



Republic of the Philippines
CITY COUNCIL
City of Manila

REGULAR SESSION NO. 128
9TH CITY COUNCIL

Begun and held in the City Council on Thursday,
the sixteenth day of October, Two Thousand Fourteen

ORDINANCE NO. 3331

AN ORDINANCE APPROPRIATING THE AMOUNT OF TWELVE BILLION TWO HUNDRED NINETY MILLION PESOS (PHP. 12,290,000,000.00), UNDER THE GENERAL FUND EXECUTIVE BUDGET OF THE CITY OF MANILA FOR CY 2015, NET OF SUBSIDY TO AND FROM INTERSPECIAL ACCOUNT OF TWO BILLION SEVENTY-NINE MILLION ONE HUNDRED SIXTY-NINE THOUSAND FORTY-NINE PESOS (PHP. 2,079,169,049.00), TO BE TAKEN FROM THE ESTIMATED INCOME OF TWELVE BILLION TWO HUNDRED NINETY MILLION PESOS (PHP. 12,290,000,000.00), CERTIFIED AS REASONABLY COLLECTIBLE BY THE CITY FINANCE COMMITTEE FOR FISCAL YEAR 2015 AND FOR OTHER PURPOSES

PRINCIPAL AUTHORS:

HON. BERNARDITO C. ANG

and

HON. MARLON M. LACSON
Majority Floor Leader

Be it ordained by the City Council of Manila, in session assembled, *THAT*:

SECTION 1. There is hereby appropriated the amount of **TEN BILLION ONE HUNDRED TWELVE MILLION NINE HUNDRED TWENTY-FOUR THOUSAND NINETY-NINE PESOS (PHP. 10,112,924,099.00)**, under the General Fund-Proper, net of Subsidy of **ONE BILLION NINE HUNDRED SIXTY-ONE MILLION ONE HUNDRED NINETY-TWO THOUSAND SEVEN HUNDRED TWENTY-FIVE PESOS (PHP. 1,961,192,725.00)**, from General Fund-Proper to Special Accounts and the amount of **TWO BILLION ONE HUNDRED SEVENTY-SEVEN MILLION SEVENTY-FIVE THOUSAND NINE HUNDRED ONE PESOS (PHP. 2,177,075,901.00)**, under the Special Account, net of Subsidy of **ONE HUNDRED SEVENTEEN MILLION NINE HUNDRED SEVENTY-SIX THOUSAND THREE HUNDRED TWENTY - FOUR PESOS (PHP. 117,976,324.00)**, from Special Accounts to General Fund-Proper out of the General Fund/Special Accounts of the City Treasury, to be made available for appropriation under the CY 2015 Executive Budget of the City Government of Manila, to be taken from the estimated income certified as reasonably collectible by the City Finance Committee and which are not otherwise appropriated and which budget documents marked as Annex "A" for book I and Annex "B" for book II are made integral parts hereof, to be made available as appropriation of the City Government of Manila, from January 1 to December 31, 2015.

The herein appropriation of funds represents authorized budgetary support for the continued operation of various departments/offices and obligations of the City of Manila, for which the following sums are provided, by classification, for the ensuing year.

A. GENERAL FUND-PROPER

1. APPROPRIATION BY DEPARTMENT/OFFICE

1.1 GENERAL SERVICES

1.1.1 OFFICE OF THE MAYOR

Personal Services	PhP	69,849,406.00
Maintenance and Other Operating Expenses		518,017,975.00
Capital Outlay		16,500,000.00

TOTAL **PhP 604,367,381.00**

1.1.2 MANILA BARANGAY BUREAU

Personal Services	PhP	31,568,973.00
Maintenance and Other Operating Expenses		2,329,000.00
Capital Outlay		850,000.00

TOTAL **PhP 34,747,973.00**

1.1.3 BUREAU OF PERMITS

Personal Services	PhP	29,864,342.00
Maintenance and Other Operating Expenses		2,015,000.00
Capital Outlay		0.00

