

ORDINANCE NO. 8177

AN ORDINANCE APPROPRIATING THE AMOUNT OF **SEVEN BILLION FIVE HUNDRED MILLION PESOS (PHP 7,500,000,000.00)**, UNDER THE GENERAL FUND EXECUTIVE BUDGET OF THE CITY OF MANILA FOR CY 2009, NET OF SUBSIDY TO AND FROM INTERSPECIAL ACCOUNT OF **ONE BILLION ONE HUNDRED NINETY FOUR MILLION FOUR HUNDRED SEVENTY ONE THOUSAND NINE HUNDRED SIXTY SIX PESOS (PHP 1,194,471,966.00)**, TO BE TAKEN FROM THE ESTIMATED INCOME CERTIFIED AS REASONABLY COLLECTIBLE BY THE CITY FINANCE COMMITTEE FOR CY 2009 AND FOR OTHER PURPOSES.

Be it ordained by the City Council of Manila, in session, assembled, THAT:

**SECTION 1.** There is hereby appropriated the amount of **SIX BILLION TWO HUNDRED THIRTY ONE MILLION THREE HUNDRED THREE THOUSAND SEVEN HUNDRED EIGHTY SIX PESOS (PHP 6,231,303,786.00)** under the General Fund-Proper, net of Subsidy of **ONE BILLION SEVENTY SEVEN MILLION TWO HUNDRED NINE THOUSAND NINETY PESOS (PHP 1,077,209,090.00)**, from General Fund-Proper to Special Accounts and the amount of **ONE BILLION TWO HUNDRED SIXTY EIGHT MILLION SIX HUNDRED NINETY SIX THOUSAND TWO HUNDRED FOURTEEN PESOS (PHP 1,268,696,214.00)**, under the Special Account, net of Subsidy of **ONE HUNDRED SEVENTEEN MILLION TWO HUNDRED SIXTY TWO THOUSAND EIGHT HUNDRED SEVENTY SIX PESOS (PHP 117,262,876.00)**, from Special Accounts to General Fund-Proper out of the General Fund/Special Accounts of the City Treasury, to be made available for appropriation under the CY 2009 Executive Budget of the City Government of Manila, to be taken from the estimated income certified as reasonably collectible by the City Finance Committee and which are not otherwise appropriated and which budget documents marked as Annex "A" for book I and Annex "B" for book II are made integral parts hereof, to be made available as appropriation of the City Government of Manila, from January 1 to December 31, 2009.

The herein appropriation of funds represents authorized budgetary support for the continued operation of various departments/offices and obligations of the City of Manila, for which the following sums are provided, by classification, for the ensuing year.

**A. GENERAL FUND-PROPER**

**1. APPROPRIATION BY DEPARTMENT/OFFICE**

**1.1 GENERAL SERVICES**

**1.1.1 OFFICE OF THE MAYOR**


Personal Services	PhP	63,759,823.00
Maintenance and Other Operating Expenses		103,506,264.00
Capital Outlay		1,000,000.00
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**TOTAL** **PhP 168,266,087.00**

**1.1.2 MANILA BARANGAY BUREAU**

Personal Services	PhP	23,656,961.00
Maintenance and Other Operating Expenses		4,068,500.00
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**PhP 27,725,461.00**


  
 Pursuant to the Provisions of Republic Act No. 1103  
 BY AUTHORITY OF THE SECRETARY OF BUDGET AND FINANCE  
**RUBY R. ESTEBAN**  
 Director  
 DEPARTMENT OF BUDGET AND FINANCE  
 INTER-OFFICE 2009-09

*[Handwritten signatures]*

**1.1.3 BUREAU OF PERMITS**

Personal Services	PhP	20,200,247.00
Maintenance and Other Operating Expenses		1,255,000.00

**TOTAL****PhP 21,455,247.00****1.1.4 OFFICE OF THE VICE-MAYOR**

Personal Services	PhP	10,693,294.00
Maintenance and Other Operating Expenses		16,235,000.00
Capital Outlay		1,000,000.00

