



**Republic of the Philippines
CITY COUNCIL
City of Manila**

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**REGULAR SESSION NO. 187
9th CITY COUNCIL**

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**Begun and held in the City Council on Tuesday,
the tenth day of November, Two Thousand Fifteen**

ORDINANCE NO. 8442

AN ORDINANCE APPROPRIATING THE AMOUNT OF FOURTEEN BILLION ONE HUNDRED TWELVE MILLION TWO HUNDRED SIXTY-NINE THOUSAND SEVEN HUNDRED TEN PESOS (PHP14,112,269,710), UNDER THE GENERAL FUND EXECUTIVE BUDGET OF THE CITY OF MANILA FOR FY 2016, TO BE TAKEN FROM THE ESTIMATED INCOME CERTIFIED AS REASONABLY COLLECTIBLE BY THE CITY FINANCE COMMITTEE FOR FY 2016 AND FOR OTHER PURPOSES.

PRINCIPAL AUTHORS: **HON. BERNARDITO C. ANG**, HON. JOEL R. CHUA, HON. JOHN MARVIN "Yul Servo" NIETO, HON. ERNESTO C. ISIP, JR., HON. JOCELYN J. QUINTOS, HON. MANUEL M. ZARCAL, HON. CASIMIRO C. SISON, HON. CRISTINA A. ISIP, HON. PRISCILLA MARIE T. ABANTE, HON. DENNIS B. ALCOREZA, HON. IRMA C. ALFONSO-JUSON, HON. KRYSTLE MARIE C. BACANI, HON. RUBEN F. BUENAVENTURA, HON. ANTONIO G. CAPISTRANO, HON. MA. ASUNCION G. FUGOSO, HON. JOEY S. HIZON III, HON. LEILANI MARIE H. LACUNA, HON. NUMERO G. LIM, HON. EDWARD V.P. MACEDA, HON. ERICK IAN O. NIEVA, HON. ROBERTO R. ORTEGA, JR., HON. JOEL M. PAR, HON. SCIENCE A. REYES, HON. ELIZABETH Z. RIVERA, HON. RAMON M. ROBLES, HON. ROLANDO M. VALERIANO, HON. RAYMUNDO R. YUPANGCO, HON. SALVADOR H. LACUNA, HON. ERNESTO M. DIONISIO, JR., Acting Majority Floor Leader and HON. MARLON M. LACSON, Majority Floor Leader

Be it ordained by the City Council of Manila, in session assembled, THAT:

SECTION 1. There is hereby appropriated the amount of **FOURTEEN BILLION ONE HUNDRED TWELVE MILLION TWO HUNDRED SIXTY-NINE THOUSAND SEVEN HUNDRED TEN PESOS (PHP14,112,269,710.00)**, to be made available for appropriation under the FY 2016 Executive Budget of the City Government of Manila, to be taken from the estimated income certified as reasonably collectible by the City Finance Committee and which are not otherwise appropriated and which budget documents marked as Annex "A" for Book I and Annex "B" for Book II are made integral parts hereof, to be made available as appropriation of the City Government of Manila, from January 1 to December 31, 2016.

The herein appropriation of funds represents authorized budgetary support for the continued operation of various departments/offices and obligations of the City of Manila, for which the following sums are provided, by classification, for the ensuing year.

A. GENERAL FUND-PROPER

1. APPROPRIATION BY DEPARTMENT/OFFICE

1.1 GENERAL SERVICES

1.1.1 OFFICE OF THE MAYOR

Personal Services	PhP.	76,304,294.00
Maintenance and Other Operating Expenses		331,904,644.00
Capital Outlay		15,800,000.00

TOTAL **PhP. 424,008,938.00**

1.1.2 OFFICE OF THE VICE-MAYOR

Personal Services	PhP.	13,961,436.00
Maintenance and Other Operating Expenses		38,165,000.00
Capital Outlay		13,400,000.00