TOTAL **PhP 31,879,342.00**

1.1.4 OFFICE OF THE VICE-MAYOR

Personal Services	PhP	13,795,073.00
Maintenance and Other Operating Expenses		34,135,000.00
Capital Outlay		2,600,000.00

TOTAL **PhP 50,530,073.00**

1.1.5 OFFICE OF THE SANGGUNIANG PANLUNGSOD		
Personal Services	PhP	429,445,195.00
Maintenance and Other Operating Expenses		72,890,110.00
Capital Outlay		10,000,000.00
TOTAL	PhP	512,335,305.00
1.1.6 OFFICE OF THE CITY ADMINISTRATOR		
Personal Services	PhP	14,842,089.00
Maintenance and Other Operating Expenses		1,865,000.00
Capital Outlay		150,000.00
TOTAL	PhP	16,857,089.00
1.1.7 CITY PERSONNEL OFFICE		
Personal Services	PhP	30,205,230.00
Maintenance and Other Operating Expenses		2,952,777.00
Capital Outlay		1,300,000.00
TOTAL	PhP	34,458,007.00
1.1.8 CITY PLANNING AND DEVELOPMENT OFFICE		
Personal Services	PhP	18,562,464.00
Maintenance and Other Operating Expenses		45,225,000.00
Capital Outlay		0.00
TOTAL	PhP	63,787,464.00
1.1.9 CITY CIVIL REGISTRY OFFICE		
Personal Services	PhP	20,475,478.00
Maintenance and Other Operating Expenses		2,170,000.00
Capital Outlay		53,348,933.00
TOTAL	PhP	75,994,411.00
1.1.10 CITY GENERAL SERVICES OFFICE		
Personal Services	PhP	72,382,831.00
Maintenance and Other Operating Expenses		97,600,548.00
Capital Outlay		3,500,000.00
TOTAL	PhP	173,483,379.00
1.1.11 CITY BUDGET OFFICE		
Personal Services	PhP	28,663,003.00
Maintenance and Other Operating Expenses		1,733,500.00
Capital Outlay		0.00
TOTAL	PhP	30,396,503.00
1.1.12 OFFICE OF THE CITY ACCOUNTANT		
Personal Services	PhP	53,672,255.00
Maintenance and Other Operating Expenses		3,147,270.00
Capital Outlay		1,212,845.00
TOTAL	PhP	58,032,370.00

1.1.13 CITY TREASURER'S OFFICE		
Personal Services	PhP	144,746,183.00
Maintenance and Other Operating Expenses		26,665,000.00
Capital Outlay		2,000,000.00
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TOTAL	PhP	173,411,183.00
1.1.14 DEPARTMENT OF ASSESSMENT		
Personal Services	PhP	75,311,600.00
Maintenance and Other Operating Expenses		5,215,000.00
Capital Outlay		0.00
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TOTAL	PhP	80,526,600.00
1.1.15 MANILA CITY LIBRARY		
Personal Services	PhP	40,289,677.00
Maintenance and Other Operating Expenses		1,030,000.00
Capital Outlay		500,000.00
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TOTAL	PhP	41,819,677.00
1.1.16 OFFICE OF THE CITY LEGAL OFFICER		
Personal Services	PhP	30,922,282.00
Maintenance and Other Operating Expenses		1,340,000.00
Capital Outlay		0.00
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TOTAL	PhP	32,262,282.00
1.1.17 OFFICE OF THE CITY PROSECUTOR		
Personal Services	PhP	52,373,845.00
Maintenance and Other Operating Expenses		17,320,000.00
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TOTAL	PhP	69,693,845.00
1.1.18 OFFICE OF THE SHERIFF		
Personal Services	PhP	24,457,541.00
Maintenance and Other Operating Expenses		730,000.00
Capital Outlay		0.00
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TOTAL	PhP	25,187,541.00
1.1.19 LOCAL BOARD OF ASSESSMENT APPEALS		
Personal Services	PhP	4,673,291.00
Maintenance and Other Operating Expenses		165,000.00
Capital Outlay		0.00
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TOTAL	PhP	4,838,291.00
1.1.20 CITY DEVELOPMENT OFFICE (DILG)		
Maintenance and Other Operating Expenses	PhP	656,000.00
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TOTAL	PhP	656,000.00