**TOTAL****PhP 27,928,294.00****1.1.5 OFFICE OF THE SANGGUNIANG PANLUNGSOD**

Personal Services	PhP	290,329,270.00
Maintenance and Other Operating Expenses		95,248,000.00
Capital Outlay		5,000,000.00

**TOTAL****PhP 390,577,270.00****1.1.6 OFFICE OF THE CITY ADMINISTRATOR**

Personal Services	PhP	11,801,646.00
Maintenance and Other Operating Expenses		1,833,521.00

**TOTAL****PhP 13,635,167.00****1.1.7 CITY PERSONNEL OFFICE**

Personal Services	PhP	35,008,174.00
Maintenance and Other Operating Expenses		24,404,780.00


**TOTAL****PhP 59,412,954.00****1.1.8 CITY PLANNING AND DEVELOPMENT OFFICE**

Personal Services	PhP	12,422,447.00
Maintenance and Other Operating Expenses		2,339,160.00

**TOTAL****PhP 14,761,607.00****1.1.9 CITY CIVIL REGISTRY OFFICE**

Personal Services	PhP	16,249,032.00
Maintenance and Other Operating Expenses		3,336,600.00

**TOTAL****PhP 19,585,632.00**

<p><b>REVIEWED</b></p> <p>PURCHASE OF GOODS AND SERVICES</p> <p>OF REVENUE</p> <p>BY AUTHORITY OF THE SECRETARY OF BUDGET &amp; MANAGEMENT</p> <p>RUBEN P. ESTERILAN</p>	
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**1.1.10 CITY GENERAL SERVICES OFFICE**

Personal Services	PhP	47,018,831.00
Maintenance and Other Operating Expenses		24,055,948.00

**TOTAL****PhP 71,074,779.00****1.1.11 CITY BUDGET OFFICE**

Personal Services	PhP	18,448,413.00
Maintenance and Other Operating Expenses		1,622,212.00

**TOTAL****PhP 20,070,625.00****1.1.12 OFFICE OF THE CITY ACCOUNTANT**

Personal Services	PhP	47,726,180.00
Maintenance and Other Operating Expenses		5,002,728.00

**TOTAL****PhP 52,728,908.00****1.1.13 CITY TREASURER'S OFFICE**

Personal Services	PhP	134,346,517.00
Maintenance and Other Operating Expenses		28,694,376.00

**TOTAL****PhP 163,040,893.00****1.1.14 DEPARTMENT OF ASSESSMENT**

Personal Services	PhP	51,648,960.00
Maintenance and Other Operating Expenses		5,037,480.00

**TOTAL****PhP 56,686,440.00****1.1.15 MANILA CITY LIBRARY**


Personal Services	PhP	30,543,154.00
Maintenance and Other Operating Expenses		1,875,000.00

**TOTAL****PhP 32,418,154.00****1.1.16 OFFICE OF THE CITY LEGAL OFFICER**

Personal Services	PhP	25,608,365.00
Maintenance and Other Operating Expenses		1,087,000.00
Capital Outlay		314,436.00

**TOTAL****PhP 27,009,801.00**

RECEIVED  
PURSUANT OF THE PROVISIONS  
OF REPUBLIC ACT NO. 7704



BY AUTHORITY OF THE SECRETARY OF BUDGET & MANAGEMENT

R. ESTEBAN

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**1.1.17 OFFICE OF THE CITY PROSECUTOR**

Personal Services PhP 45,836,825  
Maintenance and Other Operating Expenses 1,273,305

**TOTAL PhP 47,110,130.**

**1.1.18 OFFICE OF THE SHERIFF**

Personal Services PhP 19,373,476  
Maintenance and Other Operating Expenses 400,000

**TOTAL PhP 19,773,476.**

**1.1.19 LOCAL BOARD OF ASSESSMENT APPEALS**

Personal Services PhP 3,579,898.  
Maintenance and Other Operating Expenses 99,000.