TOTAL **PhP. 65,526,436.00**

1.1.3 OFFICE OF THE SANGGUNIANG PANLUNGSOD

Personal Services	PhP.	301,514,058.00
Maintenance and Other Operating Expenses		259,495,889.00

TOTAL **PhP. 561,009,947.00**

1.1.4 BUREAU OF PERMITS

Personal Services	PhP.	30,467,829.00
Maintenance and Other Operating Expenses		5,194,996.00

TOTAL **PhP. 35,662,825.00**

1.1.5 CITY BUDGET OFFICE

Personal Services	PhP	27,937,365.00
Maintenance and Other Operating Expenses		1,861,075.00
Capital Outlay		4,760,000.00

TOTAL **PhP. 34,558,440.00**

1.1.6 CITY CIVIL REGISTRY OFFICE

Personal Services	PhP	21,084,942.00
Maintenance and Other Operating Expenses		8,892,200.00

TOTAL **PhP. 29,977,142.00**

1.1.7 CITY GENERAL SERVICES OFFICE

Personal Services	PhP	72,709,694.00
Maintenance and Other Operating Expenses		116,310,801.00

TOTAL **PhP. 189,020,495.00**

1.1.8	CITY PERSONNEL OFFICE		
	Personal Services	PhP.	25,084,172.00
	Maintenance and Other Operating Expenses		<u>13,258,777.00</u>
	TOTAL	PhP.	<u>38,342,949.00</u>
1.1.9	CITY PLANNING AND DEVELOPMENT OFFICE		
	Personal Services	PhP.	18,579,645.00
	Maintenance and Other Operating Expenses		<u>41,407,000.00</u>
	TOTAL	PhP.	<u>59,986,645.00</u>
1.1.10	CITY TREASURER'S OFFICE		
	Personal Services	PhP.	144,655,812.00
	Maintenance and Other Operating Expenses		<u>29,421,352.00</u>
	TOTAL	PhP.	<u>174,077,164.00</u>
1.1.11	DEPARTMENT OF ASSESSMENT		
	Personal Services	PhP.	74,650,259.00
	Maintenance and Other Operating Expenses		<u>5,429,800.00</u>
	TOTAL	PhP.	<u>80,080,059.00</u>
1.1.12	LOCAL BOARD OF ASSESSMENT APPEALS		
	Personal Services	PhP.	4,688,223.00
	Maintenance and Other Operating Expenses		<u>215,000.00</u>
	TOTAL	PhP.	<u>4,903,223.00</u>
1.1.13	MANILA BARANGAY BUREAU		
	Personal Services	PhP.	31,616,289.00
	Maintenance and Other Operating Expenses		<u>19,809,779.00</u>
	TOTAL	PhP.	<u>51,426,068.00</u>
1.1.14	MANILA CITY LIBRARY		
	Personal Services	PhP.	40,407,865.00
	Maintenance and Other Operating Expenses		<u>1,630,000.00</u>
	TOTAL	PhP.	<u>42,037,865.00</u>
1.1.15	MANILA TRAFFIC AND PARKING BUREAU		
	Personal Services	PhP.	28,616,972.00
	Maintenance and Other Operating Expenses		<u>117,606,000.00</u>
	TOTAL	PhP.	<u>146,222,972.00</u>
1.1.16	MANILA TRICYCLE REGULATORY OFFICE		
	Personal Services	PhP.	18,050,841.00
	Maintenance and Other Operating Expenses		<u>14,400,280.00</u>
	TOTAL	PhP.	<u>32,451,121.00</u>
1.1.17	OFFICE OF THE CITY ACCOUNTANT		
	Personal Services	PhP.	57,153,553.00
	Maintenance and Other Operating Expenses		<u>7,774,330.00</u>
	TOTAL	PhP.	<u>64,927,883.00</u>