1.1.21 OFFICE OF THE CITY AUDITOR			
Maintenance and Other Operating Expenses	PhP	5,329,062.00	
Capital Outlay		<u>1,140,000.00</u>	
TOTAL	PhP	<u>6,469,062.00</u>	
1.1.22 REGIONAL TRIAL COURT			
Maintenance and Other Operating Expenses	PhP	8,930,000.00	
TOTAL	PhP	<u>8,930,000.00</u>	
1.1.23 METROPOLITAN TRIAL COURT			
Personal Services	PhP	300,000.00	
Maintenance and Other Operating Expenses		<u>7,510,000.00</u>	
TOTAL	PhP	<u>7,810,000.00</u>	
1.1.24 REGISTRY OF DEEDS			
Maintenance and Other Operating Expenses	PhP	90,000.00	
TOTAL	PhP	<u>90,000.00</u>	
1.1.25 PAMANTASAN NG LUNGSOD NG MAYNILA			
Maintenance and Other Operating Expenses	PhP	350,000,000.00	
TOTAL	PhP	<u>350,000,000.00</u>	
TOTAL GENERAL SERVICES	PhP	<u>2,488,563,778.00</u>	
1.2 SOCIAL SERVICES			
1.2.1 MANILA CITY SCHOOLS			
Personal Services	PhP	107,055,568.00	
Maintenance and Other Operating Expenses		1,431,728.00	
Capital Outlay		<u>0.00</u>	
TOTAL	PhP	<u>108,487,296.00</u>	
1.2.2 EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY			
Personal Services	PhP	32,887,291.00	
Maintenance and Other Operating Expenses		0.00	
Capital Outlay		<u>0.00</u>	
TOTAL	PhP	<u>32,887,291.00</u>	

1.2.3 MANILA HEALTH DEPARTMENT		
Personal Services	PhP	670,093,663.00
Maintenance and Other Operating Expenses		65,741,900.00
Capital Outlay		4,547,625.00
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TOTAL	PhP	740,383,188.00
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1.2.4 DEPARTMENT OF PUBLIC SERVICES		
Personal Services	PhP	213,516,393.00
Maintenance and Other Operating Expenses		617,160,459.00
Capital Outlay		0.00
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TOTAL	PhP	830,676,852.00
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1.2.5 URBAN SETTLEMENTS OFFICE		
Personal Services	PhP	28,479,247.00
Maintenance and Other Operating Expenses		2,805,000.00
Capital Outlay		50,000,000.00
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TOTAL	PhP	81,284,247.00
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1.2.6 DEPARTMENT OF SOCIAL WELFARE		
Personal Services	PhP	109,341,673.00
Maintenance and Other Operating Expenses		135,746,500.00
Capital Outlay		0.00
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TOTAL	PhP	245,088,173.00
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1.2.7 YOUTH DEVELOPMENT AND WELFARE BUREAU		
Personal Services	PhP	10,459,627.00
Maintenance and Other Operating Expenses		1,900,000.00
Capital Outlay		0.00
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TOTAL	PhP	12,449,627.00
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TOTAL SOCIAL SERVICES	PhP	2,051,256,674.00
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1.3 ECONOMIC SERVICES		
1.3.1 MANILA TOURISM AND CULTURAL AFFAIRS BUREAU		
Personal Services	PhP	19,636,701.00
Maintenance and Other Operating Expenses		3,752,800.00
Capital Outlay		769,130.00
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TOTAL	PhP	24,158,631.00
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1.3.2 DEPARTMENT OF ENGINEERING AND PUBLIC WORKS		
Personal Services	PhP	327,046,053.00
Maintenance and Other Operating Expenses		809,782,724.00
Capital Outlay		87,134,735.00
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TOTAL	PhP	1,223,963,512.00
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IV. STATUTORY OBLIGATIONS	
a. Retirements Benefits – Civilian	PhP 95,196,055.00
b. Terminal Leave Benefits	104,376,750.00
c. 5% Contribution to MMDA	255,086,987.00
d. Election Expenses	30,000,000.00
e. Barangay Development Fund	10,764,000.00
f. Local Disaster Risk Reduction and Management Fund - LDRRMF (5% Calamity Fund)	539,587,935.00
g. 20% Community Development Fund	<u>446,466,802.00</u>
SUB-TOTAL	PhP 1,481,478,529.00
V. CONTRACTUAL OBLIGATIONS	
a. Amortization of Loan (Principal)	PhP 78,500,000.00
b. Financial Expenses – Interest Expenses	<u>21,000,000.00</u>
SUB-TOTAL	PhP 99,500,000.00
TOTAL NON-OFFICE EXPENDITURES	PhP 4,298,978,529.00
TOTAL EXPENDITURES	PhP 10,112,294,099.00