**TOTAL PhP 3,678,898.0**

**1.1.20 CITY DEVELOPMENT OFFICE (DILG)**

Personal Services PhP 24,000.0  
Maintenance and Other Operating Expenses 76,000.0

**TOTAL PhP 100,000.0**

**1.1.21 OFFICE OF CITY AUDITOR**

Maintenance and Other Operating Expenses PhP 1,976,625.0

**TOTAL PhP 1,976,625.0**

PURSUANT TO...  
OF REPUBLIC ACT NO. 7160  
BY AUTHORITY OF THE SECRETARY OF BUDGET & MANAGEMENT  
**RUBEN S. SIEBAN**  
DATE: 2-9-09  
1.1.22



**1.1.22 REGIONAL TRIAL COURT**

Personal Services PhP 5,520,000.0  
Maintenance and Other Operating Expenses 400,000.0

**TOTAL PhP 5,920,000.0**

**1.1.23 METROPOLITAN TRIAL COURT**

Personal Services PhP 3,276,000.0  
Maintenance and Other Operating Expenses 730,000.0

**TOTAL PhP 4,006,000.0**

**1.1.24 REGISTRY OF DEEDS**

Personal Services PhP 63,600.00

**TOTAL PhP 63,600.00**

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**1.1.25 PAMANTASAN NG LUNGSOD NG MAYNILA**

Maintenance and Other Operating Expenses PhP 310,000,000.00

**TOTAL**

**PhP 310,000,000.00**

**TOTAL GENERAL SERVICES**

**PhP 1,559,006,048.00**

**1.2 SOCIAL SERVICES**

**1.2.1 MANILA CITY SCHOOLS**

Personal Services PhP 136,254,240.00  
Maintenance and Other Operating Expenses 6,730,000.00

**TOTAL**

**PhP 142,984,240.00**

**1.2.2 EULOGIO "AMANG" RODRIGUEZ INSTITUTE OF SCIENCE AND TECHNOLOGY**

Personal Services PhP 30,802,010.00  
Maintenance and Other Operating Expenses 3,402,952.00

**TOTAL**

**PhP 34,204,962.00**

**1.2.3 MANILA HEALTH DEPARTMENT**

Personal Services PhP 437,372,317.00  
Maintenance and Other Operating Expenses 55,485,000.00

**TOTAL**

**PhP 492,857,317.00**

**1.2.4 DEPARTMENT OF PUBLIC SERVICES**

Personal Services PhP 173,979,668.00  
Maintenance and Other Operating Expenses 560,983,024.00

**TOTAL**

**PhP 734,962,692.00**

**1.2.5 URBAN SETTLEMENTS OFFICE**

Personal Services PhP 26,912,646.00  
Maintenance and Other Operating Expenses 4,995,750.00  
Capital Outlay 50,000,000.00

**PhP 81,908,396.00**

PURSUANT TO THE PROVISIONS OF REVENUE ACT NO. 7160



BY AUTHORITY OF THE SECRETARY OF BUDGET & FINANCE

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**1.2.6 DEPARTMENT OF SOCIAL WELFARE**

Personal Services  
Maintenance and Other Operating Expenses

PhP 96,584,355.00  
26,300,000.00

**TOTAL**

**PhP 122,884,355.00**

**1.2.7 YOUTH DEVELOPMENT AND WELFARE BUREAU**

Personal Services  
Maintenance and Other Operating Expenses

PhP 12,650,802.00  
1,000,000.00

**TOTAL**

**PhP 13,650,802.00**

**TOTAL SOCIAL SERVICES**

**PhP 1,623,452,764.00**

**1.3 ECONOMIC SERVICES**

**1.3.1 MATAPLA TOURISM AND CULTURAL AFFAIRS BUREAU**

Personal Services  
Maintenance and Other Operating Expenses

PhP 23,926,728.00  
4,645,000.00

**PhP 28,571,728.00**

BY AUTHORITY OF THE SECRETARY OF BUDGET & MANAGEMENT  
**RUBY R. ESTEBAN**  
DIRECTOR  
OFFICE OF THE SECRETARY OF BUDGET & MANAGEMENT  
NOV 2-9-09

