amending B.C. No. 2016-5 Entitled "Revised Guidelines on the Acquisition and Use of Government Motor Vehicles"

⁵ Revised Guidelines on the Acquisition and Use of Government Motor Vehicles

⁶ Amending A.O. No. 233, Reiterating the Prohibition on the Acquisition and Use of Luxury Vehicles and Directing Revisions of Guidelines on Government Motor Vehicles Acquisition

⁷ Government Policy and Procedural/Documentary Requirements on the Approval/Issuance of Authority to Purchase Motor Vehicles) dated 14 December 2010

⁸ Guidelines on the Acquisition and Use of Government Motor Vehicles

Compliance with all existing laws, rules and regulations shall be the responsibility of the City of Manila.

Very truly yours,

By Authority of the Secretary of Budget and Management:


RUBY P. MURO
Regional Director

List of Positions for Classification

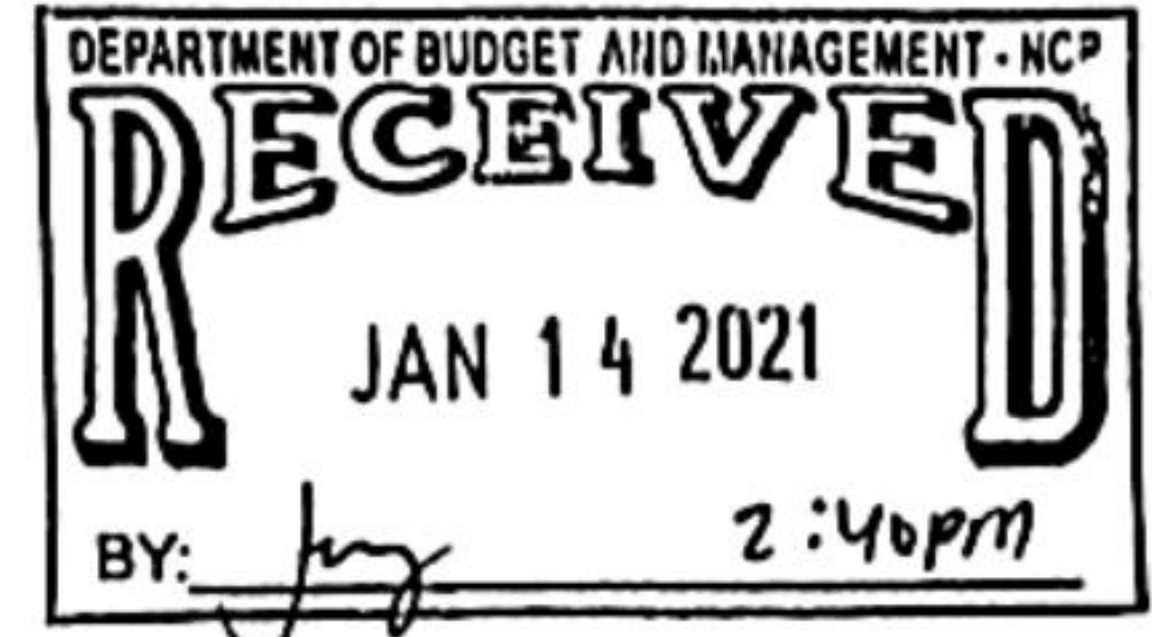
POSITION TITLES	OFFICE/DEPARTMENT
Assessment Records Officer V Assessment Records Officer IV Assessment Records Officer III Assessment Records Officer II Assessment Records Officer I Assessment Examiner V Assessment Examiner IV Assessment Examiner III Assessment Examiner II Assessment Examiner I	Department of Assessment
Legal Reseacher	Office of the Legal Officer
Driver IV	Ospital ng Maynila Medical Center