1.1.18	OFFICE OF THE CITY ADMINISTRATOR		
	Personal Services	PhP	14,903,836.00
	Maintenance and Other Operating Expenses		<u>3,865,000.00</u>
	TOTAL	PhP.	<u>18,768,836.00</u>
1.1.19	OFFICE OF THE CITY LEGAL OFFICER		
	Personal Services	PhP	31,005,349.00
	Maintenance and Other Operating Expenses		<u>1,625,000.00</u>
	TOTAL	PhP.	<u>32,630,349.00</u>
1.1.20	OFFICE OF THE CITY PROSECUTOR		
	Personal Services	PhP.	52,405,356.00
	Maintenance and Other Operating Expenses		<u>1,519,600.00</u>
	TOTAL	PhP.	<u>53,924,956.00</u>
1.1.21	OFFICE OF THE SHERIFF		
	Personal Services	PhP.	24,569,624.00
	Maintenance and Other Operating Expenses		<u>780,000.00</u>
	TOTAL	PhP.	<u>25,349,624.00</u>
1.1.22	CITY DEVELOPMENT OFFICE (DILG-NCR)		
	Maintenance and Other Operating Expenses	PhP.	536,000.00
	TOTAL	PhP.	<u>536,000.00</u>
1.1.23	METROPOLITAN TRIAL COURT		
	Personal Services	PhP.	300,000.00
	Maintenance and Other Operating Expenses		<u>790,000.00</u>
	TOTAL	PhP.	<u>1,090,000.00</u>
1.1.24	OFFICE OF THE CITY AUDITOR		
	Maintenance and Other Operating Expenses	PhP.	5,481,006.00
	TOTAL	PhP.	<u>5,481,006.00</u>
1.1.25	PAMANTASAN NG LUNGSOD NG MAYNILA		
	Maintenance and Other Operating Expenses	PhP.	400,000,000.00
	TOTAL	PhP.	<u>400,000,000.00</u>
1.1.26	REGIONAL TRIAL COURT		
	Maintenance and Other Operating Expenses	PhP.	1,000,000.00
	TOTAL	PhP.	<u>1,000,000.00</u>
	TOTAL GENERAL SERVICES	PhP.	<u>2,573,000,943.00</u>
1.2	SOCIAL SERVICES		
1.2.1	DEPARTMENT OF PUBLIC SERVICES		
	Personal Services	PhP	214,354,623.00
	Maintenance and Other Operating Expenses		<u>797,564,216.00</u>
	TOTAL	PhP.	<u>1,011,918,839.00</u>