**1.3.2 DEPARTMENT OF ENGINEERING AND PUBLIC WORKS**

Personal Services  
Maintenance and Other Operating Expenses  
Capital Outlay

PhP 265,409,589.00  
385,567,560.00  
40,000,000.00

**PhP 690,977,149.00**

**TOTAL ECONOMIC SERVICES**

**PhP 719,548,877.00**

**TOTAL EXPENDITURES BY DEPARTMENT/OFFICE**

**PhP 3,902,007,689.00**

**2. NON-OFFICE EXPENDITURES**

**2.1 STATUTORY AND CONTRACTUAL OBLIGATIONS**

**Special Activities Fund**

100 - 000  
200 - 000  
300 - 000

PhP 12,000,000.00  
87,000,000.00  
17,000,000.00

**Legislative Special Activities Fund**

200 - 000

107,660,000.00

**Operational Expenses for Project MATAPAT**

200 - 000

9,700,000.00

**Expenses for Public Affairs/Activities**

12,000,000.00

**Lump-Sum Appropriation**

a. Other Bonuses and Allowances  
b. Other Maintenance and Operating Expenses

10,100,000.00  
540,169,000.00

**Retirements Benefits - Regular**

51,035,732.00

**Vacation and Sick Leave Benefits**

50,000,000.00

**Judgment Cost**

2,000,000.00

**Operational Expenses for City General Welfare Program**

12,000,000.00

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**TOTAL APPROPRIATIONS, GENERAL FUND-PROPER** PhP 7,308,512,876.00

**B. SPECIAL ACCOUNTS**

**1. APPROPRIATION BY DEPARTMENT/OFFICE**

**1.1 GENERAL SERVICES**

**1.1.1 MANILA TRAFFIC AND PARKING BUREAU**

Personal Services	PhP	20,295,993.00
Maintenance and Other Operating Expenses		29,821,131.00

**TOTAL**

PhP 50,117,124.00

**TOTAL GENERAL SERVICES**

PhP 50,117,124.00

**2.1 SOCIAL SERVICES**

**2.1.1 OSPITAL NG MAYNILA MEDICAL CENTER**

Personal Services	PhP	204,927,602.00
Maintenance and Other Operating Expenses		111,964,804.00

**TOTAL**

PhP 316,892,406.00

**2.1.2 GAT. ANDRES BONIFACIO MEMORIAL MEDICAL CENTER**

Personal Services	PhP	156,583,892.00
Maintenance and Other Operating Expenses		66,689,576.00

**TOTAL**

PhP 223,273,468.00

**2.1.3 OSPITAL NG TONDO II**

Personal Services	PhP	52,776,025.00
Maintenance and Other Operating Expenses		25,270,000.00

**TOTAL**

PhP 78,046,025.00

**2.1.4 OSPITAL NG SAMPALOC**

Personal Services	PhP	58,867,328.00
Maintenance and Other Operating Expenses		26,979,000.00

**TOTAL**

PhP 85,846,328.00

**2.1.5 CITY COLLEGE OF MANILA (UNIVERSIDAD DE MANILA)**

Personal Services	PhP	104,521,520.00
Maintenance and Other Operating Expenses		43,234,252.00
Capital Outlay		25,748,019.00

**TOTAL**

PhP 173,503,791.00

PURSUANT TO THE PROVISIONS OF THE  
OF REVENUE AND FINANCE CODE

BY AUTHORITY OF THE SECRETARY OF BUDGET & MANAGEMENT

*[Signature]*  
SIESIN  
DATE 2-9-00



**2.1.6 PUBLIC RECREATIONS BUREAU**

Personal Services PhP 71,903,383.00  
Maintenance and Other Operating Expenses 44,319,080.00

