



Republic of the Philippines  
CITY COUNCIL  
City of Manila

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REGULAR SESSION NO. 84

11<sup>TH</sup> CITY COUNCIL

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Begun and held in the City Council on Monday,  
the third day of August, Two Thousand Twenty

**ORDINANCE NO. 8686**

**AN ORDINANCE** ABOLISHING SEVERAL VACANT ADMINISTRATIVE POSITIONS IN THE OFFICE OF THE CITY ACCOUNTANT (OCAT) BY WAY OF SCRAP-AND-BUILD STRATEGY UNDER THE GOVERNMENT'S RATIONALIZATION PROGRAM AND REPLACING THE SAME ABOLISHED POSITIONS WITH NEW PLANTILLA ITEMS OF ONE (1) COMPUTER OPERATOR II, ONE (1) COMPUTER OPERATOR III, ONE (1) DATA ENTRY MACHINE OPERATOR III AND ONE (1) ADMINISTRATIVE OFFICER III

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## PREAMBLE

WHEREAS, the legal basis of this draft Ordinance can be found in Sec. 325 (General Limitations) of Republic Act No. 7160 (otherwise known as the Local Government Code of 1991) and Section 2.5 of the Civil Service Commission (CSC) Memorandum Circular No. 19, Series of 1992, which states; "In cases of abolition of positions and the creation of new ones resulting from the abolition of existing positions in the career service, such abolition shall be made in accordance with pertinent provisions of this Code and the civil service law, rules and regulations";

WHEREAS, the Executive Committee on the Rationalization Program composed of the Department of Budget and Management (DBM) and CSC in May 12, 2006 came out with Resolution No. 1 which laid down as part of the Allowable Staffing Actions are the following: (a) Abolition of positions, (b) Conversion of positions, (c) Reclassification of positions, (d) Retitling of positions, and (e) Creation of positions whereby the scrap and build policy must be observed when new positions may be created as long as there are corresponding obsolete/unnecessary but funded positions can be abolished to support the creation of these new positions;

WHEREAS, the proponent, Office of the City Accountant (OCAT), has certified that the administrative items being abolished remain vacant and unnecessary while the positions being created will immediately address its most urgent need to fill up information Technology-related positions;

WHEREAS, the generated savings from the collapsed positions shall be less than the computed amount needed to fund the created positions and that the total amount for Personal Services, including the new positions, will not exceed the 45% statutory limitation on the total approved annual appropriation: NOW, THEREFORE,

Be it ordained by the City Council of Manila, in session assembled, *THAT*:

**SECTION 1. Declaration of Policy.** – It is hereby declared the policy of the City Government of Manila to faithfully observe the overriding goal of improving the delivery of vital services in terms of quality, scope, speed, accountability and affordability.

The City and its instrumentalities must promote focused use of limited resources on core functions and programs, while simultaneously cutting down waste and overlaps by scaling-down, phasing-out or abolishing non-core tasks.

**SEC. 2. Replacing of the following Abolished Positions.** – The following unfilled and unnecessary positions in the Office of the City Accountant (OCAT) are hereby scrapped and converted to the following new positions, to wit:

<b>FROM</b>			<b>TO</b>		
<b>Item No.</b>	<b>Position Title</b>	<b>SG</b>	<b>Item No.</b>	<b>Position Title</b>	<b>SG</b>
54	Administrative Assistant III	9	137	Computer Operator II	9
106	Administrative Assistant II	8	135	Computer Operator III	12
14	Administrative Aide VI	6	136	Data Entry Machine Operator III	11
109	Administrative Aide VI	6			
62	Administrative Aide	4	71	Administrative Officer III	13
63	Administrative Aide	4			

**SEC. 3. Qualifications, Powers and Duties/Responsibilities.** – The qualification, powers, duties and responsibilities of the herein enumerated positions shall be based on the provisions of the Local Government Code, Civil Service Commission (CSC) and other relevant laws.


**SEC. 4. Appointment.** – The employment and appointment of the individuals for herein subject positions shall be within the qualification standard and guidelines set by the Civil Service Commission (CSC) and other relevant agencies.

**SEC. 5. Appropriation.** – The amount necessary to implement this Ordinance shall be taken from existing and available funds sourced from the savings generated by the abolition of the aforementioned positions in the approved Executive Budget for 2020. Thereafter, all subsequent appropriations shall be integrated in the annual budget of the City of Manila.


**SEC. 6. Effectivity.** – This Ordinance shall take effect upon its approval.

This Ordinance was finally enacted by the City Council of Manila on October 8, 2020.

PRESIDED BY:

  
**JOEL R. CHUA**  
Acting Presiding Officer  
City Council, Manila

ATTESTED:


  
**LUGH R. GEMPIS, JR.**  
City Government Department Head III  
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON

NOV 04 2020

  
**FRANCISCO "Isko Moreno" DOMAGOSO**  
Mayor  
City of Manila

ATTESTED:

  
**BERNARDITO C. ANG**  
City Government Department Head III  
(Secretary to the Mayor)

RNF: rrb/jvl/jok/cpl/agv/ey5