1.2.2	DEPARTMENT OF SOCIAL WELFARE		
	Personal Services	PhP	109,744,010.00
	Maintenance and Other Operating Expenses		607,385,121.00
	Capital Outlay		12,350,000.00
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	TOTAL	PhP.	729,479,131.00
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1.2.3	EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY		
	Personal Services	PhP	32,996,711.00
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	TOTAL	PhP.	32,996,711.00
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1.2.4	GAT. ANDRES BONIFACIO MEMORIAL MEDICAL CENTER		
	Personal Services	PhP.	243,242,565.00
	Maintenance and Other Operating Expenses		122,516,608.00
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	TOTAL	PhP.	365,759,173.00
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1.2.5	JUSTICE JOSE ABAD SANTOS GENERAL HOSPITAL		
	Personal Services	PhP.	231,559,723.00
	Maintenance and Other Operating Expenses		107,519,432.00
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	TOTAL	PhP.	339,079,155.00
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1.2.6	MANILA CITY SCHOOLS		
	Personal Services	PhP.	107,030,633.00
	Maintenance and Other Operating Expenses		3,728,728.00
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	TOTAL	PhP.	110,759,361.00
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1.2.7	MANILA HEALTH DEPARTMENT		
	Personal Services	PhP	672,978,073.00
	Maintenance and Other Operating Expenses		136,553,668.00
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	TOTAL	PhP.	809,531,741.00
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1.2.8	MANILA HEALTH DEPARTMENT-CEMETERY		
	Personal Services	PhP	18,751,457.00
	Maintenance and Other Operating Expenses		16,162,000.00
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	TOTAL	PhP.	34,913,457.00
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1.2.9	OSPITAL NG MAYNILA MEDICAL CENTER		
	Personal Services	PhP	318,726,990.00
	Maintenance and Other Operating Expenses		139,289,570.00
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	TOTAL	PhP.	458,016,560.00
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1.2.10	OSPITAL NG SAMPALOC		
	Personal Services	PhP	93,080,818.00
	Maintenance and Other Operating Expenses		48,782,095.00
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	TOTAL	PhP.	141,862,913.00
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1.2.11	OSPITAL NG TONDO II		
	Personal Services	PhP	83,438,206 00
	Maintenance and Other Operating Expenses		<u>49,503,471 00</u>
	TOTAL	PhP.	<u>132,941,677.00</u>
1.2.12	PUBLIC RECREATIONS BUREAU		
	Personal Services	PhP	59,384,565 00
	Maintenance and Other Operating Expenses		<u>35,740,748 00</u>
	TOTAL	PhP.	<u>95,125,313.00</u>
1.2.13	STA. ANA HOSPITAL		
	Personal Services	PhP	223,241,620 00
	Maintenance and Other Operating Expenses		<u>154,552,000 00</u>
	TOTAL	PhP.	<u>377,793,620.00</u>
1.2.14	UNIVERSIDAD DE MANILA		
	Personal Services	PhP	109,903,755 00
	Maintenance and Other Operating Expenses		<u>84,648,043 00</u>
	TOTAL	PhP.	<u>194,551,798.00</u>
1.2.15	URBAN SETTLEMENTS OFFICE		
	Personal Services	PhP	28,638,107 00
	Maintenance and Other Operating Expenses		3,805,000 00
	Capital Outlay		<u>50,000,000 00</u>
	TOTAL	PhP.	<u>82,443,107.00</u>
1.2.16	YOUTH DEVELOPMENT AND WELFARE OFFICE		
	Personal Services	PhP	10,492,997 00
	Maintenance and Other Operating Expenses		<u>14,789,316 00</u>
	TOTAL	PhP.	<u>25,282,313.00</u>
	TOTAL SOCIAL SERVICES	PhP.	<u>4,942,454,869.00</u>
1.3	ECONOMIC SERVICES		
1.3.1	DEPARTMENT OF ENGINEERING AND PUBLIC WORKS		
	Personal Services	PhP	328,306,266 00
	Maintenance and Other Operating Expenses		1,017,038,429 00
	Capital Outlay		<u>169,750,000 00</u>
	TOTAL	PhP.	<u>1,515,094,695.00</u>
1.3.2	MANILA TOURISM AND CULTURAL AFFAIRS BUREAU		
	Personal Services	PhP.	20,759,492 00
	Maintenance and Other Operating Expenses		<u>10,126,104 00</u>
	TOTAL	PhP.	<u>30,885,596.00</u>
1.3.3	MARKET ADMINISTRATION OFFICE		
	Personal Services	PhP	44,781,714 00
	Maintenance and Other Operating Expenses		<u>13,621,000 00</u>
	TOTAL	PhP.	<u>58,402,714.00</u>