**TOTAL**

**PhP 116,222,463.00**

**2.1.7 MANILA HEALTH DEPARTMENT- CEMETERY**

Personal Services PhP 14,712,299.00  
Maintenance and Other Operating Expenses 3,390,000.00

**TOTAL**

**PhP 18,102,299.00**

**TOTAL SOCIAL SERVICES**

**PhP 1,011,886,780.00**

**3.1 ECONOMIC SERVICES**

**3.1.1 MARKET ADMINISTRATION OFFICE**

Personal Services PhP 42,294,102.00  
Maintenance and Other Operating Expenses 9,811,040.00

**TOTAL**

**PhP 52,105,142.00**

**3.1.2 VETERINARY INSPECTION BOARD**

Personal Services PhP 35,573,668.00  
Maintenance and Other Operating Expenses 6,190,000.00

**TOTAL**

**PhP 41,763,668.00**

**TOTAL ECONOMIC SERVICES**

**PhP 93,868,810.00**

**TOTAL EXPENDITURES BY DEPARTMENT/OFFICE**

**PhP 1,155,872,714.00**

**2. NON-OFFICE EXPENDITURES**

**2.1 STATUTORY AND CONTRACTUAL OBLIGATIONS**

**a. Personal Services**

Other Bonuses and Allowances PhP 2,824,000.00  
Retirement Benefits – Regular 13,843,000.00  
Vacation and Sick Leave Benefits 9,447,500.00

**b. Maintenance and Other Operating Expenses**

Other Maintenance and Operating Expenses PhP 86,709,000.00

**TOTAL NON-OFFICE EXPENDITURES**

**PhP 112,823,500.00**

**TOTAL EXPENDITURES**

**PhP 1,268,696,214.00**

**SUBSIDY FROM SPECIAL ACCOUNTS**

**TO GENERAL FUND-PROPER**

Manila Traffic and Parking Bureau

PURSUANT TO THE  
OF REPUBLIC ACT NO. 1160

**TOTAL**

**PhP 117,262,876.00**

**PhP 117,262,876.00**

BY AUTHORITY OF THE SECRETARY OF BUDGET & MANAGEMENT

PhP

PhP

PhP

PhP



Operational Expenses for the Taxpayer's Lounge	2,000,000.00
Operational Expenses for the Manila Drug Rehabilitation Center	2,500,000.00
Additional Operational Expenses for Four (4) Hospitals and Manila Health Department	50,000,000.00
Aid to Environmental Improvement and Development	10,000,000.00
Rental of Court - Building	6,085,091.00
<b>Prior Year's Obligation</b>	
a. Telephone Expenses - Landline	3,500,000.00
b. Water Expenses	6,000,000.00
c. Electricity Expenses	18,000,000.00
d. Rent/Lease Expenses (GEM-C - March to Aug. 26, 2005 and July 17 - December 28, 2007)	16,444,253.00
<b>PhilHealth Para sa Masa</b>	16,000,000.00
<b>Appropriation to implement</b>	
a. Old Age Sustenance Allowance for Teachers and Non-teachers Division of City Schools (Ordinance 7977)	18,000,000.00
b. Retirement Gratuity - Manila Police District (Ord. 7989)	25,000,000.00
c. Operation of Manila City Hall Satellite Offices per Ordinance No. 7792	12,000,000.00
<b>Compensation Adjustment Fund</b>	250,000,000.00
<b>Operational Assistance to Manila Police District</b>	15,000,000.00
<b>20% Community Development Fund</b>	279,621,305.00
<b>5% Contribution to MMDA (RA 7924)</b>	208,039,890.00