**3. SUBSIDY FROM GENERAL FUND-PROPER
TO SPECIAL ACCOUNTS**

Ospital ng Maynila Medical Center	427,231,513.00
Gat. Andres Bonifacio Memorial Medical Center	361,407,448.00
Ospital ng Tondo II	127,161,277.00
Ospital ng Sampaloc	125,238,337.00
Justice Jose Abad Santos General Hospital	329,363,918.00
Sta. Ana Hospital	343,272,854.00
Universidad de Manila (City College of Manila)	188,073,390.00
Public Recreations Bureau	47,333,109.00
Veterinary Inspection Board	<u>12,020,879.00</u>

TOTAL **PhP 1,961,192,725.00**

TOTAL APPROPRIATIONS, GENERAL FUND-PROPER **PhP 12,074,116,824.00**

B. SPECIAL ACCOUNTS

1. APPROPRIATION BY DEPARTMENT/OFFICE

1.1 GENERALSERVICES

1.1.1 MANILA TRAFFIC AND PARKING BUREAU

Personal Services	PhP 29,045,044.00
Maintenance and Other Operating Expenses	1,690,000.00
Capital Outlay	<u>991,000.00</u>

TOTAL **PhP 31,726,044.00**

TOTAL GENERAL SERVICES **PhP 31,726,044.00**

2.1 SOCIAL SERVICES

2.1.1 OSPITAL NG MAYNILA MEDICAL CENTER

Personal Services	PhP 318,011,479.00
Maintenance and Other Operating Expenses	110,200,547.00
Capital Outlay	<u>0.00</u>

TOTAL **PhP 428,212,026.00**

2.1.2 GAT. ANDRES BONIFACIO MEMORIAL MEDICAL CENTER		
Personal Services	PhP	242,306,359.00
Maintenance and Other Operating Expenses		88,936,200.00
Capital Outlay		30,000,000.00
TOTAL	PhP	361,242,559.00
2.1.3 OSPITAL NG TONDO II		
Personal Services	PhP	83,105,678.00
Maintenance and Other Operating Expenses		33,881,000.00
Capital Outlay		0.00
TOTAL	PhP	116,986,678.00
2.1.4 OSPITAL NG SAMPALOC		
Personal Services	PhP	92,854,602.00
Maintenance and Other Operating Expenses		31,135,095.00
Capital Outlay		0.00
TOTAL	PhP	123,989,697.00
2.1.5 JUSTICE J.A. SANTOS GENERAL HOSPITAL		
Personal Services	PhP	230,399,700.00
Maintenance and Other Operating Expenses		76,037,000.00
Capital Outlay		20,000,000.00
TOTAL	PhP	326,436,700.00
2.1.6 STA. ANA HOSPITAL		
Personal Services	PhP	222,344,175.00
Maintenance and Other Operating Expenses		103,080,000.00
Capital Outlay		17,500,000.00
TOTAL	PhP	342,924,175.00
2.1.7 UNIVERSIDAD DE MANILA (CITY COLLEGE OF MANILA)		
Personal Services	PhP	151,051,412.00
Maintenance and Other Operating Expenses		33,485,000.00
Capital Outlay		3,500,000.00
TOTAL	PhP	188,036,412.00
2.1.8 PUBLIC RECREATIONS BUREAU		
Personal Services	PhP	60,971,163.00
Maintenance and Other Operating Expenses		23,585,000.00
Capital Outlay		1,534,600.00
TOTAL	PhP	86,090,763.00