1.3.4	PARKS DEVELOPMENT OFFICE		
	Personal Services	PhP	20,606,248.00
	Maintenance and Other Operating Expenses		15,320,800.00
	TOTAL	PhP.	35,927,048.00
1.3.5	VETERINARY INSPECTION BOARD		
	Personal Services	PhP	46,932,182.00
	Maintenance and Other Operating Expenses		15,083,906.00
	TOTAL	PhP.	62,016,088.00
	TOTAL ECONOMIC SERVICES	PhP.	1,702,326,141.00
	TOTAL EXPENDITURES BY DEPARTMENT/OFFICE	PhP.	9,217,781,953.00
2.	NON-OFFICE EXPENDITURES		
2.1	STATUTORY AND CONTRACTUAL OBLIGATIONS		
I.	MAJOR PROJECTS OF THE CITY		
a.	Modernization, Rehabilitation and Redevelopment of Hospitals	PhP.	200,000,000.00
b.	Acquisition, Development, Construction and Rehabilitation of Government Lands, Buildings and Facilities		50,000,000.00
c.	Modernization, Rehabilitation and Redevelopment of City Markets		50,000,000.00
d.	Computerization Program of the City (Phase 3)		150,000,000.00
c.	E-Permits (Management Information System for Processing of Permits and Licenses Applications)		100,000,000.00
f.	City Health Care Program		
i)	Philhealth Para sa Masa		200,000,000.00
ii)	Subsidy for the Indigent Patients under the Orange Health Card Care System		150,000,000.00
g.	Operational Expenses for Peace and Order (Crime Prevention, Law Enforcement)		
i)	200-000		200,000,000.00
ii)	300-000		150,000,000.00
	SUB-TOTAL	PhP.	1,250,000,000.00
II.	FUNDED ORDINANCES		
a.	Old Age Sustenance Allowance for Teachers and Non-Teachers - Division of City Schools (Ord. 7977)	PhP.	18,000,000.00
b.	Operation of Manila City Hall Satellite Offices (Ord. 7792)		10,000,000.00
c.	Operation of Cooperative Development Office (Ord. 8193)		2,000,000.00
d.	Operation of the City of Manila Housing Board (EO 19)		22,000,000.00
e.	Birthday Gifts to all Senior Citizens of Manila and for Other Purposes (Ord. 7540)		50,000,000.00
f.	Feeding Program for all Pre-School and Primary Grade School Pupils in all Public Elementary Schools of Manila (Ord. 8380)		50,000,000.00
g.	Scholarship Grants		50,000,000.00
h.	Allowances for National Agencies:		
1)	Regional Trial Court (Ord. 8176) - increase in allowance subject to approved ordinance		10,410,000.00
2)	Metropolitan Trial Court (Ord. 8176) - increase in allowance subject to approved ordinance		5,520,000.00
3)	City Prosecutor's Office (subject to approved ordinance)		28,462,958.00
4)	Department of Interior and Local Government (DILG) - subject to approved ordinance		120,000.00
5)	Registry of Deeds (subject to approved ordinance)		90,000.00
6)	Teacher's Incentive (subject to approved ordinance)		250,000,000.00
	SUB-TOTAL	PhP.	496,602,958.00

III. APPROPRIATION FOR OTHER OPERATIONAL EXPENSES

a. Special Activities Fund		
100-000	PhP.	5,000,000.00
200-000		306,703,634.00
300-000		232,630,683.00
b. Expenses for Public Affairs/Activities		50,000,000.00
c. Operational Expenses for the Manila Drug Rehabilitation Center		1,500,000.00
d. Aid to Environmental Sanitation and Development		5,000,000.00
e. City Counterpart Fund on Poverty Alleviation Program/ Grassroots Participatory Budgeting (BUB)		
1) Community Based Monitoring System		16,271,392.00
2) Alternatibong Hanapbuhay pasa sa Maralitang Komunidad sa Maynila		692,909.00
3) Skills Training Program for the Youth and Unemployed Residents of Manila		800,000.00
4) Siguradong Gamot at Kagamitang Pangkalusugan para kay Lolo at Lola		1,555,920.00
5) Bakuna para kay Lolo at Lola		678,600.00
f. Judgement Cost		1,500,000.00
g. Prior Years' Obligations: Contingent Liabilities		
1) Bureau of Internal Revenue - Tax Liabilities and Penalties		567,947,716.00
2) DBP - Custodian Agreement Fee		40,000.00
SUB-TOTAL	PhP.	1,190,320,854.00