**TOTAL STATUTORY AND CONTRACTUAL OBLIGATION**

**PhP 1,848,855,271.00**

**2.2 BUDGETARY REQUIREMENTS**  
Barangay Development Fund  
5% Calamity Fund  
Amortization of Loan (Principal)

PhP 897,000.00  
293,543,826.00  
142,000,000.00

**TOTAL BUDGETARY REQUIREMENTS**

**PhP 436,440,826.00**

**TOTAL NON-OFFICE EXPENDITURES**

**PhP 2,285,296,097.00**

**3. FINANCIAL EXPENSES - INTEREST EXPENSES**

**PhP 44,000,000.00**

**TOTAL EXPENDITURES**

**PhP 6,231,303,786.00**

**4. SUBSIDY FROM GENERAL FUND-PROPER TO SPECIAL ACCOUNTS**

Market Administration Office  
Veterinary Inspection Board  
Ospital ng Maynila Medical Center  
Gat. Andres Bonifacio Memorial Medical Center  
Ospital ng Tondo II  
Ospital ng Sampaloc  
City College of Manila (Universidad de Manila)  
Public Recreations Bureau  
Manila Health Department - Cemetery

PhP 23,256,142.00  
21,566,668.00  
339,214,906.00  
240,095,468.00  
84,105,025.00  
92,142,328.00  
184,020,791.00  
87,923,463.00  
4,884,299.00

**TOTAL**

**PhP 1,077,209,090.00**

BY AUTHORITY OF THE SECRETARY OF BUDGET AND FINANCE

R. L. R. ESTEBAN  
SECRETARY



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**TOTAL APPROPRIATIONS, SPECIAL ACCOUNTS** **PhP 1,385,959,090.00**

**TOTAL APPROPRIATIONS, GENERAL FUND-PROPER  
AND SPECIAL ACCOUNTS** **PhP 8,694,471,966.00**

**LESS: NET OF SUBSIDY TO AND FROM  
INTERSPERIAL ACCOUNTS** **PhP 1,194,471,966.00**



**PhP 7,500,000,000.00**

**SEC. 2. BUDGETARY REQUIREMENTS.** – The Budgetary Expenditures herein proposed shall comply with the following requirements:

- a. The aggregate amount appropriated shall not exceed the estimates of income;
- b. Full provision shall be made for all statutory and contractual obligations;
- c. Aid to barangays in the amount of not less than ONE THOUSAND PESOS (PhP1,000.00) shall be provided and shall be released immediately upon approval of this Ordinance as augmentation for barangay operations and/or projects; and
- d. Five percent (5%) of the estimated revenue from regular sources shall be set aside as annual lump sum appropriations for relief, rehabilitation, reconstruction and other works or services in connection with calamities which may occur during the budget year: *PROVIDED HOWEVER*, that such fund shall be used only in the City of Manila or other areas affected by disaster or calamity as determined and declared by Manila's Sangguniang Panlungsod.

**SEC. 3. GENERAL LIMITATIONS. –**

- a. The total amount appropriated for Personal Services for Calendar Year 2009 shall not exceed Forty-Five Percent (45%) of the total annual income from regular sources realized in the next preceding calendar year. Appropriations for Personal Services of public utilities and economic enterprises owned, operated and maintained by the City, shall not be included in the computation of the maximum amount for Personal Services. The appropriations for Personal Services of such economic enterprises shall be charged to their respective budgets;
- b. No official or employee shall be entitled to a salary rate higher than the maximum fixed for his position or other position of equivalent rank, as determined by applicable laws, rules and regulations issued thereunder;
- c. No local fund shall be appropriated to increase or adjust salaries or wages of officials and employees of the National Government except as maybe expressly authorized by law;