2.1.9 MANILA HEALTH DEPARTMENT- CEMETERY		
Personal Services	PhP	18,696,207.00
Maintenance and Other Operating Expenses		1,812,000.00
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TOTAL	PhP	20,508,207.00
TOTAL SOCIAL SERVICES	PhP	<u>1,994,427,217.00</u>
3.1 ECONOMIC SERVICES		
3.1.1 MARKET ADMINISTRATION OFFICE		
Personal Services	PhP	44,614,296.00
Maintenance and Other Operating Expenses		7,624,000.00
Capital Outlay		0.00
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TOTAL	PhP	53,238,296.00
3.1.2 VETERINARY INSPECTION BOARD		
Personal Services	PhP	43,130,148.00
Maintenance and Other Operating Expenses		13,055,000.00
Capital Outlay		0.00
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TOTAL	PhP	56,185,148.00
TOTAL ECONOMIC SERVICES	PhP	<u>108,423,444.00</u>
TOTAL EXPENDITURES BY DEPARTMENT/OFFICE	PhP	<u>2,134,576,705.00</u>
2. NON-OFFICE EXPENDITURES		
STATUTORY OBLIGATIONS		
Retirement Benefits – Civilian	PhP	8,780,517.00
Terminal Leave Benefits		33,718,679.00
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TOTAL NON-OFFICE EXPENDITURES	PhP	<u>42,499,196.00</u>
TOTAL EXPENDITURES	PhP	<u>2,177,075,901.00</u>
SUBSIDY FROM SPECIAL ACCOUNTS TO GENERAL FUND-PROPER		
Market Administration Office	PhP	8,935,945.00
Manila Traffic and Parking Bureau		105,053,766.00
Manila Health Department		3,986,613.00
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TOTAL	PhP	<u>117,976,324.00</u>
TOTAL APPROPRIATIONS, SPECIAL ACCOUNTS	PhP	<u>2,295,052,225.00</u>

**TOTAL APPROPRIATIONS, GENERAL FUND-PROPER
AND SPECIAL ACCOUNTS**

PhP 14,369,169,049.00

**LESS: NET OF SUBSIDY TO AND FROM
INTERSPECIAL ACCOUNTS**

PhP 2,079,169,049.00

TOTAL EXPENDITURES

PhP 12,290,000,000.00

GENERAL PROVISIONS

SEC. 2. BUDGETARY REQUIREMENTS. – The Budgetary Expenditures herein proposed shall comply with the following requirements:

- a) No department or office of the City Government shall abolish or convert existing plantilla positions, nor create new positions, without a valid ordinance and the necessary appropriation.
- b) Unused appropriations cannot be classified as savings without the prior consent of the City Council, the use of which requires a separate appropriation.
- c) The appropriation of the Non-Office Account, being a contingency fund or backup fund that may be utilized by the City Government to support programs that need to be addressed immediately and/or to augment the funds needed by the different departments to finish certain programs-projects that were not sufficiently funded, cannot be utilized without a specific program of expenditures endorsed by the City Mayor to the City Council through the Committee on Appropriations for approval.
- d) The payment for garbage hauling shall be based on trip tickets accompanied by a certification of barangay officials attesting that the garbage collection was actually conducted.
- e) The Capital Outlay of the City Civil Registry Office – Office Equipment, Furniture and Fixtures bearing the nomenclature IT Equipment and Software shall be undertaken for the Digitization Program of the said office on a total package basis, which includes computer equipments and software, program installation and training of manpower, subject to public bidding.
- f) As additional funding source, any City Government property that is declared disposable by the Committee on Patrimonial Properties shall seek the prior consent of the City Council through the Committee on Appropriations for authority to the Mayor to dispose the same through public bidding.
- g) Consultancy services and/or job order requirements for specific programs and projects of members of the City Council and the standing committees thereof shall be provided by the General Services Account of the Department of Engineering and Public Works and the City General Services Office with the approval of the City Mayor upon the recommendation of the Presiding Officer of the City Council, but not to exceed fifteen (15) personnel per Sanggunian member.
- h) Any purchase of cleaning agents (solutions and detergents) using City Government funds should conform with Republic Act No. 9003, otherwise known as the Ecological Solid Waste Management Act of 2000, Republic Act No. 8749, and Republic Act No. 9275, otherwise known as the Clean Water Act of 2004. Hence, products to be procured shall be limited to organic, biodegradable or environment-friendly products that are approved by the National Eco-Labeling Program of Green Choice Philippines.