IV. STATUTORY OBLIGATIONS

a. Retirement Benefits - Civilian	PhP.	91,525,404.00
b. Terminal Leave Benefits		202,690,590.00
c. 5% Contribution to MMDA		340,395,253.00
d. Election Expenses		130,000,000.00
e. Barangay Development Fund		10,764,000.00
f. Local Disaster Risk Reduction and Management Fund (LDRRMF)		
- 70% Mitigation Fund		432,396,415.00
- 30% Quick Response Fund		185,312,749.00
g. 20% Community Development Fund (CDF)		486,327,341.00
SUB-TOTAL	PhP.	1,879,411,752.00

V. CONTRACTUAL OBLIGATIONS

a. Amortization of Loan (Principal)	PhP	61,415,602.00
b. Financial Expenses - Interest Expenses		16,736,591.00
SUB-TOTAL	PhP.	78,152,193.00

TOTAL NON-OFFICE EXPENDITURES **PhP.** **4,894,487,757.00**

TOTAL EXPENDITURES **PhP.** **14,112,269,710.00**

GENERAL PROVISIONS

SEC. 2. BUDGETARY REQUIREMENTS. - The Budgetary Expenditures herein proposed shall comply with the following requirements

- No department or office of the City Government shall abolish or convert existing plantilla positions, nor create new positions, without a valid ordinance and the necessary appropriation
- Unused appropriations cannot be classified as savings without the prior consent of the City Council, the use of which requires a separate appropriation

- c) The appropriation of the Non-Office Account, being a contingency fund or backup fund that may be utilized by the City Government to support programs that need to be addressed immediately and/or to augment the funds needed by the different departments to finish certain programs-projects that were not sufficiently funded, cannot be utilized without specific program of expenditures endorsed by the City Mayor to the City Council through the Committee on Appropriation for approval.
- d) That payment for garbage hauling shall be based on trip tickets accompanied by a certification of barangay officials attesting that the garbage collection was actually conducted.
- e) As additional funding source, any City Government property that is declared disposable by the Committee on Patrimonial Properties shall seek the prior consent of the City Council through the Committee on Appropriations for authority to the Mayor to dispose the same through public bidding.
- f) Consultancy services and/or job order requirements for specific programs and projects of members of the City Council and the standing committees thereof shall be provided by the General Services Account of the Department of Engineering and Public Works and the Department of Social Welfare with the approval of the City Mayor upon the recommendation of the presiding Officer of the City Council, but not to exceed thirty (30) personnel per Sanggunian Member.
- g) Any purchase of cleaning agents (solution and detergents) using the City Government funds should conform with Republic Act No. 9003, otherwise known as the Ecological Solid Waste Management Act of 2000, Republic Act No. 8749, and Republic Act No. 9275, otherwise known as the Clean Water Act of 2004. Hence, products to be procured shall be limited to organic, biodegradable or environment-friendly products that are approved by the National Eco- Labeling Program of Green Choice Philippines.
- h) All infrastructure projects funded by the City Government are required to strictly implement the provisions on Accessibility for Persons with Disability under Republic Act No. 7277, otherwise known as the Magna Carta for Disabled Persons, before the release of any payment.

SEC. 3. GENERAL LIMITATIONS. -

- a. The total amount appropriated for Personal Services for Fiscal Year 2016 shall not exceed Forty-Five Percent (45%) of the total annual income from regular sources realized in the next preceding Fiscal Year.
- b. No official or employee shall be entitled to a salary rate higher than the maximum fixed for his position or other position of equivalent rank, as determined by applicable laws, rules and regulations issued thereunder.
- c. No local fund shall be appropriated to increase or adjust salaries or wages of officials and employees of the National Government except as maybe expressly authorized by law.
- d. In case of abolition of positions and creation of new ones resulting from the abolition of existing positions in the career services, such abolition or creation shall be made in accordance with the pertinent provisions of the Rules and Regulations implementing R.A. 7160 and the Civil Service Law, Rules and Regulations.
- e. Positions in the official plantilla for career positions which are occupied by incumbents holding permanent appointments shall be covered by adequate appropriations.
- f. No changes in designation or nomenclature of position resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant and filling of such positions shall be strictly made in accordance with Civil Service Law, Rules and Regulations.
- g. The creation of new positions and salary increases or adjustments shall in no case be made retroactive, and;