*[Handwritten signatures]*

- d. In case of abolition of positions and creation of new ones resulting from the abolition of existing positions in the career services, such abolition or creation shall be made in accordance with the pertinent provisions of the Rules and Regulations implementing R.A. 7160 and the Civil Service Law, Rules and Regulations;
- e. Positions in the official plantilla for career positions which are occupied by incumbents holding permanent appointments shall be covered by adequate appropriations;
- f. No changes in designation or nomenclature of position resulting in a promotion or demotion in rank or increase or decrease in compensation shall be allowed, except when the position is actually vacant and filling of such positions shall be strictly made in accordance with Civil Service Law, Rules and Regulations;
- g. The creation of new positions and salary increases or adjustments shall in no case be made retroactive; and
- h. The annual appropriations for discretionary purposes of the Local Chief Executive shall not exceed two percent (2%) of the actual receipts derived from basic real property tax in the next preceding calendar year.

**SEC. 4. ITEMIZATION OF PERSONAL SERVICES.** – The itemization of Personal Services in support of the appropriation herein authorized for personal services shall form part of this Ordinance and shall be governed by its provisions.

**SEC. 5. INTELLIGENCE EXPENSES.** – The Intelligence Expenses provided under this Ordinance shall be used solely for intelligence activities and disbursements thereof shall be subject to existing laws and pertinent accounting and auditing rules and regulations.

**SEC. 6. CHANGES IN THE ORGANIZATIONAL AND ADMINISTRATIVE MACHINERY AND APPROPRIATED FUNDS THEREFOR.** – All creation, conversion, transfer, abolition and other personnel actions made under Book II of this Ordinance were made in accordance with the Revised Index of Occupational Services, Positions/Titles and Salary Grades as embodied under Local Budget Circular No. 61 of the Department of Budget and Management.

- a. For a more responsive, efficient and effective organization within several departments and offices, conversion of certain positions, performing staff/non-technical functions were made as mandated by DBM Circular No. 2004-3.
- b. Likewise, effected and adopted, is the abolition of certain vacant positions in order to trim down the City bureaucracy to a leaner but more effective and economical organization.

**SEC. 7. USE OF APPROPRIATED FUNDS.** – All funds appropriated for functions, projects and activities shall be released and used exclusively for the specific purposes for which they have been authorized. Any amendments and augmentation may be made within the calendar year only upon the ~~enactment~~ <sup>approval</sup> and approval of a Supplemental Budget Ordinance.

BY AUTHORITY OF THE CITY CLERK OF BUDGET & M...  
 RIVER...  
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**SEC. 8. AUTHORITY TO ADJUST APPROPRIATIONS.** – No ordinance shall be passed authorizing any transfer of appropriations from one item to another. However, the City Mayor and the Presiding Officer of the Sangguniang Panlungsod are authorized to augment any item in the approved annual budgets for their respective offices from savings in other items within the same expense classification of their respective appropriations.

**SEC. 9. TWENTY PERCENT (20%) COMMUNITY DEVELOPMENT FUND.** – The 20% Community Development Fund shall strictly be utilized for projects specified under the Local Development Plan as approved by the City Council in conformity with the Local Government Code.

The amount allocated for this fund shall be utilized solely for programs/projects indicated on Page 257 Book I.

**SEC. 10. TWENTY PERCENT (20%) CONTINGENCY RESERVE.** – Except for expenses due to public utilities, rentals, insurance premiums and food supplies expenses, a contingency reserve of 20% on the authorized 2009 appropriation for Departmental Maintenance and Other Operating Expenses shall be provided for the purpose. All department/offices heads are enjoined to prepare Work and Financial Plan and Request for Allotment indicating therein the 20% contingency reserve.