- 4) All infrastructure projects funded by the City Government are required to strictly implement the provisions on Accessibility for Persons with Disability under Republic Act No. 7277, otherwise known as the Magna Carta for Disabled Persons, before the release of any payment.

SEC. 3. GENERAL LIMITATIONS. –

- a. The total amount appropriated for Personal Services for Calendar Year 2015 shall not exceed Forty-Five Percent (45%) of the total annual income from regular sources realized in the next preceding calendar year. Appropriations for Personal Services of public utilities and economic enterprises owned, operated and maintained by the City, shall not be included in the computation of the maximum amount for Personal Services. The appropriations for Personal Services of such economic enterprises shall be charged to their respective budgets.
- b. No official or employee shall be entitled to a salary rate higher than the maximum fixed for his position or other position of equivalent rank, as determined by applicable laws, rules and regulations issued thereunder.
- c. No local fund shall be appropriated to increase or adjust salaries or wages of officials and employees of the National Government except as maybe expressly authorized by law.
- d. In case of abolition of positions and creation of new ones resulting from the abolition of existing positions in the career services, such abolition or creation shall be made in accordance with the pertinent provisions of the Rules and Regulations implementing R.A. 7160 and the Civil Service Law, Rules and Regulations.
- e. Positions in the official plantilla for career positions which are occupied by incumbents holding permanent appointments shall be covered by adequate appropriations.
- f. No changes in designation or nomenclature of position resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant and filling of such positions shall be strictly made in accordance with Civil Service Law, Rules and Regulations.
- g. The creation of new positions and salary increases or adjustments shall in no case be made retroactive.
- h. The annual appropriations for discretionary purposes of the Local Chief Executive shall not exceed two percent (2%) of the actual receipts derived from basic real property tax in the next preceding calendar year.

SEC. 4. ITEMIZATION OF PERSONAL SERVICES. – The itemization of Personal Services in support of the appropriation herein authorized for personal services shall form part of this Ordinance and shall be governed by its provisions.

SEC. 5. INTELLIGENCE EXPENSES. – The Intelligence Expenses provided under this Ordinance shall be used solely for intelligence activities and disbursements thereof shall be subject to existing laws and pertinent accounting and auditing rules and regulations.

SEC. 6. CHANGES IN THE ORGANIZATIONAL AND ADMINISTRATIVE MACHINERY. – All creation, conversion, transfer, abolition and other personnel actions made under Book II of this Ordinance were made in accordance with the Revised Index of Occupational Services, Positions/Titles and Salary Grades as embodied under Local Budget Circular No. 61 of the Department of Budget and Management.

- a. For a more responsive, efficient and effective organization within several departments and offices, conversion of certain positions, performing staff/non-technical functions were made as mandated by DBM Circular No. 2004-3.
- b. Likewise, effected and adopted, is the abolition of certain vacant positions in order to trim down the City bureaucracy to a leaner but more effective and economical organization.

SEC. 7. USE OF APPROPRIATED FUNDS. – All funds appropriated for functions, projects and activities shall be released and used exclusively for the specific purposes for which they have been authorized. Any amendments and augmentation may be made within the calendar year only upon the enactment and approval of a Supplemental Budget Ordinance.

SEC. 8. AUTHORITY TO ADJUST APPROPRIATIONS. – No ordinance shall be passed authorizing any transfer of appropriations from one item to another. However, the City Mayor and the Presiding Officer of the Sangguniang Panlungsod are authorized to augment any item in the approved annual budgets for their respective offices from savings in other items within the same expense classification of their respective appropriations.