- h The annual appropriations for discretionary purposes of the Local Chief Executive shall not exceed two percent (2%) of the actual receipts derived from basic real property tax in the next preceding fiscal year

SEC. 4. ITEMIZATION OF PERSONAL SERVICES. - The itemization of Personal Services in support of the appropriation herein authorized for personal services shall form part of this ordinance and shall be governed by its provisions

SEC. 5. INTELLIGENCE EXPENSES. - The Intelligence Expenses provided under this ordinance shall be used solely for intelligence activities and disbursements thereof shall be subject to existing laws and pertinent accounting and auditing rules and regulations

SEC. 6. CHANGES IN THE ORGANIZATIONAL AND ADMINISTRATIVE MACHINERY - All creation, conversion, transfer, abolition and other personnel actions made under Book II of this Ordinance were made in accordance with the Revised Index of Occupational Services, Positions/Titles and Salary grades as embodied under Local Budget Circular No. 61 of the Department of Budget and Management.

- a. For a more responsive, efficient and effective organization within several departments and offices, conversion of certain positions, performing staff/non-technical functions were made as mandated by DBM Circular No. 2004-3
- b. Likewise, effected and adopted, is the abolition of certain vacant positions in order to trim down the City bureaucracy to a leaner but more effective and economical organization

SEC. 7. USE OF APPROPRIATED FUNDS - All funds appropriated for functions, projects and activities shall be released and used exclusively for the specific purposes for which they have been authorized. Any amendments and augmentation may be made within the calendar year only upon the enactment and approval of a Supplemental Budget Ordinance.

SEC. 8. AUTHORITY TO ADJUST APPROPRIATIONS - No ordinance shall be passed authorizing any transfer of appropriations from one item to another. However, the City Mayor and the Presiding Officer of the Sangguniang Panlungsod are authorized to augment any item in the approved annual budgets for their respective offices from savings in other items within the same expense classification of their respective appropriations.

SEC. 9. TWENTY PERCENT (20%) COMMUNITY DEVELOPMENT FUND - The 20% Community Development Fund shall strictly be utilized for projects specified under the Annual Investment Plan as approved by the City Council in conformity with the Local Government Code.

SEC. 10. TWENTY PERCENT (20%) CONTINGENCY RESERVE - Except for expenses due to public utilities, rentals, insurance premiums and food supplies expenses, a contingency reserve of 20% on the authorized 2016 appropriation for Departmental Maintenance and Other Operating Expenses shall be provided for the purpose. All department/office heads are enjoined to prepare Work and Financial Plan and Request for Allotment indicating therein the 20% contingency reserve.

SEC. 11. ALLOTMENT OF APPROPRIATIONS - For effective budgetary control, authorized appropriations shall be allotted in accordance with the DBM and COA Joint Circular No. 93-2 as outlined hereunder.

- a. No appropriation authorized for any department or office of the City of Manila, shall be available for expenditure until the head of each department or office shall have submitted to the City Budget Office a Work and Financial Plan and Request for Allotment showing the estimated amounts needed for each function, activity or purpose for which the funds are to be expended during the applicable allotment period and until an Advice of Allotment for said request shall have been approved by the City Mayor, as hereafter provided. The Work and Financial Plan and Request for Allotment shall be submitted to the City Budget Officer not less than twenty-five (25) days prior to the beginning of the ensuing calendar year: PROVIDED, That in case the annual budget is approved after December 6 of each calendar year, the Work and Financial Plan and Request for Allotment shall be submitted based on the appropriations authorized in the Budget Ordinance. A revised Work and Financial Plan and Request for Allotment shall be submitted upon approval of the Annual Executive Budget referred to herein showing quarterly allotment of the whole authorized appropriations for the department/office.
- b. For the purpose of the allotment system herein provided, each calendar year shall be divided into four (4) quarterly allotment periods beginning respectively on the first day of January, April, July and October