**SEC. 11. ALLOTMENT OF APPROPRIATIONS.** – For effective budgetary control, authorized appropriations shall be allotted in accordance with the DBM and COA Joint Circular No. 93-2 as outlined hereunder:

- a. No appropriation authorized for any department or office of the City of Manila, shall be available for expenditure until the head of each department or office shall have submitted to the City Budget Office a Work and Financial Plan and Request for Allotment showing the estimated amounts needed for each function, activity or purpose for which the funds are to be expended during the applicable allotment period and until an Advice of Allotment for said request shall have been approved by the City Mayor, as hereafter provided. The Work and Financial Plan and Request for Allotment shall be submitted to the City Budget Officer not less than twenty-five (25) days prior to the beginning of the ensuing calendar year: *PROVIDED*, That in case the annual budget is approved after December 6 of each calendar year, the Work and Financial and Request for Allotment shall be submitted based on the appropriations authorized in the Budget Ordinance of the immediately preceding calendar year, as amended by Supplemental Budget Ordinance. A revised Work and Financial Plan and Request for Allotment shall be submitted upon approval of the Annual Executive Budget referred to herein showing quarterly allotment of the whole authorized appropriations for the department/office.
- b. For the purpose of the allotment system herein provided, each calendar year shall be divided into four (4) quarterly allotment periods beginning respectively on the first day of January, April, July and October.

**RECEIVED**  
PURSUANT TO THE PROVISIONS  
OF REPUBLIC ACT NO. 1016



BY AUTHORITY OF THE SECRETARY OF BUDGET & MANAGEMENT

RUBEN E. EBAN  
SECRETARY

REFERENCED BY: [illegible]

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- c. The City Mayor may require heads of departments/offices to revise their Work and Financial Plan and Request for Allotment upon the City Treasurer notification and certification that the realized income is less than what estimated in the annual/supplemental budget or that additional income realized.
- d. An Advice of Allotment shall be prepared by the City Budget Office based on recommendation made in the Work and Financial Plan and Request for Allotment. Upon the recommendation of the said official, the City Mayor shall approve the Work and Financial Plan and Request for Allotment and the Advice of Allotment at least five (5) days before the start of each quarter.

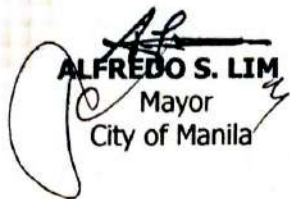
**SEC. 12. SEPARABILITY CLAUSE.** – If for any reason or reasons, any part of provision of this Ordinance shall be held to be unconstitutional or invalid, other parts of provisions hereof, which are not affected thereby, shall continue to be in full force and effect.

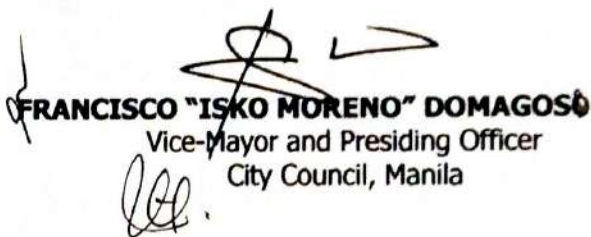
**SEC. 13. EFFECTIVITY CLAUSE.** – This Ordinance shall take effect on January 1, 2009.

Enacted by the City Council of Manila at its regular session held today December 18, 2008.

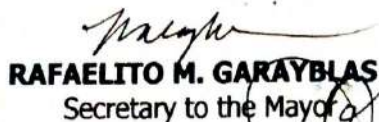
Approved by His Honor, the Mayor on, JANUARY 14, 2009

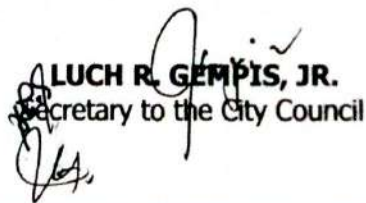
APPROVED:

  
**ALFREDO S. LIM**  
 Mayor  
 City of Manila

  
**FRANCISCO "ISKO MORENO" DOMAGOSA**  
 Vice-Mayor and Presiding Officer  
 City Council, Manila

ATTESTED:

  
**RAFAELITO M. GARAYBLAS**  
 Secretary to the Mayor

  
**LUCH R. GEMJIS, JR.**  
 Secretary to the City Council

**ADMINISTRATION MEASURE**

DLG:mqm/acl/jhb/vmf