SEC. 9. TWENTY PERCENT (20%) COMMUNITY DEVELOPMENT FUND. – The 20% Community Development Fund shall strictly be utilized for projects specified under the Annual Investment Plan as approved by the City Council in conformity with the Local Government Code.

The amount allocated for this fund shall be utilized solely for programs/projects indicated on Page 304, Book I of the Executive Budget.

SEC. 10. TWENTY PERCENT (20%) CONTINGENCY RESERVE. – Except for expenses due to public utilities, rentals, insurance premiums and food supplies expenses, a contingency reserve of 20% on the authorized 2015 appropriation for Departmental Maintenance and Other Operating Expenses shall be provided for the purpose. All department/office heads are enjoined to prepare Work and Financial Plan and Request for Allotment indicating therein the 20% contingency reserve.

SEC.11. ALLOTMENT OF APPROPRIATIONS – For effective budgetary control, authorized appropriations shall be allotted in accordance with the DBM and COA Joint Circular No. 93-2 as outlined hereunder:


- a. No appropriation authorized for any department or office of the City of Manila, shall be available for expenditure until the head of each department or office shall have submitted to the City Budget Office a Work and Financial Plan and Request for Allotment showing the estimated amounts needed for each function, activity or purpose, for which the funds are to be expended during the applicable allotment period and until an Advice of Allotment for said request shall have been approved by the City Mayor, as hereafter provided. The Work and Financial Plan and Request for Allotment shall be submitted to the City Budget Officer not less than twenty-five (25) days prior to the beginning of the ensuing calendar year: *PROVIDED*, That in case the annual budget is approved after December 6 of each calendar year, the Work and Financial Plan and Request for Allotment shall be submitted based on the appropriations authorized in the Budget Ordinance of the immediately preceding calendar year, as amended by Supplemental Budget Ordinance. A revised Work and Financial Plan and Request for Allotment shall be submitted upon approval of the Annual Executive Budget referred to herein showing quarterly allotment of the whole authorized appropriations for the department/office.
- b. For the purpose of the allotment system herein provided, each calendar year shall be divided into four (4) quarterly allotment periods beginning respectively on the first day of January, April, July and October.
- c. The City Mayor may require heads of departments/offices to revise their Work and Financial Plan and Request for Allotment upon the City Treasurer's notification and certification that the realized income is less than what is estimated in the annual/supplemental budget or that additional income is realized.
- d. An Advice of Allotment shall be prepared by the City Budget Office based on recommendation made in the Work and Financial Plan and Request for Allotment. Upon the recommendation of the said official, the City Mayor shall approve the Work and Financial Plan and Request for Allotment and the Advice of Allotment at least five (5) days before the start of each quarter.

SEC. 12. SEPARABILITY CLAUSE – If for any reason or reasons, any part or provision of this Ordinance shall be held to be unconstitutional or invalid, other parts or provisions hereof, which are not affected thereby, shall continue to be in full force and effect.

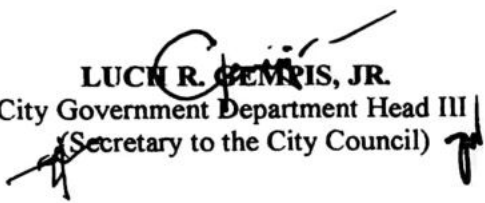
SEC. 13. EFFECTIVITY CLAUSE. – This Ordinance shall take effect on January 1, 2015.

This Ordinance was finally enacted by the City Council of Manila on December 18, 2014.

PRESIDED BY:



EDWARD V.P. MACEDA
President Pro-Tempore and
Acting Presiding Officer
City Council, Manila

ATTESTED:



LUCH R. GEMRIS, JR.
City Government Department Head III
(Secretary to the City Council)

APPROVED BY HIS HONOR, THE MAYOR, ON

JANUARY 14,
2015


JOSEPH EJERCITO ESTRADA
Mayor
City of Manila

ATTESTED:


EDWARD S. SERRAPIO
City Government Department Head III
(Secretary to the Mayor)

EZB: mff/jv/alt/grc/vmf