- c. The City Mayor may require heads of departments/offices to revise their Work and Financial Plan and Request for Allotment upon the City Treasurer's notification and certification that the realized income is less than what is estimated in the annual/supplemental budget or that additional income is realized.
- d. An Advice of Allotment shall be prepared by the City Budget Office based on recommendation made in the Work and Financial Plan and Request for Allotment. Upon the recommendation of the said official, the City Mayor shall approve the Work and Financial Plan and Request for Allotment and the Advice of Allotment at least five (5) days before the start of each quarter.


SEC. 12. NON-WAIVER CLAUSE. - Notwithstanding the approval of this appropriation Ordinance by the City Council, all contracts, disbursement, and awards entered into by the City of Manila including but not limited to the Pamantasan ng Lungsod ng Maynila, the Universidad de Manila and other government agencies and its instrumentalities under the City of Manila with any party shall be duly ratified by the City Council pursuant to Section 455, Paragraph B, sub-paragraph 1-vi of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, and in conformity with the observations of the Department of Budget and Management

SEC. 13. SEPARABILITY CLAUSE. - If for any reason or reasons, any part or provision of this Ordinance shall be held to be unconstitutional or invalid, other parts or provisions hereof, which are not affected thereby, shall continue to be in full force and effect.


SEC. 14. EFFECTIVITY CLAUSE. -This Ordinance shall take effect on January 1, 2016.

This Ordinance was finally enacted by the City Council of Manila on November 12, 2015.

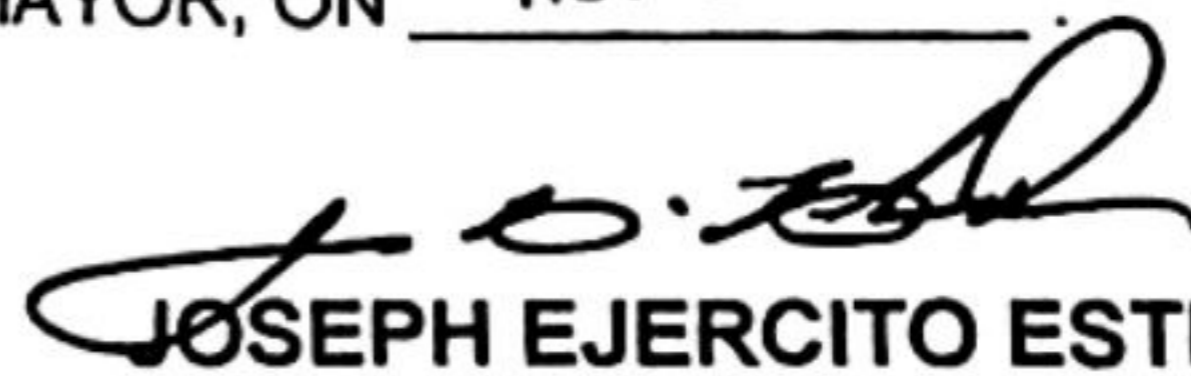
PRESIDED BY:


FRANCISCO "Isko Moreno" DOMAGOSO
 Vice-Mayor and Presiding Officer
 City Council, Manila

ATTESTED:


LUCH R. GEMPIS, JR.
 City Government Department Head III
 (Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON NOV 27 2015


JOSEPH EJERCITO ESTRADA
 Mayor
 City of Manila

ATTESTED:


EDWARD S. SERAPIO
 City Government Department Head III
 (Secretary to the Mayor)