Jt



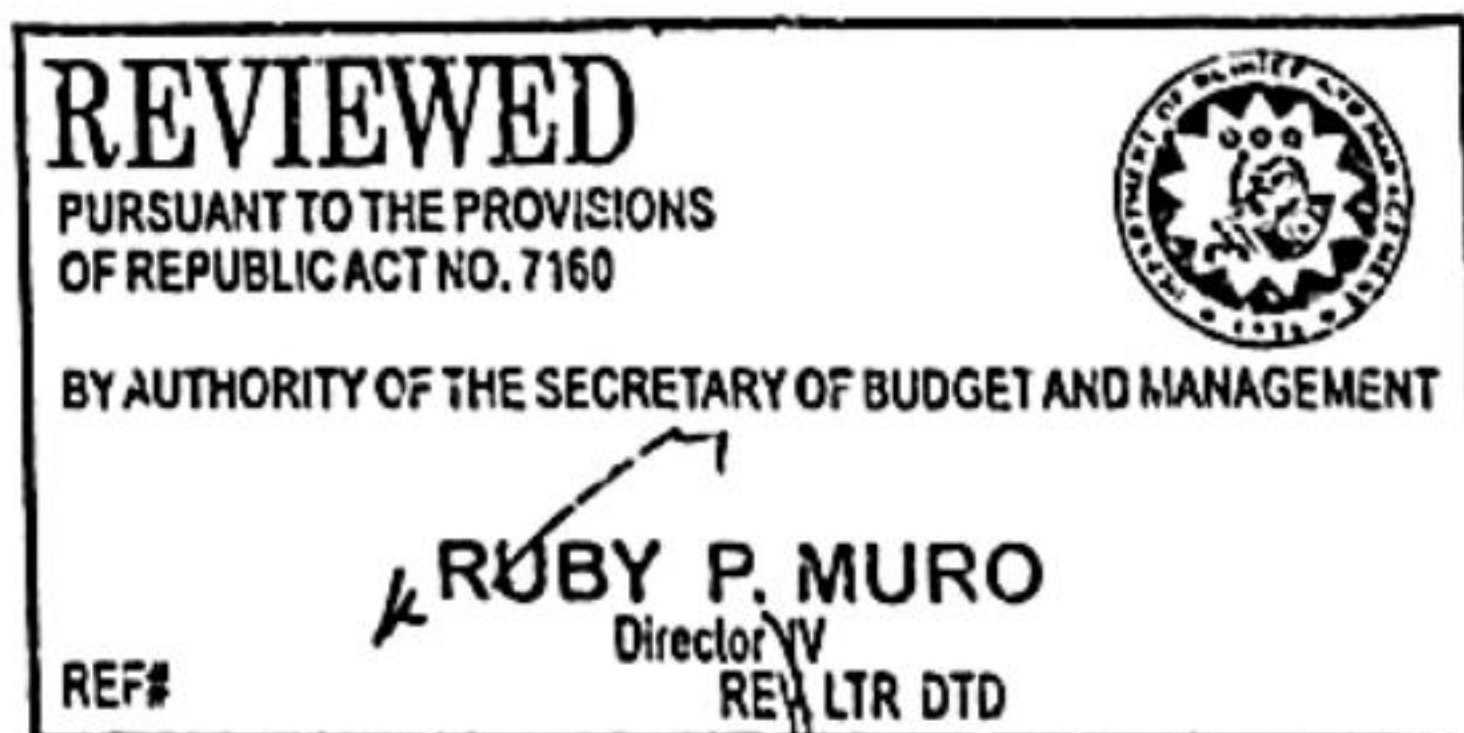
Republic of the Philippines
CITY COUNCIL
Manila

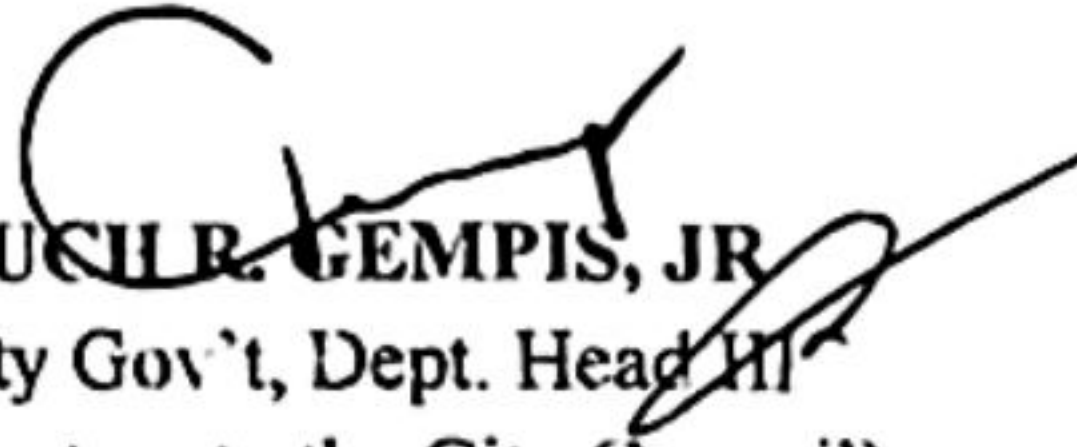
1st Indorsement
14 January 2021



Respectfully forwarded to the Secretary, Department of Budget and Management, Office of the President, thru Director Ruby P. Muro, the original copies of Ordinance No. 8702 (Executive Budget of the City of Manila for 2021) together with other pertinent documents, which was approved by His Honor, the Mayor on 27 November 2020, requesting its review in accordance with Section 326 of RA 7160.

It is likewise attested that Manila City Ordinance No. 8702, shall be published in two (2) newspapers of general circulation, namely: Abante on 28 November 2020 and Manila Times on 30 November 2020, and posted in three (3) conspicuous places in Manila City Hall, commencing on 01 December 2020.




LUCILA GEMPIS, JR.
City Gov't, Dept. Head III
(Secretary to the City Council)

Encls:

1. Transmittal letter of the Sanggunian Secretary
2. Budget Message of Local Chief Executive
3. Original copy of Appropriation Ordinance with official seal
4. Local Budget Preparation Forms
5. Summary Worksheet of Appropriation by office
6. Annual Investment Program
7. Resolution by the Sanggunian approving the AIP
8. DILG endorsed Gender and Development Plan
9. Office of the Civil Defense reviewed LDRRM Plan

10. *Climate Change Action Plan*
11. *Approved Peace and Order Plan*
12. *Local Nutrition Action Plan*
13. *List of PPAs for the Local Council for the Protection of Children*
14. *List PPAs for Senior Citizens and Person with Disabilities (PWDs)*
15. *List of PPs to Combat Acquired Immune Deficiency Syndrome (AIDS)*
16. *Annual Cultural Development Plan*
17. *Indicative APP*
18. *List of PPAs to address Illegal Drugs*

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